



Gas Industry Standards Board

1100 LOUISIANA, SUITE 4925. HOUSTON, TEXAS, 77002
PHONE - (713) 356-0060, FAX - (713) 356-0067, email gisb@aol.com

March 9, 1999

TO: GISB Members, Posting on the Web Page for Interested Industry Participants
FROM: Rae McQuade, Executive Director
RE: Final EII Task Force Meeting Minutes - March 9, 1999

I. Administrative

The meeting opened at 8:40 a.m. Ms. Hopkins opened the meeting and welcomed the attendees. She thanked the host, Duke Energy for the use of their facilities. Mr. Buccigross gave the antitrust advice. Attendees introduced themselves. The agenda was adopted with the deferral of item nos. 6 and 7 to the next meeting. The meeting minutes of January 21, 1999 will be reviewed at the next meeting. The meeting is transcribed and transcripts can be ordered from Ak/Ret Reporting, (512) 882-9037.

II. Requests

R99007 Mr. Griffith reviewed the request and noted that the action on R99014 taken on February 25 should suffice and the two requests should be addressed together.

Motion:

IR49 Transfer the request to IR to be addressed with request no. R99014.

The motion passed unanimously.

R99008 Mr. Griffith reviewed the request. The intent of the request was not changed during the discussion.

Motion:

IR50 Instruct Information Requirements Subcommittee to accommodate the mutually agreeable capacity release related business practice of reposting an offer to release capacity subsequent to the close of the bid season.

The motion passed unanimously.

R99024 Ms. Breeden reviewed the request. Mr. Keisler asked that the request be changed to accommodate location 1 and location 2 rather than location.

Motion:

IR51 Transfer request R99024 to Information Requirements Subcommittee.

The motion passed unanimously.

R99025 Mr. Gracey reviewed the request for GISB to determine if an EDI data set is needed to transmit the Trading Partner Agreement, which is to be displayed on their Web site.

Motion:

EII declines to develop an EDI data set or flat file data set for the Trading Partner Agreement.

The motion passed unanimously.



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R99026 Mr. Bass reviewed the request for GISB to determine if an EDI data set is needed to transmit the EDI Implementation Guide Supplement, which is to be displayed on their Web site.

Motion:

EII declines to develop an EDI data set or flat file data set for the EDI Implementation Guide Supplement.

The motion passed unanimously.

R99027 Mr. Bass reviewed the request for GISB to determine if an EDI data set is needed to transmit the Cash Out Pricing Index, which is to be displayed on their Web site.

Motion:

EII declines to develop an EDI data set or flat file data set for the Cash Out Pricing Index.

The motion passed unanimously.

R99028 Mr. Bass reviewed the request for GISB to determine if an EDI data set is needed to transmit the Plants Meter List, which is to be displayed on their Web site.

Discussion:

This information is available on Tennessee's Web site and is also downloadable.

Motion:

EII declines to develop an EDI data set or flat file data set for the Plants Meter List.

The motion failed through the following vote:

Segment	For	Balanced For	Against	Balanced Against
End User	0	0	0	0
LDCs	0	0	0	0
Services	0	0	3	2
Producers	0	0	1	1
Pipelines	14	2	0	0
TOTAL	14	2	4	3

Motion:

IR52 EII declines to develop an EDI data set for the Plants Meter List and EII instructs IR to accommodate the mutually agreeable business practice of providing a plants meter list through a flat file download.

The motion passed through the following vote:

Segment	For	Balanced For	Against	Balanced Against
End User	0	0	0	0
LDCs	0	0	0	0
Services	4	2	0	0
Producers	1	1	0	0
Pipelines	5	0.91	6	1.09



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Segment	For	Balanced For	Against	Balanced Against
TOTAL	10	3.91	6	1.09

R99029 Mr. Bass reviewed the request for GISB to determine if an EDI data set is needed to transmit the Locations List, which is to be displayed on their Web site.

Motion:

EII declines to develop an EDI data set for the Locations List.

The motion failed through the following vote:

Segment	For	Balanced For	Against	Balanced Against
End User	0	0	0	0
LDCs	0	0	0	0
Services	0	0	3	2
Producers	0	0	1	1
Pipelines	12	2	0	0
TOTAL	12	2	4	3

IR53 EII declines to develop an EDI data set for the Locations List and EII instructs IR to accommodate the mutually agreeable business practice of providing a locations list through a flat file download.

The motion passed through the following vote:

Segment	For	Balanced For	Against	Balanced Against
End User	0	0	0	0
LDCs	0	0	0	0
Services	4	2	0	0
Producers	1	1	0	0
Pipelines	6	1	6	1
TOTAL	11	4	6	1

R99030 Mr. Bass reviewed the request for GISB to determine if an EDI data set is needed to transmit the Entity Lookup List, which is to be displayed on their Web site.

Action:

After discussion, the request was withdrawn by the submitter.

The following motion was offered as a principle by Ms. Munson to address the above instances where there are functions that may not be appropriate for EDI/EDM or FF/EDM.

Motion:

Web sites may include specific features or transactions that are not appropriate for implementation in EDI/EDM or FF/EDM. Listed below are such requested features or transactions that GISB has determined to meet this criteria:



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- Add or maintain Trading Partner Agreement
 - Download EDI Implementation Guide
 - Summary Information for transactions sets

Action:

The motion was withdrawn after extensive discussion.

IV. **Data Groupings For Capacity Release Data Sets**

The motion was made to develop data groupings for capacity release by Mr. Scheel and seconded:

Instruct IR to develop Data groupings for the capacity release transactions and the data should be organized into logical groupings. The transactions are:

- 5.4.1 Capacity Release-Offer Download
- 5.4.2 Capacity Release-Bid Download
- 5.4.3 Capacity Release-Award Download
- 5.4.7 Capacity Release-Offer Upload
- 5.4.10 Capacity Release-Offer Upload Bidder Confirmation
- 5.4.18 Capacity Release-Bid Upload

After discussion, the motion was withdrawn. Work papers will be prepared by Dynege on data groupings and related standards for these transactions and made available before the meeting on April 6.

IV. **Adjourn**

The meeting adjourned at 2:05 p.m. The following meetings are scheduled for:

April 6	Houston	El Paso Energy To address the data groups and the logical data groupings for capacity release and to address operationally available and unsubscribed capacity.
April 26	Houston	Duke Energy To conclude capacity release discussions, including critical notices work papers, and begin discussions on contracts.
May 19	Seattle	Boeing To continue discussions on contracts.
June 4	Houston	TBD



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V. Attendance¹

Name	Company	Email	GISB Member	Voter
PIPELINES				
Ng, Michael	Columbia Gas Transmission	mng@columbiaenergygroup.com	✓	✓
Griffith, Bill	Colorado Interstate Gas	william.griffith@coastalcorp.com	✓	✓
Strogen, Twyla	CNG Transmission	twyla_s._strogen@cngt.cng.com	✓	✓
Kappus, Danielle	Duke - Texas Eastern	dmkappus@duke-energy.com	✓	✓
Moss, Leah	Duke - Algonquin	lamoss@duke-energy.com	✗	✓
Hess, Theresa	Enron - NNG	thess@enron.com	✓	✓
HOPKINS, TAMMY	Enron - Florida Gas Transmission	thopkins@enron.com	✓	✓
Keeler, Jonathan	Great Lakes Gas	jkeeler@glgt.com	✓	✓
Pauza, Tony	Great Lakes Gas	appauza@glgt.com	✓	✗
Barnett, Sandra	Koch Gateway	barnetts@kochind.com	✓	✓
Young, Randall	Koch Midstream	young0r@kochind.com	✓	✓
Bass, Charlie	East Tennessee	bassc@epenergy.com	✗	✓
Schisler, Mike	NGPL	mike_schisler@kne.com	✓	✓
Kardas, Joe	National Fuel Gas	kardasj@natfuel.com	✓	✓
Phelps, Brent	Panhandle Eastern	bwphelps@duke-energy.com	✓	✓
Gracey, Mark	Tennessee Gas Pipeline	graceym@epenergy.com	✓	✓
Jones, Tim	Tennessee Gas Pipeline	jonest3@epenergy.com	✓	✗
Breeden, Denise	Tennessee Gas Pipeline	breedend@epenergy.com	✓	✗
Van Pelt, Kim	Trunkline	kvanpelt@duke-energy.com	✓	✓
Keisler, Jim	Transco	jim.e.keisler@wgp.twc.com	✗	✓
Davis, Dale	Williams Gas Pipelines	dale.m.davis@wgp.twc.com	✓	✓
LDCS				
Shahan, Michael	CNG LDC Group	mshahan@cngt.cng.com	✗	✓
PRODUCERS				
Hartmann, Tommie	Exxon Co. USA	tommie.r.hartmann@exxon.com	✓	✓
SERVICES				
CALDWELL, CARL	Deloitte & Touche	cpcaldwe@aol.com	✓	✓
Whatley, Pete	Dynegy Marketing & Trade	pcwh@dynegy.com	✓	✓
Buccigross, Jim	National Registry	legaljb@tcapserv.com	✓	✓
Munson, Sylvia	Altra Energy	sylviam@altranet.com	✓	✓

¹ Names in the attendance list in **BOLD CAPS** are chairs. Mr. Keeler, Mr. Novak and Ms. Gussow, also co-chairs of the EII Task Force, were unable to attend. Individuals that sign in as non-members are shown as such and lose all membership benefits. Only one individual per company can vote in a given meeting.