



Gas Industry Standards Board

1100 LOUISIANA, SUITE 4925. HOUSTON, TEXAS, 77002
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HOME PAGE: www.gisb.org

March 8, 1999

TO: GISB Members, Posting on the Web Page for Interested Industry Participants
FROM: Rae McQuade, Executive Director
RE: Announcement of the EBB Internet Implementation (EII) Task Force Meeting & Agenda
-- March 9, 1999

The EII Task Force plans to meeting onuesday, March 9 to discuss remaining invoicing related standards and invoice requests. Participants will also discuss proposed standards and requests for capacity release, as well as other requests that have been transferred from the Business Practices Subcommittee. Issues left over from Internet "Common Look and Feel" task force related to capacity release such as operationally available and unsubscribed capacity and determination of the actions to be taken by EII regarding system-wide notices are also to be identified and addressed in this meeting. Should the number of work papers submitted require a meeting on February 26, the determination will be made by the chairs on February 15 and announced on February 18.

The meeting specifics are:

Date: Tuesday, March 9, 1999
Time: 8:30 a.m. to 5:00 p.m.
Location: Duke Energy
5400 Westheimer Court
Houston, Texas

Members and industry participants are urged to join this task force to participate in the creation of standards for transactional web sites. The chairs of the task force are:

<u>NAME</u>	<u>COMPANY</u>	<u>PHONE</u>	<u>FAX</u>	<u>E-MAIL ADDRESS</u>
Carl Caldwell	Deloitte Consulting	713-868-5537	281-360-4902	cpcaldwe@aol.com
Mike Novak	Nat. Fuel Gas Dist.	716-857-7884	716-857-7415	novakm@natfuel.com
T. Hopkins	Enron Gas P/Ls	713-853-5818	713-853-6756	thopkins@enron.com
Dona Gussow	Florida P&L	561-625-7565	561-625-7567	dgussow@fpl.com
Paul Keeler	Burlington Resources	713-624-9268	713-624-9624	pkeeler@br-inc.com

and the GISB officers and office staff are:

<u>NAME</u>	<u>COMPANY</u>	<u>PHONE</u>	<u>FAX</u>	<u>E-MAIL ADDRESS</u>
Jim Buccigross	National Registry of CR	978-535-7500	978-535-7744	legaljb@tcapserv.com
Mike Novak	Nat. Fuel Gas Dist.	716-857-7884	716-857-7415	novakm@natfuel.com
Rae McQuade	GISB	713-356-0060	713-356-0067	gisb1@aol.com
V. Thomason	GISB	713-356-0060	713-356-0067	gisb@aol.com

A draft agenda is attached. The chairs reserve the right to extend hours of the meeting to ensure that agenda items are addressed. They also reserve the right to hold to the times specified in the agenda for each agenda item. In order to adhere to the times noted in the agenda for each item, comments for the record should be stated early in the addressing of each agenda item.

Rae McQuade



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EBB INTERNET IMPLEMENTATION TASK FORCE PROPOSED AGENDA
OFFICES OF DUKE ENERGY, 5400 WESTHEIMER COURT, HOUSTON, TEXAS
MARCH 9, 1999 -- 8:30 A.M. TO 5:00 P.M.

- | | | |
|------------|----|--|
| 8:30 a.m. | 1. | ADMINISTRATIVE <ul style="list-style-type: none">• Welcome• Antitrust• Attendee Roll Call• Adoption of Agenda |
| 9:00 a.m. | 2. | REQUESTS -- TRANSFERRED FROM THE BUSINESS PRACTICES SUBCOMMITTEE |
| 9:30 a.m. | 3. | WORK PAPERS FOR PROPOSED STANDARDS FOR CAPACITY RELEASE |
| 11:00 a.m. | 4. | REQUESTS RELATED TO CAPACITY RELEASE |
| NOON | | LUNCH |
| 1:30 p.m. | 5. | DETERMINATION OF IF INFORMATION REQUIREMENTS SUBCOMMITTEE WILL BE ASKED TO DEVELOP DATA GROUPINGS FOR CAPACITY RELEASE DATA SETS |
| 2:30 p.m. | 6. | OUTSTANDING CAPACITY RELEASE ISSUES FROM THE INTERNET "COMMON LOOK & FEEL" TEAM -- OPERATIONALLY AVAILABLE AND UNSUBSCRIBED CAPACITY |
| 4:00 p.m. | 7. | SYSTEM-WIDE NOTICES |
| 4:30 p.m. | 8 | IDENTIFICATION OF STANDARDS TO SEND OUT FOR COMMENT & REVIEW OF MEETING DATES, ADDRESSING WITHDRAWN REQUESTS TO BE SCHEDULED BY THE CHAIRS AND ANNOUNCED AT THIS MEETING |
| 5:00 p.m. | | ADJOURN |

NOTE: The minutes for February 25 are delayed for review until the next EII Task Force meeting -- March 17.

The work paper to be provided by Enron Administrative Corp. will be presented at the next EII Task Force meeting -- March 17.