



Gas Industry Standards Board

1100 LOUISIANA, SUITE 4925. HOUSTON, TEXAS, 77002
PHONE - (713) 356-0060, FAX - (713) 356-0067, email gisb@aol.com
HOME PAGE: www.gisb.org

February 25, 1999

TO: GISB Members, Posting on the Web Page for Interested Industry Participants
FROM: Rae McQuade, Executive Director
RE: Final EII Task Force Meeting Minutes - February 25, 1999

I. Administrative

The meeting opened at 8:40 a.m. Mr. Caldwell opened the meeting and welcomed the attendees. He thanked the host, Duke Energy for the use of their facilities. Ms. McQuade gave the antitrust advice. Attendees introduced themselves. The agenda was adopted with no changes. The meeting minutes of January 21, 1999 were adopted with changes. The meeting is transcribed and transcripts can be ordered from Ak/Ret Reporting, (512) 882-9037.

II. Requests

Request Nos. R99007 and R99008 were removed from this agenda and will be addressed at the next meeting at the request of the requester.

R99009 Ms. Moss introduced the request and made a motion that it be adopted as instructions to Information Requirements Subcommittee. It was amended through discussion.

Motion:

IR39 Instruct Information Requirements Subcommittee to accommodate sending of the following data elements in the Award Download (5.4.3):

Business Name	Definition	Usage	GISB Transaction Set
Offer Description	A text field briefly describing the offer.	SO	
Primary/Secondary Indicator	Indicates whether the location has primary or secondary scheduling rights.	SO	
Releaser Contract Number	A unique identifier assigned by each transportation service provider identifying the contract (applicable to the offer) between the transportation service provider and the releasing shipper.	SO	5.4.1
Replacement Shipper Contract Number	A unique identifier assigned by each transportation service provider identifying the replacement contract assigned to the replacement shipper for the awarded released capacity	SO	5.4.7
Seasonal Period Description	The description identifying the date range for the applicable season.	BC	
Statement Date/Time	Date and time the statement was produced.	SO	2.4.5
Umbrella Contract	The contract under which a party is authorized to do capacity release transactions.		

Action:

The motion passed unanimously.



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R99010 Ms. Moss introduced the request and made a motion that it be adopted as instructions to Information Requirements Subcommittee. It was amended through discussion.

Motion:

IR40 Instruct Information Requirements Subcommittee to accommodate the mutually agreeable capacity release related business practice of upload of capacity recall and the associated quick response.

Recall Upload:

Business Name	Definition	Usage	Condition	GISB Transaction Set
Authorization Code	An identifier which informs the receiver of a transaction that the sender is authorized to submit the transaction for the contractual party(ies).	MA		
Award Number	A unique identifier within each transportation service provider identifying the award.	M		5.4.3
Bidder Company Code*	The unique company code number for the legal entity which is the bidder.	M		5.4.1
Offer Tracking Identifier	The releasing shipper generated identifier for the Offer.	SO		5.4.7
Recall Correction Indicator	An indicator which tells the transportation service provider to reverse a previous recall, totally or in part.	C	Mandatory when correcting a recall.	
Recall End Date	The date on which the recall will end.	M		
Recall Source Indicator	An indicator which identifies if the award number recalled is part of the recall chain.	BC		
Recall Start Date	The date on which the recall will start.	M		
Recall Status	A description specifying the processing position of the recall.	BC		
Releaser Company Code*	The legal entity which signed the contract with the transportation service provider.	M		5.4.1
Return Addressee Company Code*	The unique company code number for the legal entity to which the response to a document is to be sent.	M		5.4.7
Return Addressee Contact E-mail Address	The e-mail address of the return addressee's primary contact.	BC	This field is used where the transportation service provider requires this return addressee contact information.	5.4.7



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Return Addressee Contact Fax Number	The fax number of the return addressee's primary contact.	BC	This field is used where the transportation service provider requires this return addressee contact information.	5.4.7
Return Addressee Contact Name	The name of the return addressee's primary contact.	BC	This field is used where the transportation service provider requires this return addressee contact information.	5.4.7
Return Addressee Contact Phone Number	The phone number of the return addressee's primary contact.	BC	This field is used where the transportation service provider requires this return addressee contact information.	5.4.7
Statement Date/Time	Date and time the statement was produced.	M		2.4.5
Transportation Service Provider*	A code which uniquely identifies the transportation service provider.	M		5.4.14

* Industry Common Code

Recall Quick Response:

Business Name	Definition	Usage	Condition	GISB Transaction Set
Award Number	A unique identifier within each transportation service provider identifying the award.	M		5.4.3
Offer Tracking Identifier	The releasing shipper generated identifier for the Offer.	SO		5.4.7
Releaser Company Code*	The legal entity which signed the contract with the transportation service provider.	M		5.4.1
Statement Date/Time	Date and time the statement was produced.	M		2.4.5
Transaction Status Code	Status of entire transaction set.	M		1.4.2
Transportation Service Provider*	A code which uniquely identifies the transportation service provider.	M		5.4.14



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Validation Code	A code from a GISB maintained validation code table which tells the sender what exceptions were found in the file.	C	Mandatory when the transaction status code indicates that an error or warning was issued.	5.4.8
Validation Message	A text field that further explains the validation depicted by the Validation Code.	SO		5.4.8

Action:

The motion passed unanimously.

R99014 Mr. Keisler introduced the request and asked that recall notification and reput notification functions be developed. It was noted that Request Nos. R99010 and R99014 are related to the CIG Request No. R99007. The motion was modified to include the data elements from Request No. R99007.

Motion:

IR41 Instruct Information Requirements Subcommittee to accommodate the mutually agreeable capacity release related business practice of uploads of capacity reput, the associated quick response, notification of recall and notification of reput.

Data Elements for Response to Recall/Reput

Header: TSP Company Code, Releaser Company Code, Bidder Company Code, Offer Number, Bid Number, Recall Number, Transaction Status Code.

Detail: Recall/Reput Start Date, Recall/Reput End Date, Recall/Reput Quantity, Recall/Reput Receipt Point, Recall/Reput Delivery Point, Validation Code, Validation Message.

Data Elements for Notification of Recall/Reput

Header: TSP Company Code, Releaser Company Code, Bidder Company Code, Offer Number, Bid Number, Recall Number.

Detail: Recall/Reput Start Date, Recall/Reput End Date, Recall/Reput Quantity, Recall/Reput Receipt Point, Recall/Reput Delivery Point.

Additionally, data elements on Request No. R99007 are incorporated by reference.

Action:

The motion passed unanimously.

R99011 Ms. Moss introduced the request. There were no changes to the request as a result of the discussion.

Motion:

IR42 Instruct Information Requirements Subcommittee to accommodate the mutually agreeable capacity release related business practice of uploads of bid matching and associated quick response.

Match Upload: Authorization Code, Bidder Company Code*, Bid Number, Maximum Offer Quantity, Offer Number, Offer Tracking Identifier, Statement Date/Time, Transportation Service Provider*



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Match Quick Response: Bid Number, Bidder Company Code*, Offer Number, Offer Tracking Identifier, Statement Date/Time, Transaction Status Code, Transportation Service Provider*, Validation Code, Validation Message

Action:

The motion passed unanimously.

R99012

Ms. Moss introduced the request. She noted that the request is related to Request No. R99013. There were several issues raised: (1) why does the industry need an EDI list, (2) should the name be included in addition to the D-U-N-S® Number. The request was modified to add name of the approved party with a usage of senders option. After discussion, the change was made to craft a principle rather than instructions to the Information Requirements Subcommittee.

Motion:

Instruct Information Requirements Subcommittee to accommodate the mutually agreeable capacity release related business practice of download of the approved bidders list and the associated request for approved bidders list download.

Request For Approved Bidders List Download: Requester Company Code*, Transportation Service Provider*

Approved Bidders List Download: Approved Bidder Effective Begin Date, Approved Bidder Indicator, Bidder Company Code*, Requester Company Code*, Statement Date/Time, Transportation Service Provider

Add name of the approved party with a usage of senders option to the list.

Revised Motion:

EII Task Force recommends request nos. R99012 and R99013 be declined because the approved bidders list may be displayed using EBB/EDM without developing EDI/EDM or FF/EDM alternatives.

Request For Approved Bidders List Download: Requester Company Code*, Transportation Service Provider*

Approved Bidders List Download: Approved Bidder Effective Begin Date, Approved Bidder Indicator, Name of Approved Party (SO), Bidder Company Code*, Requester Company Code*, Statement Date/Time, Transportation Service Provider

Action:

The motion failed through the following balanced vote of 2.37 to 4.63:

Segment	For	Balanced For	Against	Balanced Against
End User	0	0	0	0
LDCs	0	0	2	2
Services	1	0.5	3	1.5
Producers	0	0	1	1
Pipelines	14	1.87	1	0.13
TOTAL	15	2.37	7	4.63

Motion:



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IR43 Instruct Information Requirements Subcommittee to accommodate the mutually agreeable capacity release related business practice of download of the approved bidders list and the associated request for approved bidders list download.

Request For Approved Bidders List Download: Requester Company Code*, Transportation Service Provider* Approved Bidders List Download: Approved Bidder Effective Begin Date, Name of Approved Party (SO), Bidder Company Code*, Requester Company Code*, Statement Date/Time, Transportation Service Provider

Action:

The motion passed with the following vote:

Segment	For	Balanced For	Against	Balanced Against
End User	0	0	0	0
LDCs	2	2	0	0
Services	5	2	0	0
Producers	1	1	0	0
Pipelines	7	1.27	4	0.73
TOTAL	15	6.27	4	0.73

R99015 Mr. Keisler introduced the request to add capacity release want ads.

The motion was made by Mr. Keisler and seconded by Ms. Davis to:

Instruct IR to accommodate the mutually agreeable capacity release related business practices of uploads of capacity release want ads, downloads of capacity release want ads and the associated request for capacity release want ad downloads.

Capacity Release Want Ad Upload: Submitting Party, Receiving Party, Submit Date, Text

Action:

The motion failed through the following vote.

Segment	For	Balanced For	Against	Balanced Against
End User	0	0	0	0
LDCs	1	1	0	0
Services	2	1	2	1
Producers	0	0	0	0
Pipelines	0	0	12	2
TOTAL	3	2	14	3

R99016 The following motion was made by Mr. Jones, and seconded by Ms. Breeden:

IR44 Instruct IR to accommodate the sending of the information to identify the type of capacity being released/requested at a location in Capacity Release Data Sets 5.4.1(SO), 5.4.2(SO), 5.4.3(SO), 5.4.7(BC), 5.4.8(C), 5.4.9(C).

Motion carries unanimously.



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- R99017 The following motion was made by Mr. Jones and seconded by Ms. Breeden:
IR45 Instruct IR to accommodate the sending of the information to identify the storage ratchet level or quantity type for capacity being released at the location in Capacity Release Data Sets 5.4.1(SO), 5.4.2(SO), 5.4.3(SO), 5.4.7(BC), 5.4.8(C), 5.4.9(C).
Motion carries unanimously.
- R99018 The following motion was made by Ms. LeCureaux and seconded by Mr. Keeler:
IR46 Instruct IR to accommodate the sending of the information to identify the Segmentation Indicator for capacity being released in Capacity Release Data Sets 5.4.1(MA), 5.4.7(MA) and 5.4.9(MA).
Motion carries unanimously.
- R99019 The following motion was made by Ms. LeCureaux and seconded by Mr. Keeler:
IR47 Instruct IR to accommodate the sending of the information to identify the Secondary Rights Indicator for capacity being released in Capacity Release Data Sets 5.4.1(MA), 5.4.7(MA) and 5.4.9(MA).
Motion carries unanimously.
- R99020 The following motion was made by Ms. Hess and seconded by Ms. Draemer:
IR48 Instruct IR to modify the capacity release data sets to accommodate the Releasing Shipper's ability to specify whether Gas Transaction Points can be changed after the capacity has been awarded. This modification will affect the Offer Upload (MA), Offer Download(MA), Award Download(MA) and Offer Upload Notification(MA) data sets.
Motion carries unanimously.
- R99022 The following motion was made:
Instruct IR and FTTF to define a means of sending a Capacity release dataset which will allow the replacement shippers to electronically execute the contract for the awarded capacity. Incorporated into this function is the need to be able to determine the specific user who is submitting the electronic execution to ensure that they have been identified as being authorized to perform this function.
Action:
Request R99022 was deferred for review until contracts are discussed.

III. **Operationally Available Capacity**

The work paper provided by Enron Administrative Corp. will be revised and reviewed at the next meeting.

Also discussed with no decision made were:

- Related to 5.4.13: The header information should be displayed at the top before columnar information. The columns headings for the posting of "Operationally Available Capacity" should be displayed as follows:
-



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Posting Date/Time

Available Capacity Effective Date/Time

Available Capacity End Date/Time

Location

Point Common Code

Point Description and or Segment/Zone Name

Available Capacity*

IT Indicator

*Measurement Basis should be shown in the heading as dekatherm, gigacalorie, gigajoule or MCF.

The population of data in these columns should be consistent with the corresponding data element usage in standard 5.4.13.

The header information should be displayed at the top before columnar information. The columns headings for the posting of "Operationally Available Capacity" should be displayed as follows:

Superheader	Header
Gas Transaction Point Code	Point Common Code
	Point Description
	Segment/Zone Name
Detail	Location/Quantity Type
	Quantity Available (Measurement Basis*)
	Available Capacity Effective Date/Time
	Available Capacity End Date/Time'
	Posting Date/Time

The header information should be displayed at the top before columnar information. The columns headings for the posting of "Unsubscribed Capacity" should be displayed as follows:

Posting Date/Time

Available Capacity Effective Date/Time

Available Capacity End Date/Time

Location/Quantity Type Indicator

Point Common Code

Point Description and or Segment/Zone Name

Available Quantity*

IT Indicator

*Measurement Basis should be shown in the heading as dekatherm, gigacalorie, GJ or MCF.

The population of data in these columns should be consistent with the corresponding data element usage in Standard 5.4.13.



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IV. Other Business

No other business was discussed.

V. Adjourn

The meeting adjourned at 5:30 p.m. The following meetings are scheduled for:

March 9	Houston	Duke Energy
March 17	Houston	Duke Energy



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VI. Attendance¹

Name	Company	Email	GISB Member	Voter
PIPELINES				
LeCureaux, Stephanie	ANR Pipeline	stephanie.lecureaux@coastalcorp.com	✓	✓
Ng, Micheal	Columbia Gas Transmission	mng@columbiaenergygroup.com	✓	✓
King, Iris	CNG Transmission	iris_g_king@cngt.cng.com	✓	✓
Kappus, Danielle	Duke - Texas Eastern	dmkappus@duke-energy.com	✓	✓
Moss, Leah	Duke - Algonquin	lamoss@duke-energy.com	✗	✓
Breeden, Denise	East Tennessee	breedend@epenergy.com	✗	✓
Hess, Theresa	Enron - NNG	thess@enron.com	✓	✓
HOPKINS, TAMMY	Enron - Florida Gas Transmission	thopkins@enron.com	✓	✓
Draemer, Mary	Enron - Transwestern	mdraeme@enron.com	✓	✓
Keeler, Jonathan	Great Lakes Gas	jkeeler@glgt.com	✓	✓
Pauza, Tony	Great Lakes Gas	appauza@glgt.com	✓	✗
Barnett, Sandra	Koch Gateway	barnetts@kochind.com	✓	✓
Young, Randall	Koch Midstream	young0r@kochind.com	✓	✓
Bass, Charlie	Midwestern	bassc@epenergy.com	✗	✓
Schisler, Mike	NGPL	mike_schisler@kne.com	✓	✓
Barnum, Betty	Panhandle Eastern	babarnum@duke-energy.com	✓	✗
Phelps, Brent	Panhandle Eastern	bwphelps@duke-energy.com	✓	✓
Wilke, Mark	Panhandle Eastern		✓	✗
Kelly-Knight, Phyllis	Southern Natural Gas	phyllis_kelly-knight@sonat.com	✓	✓
Jones, Tim	Tennessee Gas Pipeline	jonest3@epenergy.com	✓	✓
Van Pelt, Kim	Trunkline	kvanpelt@duke-energy.com	✓	✓
Keisler, Jim	Transco	jim.e.keisler@wgp.twc.com	✗	✓
Davis, Dale	Williams Gas Pipelines	dale.m.davis@wgp.twc.com	✓	✓
Link, Kurt	Williston Basin	linkkl@wbip.com	✓	✓
Wachter, Kelly	Williston Basin	wachkw@wbip.com	✓	✗
LDCS				
Smith, John	CNG Transmission	jsmith@cngt.cng.com	✓	✓
NOVAK, MIKE	National Fuel Gas Distribution	mnovak@natfuel.com	✓	✓
PRODUCERS				

¹ Names in the attendance list in **BOLD CAPS** are chairs. Mr. Keeler and Ms. Gussow, also co-chairs of the EII Task Force, were unable to attend. Individuals that sign in as non-members are shown as such and lose all membership benefits. Only one individual per company can vote in a given meeting.



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Name	Company	Email	GISB Member	Voter
Hartmann, Tommie	Exxon Co. USA	tommie.r.hartmann@exxon.com	✓	✓
SERVICES				
CALDWELL, CARL	Deloitte & Touche	cpcaldwe@aol.com	✓	✓
Whatley, Pete	Dynegy Marketing & Trade	pcwh@dynegy.com	✓	✓
Scott, Donna	Enron Administrative Serv. Corp.	dscott2@ect.enron.com	✓	✓
Mercer, Lynn	NrG Information Services	lmerc@nrginfo.com	✓	✓
Wolgel, Fred	SEN*Net	fawolgel@sabreenergy.com	✓	✓
Edwards, Julie	SEN*Net	jsedwards@sabreenergy.com	✓	✗
END USERS				