

**GISB Future Technology Task Force Meeting
June 1, 2000
Teleconference Call
FINAL Minutes**

- Mike Shahan, Chairman of FTTF called the meeting to order at 9:10 AM.
- Participants on the call introduced themselves. The following participated on the call:

Mike Shahan	Dominion LDCs
Andy Sicignano	Enron North America
Chris Solakian	ANR
Deborah Stubblefield	Corcoran Law Office

- Mike Shahan reviewed GISB's antitrust statement
- The agenda was adopted as presented.
- The minutes of the 5/23/2000 meeting were adopted as posted with no changes.
- Review of Survey
 - The posted Interoperability Survey was reviewed and the following changes were recommended:
 - There were NO content changes
 - Questions will be numbered to aid in including instructions
 - Question 11: check boxes instead of lines will be included for the response
 - Word was not consistent with the format of dashes '-'. Mike Shahan will try to fix this
 - It was suggested that some of the responses might be easier to read if 'tables' were used. Mike Shahan will attempt this. Andy Sicignano volunteered to help with the formatting changes.
 - It was noted that a cover letter explaining the survey as well as instructions would be needed. Mike Shahan had previously asked Cynthia Corcoran to draft this. Deborah Stubblefield will check with Cynthia about this.
 - The wording of the 2nd instruction box was changed from 'Please tell us about the software (programs) on your PCs' to Please tell us about the PC software (program)' to be consistent with the 1st instruction box.
 - The Survey was approved as presented with the suggested formatting changes.
- The FTTF meeting was adjourned at 9:30 AM.