



Gas Industry Standards Board

1100 LOUISIANA, SUITE 4925

HOUSTON, TEXAS, 77002

PHONE - (713) 757-4175, FAX - (713) 757-2491, email gisb@aol.com

April 9, 1998

TO: Ad Hoc Task Force of Executive Committee for EBB-Internet Transition Planning: Rae McQuade, Mike Bray, Jerry Hahn, Tom Ehinger, Tommie Hartmann, Jim Buccigross, Mark Scheel, Dona Gussow, Laurie Valasek, Shelley Corman, Norm Walker, Bob Betonte, Mike Novak

CC: Carl Caldwell, Sylvia Munson

FROM: Rae McQuade, Executive Director

RE: EBB-Internet Transition Plan Meeting Notes, Assignments, Schedule for Next Meeting & Draft Agenda

MEETING NOTES

The team met via conference call on April 9 to discuss the various models submitted regarding the EBB-Internet transition plan, collapsing the models, and assignments. The models are:

- (1) EDI and "common look and feel" standardized web sites for postings (the Jim Buccigross model)
- (2) EDI, "common look and feel" standardized web site for postings and a common front end on the web site for transactions (the Carl Caldwell model),
- (3) The common front end, navigation and presentation would be the same but the content areas would not be standard (the Mike Novak model), and
- (4) EDI, "common look and feel" standardized web site for postings with a browser compatibility for EBBs including transactions (the Norm Walker model),
- (5) EDI, "common look and feel" standardized web site for both postings and transactions (the Jerry Hahn model).
- (6) EDI, a combination of features of the above models (the Sylvia Munson model)

Questions were forwarded to the drafters of the models on March 30, and written replies were received from the drafters on April 6. This information was posted for better understanding of the models.

In discussions on collapsing models, Carl Caldwell, Mike Novak and Jerry Hahn have held discussion on collapsing their models. The primary difference identified in their conversations was the extent to which placement and ordering of information should be standard. In addition, Carl Caldwell and Norm Walker have held discussions on the possibility of collapsing their models. Jim Buccigross and Sylvia Munson have not held discussions yet on the possibility of collapsing their models with each other's model or any of the other four models.

After several ideas for proceeding were discussed, including the need to apply parameters or requirements to the models and the definition of proposed standards for each of the models, the team supported a review of each of the models to identify its key components in six categories:

- (1) Mode and Method of Access
- (2) Navigation
- (3) Content/Format Area
- (4) Uploading and Downloading of Information
- (5) Timing
- (6) Scope of Transaction Standardization



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Identification of the key components in each of these categories should identify the similarities and differences of each model and highlight the threshold issues to be addressed as the models are collapsed. The Board has asked that by June 1, the plan be brought to them with no more than three alternatives defined.

ASSIGNMENTS & NEXT MEETING

Bob Betonte will further define each of the six categories by April 14, at which time the descriptions will be posted. Each of the model submitters will work with Mr. Betonte to define their characteristics in the six categories. This work will be completed and posted by April 24, and a telephone conference has been scheduled to discuss the results on May 4 from 2:00 p.m. to 4:00 p.m. central. The team members will be notified of the number to call and the pass code. The draft agenda is attached.

Submitters are asked to continue to work with each other on the feasibility of collapsing the models. Work papers for the meeting should be provided to the GISB office by end of business April 24 for posting for the meeting.

ATTENDEES

| | <u>Name</u> | <u>Company</u> | <u>Present</u> |
|------------|------------------------|---------------------------------|----------------|
| Members: | Bob Betonte | Southern California Gas | ✓ |
| | Mike Novak | National Fuel Gas Distribution | ✓ |
| | Shelley Corman | Enron Gas Pipeline Group | ✓ |
| | Norm Walker | El Paso Natural Gas | ✓ |
| | Jim Buccigross | National Registry | ✓ |
| | Mark Scheel | NGC Corp | ✓ |
| | Tommie Hartmann | Exxon | ✓ |
| | Tom Ehinger | Amoco | ✓ |
| | Dona Gussow | Florida Power and Light | ✓ |
| | Laurie Valasek | Midland Cogeneration Venture | ✗ |
| | Mike Bray | Duke Energy | ✓ |
| | Jerry Hahn | Texaco Natural Gas | ✓ |
| | Rae McQuade | GISB | ✓ |
| | | | <u>Members</u> |
| Observers: | Sylvia Munson | Altra Streamline | ✓ |
| | Jean Ford | Andersen Consulting | ✓ |
| | Carl Caldwell | Deloitte and Touche | ✓ |
| | Magan Yarbrough | Duke Energy - Panhandle Eastern | ✓ |
| | Betty Barnum | Duke Energy - Panhandle Eastern | ✓ |
| | Janet Langford | Duke Energy - Panhandle Eastern | ✓ |
| | Diane Eckels | Enron - Northern Natural | ✓ |
| | Mary Dramer | Enron - Northern Border | ✓ |
| | John Keeler | Great Lakes Transmission | ✓ |
| | Anjie Hoppe | KN Energy | ✓ |
| | Leigh Spangler | Latitude Technologies | ✓ |
| | Steve Elmer | PG&E Transmission | ✓ |
| | Stony Jackson | Sonat | ✓ |
| | Mark Gracey | Tennessee Gas Pipeline | ✓ |
| | John Eaton | Transco | ✓ |
| Dale Davis | Williams Gas Pipelines | ✓ | |



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**GAS INDUSTRY STANDARDS BOARD
EBB-INTERNET TRANSITION PLAN TASK FORCE**

TELEPHONE CONFERENCE CALL DRAFT AGENDA

MAY 4, 1998

2:00 P.M. TO 4:00 P.M. CENTRAL

1. Welcome, Antitrust Advice
2. Review of the Resulting Analysis of the Models Across the Six Categories
3. Identification of Similarities and Differences of the Models
4. Further Discussion on Collapsing the Models
5. Drafting teams named for Transition Plan or Alternatives Due to the Board on June 1
6. Assignments
7. Adjourn