



North American Energy Standards Board

1301 Fannin, Suite 2350, Houston, Texas 77002

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TO: NAESB Retail Electric Quadrant/Retail Gas Quadrant Technical Electronic Implementation Subcommittee & Wholesale Gas Quadrant Electronic Delivery Mechanism, Posting for Interested Industry Participants

FROM: Meghan McMillan, NAESB Staff

RE: Final Minutes from the NAESB Retail Electric Quadrant/Retail Gas Quadrant Technical Electronic Implementation Subcommittee & Wholesale Gas Quadrant Electronic Delivery Mechanism Meeting – November 17-18, 2003

DATE: December 9, 2003

**Retail Electric Quadrant/Retail Gas Quadrant Technical Electronic Implementation Subcommittee
&
Wholesale Gas Quadrant Electronic Deliver Mechanism Subcommittee
November 17-18, 2003
Final Minutes**

1. Welcome

Mr. Behr opened the meeting. Introductions were made. Mr. Burden gave the antitrust advice. Mr. Jarrett moved, seconded by Mr. Burden to adopt the agenda as written. The agenda was adopted as written absent objection. It was decided to defer adoption of the October 14-15, 2003 draft minutes until the second day of the meeting.

2. Continued Review of Internet ET Working Papers

Mr. Behr reviewed the progress of the TEIS and EDM subcommittees. The group continued editing the ET working paper. Via web-cast phone participants were able to view the changes being made to the document. Edits were recorded during the meeting and are reflected in the attachment to these minutes.

3. Review of Data Dictionary Processes

The TEIS and EDM representatives asked for input from the retail business practices subcommittees regarding the drafting of data dictionaries. It was decided that the retail business practice subcommittees would focus on drafting a technical narrative and not on the details of the coding. TEIS representatives noted they would provide the SUIIS and CPS with further details regarding data dictionaries at future meetings.

4. Other Business

The next TEIS/EDM meeting was scheduled for January 21-22, 2003 in Baltimore, MD.

5. Adjourn

The meeting adjourned on November 18, 2003 at 12:00 p.m.



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6. Attendees

Name	Company	In Person/Phone
Alston, Rick	Old Dominion Electric Coop.	In Person
Behr, George	ESG	In Person
Burden, Christopher	Williams Gas Pipeline	In Person
Camp, Yvette	Southern Company Services	In Person
Cline, Jesse	EC Power	Phone
Dodson, Greg	Dominion Resource Services	In Person
Jarrett, Mark	Southern Company	Phone
McMillan, Meghan	NAESB	Phone
Minneman, Jim	PPL Solutions	Phone
Penkala, Barbara	Reliant Energy	Phone
Reed, Cary	AEP	Phone
Robert, Lisa	Defense Energy Support Center	Phone
Rothfuss, Dan	Cinergy	Phone
Spangler, Leigh	Latitude Technologies, Inc.	In Person
Stender, Mike	El Paso Corporation	Phone
Thiry, Ken	Wisconsin Public Service	Phone
Wise, Barbara	BGE	Phone
Zavodnick, Steve	BGE	Phone