



## Gas Industry Standards Board

1100 Louisiana, Suite 4925, Houston, Texas 77002  
Phone: (713) 356-0060, Fax: (713) 356-0067, E-mail: gisb@aol.com  
Home Page: www.gisb.org

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**TO:** GISB EDM Subcommittee Participants & Posting for Interested Industry Participants  
**FROM:** Rae McQuade, Executive Director  
Carl Caldwell, Chairman, GISB EDM Subcommittee  
**RE:** Final Minutes from the GISB EDM Subcommittee Meeting  
**DATE:** November 3, 2000

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### **GAS INDUSTRY STANDARDS BOARD GISB EDM SUBCOMMITTEE MEETING**

**Conference Call: 10:00 a.m. to Noon, November 3, 2000**

#### **FINAL MINUTES**

#### **I. Administrative**

Mr. Caldwell welcomed participants. Mr. Caldwell read the roll call. Mr. Caldwell read the antitrust statement. The agenda was revised to postpone the adoption of the September 11 and October 31 meeting minutes. Also, the Order 637 item, which was held over from the October 31 EDM meeting, was added directly beneath the Administrative section of the agenda. The revised agenda was adopted.

#### **II. Order 637 EDM Assignments**

After a lengthy discussion, Mark Scheel made a motion to revise GISB Standard No. 4.3.23 by adding the Subcategory 'Planned Service Outage' under the existing 'Notices' Category. This would be added directly beneath the existing Subcategory 'Non-Critical'.

The motion passed with four votes in favor and one abstention.

#### **III. Sandia National Laboratories Report**

The EDM group discussed the process by which the Sandia report will be evaluated to determine what changes, if any, are necessary in the GISB standards. Participants agreed that some items needed input from the FTTF before EDM could make any recommendations.

#### Sandia Report Response Process

- 1) The first step of EDM is to triage the items in the Sandia report to the appropriate GISB subcommittees. A request will be put out from the EDM Subcommittee for triage work papers. The security request for standards submitted by Enron Gas Pipeline Group (R00001) will also be triaged in this process. A conference call will be set up to complete the triage based on the submitted work papers. No call will be set until work papers are received from participants.
- 2) The second step is for the subcommittees to schedule meetings to address the items assigned to them. A request will be put out from the subcommittees for work papers. Each group will develop a recommendation for each assigned item. The



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recommendations will specify either proposed changes to the GISB standards or an explanation as to why no change is necessary. No calls or face-to-face meetings will be set until work papers are received from EDM participants.

- 3) As usual, after recommendations are developed by FTTF, concurring approval will be done by EDM before the entire package is submitted to the Executive Committee.

### **III. Next Agenda**

The next meeting will be a conference call to discuss the Sandia National Laboratories triage suggestions, based on the work papers.

### **IV. Adjournment**

The meeting adjourned at 11:20 a.m. central.



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### V. Attendees

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Name	Company	Email Address <sup>1</sup>
<b>SERVICES SEGMENT:</b>		
Carl Caldwell	CGI (not voting)	<a href="mailto:cpcaldwe@aol.com">cpcaldwe@aol.com</a>
Mark Scheel	Dynegy Inc.	<a href="mailto:masc@dynegy.com">masc@dynegy.com</a>
Andy Sicignano	Enron North America	<a href="mailto:andy.sicignano@enron.com">andy.sicignano@enron.com</a>
<b>PIPELINE SEGMENT:</b>		
Theresa Hess	Enron Transwestern	<a href="mailto:thess@enron.com">thess@enron.com</a>
Richard Hamilton	Williams Gas Pipeline	<a href="mailto:rhamilton@wis.twc.com">rhamilton@wis.twc.com</a>
Randy Young	Koch	

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