



North American Energy Standards Board

1301 Fannin, Suite 2350, Houston, Texas 77002

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Home Page: www.naesb.org

TO: NAESB Retail Electric Quadrant/Retail Gas Quadrant Technical Electronic Implementation Subcommittee and Wholesale Gas Quadrant Electronic Delivery Mechanism, Posting for Interested Industry Participants

FROM: Meghan McMillan, NAESB Staff

RE: Final Minutes from the NAESB Retail Electric Quadrant/Retail Gas Quadrant Technical Electronic Implementation Subcommittee and Wholesale Gas Quadrant Electronic Delivery Mechanism Meeting – October 14-15, 2003

DATE: November 13, 2003

**Retail Electric Quadrant/Retail Gas Quadrant
Technical Electronic Implementation Subcommittee
and Wholesale Gas Quadrant Electronic Delivery Mechanism
October 14 - 15, 2003
Final Minutes**

1. Welcome

Mr. Behr opened the meeting and gave the antitrust advice. Introductions were made. A discussion of next steps concerning billing and payments was added to the agenda. Mr. Jarrett moved, seconded by Mr. Dodson to adopt the agenda as modified. The agenda was adopted absent objection. It was agreed to defer adoption of the September 8, 2003 draft minutes until the second day of the meeting.

2. Discussion of Data Sets

Mr. Alston, a representative from the Customer Processes Subcommittee (CPS), noted that the CPS does not feel comfortable developing the actual coding for these data sets. CPS representatives also noted the TEIS group would need to help define the parameters of the data sets in order to create the actual EDI/EDM process. It was noted that this is clearly a QEDM issue. Mr. Alston stated the CPS does not feel capable at this time of giving the same level of detail to the TEIS as the IR gives to the Technical subcommittee in the WGQ. There was discussion concerning the contents of the datasets and data dictionaries. The group outlined the data elements needed and then confirmed that the retail subcommittees could construct the necessary documents. It was noted that additional representatives would need to be contacted to make sure that the business subcommittee has the knowledge necessary to develop these data sets. It was suggested the retail groups meeting in the near future with the WGQ to discuss the development of datasets. Mr. Burden volunteered to organize a tutorial for the REQ/RGQ with the WGQ on the development of data dictionaries and the technical process. It was suggested this meeting be held in conjunction with the December retail business practice meetings.

3. Continue Edits of Internet ET Working Papers

Mr. Behr noted the edited ET documents from the last meeting are posted on the NAESB website. The group reviewed the redline ET document, which incorporates changes made by Mr. Behr after the last meeting. Changes were recorded and are reflected in the attachment to these minutes.



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October 15, 2003

Mr. Dodson moved, seconded by Mr. Burden to adopt the draft minutes from September 8, 2003 as written. The minutes were adopted as written absent objection. The group reviewed the redline ET document, which incorporates changes made by Mr. Behr after the last meeting. Changes were recorded and are reflected in the attachment to these minutes. Next steps for the REQ/RGQ TEIS and WGQ EDM involve the finalizing of a first draft of the ET document, hopefully by the end of this year. It was also noted that the QEDM process would need to be synchronized. November 18-19, 2003 was suggested for the next meeting possibly in Atlanta, GA or Baltimore, MD.

4. New Business

No new business was discussed.

5. Adjourn

The meeting adjourned on October 15, 2003 at 3:30 p.m. Eastern.

6. Attendees

Name	Company	In Person/Phone
Alston, Richard	ODEC	In Person
Arroyo, Heidi	Southern Company	Phone
Behr, George	Energy Services Group	In Person
Dillon, Jim	Niagara Mohawk	Phone
Dodson, Greg	Dominion Resource Services	In Person
Jarrett, Mark	Southern Company Services	In Person
Maturo, Chris	NiSource, Inc.	In Person
McMillan, Meghan	NAESB	Phone
Thiry, Ken	Wisconsin Public Service	Phone
Wise, Barbara	Baltimore Gas & Electric Co.	In Person