



## Gas Industry Standards Board

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### posting on the web site

**TO:** EDM Task Force (co-chairs: Dick Brooks, Carl Caldwell, Brandon Siegel)  
Posting for Interested Industry Participants

**FROM:** Rae McQuade, Executive Director

**RE:** Meeting Announcement and Agenda – March 23, 2000

**DATE:** March 13, 2000

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### **GAS INDUSTRY STANDARDS BOARD EDM SUBCOMMITTEE CONFERENCE CALL**

**March 23, 2000 – 9:00 a.m. to 11:00 a.m. central**

#### **DRAFT AGENDA**

Please plan to participate in a conference call meeting scheduled for:

Date & Time: Thursday, March 23, 2000 -- 9:00 a.m. to 11:00 a.m. (central time).

Phone Number: Call the GISB Office for the phone number, conference leader and the pass code.

Work Papers: Extracted Pages of EDM Manual.  
Annotations for changes to extracted pages.  
Draft Instructions to Contracts Subcommittee for Trading Partner Agreement changes.  
Draft minutes for the March 6 meeting.

Assignments: **Please send in any changes to the draft minutes by noon, Tuesday, March 21.**  
**Please send in any written comments to be considered regarding the work papers by noon, Tuesday, March 21.**

- Agenda:
1. Administrative: Welcome, Antitrust Advice, Roll Call, Adoption of Agenda, Adoption of Draft Minutes from March 6, 2000.
  2. AS2 Convergence Issue
    - ❖ Review and discuss extracted pages and annotations.
    - ❖ Finalize extracted pages and annotations as a recommendation and vote to approve the recommendation including the additional revisions to the extracted pages and annotations from this meeting.
    - ❖ Discuss instructions to the Contracts Subcommittee and vote to send it to the subcommittee.
    - ❖ Action Items & Assignments
  3. Next Meeting
  4. Adjourn