



North American Energy Standards Board

1301 Fannin, Suite 2350, Houston, Texas 77002

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Home Page: www.naesb.org

TO: NAESB REQ/RGQ Technical Electronic Implementation Subcommittees and WGQ Electronic Delivery Mechanism Subcommittee, Posting for Interested Industry Participants

FROM: Meghan McMillan, NAESB Staff

RE: Final Minutes from the NAESB REQ/RGQ Technical Electronic Implementation Subcommittees and WGQ Electronic Delivery Mechanism Subcommittee Meeting – January 21-22, 2004

DATE: March 1, 2004

**Retail Electric Quadrant and Retail Gas Quadrant
Technical Electronic Implementation Subcommittee
& Wholesale Gas Quadrant Electronic Delivery Mechanism
January 21-22, 2004
Final Minutes**

1. Welcome

Mr. Behr opened meeting. Ms. McMillan gave the antitrust advice. Mr. Behr suggested the group discuss the data dictionary drafting process. Mr. Spangler moved, seconded by Mr. Burden to adopt the agenda as modified. The agenda was adopted as modified absent objection. Mr. Rothfuss moved, seconded by Ms. Wise to adopt the October 14-15, 2003 and November 17-18, 2003 draft minutes as modified. The draft minutes were adopted as modified absent objection.

2. Review of Posted IET Document and Final Preparation for Submittal to the ECs

The group discussed the draft IET document including the open issues noted during previous meetings and made suggested changes as agreed upon. It was noted that the consensus during the December Executive Committee (EC) meeting was that the TEIS could remove the AS2 references from the IET document. Mr. Spangler noted the EC also discussed the issue of the version name for the IET document. It was noted that the EC suggested using version 1.0, but the consensus of the TEIS and EDM groups was that using 2.0 would cause less confusion for parties interested in using these Model Business Practices (MBPs).

3. Initial QEDM Discussion

The group discussed the drafting of the QEDM. Participants identified an action item to review the standards left in the original EDM document and decide which apply to the QEDM document(s). The group reviewed the Internet ET Test Document submitted by Mr. Spangler.

4. Discussion of Data Dictionaries

Mr. Behr stated representatives from the TEIS participated in a conference call with the retail business groups who are working on the data dictionaries for billing and payments. He noted it would be beneficial to review the WGQ Nominations standards and get more feedback from the WGQ. Ms. Camp stated the CPS is working on an 810 and a sample paper transaction. It was suggested that the CPS and SUIIS draft a Technical Implementation of Business Processes document to help the TEIS better interpret what the CPS and SUIIS is trying to accomplish with their MBPs. The TEIS and EDM suggested this document should be priority one, the data dictionary should be priority two, the sample paper transaction should be priority three, and the code values should come last. The group discussed the data dictionary and clarified issues regarding the term data group and what it encompasses.

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4. Next Meeting

The date of February 12, 2004 (11:00 am – 3:00 pm Eastern) was suggested for a conference conference call for the REQ/RGQ TEIS and WGQ EDM. [Subsequent to this meeting this conference call was cancelled.] And the dates of March 2-3, 2004 in Cincinnati, OH were suggested for the next face-to-face meeting.

5. Other Business

No other business was discussed.

6. Adjourn

The meeting was adjourned at 10:38 a.m. Central on January 22, 2004.

7. Attendees

Name	Company	In Person/Phone
Behr, George	ESG	In Person
Burden, Christopher	Williams Gas Pipeline	In Person
Camp, Yvette	Southern Company Services	Phone
Dodson, Greg	Dominion Resources	Phone
Harter, Shan	Systrends	Phone
Jarrett, Mark	Southern Company	In Person
Marino, Annunciata	PA Public Utility Commission	Phone
McMillan, Meghan	NAESB	Phone
Rothfuss, Dan	Cinergy	In Person
Spangler, Leigh	Latitude Technologies, Inc.	In Person
Thiry, Ken	Wisconsin Public Service	Phone
Wise, Barbara	BGE	In Person