



Gas Industry Standards Board

1100 Louisiana, Suite 4925, Houston, Texas 77002

Phone: (713) 356-0060, Fax: (713) 356-0067, E-mail: gisb@aol.com

Home Page: www.gisb.org

TO: EDM Task Force Participants (co-chairs: Dick Brooks, Carl Caldwell, participants attached)
Posting for Interested Industry Participants

FROM: Rae McQuade, Executive Director

RE: Teleconference call planned January 21, 2000

DATE: January 12, 2000

GAS INDUSTRY STANDARDS BOARD

EDM SUBCOMMITTEE TELECONFERENCE

January 21, 2000 - 9:00 a.m. to 11:00 a.m. central

DRAFT AGENDA

Please plan to participate in a conference call meeting scheduled for:

Date & Time: Friday, January 21, 2000 -- 9:00 a.m. to 11:00 a.m. (Central Time)

Phone Number: Call the GISB office for the teleconference number, pass code, and conference leader – all participants are welcome regardless of GISB membership status.

Work Papers: Several participants drafted a revised AS2 recommendation which has been posted for this meeting.
Draft minutes for the November 22 meeting should be posted shortly.

Agenda for the meeting is:

1. Administrative: Welcome, Antitrust Advice, Roll Call, Adoption of Agenda, Adoption of Draft Minutes from November 22, 1999 meeting.
2. AS2 Convergence Issue
 - ❖ Review & discussion on the revised AS2 recommendation.
 - ❖ Identification and discussion on additional features to be included in the revised recommendation.
 - ❖ Finalize recommendation and vote to approve the revised recommendation including the additional revisions from this meeting.
 - ❖ Discussion and identification of transition issues.
 - ❖ Action Items & Assignments
3. Next Meeting – February 16 (Teleconference Call or Face-to-face meeting)
4. Adjourn