

**GISB Expedited Data Development Subcommittee Meeting**  
**October 25, 2000**  
**DRAFT Minutes**

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1. Welcome and Introductions
  - Participants introduced themselves
2. Housekeeping
  - Theresa welcomed participants to Williams Gas Pipeline, Houston, Texas and introduced them to the facilities.
3. Anti-trust Guidelines
  - Theresa read the Antitrust Guidelines
4. Adoption of Agenda
  - Adoption of the minutes will be deferred until after lunch to allow participants to review them and to allow the chair to make copies of the tables for the scenarios.
  - Agenda adopted as modified
5. Review and Adoption Prior Meeting Minutes (including attachments)
  - After further discussion, the group decided to review and adopt the September 21 – 22, 2000 minutes via e-mail
6. Development of Title Transfer Tracking datasets and the accompanying documentation.
  - Review changes to TIBP submitted by Jim Keisler and Kim Van Pelt
    - Nomination
      - Motion made by Jim Keisler seconded by Randy Young to add the following as the last paragraph of the Technical Implementation of Business Process for the Nomination:  
  
Title Transfer Tracking is accommodated using the Nomination dataset.
    - Motion passed 11 in favor; 0 opposed.
  - Nomination Quick Response
    - Motion made by Jim Keisler seconded by Randy Young that no changes are necessary to the Technical Implementation of Business Process for the Nomination Quick Response.
    - Motion passed 11 in favor; 0 opposed.
  - Scheduled Quantity
    - Motion made by Jim Keisler seconded by Randy Young that no changes are necessary to the Technical Implementation of Business Process for the Scheduled Quantity.
    - Motion passed 11 in favor; 0 opposed.

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- Review changes to Executive Summary submitted by Jim Keisler and Kim Van Pelt
  - no changes needed
  
- Review changes to Nominations Related Standards book, Business Process and Practices, Section A (Overview):
  - Motion made by Jim Keisler seconded by Randy Young to:
    - add the following to the end of the existing second paragraph of the Business Process and Practices, Section A (Overview) of the Nominations Related Standards book:

Both types are accommodated using the Nomination data set.
  
    - and to remove from the end of the Technical Implementation of Business Process for Nominations the following previously added verbiage:

Title Transfer Tracking is accommodated using the Nomination dataset.
  
  - Additionally, it was determined that no further additions or modifications are necessary to the remaining Technical Implementation of Business Process in the Nominations Related Standards book.
  
- Motion passed 12 in favor; 0 opposed.
  
- Flowing Gas Related Standards
  - Motion by Jim Keisler and seconded by Randy Young to make the following changes to the Flowing Gas Related Standards book to accommodate Title Transfer Tracking:
    - Executive Summary
      - no changes needed
  
    - Business Process and Practices
      - Delete the entire fourth paragraph, which begins “The Multiple Level allocation type is further complicated by the title tracking issue...”
  
    - No changes needed to any Technical Implementation of Business Processes in the Flowing Gas Related Standards book.
  
  - Motion passed 12 in favor; 0 opposed.

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- Invoicing Related Standards
    - Motion by Jim Keisler and seconded by Randy Young to make no changes to the Invoicing Related Standards book to accommodate Title Transfer Tracking.
    - Motion passed 11 in favor; 0 opposed.
  
  - Standard 1.3.73
    - Review alternatives and reach consensus on solution to meet the requirement to communicate list of 3PADs.
      - Motion by Kim Van Pelt seconded by Randy Young to send the following issue to the Business Practices Subcommittee:
        - After discussion, EDD determined that the communication of the list of 3PADs is inappropriate for EDI/FF development due to the infrequency of use and small number of data elements.
        - EDD requests BPS to review GISB Std 1.3.73 for implementation of the communication of 3PAD information. EDD discussions noted that implementation via Informational Postings may be appropriate.
      - Motion passed; 12 in favor, 0 opposed.
  
  - Standard 1.3.67
    - Review alternatives and reach consensus on solution for communication of locations and contracts (or both) for 3PADs.
      - Motion by Tammy Hopkins seconded by Joe Bianchi regarding implementation of GISB Std 1.3.67:
        - EDD determined that the communication of the 3PAD's location code(s) and/or contract identifier(s) to that 3PAD is inappropriate for EDI/FF or EBB development due to its infrequency of use and small number of data elements.
        - Additionally, the communication of the 3PAD's location code(s) and/or contract identifier(s) to that 3PAD may be a function of the transportation service provider's tariff and/or contract/agreement with the 3PAD.
      - Motion passed; 10 in favor, 0 opposed.
  
  - Identification and resolution of outstanding items.
    - The group determined that there are no outstanding items for Title Transfer Tracking.
7. Next meeting dates and locations (if needed)
- Since there are no outstanding items, no subsequent meetings are scheduled.
8. Adjourn