

**NORTH AMERICAN ENERGY STANDARDS BOARD**  
**Executive Committee Meeting – WGQ, REQ, WEQ Meeting Materials**  
**October 17-18, 2002**

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**North American Energy Standards Board**

**Executive Committee Meeting**

**Wholesale Gas Quadrant**  
**Retail Electric Quadrant**  
**Wholesale Electric Quadrant**

**October 17-18, 2002**

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**NORTH AMERICAN ENERGY STANDARDS BOARD**  
**Executive Committee Meeting - WGQ, REQ, WEQ Meeting Materials**  
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**Wholesale Gas Quadrant**

# **NORTH AMERICAN ENERGY STANDARDS BOARD**

## **Executive Committee Meeting – WGQ, REQ, WEQ Meeting Materials**

### **October 17-18, 2002**

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#### **1. Welcome and Opening Remarks**

The NAESB Office thanks Arizona Public Service for hosting the October 17-18 Executive Committee meeting. Below are the meeting arrangements:

WHERE: The Crowne Plaza Hotel  
100 North First Street  
Phoenix, AZ 85004  
Phone: 602-333-0000

WHEN: Thursday, October 17, 2002 – 8:00 a.m. to Noon Local Time – WGQ  
Thursday, October 17, 2003 – 1:00 pm. To 5:00 p.m Local Time – REQ  
Friday, October 18, 2003 – 8:00 am. To 4:00 p.m Local Time – WEQ

- The chairman may elect to extend the hours of the meeting if more time is required to complete the agenda.
- For further assistance please reach:  
Veronica Thomason at (713) 356 - 0060
- The officers presiding over the Executive Committee meeting are:  
Jim Buccigross - Chairman  
Mike Novak - WGQ Vice Chairman  
Jim Minneman - REQ Vice Chairman  
Rae McQuade - Executive Director and COO  
Jay Costan - General Counsel (by phone)
- Transcripts will be available and can be ordered either during the meeting, or by contacting the NAESB office after the meeting for further information, 713-356-0060.

# North American Energy Standards Board

1100 Louisiana, Suite 3625, Houston, Texas 77002  
Phone: (713) 356-0060, Fax: (713) 356-0067, E-mail: naesb@aol.com  
Home Page: www.naesb.org

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## NORTH AMERICAN ENERGY STANDARDS BOARD 2002 EXECUTIVE COMMITTEE TERMS - Wholesale Gas Quadrant

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<b>End User Segment</b>		<b>Term Ending:</b>
Diane McVicker	Principal, Fuel Supply Analyst, Salt River Project	Dec 31, 2002
Bill Hebenstreit	Vice President Contract Services, El Paso Merchant Energy	Dec 31, 2002
Kelly Daly	Partner, Morrison & Hecker, rep. Arizona Public Service Co.	Dec 31, 2004
Dona Gussow	Contracts Coordinator, Florida Power and Light	Dec 31, 2003
Tina Burnett	Natural Gas Operations Administrator, Boeing	Dec 31, 2003
<b>LDC Segment</b>		<b>Term Ending:</b>
Rodger Schwecke	Senior Pipeline Products Manager, Southern California Gas	Dec 31, 2002
Dolores Chezar	Director, Regulatory Policy, KeySpan Energy	Dec 31, 2002
Chris Maturo	Manager, Energy Access System Project, NIPSCO Industries	Dec 31, 2004
Mike Novak	Assistant General Manager, National Fuel Gas Distribution	Dec 31, 2003
Steve Sullivan	Regulatory Manager of Gas Supply, Consolidated Edison of NY	Dec 31, 2003
<b>Pipeline Segment</b>		<b>Term Ending:</b>
Mark Gracey	Consultant - Business Processes, Tennessee Gas Pipeline Co.	Dec 31, 2002
Bill Griffith	Director, Transmission & Storage, Colorado Interstate Gas Co.	Dec 31, 2002
Dale Davis	Team Leader, Williams Gas Pipelines	Dec 31, 2004
Randy Young	Gulf South Pipeline	Dec 31, 2003
Kim Van Pelt	GISB Coordinator, CMS Panhandle Eastern Pipeline	Dec 31, 2003
<b>Producer Segment</b>		<b>Term Ending:</b>
Lauren Kaestner	Regulatory Consultant, BP Amoco	Dec 31, 2002
Paul Keeler	Managing Attorney, Marketing, Burlington Resources	Dec 31, 2002
Sheri Hessington	Dominion Exploration	Dec 31, 2004
Richard Smith	Director, Regulatory Affairs, ExxonMobil	Dec 31, 2003
V A C A N C Y	V A C A N C Y	Dec 31, 2003
<b>Services Segment</b>		<b>Term Ending:</b>
Mark Scheel	Manager Governmental Affairs, Dynegy Inc.	Dec 31, 2002
Carl Caldwell	Director, Consulting Services, CGI	Dec 31, 2002
Leigh Spangler	CEO, Latitude Technologies	Dec 31, 2004
Jim Buccigross	Vice President, 8760 Inc.	Dec 31, 2003
Keith Sappenfield	Director, EnCana Energy Services	Dec 31, 2003

**NORTH AMERICAN ENERGY STANDARDS BOARD**  
**Executive Committee Meeting – WGQ, REQ, WEQ Meeting Materials**  
**October 17-18, 2002**

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**1. Antitrust Guidelines**

- The antitrust guidelines will be covered. The points are:

Antitrust guidelines direct meeting participants to avoid discussion of topics or behavior that would result in anti-competitive behavior including: restraint of trade and conspiracies to monopolize, unfair or deceptive business acts or practices, price discriminations, division of markets, allocation of production, imposition of boycotts, and exclusive dealing arrangements.

**NORTH AMERICAN ENERGY STANDARDS BOARD**  
**Executive Committee Meeting – WGQ, REQ, WEQ Meeting Materials**  
**October 17-18, 2002**

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**2. Adoption of Agenda**

- The proposed agenda, attached, has been distributed and is available on NAESB's home page.
- **The WGQ of the Executive Committee is requested to review the WGQ portion of the agenda, suggest changes if needed, and vote to adopt the agenda.**



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October 14, 2002

**TO:** NAESB Executive Committee and Interested Industry Participants  
**FROM:** Jim Buccigross, NAESB Executive Committee Chairman  
Rae McQuade, NAESB Executive Director  
**RE:** Executive Committee Meeting Agendas – October 17-18, 2002

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**NORTH AMERICAN ENERGY STANDARDS BOARD EXECUTIVE COMMITTEE MEETING**  
**Hosted by Arizona Public Service Company, Phoenix, AZ**

**Thursday, October 17, 2002 – 8:00 a.m. to Noon – Wholesale Gas Quadrant**  
**Thursday, October 17, 2002 – 1:00 pm. To 5:00 p.m – Retail Electric Quadrant**  
**Friday, October 18, 2002 – 8:00 am. To 4:00 p.m – Wholesale Electric Quadrant**

**MEETING ANNOUNCEMENT & AGENDA**

As announced at the Executive Committee meeting and in other communications, the Executive Committee (EC) will meet in the Crowne Plaza Hotel in Phoenix, Arizona on October 17 and 18, hosted by Arizona Public Service. Below are the meeting arrangements:

**WHERE:** The Crowne Plaza Hotel  
100 North First Street  
Phoenix, AZ 85004  
Phone: 602-333-0000

**WHEN:** Thursday, October 17, 2002 – 8:00 a.m. to Noon – Wholesale Gas Quadrant  
Thursday, October 17, 2003 – 1:00 pm. To 5:00 p.m – Retail Electric Quadrant  
Friday, October 18, 2003 – 8:00 am. To 4:00 p.m – Wholesale Electric Quadrant

The materials for the meeting will be emailed to the participants and posted on the web site today. Conference calling will be available for those unable to attend in person – please call the office for the dial-in number, pass code and conference leader. **Please inform the office of your intent to attend this meeting (naesb@aol.com, 713-356-0060).**

The meeting is open to any interested party. As always, the chair reserves the right to extend the time of the meeting to ensure that agenda items are addressed. The times indicated on the agenda will be followed to ensure that agenda items are allotted appropriate time slots. Should an agenda item conclude earlier than its stated time slot, the remaining time can be allotted to other agenda items at the discretion of the chair.

Please feel free to call the NAESB office should you have any questions or comments.

Best Regards,  
*Rae McQuade*

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## NAESB EXECUTIVE COMMITTEE MEETING - October 17-18, 2002

Hosted by Arizona Public Service Company, Phoenix, AZ

### DRAFT AGENDA

#### Thursday, October 17, 2002 - 8:00 a.m. to Noon - Wholesale Gas Quadrant

- 8:00 a.m. 1. Welcome
- Antitrust Guidelines
  - Welcome to members and attendees
  - Introduction and Roll Call
- 8:15 a.m. 2. Wholesale Gas Quadrant Draft Agenda & Draft Minutes of September 30, 2002 Conference Call
- Adoption of WGQ Agenda
  - Adoption of Draft Minutes of September 30, 2002
- 9:00 a.m. 3. Review of Triage Decisions
- 9:30 a.m. 4. Discussion on New Annual Plan Item -
- Creditworthiness** -- Develop Creditworthiness Standards pursuant to an Annual Plan item. Such development should be restricted to implementation of existing Commission policy, new Commission policy after it has been ordered and non-policy oriented aspects of Creditworthiness.
- 10:00 a.m. 5. 2002 WGQ Annual Plan Review
- 10:30 a.m. 6. Update on 2002 WGQ Annual Plan & Subcommittee Reports
- Business Practices Subcommittee
    - Normal Business
    - Order 587 Actions
  - Contracts Subcommittee
    - Credit Annex
  - EDM Subcommittee
    - Normal Business
    - Future Technology Task Force Activities
    - XML Activities
  - Information Requirements Subcommittee
    - Normal Business
    - Order 637 Open Issues
  - Technical and ANSI X12 Subcommittees
    - Normal Business
    - Order 637 Open Issues
  - Publication Process Review Task Force
  - Meeting Coordination Task Force
- 11:30 a.m. 7. Other Business
- Noon 8. Adjourn



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**NAESB EXECUTIVE COMMITTEE MEETING - October 17-18, 2002**

**Hosted by Arizona Public Service Company, Phoenix, AZ**

## **DRAFT AGENDA**

**Thursday, October 17, 2002 - 1:00 pm. To 5:00 pm - Retail Electric Quadrant**

- |           |    |   |
|-----------|----|---|
| 1:00 p.m. | 1. | Welcome <ul style="list-style-type: none"><li>• Welcome to members and attendees</li><li>• Introduction and Roll Call</li><li>• Antitrust Guidelines</li><li>• Adoption of Agenda</li></ul>   |
| 1:15 p.m. | 2. | Subcommittee Status <ul style="list-style-type: none"><li>• Customer Processes Subcommittee - Ms. Lokey</li><li>• Supplier-Utility Interface Subcommittee --Ms. Broadrick</li><li>• Technical Electronic Implementation Subcommittee - Mr. Brooks</li><li>• Expectations for Availability of Information - Ms. Alexander</li></ul>                                  |
| 1:45 p.m. | 3. | NAESB Website and Listserver Changes - Mr. Minneman   |
| 2:00 p.m. | 4. | Standards Format - Mr. Minneman<br>(Please have a copy of: 1) "NAESB Wholesale Gas Quadrant Business Practice Standards, Standards and Models Relating to: General Standards, Nominations, Flowing Gas, Invoicing, Electronic Delivery Mechanisms, Capacity Release, Contracts, Interpretations"; and 2) "Uniform Business Practices for the Retail Energy Market") |
| 3:45 pm   | 5. | Anticipated Document Development Process - Mr. Minneman   |
| 4:15 pm.  | 6. | Expectations Regarding Timeliness of REQ EC Materials Ms. Alexander   |
| 4:30 p.m. | 7. | Other Business  |
| 5:00 p.m. |    | Adjourn   |



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## NAESB EXECUTIVE COMMITTEE MEETING - October 17-18, 2002

Hosted by Arizona Public Service Company, Phoenix, AZ

### DRAFT AGENDA

Friday, October 18, 2002 - 8:00 am. To 4:00 pm - Wholesale Electric Quadrant

- |            |    |  |
|------------|----|--|
| 8:00 a.m.  | 1. | Welcome <ul style="list-style-type: none"><li>• Antitrust Guidelines</li><li>• Welcome to members and attendees</li><li>• Introduction and Roll Call</li></ul>   |
| 8:15 a.m.  | 3. | Adoption of Agenda <ul style="list-style-type: none"><li>• Adoption of WEQ Agenda</li></ul>  |
| 8:30 a.m.  | 2. | Overview of NAESB Organization and Standards Development Process   |
| 9:30 a.m.  | 3. | Adoption of September 27 Conference Call Draft Minutes <ul style="list-style-type: none"><li>• Adoption of Draft Minutes of June 13, 2002</li></ul>  |
| 10:00 a.m. | 4. | Selection of Triage Members <ul style="list-style-type: none"><li>• To date, Michael Gildea and Barry Green have volunteered</li></ul>   |
| 10:30 a.m. | 5. | Discussion of Selection Process for EC Vice Chair  |
| 11:00 a.m. | 6. | Annual Plan Process and Development <ul style="list-style-type: none"><li>• Format</li><li>• Approval Process</li><li>• Identification of Topics and Items for the Annual Plan</li><li>• Subcommittees needed to carry out the Annual Plan</li><li>• Completion timeframes for annual plan items</li><li>• Timetable for completing the development of the Annual Plan</li></ul> |
| Noon       |    | Lunch  |
| 1:00 pm    | 6. | Continue Annual Plan Discussion and Development  |
| 3:30 pm    | 7. | Other Business   |
| 4:00 pm    | 8. | Adjourn  |



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### **NAESB EXECUTIVE COMMITTEE MEETING - October 17-18, 2002**

**Hosted by Arizona Public Service Company, Phoenix, AZ**

#### **Hotel and Location Information**

Arizona Public Service (APS) has a special rate of \$135.00 per night at the Crowne Plaza Hotel. For reservations, please call 800-359-7253 and ask for the APS Gas Industry rate. The Crowne Plaza is located about 3 miles from the airport.

Another hotel close to the airport is the Hyatt at 122 North Second Street. They are located about 5 miles from the airport. Please call 602-252-1234 for reservations. APS does not have a special rate at the Hyatt.

**NORTH AMERICAN ENERGY STANDARDS BOARD**  
**Executive Committee Meeting – WGQ, REQ, WEQ Meeting Materials**  
**October 17-18, 2002**

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**3. Adoption of Minutes**

- The draft minutes of September 30 are attached.
- The Executive Committee is asked to review the minutes, determine if any changes are needed and adopt them.



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September 30, 2002

**TO:** NAESB Executive Committee and Interested Industry Participants  
**FROM:** Jim Buccigross, NAESB Executive Committee Chairman  
Rae McQuade, NAESB Executive Director  
**RE:** Executive Committee WGQ Conference Call - Monday September 30

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## NAESB EXECUTIVE COMMITTEE WGQ MEETING CONFERENCE CALL

**MONDAY, SEPTEMBER 30 - 1 PM TO 2 PM CENTRAL**

### DRAFT MINUTES

#### 1. Welcome

Mr. Buccigross welcomed the attendees. The participants introduced themselves. The antitrust charge was read by Mr. Costan. Ms. Van Pelt made the motion seconded by Mr. Young to adopt the agenda. Mr. Novak asked that the agenda be modified to include discussion on the annual plan revisions made at the Board meeting on September 23. All were in favor of the adoption of the agenda with Mr. Novak's modification.

#### 2. Discussion and Vote on R02002

Mr. Novak made the motion, seconded by Mr. Spangler to adopt the recommendation of R02002-2. Mr. Spangler reviewed his comments and requested changes to proposed standard 5.3.z12. No objection was raised to modifying the recommendation to reflect Mr. Spangler's changes to proposed standard 5.3.z12. For the changes offered by Dynegy, there was no objection was raised to modifying the recommendation to reflect Dynegy's changes to proposed standard 5.3.z15.

The motion was amended to adopt the recommendation as drafted with the changes to 5.3.z12 as proposed by Latitude and changes to 5.3.z15 as proposed by Dynegy. All EC members on the call were in favor of the motion. After the meeting several other EC members noted their concurrence. The motion passed after the meeting.

The motion was made by Mr. Novak and seconded by Ms. Hesslington to instruct IR to develop a set of examples for TIBP documents regarding the elapsed prorata capacity for intra-day recall based on the recommendation for R02002 as adopted by the EC on September 30, 2002.

The motion passed unanimously.

#### 3. Other Business

Mr. Novak reviewed the modification to the annual plan for the WGQ to reflect creditworthiness standards as noted in a recent FERC Order. This will be further discussed at the EC October 17 meeting. No request is required - it is a change to the annual plan, which was approved by the Board of Directors.

#### 4. Adjourn

The meeting adjourned at 2:00 pm central.



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### 5. Attendance

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Individual	Organization
Audrey Bragg	Washington Gas
Jim Buccigross	Group 8760
Dolores Chezar	Keyspan
Craig Colombo	Dominion Resources
Jay Costan	McGuire Woods
Dale Davis	Williams Gas Pipeline
Mark Gracey	Tennessee Gas Pipeline
Dona Gussow	Florida Power & Light Company
Bill Hebenstreit	El Paso Merchant Energy
Sheri Heslington	Dominion Exploration
Joe Kardas	National Fuel Supply Corporation
Paul Keeler	Burlington Resources
Iris King	Dominion Transmission
Paul Love	NGPL
Chris Maturo	Nisource
Michael Novak	National Fuel
Todd Oncken	NAESB
Keith Sappenfield	Encana Corporation
Donna Scott	Transwestern
Richard Smith	Exxon Mobil
Leigh Spangler	Latitude Technologies
Kim Van Pelt	Panhandle Eastern Pipeline
Tom Gwilliam	Iroquois Gas Transmission Systems
Randy Young	Gulf South Pipeline Company



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## 5. Voting Record

End User Segment		R02002-2	IR Instruction
	Diane McVicker Principal, Fuel Supply Analyst, Salt River Project	Y *	
✓	Bill Hebenstreit Vice President Contract Services, El Paso Merchant Energy	Y	Y
	Kelly Daly Partner, Morrison & Hecker, rep. Arizona Public Service Co.		
✓	Dona Gussow Contracts Coordinator, Florida Power and Light	Y	Y
	Tina Burnett Natural Gas Operations Administrator, Boeing		
LDC Segment			
	R. Schwewe Senior Pipeline Products Manager, Southern California Gas	Y *	
✓	Dolores Chezar Director, Regulatory Policy, KeySpan Energy	Y	Y
✓	Chris Maturio Manager, Energy Access System Project, NIPSCO Industries	Y	Y
✓	Mike Novak Assistant General Manager, National Fuel Gas Distribution	Y	Y
✓	Audrey Bragg for S. Sullivan Regulatory Manager of Gas Supply, Consolidated Edison of NY	Y	Y
Pipeline Segment			
✓	Mark Gracey Consultant - Business Processes, Tennessee Gas Pipeline Co.	Y	Y
	Bill Griffith Director, Transmission & Storage, Colorado Interstate Gas Co.		
✓	Dale Davis Team Leader, Williams Gas Pipelines	Y	Y
✓	Randy Young Gulf South Pipeline	Y	Y
✓	Kim Van Pelt GISB Coordinator, CMS Panhandle Eastern Pipeline	Y	Y
Producer Segment			
	L. Kaestner Regulatory Consultant, BP Amoco		
✓	Paul Keeler Managing Attorney, Marketing, Burlington Resources	Y	Y
✓	S. Hesslington Dominion Exploration	Y	Y
✓	Richard Smith Director, Regulatory Affairs, ExxonMobil	Y	Y
	V A C A N C Y V A C A N C Y		
Services Segment			
	Mark Scheel Manager Governmental Affairs, Dynegy Inc.		
	Carl Caldwell Director, Consulting Services, CGI		
✓	Leigh Spangler CEO, Latitude Technologies	Y	Y
✓	Jim Buccigross Vice President, 8760 Inc.	Y	Y
✓	K. Sappenfield Director, PanCanadian Energy Services	Y	Y

Y\* -- vote received after the meeting.

✓ -- Present during the conference call.



**RECOMMENDATION TO NAESB WGQ EXECUTIVE COMMITTEE**

**Requester: KeySpan Request No.: R02002 and  
2002 Annual Plan Item 10 - Order 587-N**

**Recommendation 2**

**REVISED BY THE EC AND ADOPTED 9/30/02**

**1. RECOMMENDED ACTION:**

- Accept as requested
- Accept as modified below
- Decline

**EFFECT OF EC VOTE TO ACCEPT  
RECOMMENDED ACTION:**

- Change to Existing Practice
- Status Quo

**2. TYPE OF MAINTENANC**

**Per Request:**

- Initiation
- Modification
- Interpretation
- Withdrawal
  
- Principle (x.1.z)
- Definition (x.2.z)
- Business Practice Standard (x.3.z)
- Document (x.4.z)
- Data Element (x.4.z)
- Code Value (x.4.z)
- X12 Implementation Guide
- Business Process Documentation

**Per Recommendation:**

- Initiation
- Modification
- Interpretation
- Withdrawal
  
- Principle (x.1.z)
- Definition (x.2.z)
- Business Practice Standard (x.3.z)
- Document (x.4.z)
- Data Element (x.4.z)
- Code Value (x.4.z)
- X12 Implementation Guide
- Business Process Documentation

**3. RECOMMENDATION**

**SUMMARY:**

- Add proposed NAESB WGQ Principles 5.1.z2 and 5.1.z3.
- Add proposed NAESB WGQ Definition 5.2.z1.
- Add proposed NAESB WGQ Standards 5.3.z12, 5.3.z13, 5.3.z14, and 5.3.z15.



## RECOMMENDATION TO NAESB WGQ EXECUTIVE COMMITTEE

Requester: KeySpan Request No.: R02002 and  
2002 Annual Plan Item 10 - Order 587-N  
Recommendation 2

REVISED BY THE EC AND ADOPTED 9/30/02

### STANDARDS LANGUAGE:

#### 5.1.z2 Proposed Principle

The service flexibility available to either the Releasing Shipper or the Replacement Shipper(s) for the subject capacity should not be less as a result of the recall.

#### 5.1.z3 Proposed Principle

Notice of the allocation of capacity between the Releasing Shipper, provided through the Transportation Service Provider's Customer Activities Web site, and the Replacement Shipper(s), provided for in NAESB WGQ Standard Nos. [5.3.z2] and [5.3.z3], should be provided in a manner that will permit affected parties sufficient time, as provided for in NAESB WGQ Standard No. [5.3.z1], to place nominations or take other corrective actions to avoid penalties.

#### 5.2.z1 Proposed Definition

Elapsed Prorata Capacity means that portion of the capacity that would have theoretically been available for use prior to the effective time of the intraday recall based upon a cumulative uniform hourly use of the capacity.

#### 5.3.z12 Proposed Standard

For the recall notification provided to the Transportation Service Provider (TSP), ~~the quantity should conform to the TSP's capacity recall notification specification.~~ The TSP's Tariff should specify whether the quantity should be expressed in terms of

a) total released capacity entitlements or

b) adjusted total released capacity entitlements based upon the Elapsed Prorata Capacity.

The capacity entitlements resulting from the use of either a) or b) should be the same.

#### 5.3.z13 Proposed Standard

In the event of an intra-day capacity recall, the Transportation Service Provider (TSP) should determine the allocation of capacity between the Releasing Shipper and the Replacement Shipper(s) based upon the Elapsed Prorata Capacity (EPC). Variations to the use of EPC may be necessary to reflect the nature of the TSP's tariff, services, and/or operational characteristics.

#### 5.3.z14 Proposed Standard

The Transportation Service Provider should not be obligated to deliver in excess of the total daily contract quantity of the release as a result of NAESB WGQ Standard No. [5.3.z12].

#### 5.3.z15 Proposed Standard

"The amount of capacity allocated to the Replacement Shipper(s) should equal the original released capacity less the recalled capacity that is adjusted based upon the Elapsed Prorata Capacity (EPC) or other TSP tariff specific variations of the EPC in accordance with NAESB WGQ Standard No. [5.3.z13]."



**RECOMMENDATION TO NAESB WGQ EXECUTIVE COMMITTEE**

**Requester: KeySpan Request No.: R02002 and  
2002 Annual Plan Item 10 - Order 587-N  
Recommendation 2  
REVISED BY THE EC AND ADOPTED 9/30/02**

**4. SUPPORTING DOCUMENTATION**

**a. Description of Request:**

**b. Description of Recommendation:**

**Executive Committee**

On 7/29/2002, the Executive Committee made the following motion: Assign consideration of proposed standards concerning capacity allocation and billing with regard to order 587-N to the BPS, including the issues raised by FERC staff. The motion passed a procedural motion with 10 in favor, 4 opposed, and 1 abstention.

**Business Practices Subcommittee**

See the Business Practices Subcommittee (BPS) meeting minutes, attachments, and transcripts for the supporting documentation and discussion for the following dates:

- July 23, 2002
- August 7-8, 2002

On 08/08/2002, it was motioned to adopt the following standards (as proposed above): 5.2.z1, 5.3.z12, 5.3.z13, 5.3.z14, 5.1.z2, 5.3.z15, 5.1.z3.

	For	Against	Total	Balancing Determinant	Balanced For	Balanced Against	Balanced Total
<b>End Users</b>	2	0	2	0	2	0	2
<b>LDCs</b>	5	0	5	0	2	0	2
<b>Services</b>	2	0	2	0	2	0	2
<b>Pipelines</b>	14	0	14	0	2	0	2
<b>Producers</b>	0	0	0	0	0	0	0
	23	0	23	0	8	0	8

**Motion passes in a balanced vote with no opposition.**

**Information Requirements Subcommittee**

On 08/20/2002, the Information Requirements Subcommittee determined that there were no changes needed.

	For	Against	Total	Balancing Determinant	Balanced For	Balanced Against	Balanced Total
<b>End Users</b>	0	0	0	0	0	0	0
<b>LDCs</b>	0	0	0	0	0	0	0
<b>Services</b>	2	0	2	0	2	0	2
<b>Pipelines</b>	8	0	8	0	2	0	2



**RECOMMENDATION TO NAESB WGQ EXECUTIVE COMMITTEE**

**Requester: KeySpan Request No.: R02002 and  
2002 Annual Plan Item 10 - Order 587-N  
Recommendation 2**

**REVISED BY THE EC AND ADOPTED 9/30/02**

<b>Producers</b>	0	0	0	0	0	0	0
	10	0	10	0	4	0	4

**Motion passes in a balanced vote with no opposition.**

**Technical Subcommittee**

On 8/20/2002, the Technical Subcommittee determined that there were no technical changes needed.

	<b>For</b>	<b>Against</b>	<b>Total</b>	<b>Balancing Determinant</b>	<b>Balanced For</b>	<b>Balanced Against</b>	<b>Balanced Total</b>
<b>End Users</b>	0	0	0	0	0	0	0
<b>LDCs</b>	0	0	0	0	0	0	0
<b>Services</b>	2	0	2	0	2	0	2
<b>Pipelines</b>	10	0	10	0	2	0	2
<b>Producers</b>	0	0	0	0	0	0	0
	12	0	12	0	4	0	4

**Motion passes in a balanced vote with no opposition.**

**c. Business Purpose:**

**d. Commentary/Rationale of Subcommittee(s)/Task Force(s):**

**NORTH AMERICAN ENERGY STANDARDS BOARD**  
**Executive Committee Meeting – WGQ, REQ, WEQ Meeting Materials**  
**October 17-18, 2002**

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**4. New Requests**

- The Triage Subcommittee met via conference call and made recommendations on new requests, all of which were assigned to the WGQ. The Executive Committee met via conference call and approved the assignments with no changes. The Triage recommendations are attached.



# North American Energy Standards Board

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October 10, 2002

**TO:** NAESB Triage Subcommittee: Greg Lander, Kim Van Pelt, Mike Novak, Tina Patton, Vacancy for the WGQ Producer Segment, Jim Minneman, Heidi Schrab, Barbara Alexander, Ruth Kiselewich, Rob Connell, Michael Gildea

Requesters: Randall Young, Dale Davis

**CC:** All NAESB EC Members

**FROM:** Rae McQuade, Executive Director

**RE:** Triage Subcommittee Results -- October 10, 2002

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**NORTH AMERICAN ENERGY STANDARDS BOARD  
TRIAGE SUBCOMMITTEE RESULTS OF CONFERENCE CALL  
October 10, 2002**

**1. Administrative**

Mr. Novak welcomed the attendees, called the roll, and gave the antitrust advice. The agenda was accepted as written. Mr. Novak provided a brief overview of past Triage Group procedures for the benefit of the new subcommittee members. Additionally, Mr. Novak clarified that triage requests will now require two motions. The first motion will detail whether the request is within NAESB's scope and specify the appropriate quadrant. The first motion can be voted on by all Triage Subcommittee members. The second motion will detail subcommittee assignment and appropriate priority level. Only members of the Triage Subcommittee for the affected quadrant are eligible to vote on the second motion.

**2. New Requests**

**R02010**

**Request:** Submitted by Gulf South Pipeline Company, LP to add a new Reduction Reason (Path Balancing Reduction) for the NAESB Confirmation Response (1.4.3), the NAESB Scheduled Quantity (1.4.5) and NAESB Scheduled Quantity for Operator (1.4.6).

**Discussion:** Mr. Young reviewed the request. There was no discussion.

**Triage Recommendation:** Ms. Davis, seconded by Ms. Schrab, moved that R02010 is within NAESB scope and be assigned to the wholesale gas quadrant. This motion passed unanimously. Ms. Davis, seconded by Ms. Chezar, moved that R02010 be sent to the IR to be addressed in the normal course of business. This motion passed unanimously.

**R02011**

**Request:** Submitted by Williams Gas Pipeline to add the following code values for the data element "Transaction Type":

- NAESB WGQ Standard 2.4.3 – Allocation:  
Lost/Unaccounted For Gas,



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- Retrograde,  
Retrograde – Flash Gas
- NAESB WGQ Standard 2.4.4 – Shipper Imbalance:  
Lost/Unaccounted For Gas,  
Retrograde – Flash Gas.

**Discussion:** Ms. Davis reviewed the request. There was no discussion.

**Triage Recommendation:** Mr. Young, seconded by Ms. Chezar, moved that R02011 is within NAESB scope and be assigned to the wholesale gas quadrant. This motion passed unanimously. Mr. Young, seconded by Ms. Chezar, moved that R02011 be sent to the IR to be addressed in the normal course of business. This motion passed unanimously.

### 3. Meeting Attendees:

#### Triage Members:

Mike Novak	National Fuel Gas Distribution	WGQ	LDC
Heidi Schrab	Green Mountain Energy Company	REQ	supplier
Rob Connell	Electric Reliability Council of Texas	REQ	services
Michael Gildea	Duke Energy North America, LLC	WEQ	marketer/IOU

#### Requestors:

Randall Young	Gulf South Pipeline Company, LP	WGQ	pipeline
Dale Davis	Williams Gas Pipeline	WGQ	pipeline

#### Attendees:

Alan Johnson	Mirant Corporation	WEQ	marketer/not IOU
Jim Minneman	PPL Solutions	REQ	services
Louis Oberski	Dominion Energy Marketing, Inc.	WEQ	generation/IOU
Theresa Hess	Reliant Energy Retail Services	REQ	supplier
Dolores Chezar	KeySpan Energy	WGQ	LDC

#### Administrative:

Todd Oncken	North American Energy Standards Board
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# R02010

## North American Energy Standards Board

### Request for Initiation of a NAESB Standard for Electronic Business Transactions or Enhancement of an Existing NAESB Standard for Electronic Business Transactions

Date of Request: September 6, 2002

#### 1. Submitting Entity & Address:

Gulf South Pipeline Company, LP  
20 E. Greenway Plaza, STE 900  
Houston, TX 77046

#### 2. Contact Person, Phone #, Fax #, Electronic Mailing Address:

Name : Randall Young  
Title : Director, Regulatory Compliance  
Phone : 713-544-4715  
Fax : 713-544-4184  
E-mail : randy.young@gulfsouthpl.com

#### 3. Description of Proposed Standard or Enhancement:

Gulf South Pipeline Company, LP requests a new Reduction Reason (Path Balancing Reduction) for the NAESB Confirmation Response (1.4.3), the NAESB Scheduled Quantity (1.4.5) and NAESB Scheduled Quantity for Operator (1.4.6).

#### 4. Use of Proposed Standard or Enhancement (include how the standard will be used, documentation on the description of the proposed standard, any existing documentation of the proposed standard, and required communication protocols):

This code will more clearly identify the reason for a reduction in either the confirmation or scheduling processes.

#### 5. Description of Any Tangible or Intangible Benefits to the Use of the Proposed Standard or Enhancement:

N/A

**6. Estimate of Incremental Specific Costs to Implement Proposed Standard or Enhancement:**

N/A

**7. Description of Any Specific Legal or Other Considerations:**

N/A

**8. If This Proposed Standard or Enhancement Is Not Tested Yet, List Trading Partners Willing to Test Standard or Enhancement (Corporations and contacts):**

N/A

**9. If This Proposed Standard or Enhancement Is In Use, Who are the Trading Partners :**

N/A

**10. Attachments (such as : further detailed proposals, transaction data descriptions, information flows, implementation guides, business process descriptions, examples of ASC ANSI X12 mapped transactions):**

**Reduction Reason**

<b>Code Value Description</b>	<b>Code Value Definition</b>	<b>Code Value</b>
Reduction due to balancing of path		

**Request for Initiation of a NAESB Standard for Electronic Business Transactions or  
Request for Enhancement of a NAESB Standard for Electronic Business  
Transactions**

**North American Energy Standards Board**

**Request for Initiation of a NAESB Standard for Electronic Business Transactions  
or  
Enhancement of an Existing NAESB Standard for Electronic Business Transactions**

**R02011**

**Date of Request:** September 6, 2002

**1. Submitting Entity & Address:**

Williams Gas Pipeline  
P. O. Box 1396  
Houston, TX 77251

**2. Contact Person, Phone #, Fax #, Electronic Mailing Address:**

Name: Dale Davis  
Title: Consultant - eCommerce & Service Delivery  
Phone: 713-215-2396  
Fax: 713-215-3946  
E-mail: dale.m.davis@williams.com

**3. Description of Proposed Standard or Enhancement:**

Add the following code values for the data element "Transaction Type" as indicated below:

NAESB WGQ Standard 2.4.3 – Allocation:

Lost/Unaccounted For Gas  
Retrograde  
Retrograde – Flash Gas

NAESB WGQ Standard 2.4.4 – Shipper Imbalance:

Lost/Unaccounted For Gas  
Retrograde – Flash Gas

**4. Use of Proposed Standard or Enhancement (include how the standard will be used, documentation on the description of the proposed standard, any existing documentation of the proposed standard, and required communication protocols):**

None

**Request for Initiation of a NAESB Standard for Electronic Business Transactions or  
Request for Enhancement of a NAESB Standard for Electronic Business  
Transactions**

**5. Description of Any Tangible or Intangible Benefits to the Use of the Proposed Standard or Enhancement:**

When this request is satisfied, Williams Gas Pipeline will be able to more clearly identify the quantities being allocated and reflected on the shipper imbalance.

**6. Estimate of Incremental Specific Costs to Implement Proposed Standard or Enhancement:**

None

**7. Description of Any Specific Legal or Other Considerations:**

None

**8. If This Proposed Standard or Enhancement Is Not Tested Yet, List Trading Partners Willing to Test Standard or Enhancement (Corporations and contacts):**

Unknown

**9. If This Proposed Standard or Enhancement Is In Use, Who are the Trading Partners :**

Unknown

**10. Attachments (such as : further detailed proposals, transaction data descriptions, information flows, implementation guides, business process descriptions, examples of ASC ANSI X12 mapped transactions):**

**Standard 2.4.3 - Allocation  
Transaction Type**

Code Value Description	Code Value Definition	Code Value
Lost/Unaccounted For Gas	The quantity of gas lost or otherwise unaccounted for.	
Retrograde	[no definition necessary]	
Retrograde – Flash	The quantity of flash gas created as a result of the retrograde process	

**Standard 2.4.4 – Shipper Imbalance  
Transaction Type**

Code Value Description	Code Value Definition	Code Value
Lost/Unaccounted For Gas	The quantity of gas lost or otherwise unaccounted for.	
Retrograde – Flash	The quantity of flash gas created as a result of the retrograde process	

**NORTH AMERICAN ENERGY STANDARDS BOARD**  
**Executive Committee Meeting – WGQ, REQ, WEQ Meeting Materials**  
**October 17-18, 2002**

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**5. Creditworthiness**

- The Board met on September 23 and approved the attached resolution regarding amending the annual plan for the WGQ for a creditworthiness item as noted in a FERC Order.
- The Executive Committee is asked to discuss the item and determine how it is to be addressed.

**RESOLUTION ESTABLISHING  
AMENDING WHOLESALE GAS QUADRANT ANNUAL PLAN**

**WHEREAS**, the Federal Energy Regulatory Commission has issued an Order in Docket No. GT02-35-000 on September 13, 2002 encouraging parties interested in the establishment of generic creditworthiness standards to be followed uniformly by interstate pipelines to initiate the standards development process at NAESB, and

**WHEREAS**, the Officers of the Wholesale Gas Quadrant Executive Committee have identified that the 2002 Annual Plan does not include an item under which development of generic creditworthiness standards might take place, and

**WHEREAS**, the industry participants have provided correspondence to the Board of Directors expressing a concern that such standards development might be in conflict with Article 2, Section 2.2 of the Bylaws which states:

**Develop Practices, Not Policy** - The committees, subcommittees and task forces of NAESB should endeavor not to create policy in their Standards or Model Business Practices development activities absent being requested to do so by the Board.

and

**WHEREAS**, the Officers of the Wholesale Gas Quadrant Executive Committee have asked for guidance from the Board, and

**WHEREAS**, the Board believes that Standards Development on this topic should only be based upon existing Commission policy or new policy that may be developed by the Commission, and

**NOW, THEREFORE**, the Board of Directors of the North American Energy Standards Board hereby amends the 2002 Wholesale Gas Quadrant to include an item under the Standards Implementation section entitled **Creditworthiness** with the following description:

Develop Creditworthiness Standards pursuant to an Annual Plan item. Such development should be restricted to implementation of existing Commission policy, new Commission policy after it has been Ordered and non-policy oriented aspects of Creditworthiness.

**AND, FURTHER**, a Completion Date of 2<sup>nd</sup> Quarter 2003 and an Assignment of "Assigned by the Executive Committee" should be designated.

**NORTH AMERICAN ENERGY STANDARDS BOARD**  
**Executive Committee Meeting – WGQ, REQ, WEQ Meeting Materials**  
**October 17-18, 2002**

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**6. WGQ 2002 Annual Plan**

Attached is the 2002 Annual Plan as revised by the Board on September 23, 2002.

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## NORTH AMERICAN ENERGY STANDARDS BOARD 2002 ANNUAL PLAN - WHOLESALE GAS QUADRANT

Item Description	Completion <sup>1</sup>	Assignment
<b>Contracts</b>		
1 Complete the development of the contract for purchases and sales of natural gas. <b>Status: Complete with the exception of credit annex.</b>	1 <sup>st</sup> Qtr	Contracts Subcommittee
2 Develop the Mexican Addendum to the base contract for purchase and sales of natural gas.	4thQtr	Contracts Subcommittee
3 Build an electronic contract for the base contract for purchase and sales of natural gas.	4 <sup>th</sup> Qtr	Contracts Subcommittee
9 Modify the Funds Transfer Agreement as necessary after several years of use. <b>Status: Complete.</b>	2 <sup>nd</sup> Qtr	Contracts Subcommittee
<b>Electronic Delivery Mechanisms and Related Activities</b>		
4 Complete technical implementation of Sandia recommendations. <b>Status: Complete.</b>	1 <sup>st</sup> Qtr	EDM Subcommittee
5 Explore additional possibilities for partnership with the Department of Energy similar to that of the Sandia report. <b>Status: Discussion underway.</b>	3 <sup>rd</sup> Qtr	EC Officers
6 Review and enhance security standards as required by technological changes. <b>Status: Complete with the completion of item no. 4, but additional work may be required as an outcome of item no. 5.</b>	2 <sup>nd</sup> Qtr	EDM Subcommittee
7 Develop XML technical implementation for base contract and for scheduling documents necessary to complete the pilot program. <b>Status: Subcommittee work suspended.</b>	4 <sup>th</sup> Qtr	XML Subcommittee
<b>Standards Implementation</b>		
8 Continue the implementation of FERC Order No. 637 standards as specified in the Order 637 work plan defined by the Order 637 GISB Action Subcommittee. <b>Status: Complete.</b>	3 <sup>rd</sup> Qtr	Assigned by the EC
10 Develop standards as necessary to implement the FERC order as a result of Docket No. RM96-1-019 (Partial Day Recalls).	4 <sup>th</sup> Qtr	Assigned by the EC

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<sup>1</sup> Dates in the completion column are by end of the quarter for completion by the assigned committee. The dates do not necessarily mean that the standards are fully staffed so as to be implementable by the industry, and/or ratified by membership. If one item is completed earlier than planned, another item can begin earlier and possibly complete earlier than planned. There are no begin dates on the plan.

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<b>Item Description</b>	<b>Completion<sup>1</sup></b>	<b>Assignment</b>
<b>Status: In progress</b>		
11 Develop Creditworthiness Standards pursuant to an Annual Plan item. Such development should be restricted to implementation of existing Commission policy, new Commission policy after it has been Ordered and non-policy oriented aspects of Creditworthiness. <b>Status: Not Started</b>	2 <sup>th</sup> Qtr 2003	Assigned by the EC

## **Provisional Activities<sup>2</sup>**

Examine report and determine if an "energy day" standard is needed, including assessment of changes to existing GISB standards.

Determine if a standard transportation services agreement is needed and if so, develop it.

Determine if a model financial hedging agreement is feasible and if so develop a model financial hedging agreement.

Develop standards as necessary to implement the FERC order are a result of Docket No. RM01-10-000 (Affiliate Order).

## **Program of Standards Maintenance & Fully Staffed Standards Work<sup>3</sup>**

Business Practice Requests	Ongoing	Assigned by the EC on a request by request basis
Continue review against plan for migration to ANSI ASC X12 new versions as needed and coordinate such activities with DISA.	Ongoing	ANSI (X12) Subcommittee
Information Requirements and Technical Mapping of Business Practices	Ongoing	Assigned by the EC on a request by request basis
Ongoing Interpretations for Clarifying Language Ambiguities	Ongoing	Assigned by the EC on a request by request basis
Ongoing Maintenance of Code Values and Other Technical Matters	Ongoing	Assigned by the EC on a request by request basis

- Notes: (a) Priority is given to action items that are carry-overs from the 2001 Annual Plan.
- (b) Any new activity should be preceded by a request from the submitter after which it will be revisited. The provisional items would only be addressed after a request is submitted or an order is issued by the FERC.

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<sup>2</sup> To the extent that it is determined that any of the provisional activities should be worked upon during the year, the Board has the discretion to modify the annual plan.

<sup>3</sup> This work is considered routine maintenance and thus the items are not separately numbered.

## **Retail Electric Quadrant**

# **NORTH AMERICAN ENERGY STANDARDS BOARD**

## **Executive Committee Meeting – WGQ, REQ, WEQ Meeting Materials**

### **October 17-18, 2002**

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#### **1. Welcome and Opening Remarks**

The NAESB Office thanks Arizona Public Service for hosting the October 17-18 Executive Committee meeting. Below are the meeting arrangements:

WHERE: The Crowne Plaza Hotel  
100 North First Street  
Phoenix, AZ 85004  
Phone: 602-333-0000

WHEN: Thursday, October 17, 2002 – 8:00 a.m. to Noon Local Time – WGQ  
Thursday, October 17, 2003 – 1:00 pm. To 5:00 p.m Local Time – REQ  
Friday, October 18, 2003 – 8:00 am. To 4:00 p.m Local Time – WEQ

- The chairman may elect to extend the hours of the meeting if more time is required to complete the agenda.
- For further assistance please reach:  
Veronica Thomason at (713) 356 - 0060
- The officers presiding over the Executive Committee meeting are:  
Jim Buccigross - Chairman  
Mike Novak - WGQ Vice Chairman  
Jim Minneman - REQ Vice Chairman  
Rae McQuade - Executive Director and COO  
Jay Costan - General Counsel (by phone)
- Transcripts will be available and can be ordered either during the meeting, or by contacting the NAESB office after the meeting for further information, 713-356-0060.

# North American Energy Standards Board

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## NORTH AMERICAN ENERGY STANDARDS BOARD 2002 EXECUTIVE COMMITTEE TERMS - Retail Electric Quadrant

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<b>Distribution Segment</b>		<b>Term Ending:</b>
Ruth Kiselewich	Director Special Projects and Supplier Services, Baltimore Gas & Electric Company	Dec 31, 2005
Terry Moran	Regulatory Issues Manager, PSEG (MAAC NERC Region)	Dec 31, 2005
William Newbold	Strategy Manager of Electric Choice Implementation Team, Detroit Edison (ECAR NERC Region)	Dec 31, 2004
V A C A N C Y		Dec 31, 2004
<b>End User Segment</b>		<b>Term Ending:</b>
V A C A N C Y		Dec 31, 2005
Steve LaFond	Corporate Electricity Resources, Boeing Corporation	Dec 31, 2005
Barbara Alexander	Maine Office of Public Advocate	Dec 31, 2004
V A C A N C Y		Dec 31, 2004
<b>Services Segment</b>		<b>Term Ending:</b>
Jim Minneman	Director of Business Services, PPL Solutions LLC	Dec 31, 2005
Dick Brooks	Vice President Secure Systems and Products Strategy, Systrends, Inc	Dec 31, 2005
Rob Connell	Manager of Commercial Systems Applications, Electric Reliability Council of Texas	Dec 31, 2004
V A C A N C Y		Dec 31, 2004
<b>Supplier Segment</b>		<b>Term Ending:</b>
Bill Barkas	Manager of Retail State Government Relations, Dominion Retail, Inc.	Dec 31, 2005
Felecia Lokey	Director Retail Regulatory Affairs North American TXU Energy	Dec 31, 2005
Jonathan Kubler	Manager of Pricing and Rates, Georgia Power Company	Dec 31, 2004
Heidi Schrab	Market Development Operations Manager, Green Mountain Energy Company	Dec 31, 2004

**OFFICERS:** Jim Buccigross is 2002 chairman of the Executive Committee, Mike Novak is 2002 WGQ vice chairman; and Jim Minneman is the 2002 REQ vice chairman.

**NORTH AMERICAN ENERGY STANDARDS BOARD**  
**Executive Committee Meeting – WGQ, REQ, WEQ Meeting Materials**  
**October 17-18, 2002**

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**1. Antitrust Guidelines**

- The antitrust guidelines will be covered. The points are:

Antitrust guidelines direct meeting participants to avoid discussion of topics or behavior that would result in anti-competitive behavior including: restraint of trade and conspiracies to monopolize, unfair or deceptive business acts or practices, price discriminations, division of markets, allocation of production, imposition of boycotts, and exclusive dealing arrangements.

**NORTH AMERICAN ENERGY STANDARDS BOARD**  
**Executive Committee Meeting – WGQ, REQ, WEQ Meeting Materials**  
**October 17-18, 2002**

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**2. Adoption of Agenda**

- The proposed agenda, attached, has been distributed and is available on NAESB's home page.
- **The REQ of the Executive Committee is requested to review the REQ portion of the agenda, suggest changes if needed, and vote to adopt the agenda.**



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October 14, 2002

**TO:** NAESB Executive Committee and Interested Industry Participants  
**FROM:** Jim Buccigross, NAESB Executive Committee Chairman  
Rae McQuade, NAESB Executive Director  
**RE:** Executive Committee Meeting Agendas – October 17-18, 2002

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**NORTH AMERICAN ENERGY STANDARDS BOARD EXECUTIVE COMMITTEE MEETING**  
**Hosted by Arizona Public Service Company, Phoenix, AZ**

**Thursday, October 17, 2002 – 8:00 a.m. to Noon – Wholesale Gas Quadrant**  
**Thursday, October 17, 2002 – 1:00 pm. To 5:00 p.m – Retail Electric Quadrant**  
**Friday, October 18, 2002 – 8:00 am. To 4:00 p.m – Wholesale Electric Quadrant**

**MEETING ANNOUNCEMENT & AGENDA**

As announced at the Executive Committee meeting and in other communications, the Executive Committee (EC) will meet in the Crowne Plaza Hotel in Phoenix, Arizona on October 17 and 18, hosted by Arizona Public Service. Below are the meeting arrangements:

**WHERE:** The Crowne Plaza Hotel  
100 North First Street  
Phoenix, AZ 85004  
Phone: 602-333-0000

**WHEN:** Thursday, October 17, 2002 – 8:00 a.m. to Noon – Wholesale Gas Quadrant  
Thursday, October 17, 2003 – 1:00 pm. To 5:00 p.m – Retail Electric Quadrant  
Friday, October 18, 2003 – 8:00 am. To 4:00 p.m – Wholesale Electric Quadrant

The materials for the meeting will be emailed to the participants and posted on the web site today. Conference calling will be available for those unable to attend in person – please call the office for the dial-in number, pass code and conference leader. **Please inform the office of your intent to attend this meeting (naesb@aol.com, 713-356-0060).**

The meeting is open to any interested party. As always, the chair reserves the right to extend the time of the meeting to ensure that agenda items are addressed. The times indicated on the agenda will be followed to ensure that agenda items are allotted appropriate time slots. Should an agenda item conclude earlier than its stated time slot, the remaining time can be allotted to other agenda items at the discretion of the chair.

Please feel free to call the NAESB office should you have any questions or comments.

Best Regards,  
*Rae McQuade*

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## NAESB EXECUTIVE COMMITTEE MEETING - October 17-18, 2002

Hosted by Arizona Public Service Company, Phoenix, AZ

### DRAFT AGENDA

#### Thursday, October 17, 2002 - 8:00 a.m. to Noon - Wholesale Gas Quadrant

- 8:00 a.m. 1. Welcome
- Antitrust Guidelines
  - Welcome to members and attendees
  - Introduction and Roll Call
- 8:15 a.m. 2. Wholesale Gas Quadrant Draft Agenda & Draft Minutes of September 30, 2002 Conference Call
- Adoption of WGQ Agenda
  - Adoption of Draft Minutes of September 30, 2002
- 9:00 a.m. 3. Review of Triage Decisions
- 9:30 a.m. 4. Discussion on New Annual Plan Item -
- Creditworthiness** -- Develop Creditworthiness Standards pursuant to an Annual Plan item. Such development should be restricted to implementation of existing Commission policy, new Commission policy after it has been ordered and non-policy oriented aspects of Creditworthiness.
- 10:00 a.m. 5. 2002 WGQ Annual Plan Review
- 10:30 a.m. 6. Update on 2002 WGQ Annual Plan & Subcommittee Reports
- Business Practices Subcommittee
    - Normal Business
    - Order 587 Actions
  - Contracts Subcommittee
    - Credit Annex
  - EDM Subcommittee
    - Normal Business
    - Future Technology Task Force Activities
    - XML Activities
  - Information Requirements Subcommittee
    - Normal Business
    - Order 637 Open Issues
  - Technical and ANSI X12 Subcommittees
    - Normal Business
    - Order 637 Open Issues
  - Publication Process Review Task Force
  - Meeting Coordination Task Force
- 11:30 a.m. 7. Other Business
- Noon 8. Adjourn



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## NAESB EXECUTIVE COMMITTEE MEETING - October 17-18, 2002

Hosted by Arizona Public Service Company, Phoenix, AZ

### DRAFT AGENDA

Thursday, October 17, 2002 - 1:00 pm. To 5:00 pm - Retail Electric Quadrant

- |           |    |   |
|-----------|----|---|
| 1:00 p.m. | 1. | Welcome <ul style="list-style-type: none"><li>• Welcome to members and attendees</li><li>• Introduction and Roll Call</li><li>• Antitrust Guidelines</li><li>• Adoption of Agenda</li></ul>   |
| 1:15 p.m. | 2. | Subcommittee Status <ul style="list-style-type: none"><li>• Customer Processes Subcommittee - Ms. Lokey</li><li>• Supplier-Utility Interface Subcommittee --Ms. Broadrick</li><li>• Technical Electronic Implementation Subcommittee - Mr. Brooks</li><li>• Expectations for Availability of Information - Ms. Alexander</li></ul>                                  |
| 1:45 p.m. | 3. | NAESB Website and Listserver Changes - Mr. Minneman   |
| 2:00 p.m. | 4. | Standards Format - Mr. Minneman<br>(Please have a copy of: 1) "NAESB Wholesale Gas Quadrant Business Practice Standards, Standards and Models Relating to: General Standards, Nominations, Flowing Gas, Invoicing, Electronic Delivery Mechanisms, Capacity Release, Contracts, Interpretations"; and 2) "Uniform Business Practices for the Retail Energy Market") |
| 3:45 pm   | 5. | Anticipated Document Development Process - Mr. Minneman   |
| 4:15 pm.  | 6. | Expectations Regarding Timeliness of REQ EC Materials Ms. Alexander   |
| 4:30 p.m. | 7. | Other Business  |
| 5:00 p.m. |    | Adjourn   |



# North American Energy Standards Board

1100 Louisiana, Suite 3625, Houston, Texas 77002

Phone: (713) 356-0060, Fax: (713) 356-0067, E-mail: [naesb@aol.com](mailto:naesb@aol.com)

Home Page: [www.naesb.org](http://www.naesb.org)

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## NAESB EXECUTIVE COMMITTEE MEETING - October 17-18, 2002

Hosted by Arizona Public Service Company, Phoenix, AZ

### DRAFT AGENDA

Friday, October 18, 2002 - 8:00 am. To 4:00 pm - Wholesale Electric Quadrant

- |            |    |  |
|------------|----|--|
| 8:00 a.m.  | 1. | Welcome <ul style="list-style-type: none"><li>• Antitrust Guidelines</li><li>• Welcome to members and attendees</li><li>• Introduction and Roll Call</li></ul>   |
| 8:15 a.m.  | 3. | Adoption of Agenda <ul style="list-style-type: none"><li>• Adoption of WEQ Agenda</li></ul>  |
| 8:30 a.m.  | 2. | Overview of NAESB Organization and Standards Development Process   |
| 9:30 a.m.  | 3. | Adoption of September 27 Conference Call Draft Minutes <ul style="list-style-type: none"><li>• Adoption of Draft Minutes of June 13, 2002</li></ul>  |
| 10:00 a.m. | 4. | Selection of Triage Members <ul style="list-style-type: none"><li>• To date, Michael Gildea and Barry Green have volunteered</li></ul>   |
| 10:30 a.m. | 5. | Discussion of Selection Process for EC Vice Chair  |
| 11:00 a.m. | 6. | Annual Plan Process and Development <ul style="list-style-type: none"><li>• Format</li><li>• Approval Process</li><li>• Identification of Topics and Items for the Annual Plan</li><li>• Subcommittees needed to carry out the Annual Plan</li><li>• Completion timeframes for annual plan items</li><li>• Timetable for completing the development of the Annual Plan</li></ul> |
| Noon       |    | Lunch  |
| 1:00 pm    | 6. | Continue Annual Plan Discussion and Development  |
| 3:30 pm    | 7. | Other Business   |
| 4:00 pm    | 8. | Adjourn  |



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### **NAESB EXECUTIVE COMMITTEE MEETING - October 17-18, 2002**

**Hosted by Arizona Public Service Company, Phoenix, AZ**

#### **Hotel and Location Information**

Arizona Public Service (APS) has a special rate of \$135.00 per night at the Crowne Plaza Hotel. For reservations, please call 800-359-7253 and ask for the APS Gas Industry rate. The Crowne Plaza is located about 3 miles from the airport.

Another hotel close to the airport is the Hyatt at 122 North Second Street. They are located about 5 miles from the airport. Please call 602-252-1234 for reservations. APS does not have a special rate at the Hyatt.

**NORTH AMERICAN ENERGY STANDARDS BOARD**  
**Executive Committee Meeting – WGQ, REQ, WEQ Meeting Materials**  
**October 17-18, 2002**

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**3. October 2 Draft Minutes**

The draft minutes of October 2 are attached for review.



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**TO:** NAESB Retail Electric Quadrant Executive Committee, Posting for Interested Industry Participants

**FROM:** Meghan McMillan, NAESB Staff

**RE:** Draft Minutes from the NAESB Retail Electric Quadrant Executive Committee Conference Call – October 2, 2002

**DATE:** October 8, 2002

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**NAESB Retail Electric Quadrant Executive Committee  
Conference Call  
October 2, 2002 12:00pm – 1:30pm central  
Draft Minutes**

### 1. Administrative

Mr. Minneman welcomed participants, and gave the antitrust guidelines. Several items were added to the agenda including: discussion of scheduling subcommittee meetings, the Board's resolution on the annual plan, the adoption of EC meeting minutes, and soliciting input concerning agenda items to be addressed at the EC meeting in Phoenix. The agenda was adopted as revised. Ms. McMillan took role call. Some corrections were made to the attendee list of the minutes from September 4, 2002. The minutes were adopted as revised.

### 2. Update on Subcommittee Kickoff Meeting

Mr. Minneman gave a brief review of the REQ subcommittee kickoff meeting.

### 3. Subcommittee Status

Ms. Hess stated she has booked space at Reliant for the 28th and 29th of October. Mr. Alston might be able to make arrangements for facilities at TXU in the first quarter of next year. Ms. Camp has booked facilities at Southern Company next year through June to be available for subcommittee meetings. Ms. Broadrick asked if they could plan for now more than two days for these meetings. The preference would be to hold the meetings on Tuesday - Wednesday or Wednesday - Thursday. It was agreed to accept Reliant's offer to host on the 28 and 29. Concerns were expressed about having the meeting on Monday. Ms. Broadrick volunteered to coordinate with the other subcommittee chairs to schedule future meetings.

#### Customer Processes Subcommittee

Mr. Fenoglio gave an update on the CPS. He and Mr. Alston were elected co-chairs, and Ms. Lokey was elected to the position of vice-chair. The CPS discussed billing and payment and will be using sections in the UBP document as a basis for developing standards.

#### Supplier-Utility Interface Subcommittee

Documents were sent out that provide a baseline as well as additional things to consider as the SUIS starts developing standards. Ms. Broadrick sent out an email listing the volunteers researching different aspects of creditworthiness and encouraged interested parties to contact them.

Ms. Hess informed the group that Reliant's facilities are also available on the 7th and 8th of November. It was decided to hold the meeting on November 7-8; CPS from 8:00 am to 5:00 pm on Thursday and SUIS from 8:00 am to 2:00 pm on Friday.



#### Technical Electronic Implementation Subcommittee

No update was given. The chairs will be contacted to make arrangements for the next meeting. The TEIS will not be meeting in conjunction with the other two subcommittees.

#### **4. NAESB Website Changes**

Ms. Camp stated NAESB is waiting until input is received from all four quadrants before pursuing changes to the website. Mr. Novak spoke with Ms. McQuade about having a representative from each quadrant meet to talk about the website. Ms. Camp agreed to contact Ms. Thomason to ask about developing a page with REQ subcommittee links.

#### **5. Board Resolution on Subcommittee Formation**

Mr. Minneman stated the Board conducted a notational vote that reiterated the wording in the bylaws about the EC's ability to create subcommittees. There was some additional language that does not restrict us as far as function. He encouraged the EC members to read through it. It was noted that if the EC decides to create a subcommittee there needs to be sensitivity to its scope and how scope is defined. Ms. Hess discussed the annual plan resolution, and encouraged participants acquire these resolutions and review them. Included in this resolution was the Board's creation of an EC annual plan subcommittee (NAESB wide). If they choose they can set up task forces from each quadrant.

#### **6. Standards Format**

Due to time constraints, Mr. Minneman decided to put this item on the agenda for the EC meeting in Phoenix.

#### **7. Other Business**

Ms. Hess suggested the minutes from the previous meeting be adopted at each meeting regardless of whether it was a face to face meeting or a conference call.

Mr. Minneman asked for input concerning the agenda for the Phoenix EC meeting. Ms. Alexander would like to add discussion of subcommittee procedures in terms of policy with regards to communication, access to materials, websites, and timeliness of meeting minutes. It was noted that the NAESB office is attempted to arrange a joint teleconference to adopt the minutes from the last EC meeting and deal with Triage issues. It has been agreed not to hold a plenary session at the face-to-face in Phoenix, there will be one at the meeting in New York. It was noted that the ending time for the WEQ in Phoenix has been changed to 4:00 pm.

Mr. Minneman asked that anyone wishing to add an item to the Phoenix EC agenda contact him within the next week. It was noted there would be no EC call on October 16th, and October 30th will be the next EC conference call.

#### **8. Adjourn**

The meeting adjourned on October 2, 2002 at 1:46 pm CST.



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### 10. Executive Committee Attendance

	Present
<b>Distributors:</b>	
Ruth Kiselewich	Y
Terry Moran	Y
William Newbold	Y
vacancy	
<b>End Users:</b>	
vacancy	
Steve LaFond	Y
Barbara Alexander	Y
vacancy	
<b>Services:</b>	
Jim Minneman	Y
Dick Brooks	N
Rob Connell	N
vacancy	
<b>Suppliers:</b>	
Felicia Lokey	Y
Jonathan Kubler	N
Heidi Schrab	N
Bill Barkas	Y
<b>Alternates Attending</b>	
<b>Distribution:</b>	
Gwen Beadles	Y
<b>Suppliers:</b>	
Theresa Hess	Y

### 11. Other Participation

Name	Company
Cherie Broadrick	ERCOT
Yvette Camp	Southern Company
Ron Carrier	Consumers Energy Co.
Eric Cody	National Grid USA
Jason Corbin	Allegheny Power
Richard Dodd	Mississippi Power
Mary Edwards	Dominion Virginia Power
Dave Eichenlaub	State Corporation Commission
Patrick Eynon	Ameren
Walt Fenoglio	TXU
Cathy Heath	Georgia Power Company
Gail Higashi	Southern California Edison
Mark Jerrett	Southern Company Services
Ed Kist	Public Service Company New Mexico
Jean Mason	Ameren
Meghan McMillan	NAESB
Mike Novak	National Fuel Gas Distribution



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Karen Prentice  
Judy Ray  
Tom Ringenbach  
Ilze Rukis  
Ken Thiry  
Ed Tucker  
Eric Wilen  
Steve Zavodnick

Savannah Electric Power Co.  
Alabama Power Company  
American Electric Power  
Wisconsin Public Service  
Wisconsin Public Service  
Duke Power Company  
New York State Electric & Gas Corp.  
Baltimore Gas & Electric

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**NORTH AMERICAN ENERGY STANDARDS BOARD**  
**Executive Committee Meeting - WGQ, REQ, WEQ Meeting Materials**  
**October 17-18, 2002**

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**4. REQ 2002 Annual Plan**

Attached is the 2002-2003 Annual Plan as adopted by the Board of Directors.

# North American Energy Standards Board

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## NORTH AMERICAN ENERGY STANDARDS BOARD 2002-2003 ANNUAL PLAN – RETAIL ELECTRIC QUADRANT<sup>1</sup>

Item Number & Description	Completion <sup>2</sup>	Assignment
<b>Retail Access Uniform Business Practices (UBP)<sup>3</sup></b>		
1 Billing & Payments <i>Develop practices for billing customers and remitting payments to parties providing services to the customer.</i>	1 <sup>st</sup> Qtr 2003	Customer Processes Subcommittee
2 Creditworthiness Standards <i>Develop practices for extending commercial credit by Distributors to Suppliers to cover financial risk.</i>	1 <sup>st</sup> Qtr 2003	Supplier-Utility Interface Subcommittee
3 Customer Enrollment & Switching <i>Develop practices for market participants to process customer switch requests, for maintaining current customer account information regarding a customer's Supplier, and for notifying affected parties.</i>	2 <sup>nd</sup> Qtr 2003	Customer Processes Subcommittee
4 Supplier Licensing <i>Develop practices for licensing Suppliers with state utility commissions.</i>	2 <sup>nd</sup> Qtr 2003	Supplier-Utility Interface Subcommittee
5 Retail Meter Data Validation, Editing & Estimating <i>Develop procedures for insuring the integrity and validity of retail customer metering data that is needed by utilities and suppliers for billing, load profiling, settlement, etc. Issues related to unbundled or competitive metering are not to be considered.</i>	3 <sup>rd</sup> Qtr 2003	Supplier-Utility Interface Subcommittee

<sup>2</sup> Dates in the completion column are by end of the quarter for completion by the assigned committee. The dates do not necessarily mean that the standards are fully staffed so as to be implementable by the industry, and/or ratified by membership. If one item is completed earlier than planned, another item can begin earlier and possibly complete earlier than planned. There are no begin dates on the plan.

<sup>3</sup> A "Glossary" exists from the November 2000 UBPs document that should be maintained and updated as a common glossary for all items under this sub-heading as the sub-committees address the UBPs items in this section of the Plan.

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## NORTH AMERICAN ENERGY STANDARDS BOARD 2002-2003 ANNUAL PLAN - RETAIL ELECTRIC QUADRANT<sup>1</sup>

Item Number & Description	Completion <sup>2</sup>	Assignment
6 Customer Information <i>Develop practices for the release, collection, exchange &amp; maintenance of customer information between Distributors and Suppliers.</i>	3 <sup>rd</sup> Qtr 2003	Customer Processes Subcommittee
7 Load Profiling <i>Develop practices for using statistical methods to estimate interval consumption by customers who do not have interval meters.</i>	3 <sup>rd</sup> Qtr 2003	Supplier-Utility Interface Subcommittee
8 Customer Inquiries <i>Develop procedures for responding to customer inquiries directed to Distributors and/or Suppliers and for notification of the other party.</i>	4 <sup>th</sup> Qtr 2003	Customer Processes Subcommittee
9 Market Participant Interactions <i>Develop supplier registration processes for Distributors and protocols for communications and interactions between Distributors and Suppliers.</i>	4 <sup>th</sup> Qtr 2003	Supplier-Utility Interface Subcommittee
10 Utility - Supplier Disputes <i>Develop dispute resolution procedures applicable to differences between Distributors and Suppliers.</i>	4 <sup>th</sup> Qtr 2003	Supplier-Utility Interface Subcommittee
11 Settlement Process <i>Reconcile energy schedules and energy delivered by suppliers within a given market. Note: will need to be coordinated with the WEQ.</i>	1 <sup>st</sup> Qtr 2004	Supplier-Utility Interface Subcommittee

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## NORTH AMERICAN ENERGY STANDARDS BOARD 2002-2003 ANNUAL PLAN – RETAIL ELECTRIC QUADRANT<sup>1</sup>

### Data Exchange Protocols<sup>4</sup>

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12	Electronic Delivery Mechanisms <i>Develop electronic delivery mechanism guidelines including but not limited to: transactional data interchange, web sites, and bulletin boards.</i>	4 <sup>th</sup> Qtr 2002	Technical Electronic Implementation
13	Technical Electronic Implementation Standards – Billing & Payments	2 <sup>nd</sup> Qtr 2003	Technical Electronic Implementation
14	Technical Electronic Implementation Standards – Customer Enrollment and Switching	3 <sup>rd</sup> Qtr 2003	Technical Electronic Implementation
15	Technical Electronic Implementation Standards – Metering	4 <sup>th</sup> Qtr 2003	Technical Electronic Implementation
16	Technical Electronic Implementation Standards – Load Profiling	Qtr 2003	Technical Electronic Implementation
17	Technical Electronic Implementation Standards – Customer Information	Qtr 2003	Technical Electronic Implementation

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<sup>4</sup> Data exchange standards for Uniform Business Practices should be completed by the end of the quarter following the quarter in which the Executive Committee adopts the model business practices for that area of focus.

**NORTH AMERICAN ENERGY STANDARDS BOARD**  
**Executive Committee Meeting - WGQ, REQ, WEQ Meeting Materials**  
**October 17-18, 2002**

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**Wholesale Electric Quadrant**

# **NORTH AMERICAN ENERGY STANDARDS BOARD**

## **Executive Committee Meeting – WGQ, REQ, WEQ Meeting Materials**

### **October 17-18, 2002**

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#### **1. Welcome and Opening Remarks**

The NAESB Office thanks Arizona Public Service for hosting the October 17-18 Executive Committee meeting. Below are the meeting arrangements:

WHERE: The Crowne Plaza Hotel  
100 North First Street  
Phoenix, AZ 85004  
Phone: 602-333-0000

WHEN: Thursday, October 17, 2002 – 8:00 a.m. to Noon Local Time – WGQ  
Thursday, October 17, 2003 – 1:00 pm. To 5:00 p.m Local Time – REQ  
Friday, October 18, 2003 – 8:00 am. To 4:00 p.m Local Time – WEQ

- The chairman may elect to extend the hours of the meeting if more time is required to complete the agenda.
- For further assistance please reach:  
Veronica Thomason at (713) 356 - 0060
- The officers presiding over the Executive Committee meeting are:  
Jim Buccigross - Chairman  
Mike Novak - WGQ Vice Chairman  
Jim Minneman - REQ Vice Chairman  
Rae McQuade - Executive Director and COO  
Jay Costan - General Counsel (by phone)
- Transcripts will be available and can be ordered either during the meeting, or by contacting the NAESB office after the meeting for further information, 713-356-0060.

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## NORTH AMERICAN ENERGY STANDARDS BOARD LIST OF WHOLESALE ELECTRIC QUADRANT MEMBERS FOR THE EXECUTIVE COMMITTEE As of September 20, 2002

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<b>End User Segment</b>		<b>Term</b>	<b>Sub-Segment</b>
John Hughes	Director Technical Affairs, Electricity Consumers Resource Council (ELCON)	12-31-2005	Large Industrial
David Meade	Manager Structured Power, Praxair, Inc.	12-31-2004	Large Industrial
Steve Sayuk	Manager Americas Supply, ExxonMobil Gas Marketing Company	12-31-2004	End Use (Self Generation)
Randy Corbin	Assistant Director Analytical Services, Ohio Consumers' Counsel	12-31-2005	Commercial/Residential
Paul Jett	Manager of Electric System Operation Customer Choice Transition, Cinergy	12-31-2005	End Use (In other segments as well)

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<b>Distribution/LSE Segment</b>		<b>Term</b>	<b>Sub-Segment</b>
Thomas Ringenbach	Manager Business Standards, American Electric Power Service Corporation	12-31-2004	IOU
Jack Leonard	Director, Transmission Management, Exelon PECO Energy	12-31-2005	IOU
Patrick W. Frazier	Vice President of Energy Operations, American Municipal Power Ohio Inc.	12-31-2004	Muni/Coop
Daniel E. Cooper	Engineering Manager, Michigan Public Power Agency	12-31-2005	Muni/Coop
Syd Berwager	Senior Manager Policy Coordination and Project Management, Bonneville Power Administration /Power Business Line	21-31-2005	Other

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<b>Generation Segment</b>		<b>Term</b>	<b>Sub-Segment:</b>
Bob Goss	Deputy Assistant Administrator of Power Resources, Southeastern Power Administration	12-31-2004	Fed/State/Prov.
Louis Oberski	Transmission Manager, Dominion Energy Marketing Inc.	12-31-2004	IOU
Tony Reed	Project Manager, Southern Company Generation and Energy Marketing	12-31-2005	IOU
Barry Green	Manager US Regulatory Affairs, Ontario Power Generation	12-31-2004	Merchant
Steven B. Corneli	Director of Regulatory Affairs, NRG Power Marketing Inc.	12-31-2005	Merchant
William J. Gallagher	General Manager of Vermont Public Power Supply Authority	12-31-2005	Muni/Coop

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<b>Marketer/Broker Segment</b>		<b>Term</b>	<b>Sub-Segment</b>
Gary L. Jackson	Manager External Markets and Policy, Tennessee Valley Authority Bulk Power Trading	12-31-2005	Fed/State/Prov
Joel Dison	Project Manager, Southern Company Generation and Energy Marketing	12-31-2005	IOU Affiliated
Clay A. Norris	Division Director, Planning, North Carolina Municipal Power Agency #1	12-31-2004	Muni/Coop
Charles Yeung	Director of Business Standards, Reliant Resources	12-31-2004	Not IOU Affiliated
Alan Johnson	Senior Policy Analyst, Mirant	12-31-2005	Not IOU Affiliated
Michael F. Gildea	Manager Regulatory Affairs, Duke Energy North America	12-31-2004	IOU Affiliated

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<b>Transmission Segment</b>		<b>Term</b>	<b>Sub-Segment:</b>
Steven C. Cobb	Manager Grid Access and Scheduling Services, Salt River Project	12-31-2004	Fed/State/Prov.
Darrell Gerrard	Vice President Transmission Systems, PacifiCorp	12-31-2004	IOU
John E. Lucas	Manager, Transmission Services, Southern Company	12-31-2005	IOU
Mary Ellen Paravalos	Manager ITC Development, National Grid USA	12-31-2005	ITC
Dan Klempel	No Title Provided, Basin Electric Power Cooperative	12-31-2005	Muni/Coop
Julie Voeck	Manager Strategic Policy and Planning, American Transmission Company	12-31-2004	ITC

**NORTH AMERICAN ENERGY STANDARDS BOARD**  
**Executive Committee Meeting – WGQ, REQ, WEQ Meeting Materials**  
**October 17-18, 2002**

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**1. Antitrust Guidelines**

- The antitrust guidelines will be covered. The points are:

Antitrust guidelines direct meeting participants to avoid discussion of topics or behavior that would result in anti-competitive behavior including: restraint of trade and conspiracies to monopolize, unfair or deceptive business acts or practices, price discriminations, division of markets, allocation of production, imposition of boycotts, and exclusive dealing arrangements.

**NORTH AMERICAN ENERGY STANDARDS BOARD**  
**Executive Committee Meeting – WGQ, REQ, WEQ Meeting Materials**  
**October 17-18, 2002**

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**2. Adoption of Agenda**

- The proposed agenda, attached, has been distributed and is available on NAESB's home page.
- **The WEQ of the Executive Committee is requested to review the WEQ portion of the agenda, suggest changes if needed, and vote to adopt the agenda.**



# North American Energy Standards Board

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October 14, 2002

**TO:** NAESB Executive Committee and Interested Industry Participants  
**FROM:** Jim Buccigross, NAESB Executive Committee Chairman  
Rae McQuade, NAESB Executive Director  
**RE:** Executive Committee Meeting Agendas – October 17-18, 2002

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**NORTH AMERICAN ENERGY STANDARDS BOARD EXECUTIVE COMMITTEE MEETING  
Hosted by Arizona Public Service Company, Phoenix, AZ**

**Thursday, October 17, 2002 – 8:00 a.m. to Noon – Wholesale Gas Quadrant  
Thursday, October 17, 2002 – 1:00 pm. To 5:00 p.m – Retail Electric Quadrant  
Friday, October 18, 2002 – 8:00 am. To 4:00 p.m – Wholesale Electric Quadrant**

**MEETING ANNOUNCEMENT & AGENDA**

As announced at the Executive Committee meeting and in other communications, the Executive Committee (EC) will meet in the Crowne Plaza Hotel in Phoenix, Arizona on October 17 and 18, hosted by Arizona Public Service. Below are the meeting arrangements:

**WHERE:** The Crowne Plaza Hotel  
100 North First Street  
Phoenix, AZ 85004  
Phone: 602-333-0000

**WHEN:** Thursday, October 17, 2002 – 8:00 a.m. to Noon – Wholesale Gas Quadrant  
Thursday, October 17, 2003 – 1:00 pm. To 5:00 p.m – Retail Electric Quadrant  
Friday, October 18, 2003 – 8:00 am. To 4:00 p.m – Wholesale Electric Quadrant

The materials for the meeting will be emailed to the participants and posted on the web site today. Conference calling will be available for those unable to attend in person – please call the office for the dial-in number, pass code and conference leader. **Please inform the office of your intent to attend this meeting (naesb@aol.com, 713-356-0060).**

The meeting is open to any interested party. As always, the chair reserves the right to extend the time of the meeting to ensure that agenda items are addressed. The times indicated on the agenda will be followed to ensure that agenda items are allotted appropriate time slots. Should an agenda item conclude earlier than its stated time slot, the remaining time can be allotted to other agenda items at the discretion of the chair.

Please feel free to call the NAESB office should you have any questions or comments.

Best Regards,  
*Rae McQuade*

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## NAESB EXECUTIVE COMMITTEE MEETING - October 17-18, 2002

Hosted by Arizona Public Service Company, Phoenix, AZ

### DRAFT AGENDA

#### Thursday, October 17, 2002 - 8:00 a.m. to Noon - Wholesale Gas Quadrant

- 8:00 a.m. 1. Welcome
- Antitrust Guidelines
  - Welcome to members and attendees
  - Introduction and Roll Call
- 8:15 a.m. 2. Wholesale Gas Quadrant Draft Agenda & Draft Minutes of September 30, 2002 Conference Call
- Adoption of WGQ Agenda
  - Adoption of Draft Minutes of September 30, 2002
- 9:00 a.m. 3. Review of Triage Decisions
- 9:30 a.m. 4. Discussion on New Annual Plan Item -
- Creditworthiness** -- Develop Creditworthiness Standards pursuant to an Annual Plan item. Such development should be restricted to implementation of existing Commission policy, new Commission policy after it has been ordered and non-policy oriented aspects of Creditworthiness.
- 10:00 a.m. 5. 2002 WGQ Annual Plan Review
- 10:30 a.m. 6. Update on 2002 WGQ Annual Plan & Subcommittee Reports
- Business Practices Subcommittee
    - Normal Business
    - Order 587 Actions
  - Contracts Subcommittee
    - Credit Annex
  - EDM Subcommittee
    - Normal Business
    - Future Technology Task Force Activities
    - XML Activities
  - Information Requirements Subcommittee
    - Normal Business
    - Order 637 Open Issues
  - Technical and ANSI X12 Subcommittees
    - Normal Business
    - Order 637 Open Issues
  - Publication Process Review Task Force
  - Meeting Coordination Task Force
- 11:30 a.m. 7. Other Business
- Noon 8. Adjourn



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## NAESB EXECUTIVE COMMITTEE MEETING - October 17-18, 2002

Hosted by Arizona Public Service Company, Phoenix, AZ

### DRAFT AGENDA

Thursday, October 17, 2002 - 1:00 pm. To 5:00 pm - Retail Electric Quadrant

- |           |    |   |
|-----------|----|---|
| 1:00 p.m. | 1. | Welcome <ul style="list-style-type: none"><li>• Welcome to members and attendees</li><li>• Introduction and Roll Call</li><li>• Antitrust Guidelines</li><li>• Adoption of Agenda</li></ul>   |
| 1:15 p.m. | 2. | Subcommittee Status <ul style="list-style-type: none"><li>• Customer Processes Subcommittee - Ms. Lokey</li><li>• Supplier-Utility Interface Subcommittee --Ms. Broadrick</li><li>• Technical Electronic Implementation Subcommittee - Mr. Brooks</li><li>• Expectations for Availability of Information - Ms. Alexander</li></ul>                                  |
| 1:45 p.m. | 3. | NAESB Website and Listserver Changes - Mr. Minneman   |
| 2:00 p.m. | 4. | Standards Format - Mr. Minneman<br>(Please have a copy of: 1) "NAESB Wholesale Gas Quadrant Business Practice Standards, Standards and Models Relating to: General Standards, Nominations, Flowing Gas, Invoicing, Electronic Delivery Mechanisms, Capacity Release, Contracts, Interpretations"; and 2) "Uniform Business Practices for the Retail Energy Market") |
| 3:45 pm   | 5. | Anticipated Document Development Process - Mr. Minneman   |
| 4:15 pm.  | 6. | Expectations Regarding Timeliness of REQ EC Materials Ms. Alexander   |
| 4:30 p.m. | 7. | Other Business  |
| 5:00 p.m. |    | Adjourn   |



# North American Energy Standards Board

1100 Louisiana, Suite 3625, Houston, Texas 77002

Phone: (713) 356-0060, Fax: (713) 356-0067, E-mail: [naesb@aol.com](mailto:naesb@aol.com)

Home Page: [www.naesb.org](http://www.naesb.org)

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## NAESB EXECUTIVE COMMITTEE MEETING - October 17-18, 2002

Hosted by Arizona Public Service Company, Phoenix, AZ

### DRAFT AGENDA

Friday, October 18, 2002 - 8:00 am. To 4:00 pm - Wholesale Electric Quadrant

- |            |    |  |
|------------|----|--|
| 8:00 a.m.  | 1. | Welcome <ul style="list-style-type: none"><li>• Antitrust Guidelines</li><li>• Welcome to members and attendees</li><li>• Introduction and Roll Call</li></ul>   |
| 8:15 a.m.  | 3. | Adoption of Agenda <ul style="list-style-type: none"><li>• Adoption of WEQ Agenda</li></ul>  |
| 8:30 a.m.  | 2. | Overview of NAESB Organization and Standards Development Process   |
| 9:30 a.m.  | 3. | Adoption of September 27 Conference Call Draft Minutes <ul style="list-style-type: none"><li>• Adoption of Draft Minutes of June 13, 2002</li></ul>  |
| 10:00 a.m. | 4. | Selection of Triage Members <ul style="list-style-type: none"><li>• To date, Michael Gildea and Barry Green have volunteered</li></ul>   |
| 10:30 a.m. | 5. | Discussion of Selection Process for EC Vice Chair  |
| 11:00 a.m. | 6. | Annual Plan Process and Development <ul style="list-style-type: none"><li>• Format</li><li>• Approval Process</li><li>• Identification of Topics and Items for the Annual Plan</li><li>• Subcommittees needed to carry out the Annual Plan</li><li>• Completion timeframes for annual plan items</li><li>• Timetable for completing the development of the Annual Plan</li></ul> |
| Noon       |    | Lunch  |
| 1:00 pm    | 6. | Continue Annual Plan Discussion and Development  |
| 3:30 pm    | 7. | Other Business   |
| 4:00 pm    | 8. | Adjourn  |



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### **NAESB EXECUTIVE COMMITTEE MEETING - October 17-18, 2002**

**Hosted by Arizona Public Service Company, Phoenix, AZ**

#### **Hotel and Location Information**

Arizona Public Service (APS) has a special rate of \$135.00 per night at the Crowne Plaza Hotel. For reservations, please call 800-359-7253 and ask for the APS Gas Industry rate. The Crowne Plaza is located about 3 miles from the airport.

Another hotel close to the airport is the Hyatt at 122 North Second Street. They are located about 5 miles from the airport. Please call 602-252-1234 for reservations. APS does not have a special rate at the Hyatt.

**NORTH AMERICAN ENERGY STANDARDS BOARD**  
**Executive Committee Meeting – WGQ, REQ, WEQ Meeting Materials**  
**October 17-18, 2002**

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**3. September 27 Draft Minutes**

The draft minutes of September 27 are attached for review.



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September 30, 2002

**TO:** NAESB Wholesale Electric Quadrant Executive Committee  
**FROM:** Rae McQuade, Executive Director, NAESB  
**RE:** Draft Minutes for the NAESB WEQ EC Conference Call, September 27, 2002

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## **NAESB WEQ EXECUTIVE COMMITTEE CONFERENCE CALL** September 27, 2002 – 1:00 p.m. to 2:00 p.m. Central

### **1. Administrative Matters**

Mr. Dworzak opened the meeting by welcoming guests, calling a quick roll-call, and offering certain housekeeping measures to make the call run smoothly. Mr. Costan read the antitrust charge. Mr. Dworzak turned the meeting over to Mr. Buccigross, whom briefly discussed the contents of the preparation memorandum, and highlighted the purpose of this meeting as informational in nature, with the goal of setting an agenda for the Executive Committee (EC) meeting in Phoenix.

### **2. Brief Review of standards setting process and EC role**

Mr. Buccigross provided a brief review of the standards setting process, and the EC's role within that process. Mr. Buccigross also noted that the various quadrant ECs can meet and take action on their own accord, so long as the decision is specific to the quadrant. Additionally, Mr. Buccigross explained that subcommittees are established after the annual plan for the Quadrant has been approved, in response to the particular mandates of that plan.

### **3. Request for Volunteers for the Triage Committee**

Mr. Buccigross explained that the Triage Subcommittee 1) evaluates a request as to the overall scope of NAESB 2) determines which Quadrant or Quadrants are affected by the request, and 3) assigns that request to the appropriate Quadrant for further action. The Triage Subcommittee typically meets via teleconference, and will meet as necessary to review requests for standards in a timely manner. Further, Mr. Buccigross informed the WEQ EC members that the Triage Subcommittee consists of members of all quadrants of the EC, so the representatives from the WEQ would comprise one-fourth of the committee.

Ms. McQuade noted the importance of have WEQ EC members participate in the Triage subcommittee at this time, so that as the other Quadrants begin to promulgate new standards, the WEQ will have a voice in determining whether the requested standard does or does not apply to its members.

### **4. Determine the method for establishing WEQ EC member term length**

The WEQ EC decided to follow NAESB established practice in determining length of office – within a segment, those who received the most votes would receive the longer terms. However, should both members be in the same sub-segment of a segment, the terms will be staggered across the sub-segment.



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## **5. Discuss the election process for the WEQ EC Vice Chair**

Mr. Buccigross informed the WEQ EC of the need to elect a vice chair who would serve as head of the WEQ EC and vice chair of the entire EC. Mr. Buccigross described the responsibilities of the vice chair as follows: 1) chair the WEQ EC meetings; 2) schedule WEQ EC meetings, including dates and times; 3) set the agenda for the WEQ EC meetings; 4) oversee the subcommittees; and 5) interact with other parties at the request of the NAESB Executive Director. Mr. Buccigross asserted that serving as the vice chair would require a limited additional time commitment, but noted an increased sensitivity to advocacy from the chair.

Mr. Buccigross invited interested WEQ EC members to contact Ms. McQuade by email. Ms. McQuade informed the group that this election would take the same path as the WEQ Board vice chair election, with nominations beginning soon so that election of the vice chair could occur at the next EC meeting, which will be held in Phoenix.

## **6. Discuss the Annual Plan development process**

Mr. Buccigross explained the annual plan development process wherein the WEQ EC prepares a draft plan, which is approved by the entire Board. No changes to the plan can be made unless the Board supports the change. Mr. Buccigross clarified an annual plan committee would be specific to the Quadrant, with the expectation of coordination between Quadrants to eliminate duplication of efforts. After the annual plan is approved, the EC then establishes appropriate subcommittees and task forces to perform the work detailed in the plan. Mr. Buccigross noted that all subcommittees are open to the public, with participation and voting rights available to any interested party.

## **7. Identify Items for the WEQ EC agenda**

Mr. Buccigross proposed the following items for the WEQ EC agenda:

- Introductions
- Anti trust Guidelines
- Selection of Triage subcommittee members
- Identify vice chair candidates and determine if election is appropriate
- Identify and discuss the annual plan development process, forming and annual plan subcommittee if necessary
- Other business
- Adjourn

The WEQ EC was informed that a copy of this draft agenda will be posted on the NAESB website for review. If a change to the agenda is proposed, it can be effectuated by: 1) proposing the change in the meeting at the appropriate point, prior to adoption of the agenda; or 2) sending the proposed change to Ms. McQuade at the NAESB office, where she will discuss it with the chairman of the committee and, if agreeable, post the change, or schedule a conference call between the chairman and requester to resolve the issue.

## **8. Other Business**

The WEQ EC was informed of the arrangements for the meeting in Phoenix, which are posted on the NAESB website. Mr. Buccigross encouraged WEQ EC members to attend the meeting sessions of the WEQ EC and REQ EC to familiarize themselves with the NAESB processes and



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procedures. It was determined to end the meeting time at 4:00 p.m. to allow for additional time to develop the annual plan.

### **9. Adjourn**

The call ended at 2:02 pm central.



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### 10. Attendees

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#### Wholesale Electric Quadrant EC Members

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John Hughes	Director Technical Affairs, Electric Consumers Resource Council	
David Meade	Manager Structured Power, Praxair, Inc.	
Steve Sayuk	Manager Americas Supply, ExxonMobil Gas Marketing Company	
Randy Corbin	Assistant Director Analytical Services, Ohio Consumers' Counsel	
Paul Jett	Manager of Electric System Operation Customer Choice Transition, Cinergy	
Thomas Ringenbach	Manager Business Standards, American Electric Power Service Corporation	
Jack Leonard	Director, Transmission Management, Exelon PECO Energy	Present
Patrick Frazier	Vice President of Energy Operations, American Municipal Power Ohio Inc.	Present
Daniel E. Cooper	Engineering Manager, Michigan Public Power Agency	Present
Syd Berwager	Senior Manager Policy Coordination and Project Management, Bonneville Power Administration/Power Business Line	
Bob Goss	Deputy Assistant Administrator of Power Resources, Southeastern Power Administration	Present
Louis Oberski	Transmission Manager, Dominion Energy Marketing, Inc.	
Tony Reed	Project Manager, Southern Company Generation and Energy Marketing	
Barry Green	Manager US Regulatory Affairs, Ontario Power Generation	
Steven Corneli	Director of Regulatory Affairs, NRG Power Marketing, Inc.	
William Gallagher	General Manager of Vermont Public Power Supply Authority	
Gary L. Jackson	Manager External Markets and Policy, Tennessee Valley Authority Bulk Power Trading	Present
Joel Dison	Project Manager, Southern Company Generation and Energy Marketing	Present
Clay A. Norris	Division Director, Planning, North Carolina Municipal Power Agency # 1	Present
Charles Yeung	Director of Business Standards, Reliant Resources	Present
Alan Johnson	Senior Policy Analyst, Mirant	Present
Michael F. Gildea	Manager Regulatory Affairs, Duke Energy North America	Present
Steven C. Cobb	Manager Grid Access and Scheduling Services, Salt River Project	Present
Darrell Gerrard	Vice President Transmission Systems, PacifiCorp	
John E. Lucas	Manager, Transmission Services, Southern Company	Present
Mary Ellen Paravalos	Manager ITC Development, National Grid USA	
Dan Klempel	Basin Electric Power Cooperative	
Julie Voeck	Manager Strategic Policy and Planning, American Transmission Company	



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## NAESB Administrative

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Rae McQuade	NAESB
Todd Oncken	NAESB
James Costan	McGuireWoods

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## Observers

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Jim Buccigross	8760
Dave Dworzak	EEl
Tom McGrath	Tennessee Valley Authority
Allen Mosher	American Public Power Association
Marjorie Perlman	Rochester Gas & Electric Corporation
Barbara Radous	AEP
Albert Yaki	
Mary Hain	PJM Interconnection
Barry Lawson	National Rural Electric Cooperative Association
Mark Scheel	Dynegy, Inc.
Mark Bennett	Electric Power Supply Association
Andy Dotterweich	Consumers Energy Company
Jim Hicks	PacifiCorp
Ed Davis	Entergy
David McMillan	Calpine
Jack Hawks	PG&E National Energy Group
Barbara Rehman	

**NORTH AMERICAN ENERGY STANDARDS BOARD**  
**Executive Committee Meeting – WGQ, REQ, WEQ Meeting Materials**  
**October 17-18, 2002**

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**4. Overview of NAESB Organization**

Attached is an overview of the NAESB Organization and standards development process.

# North American Energy Standards Board

## North American Energy Standards Board

### NAESB Standards Development

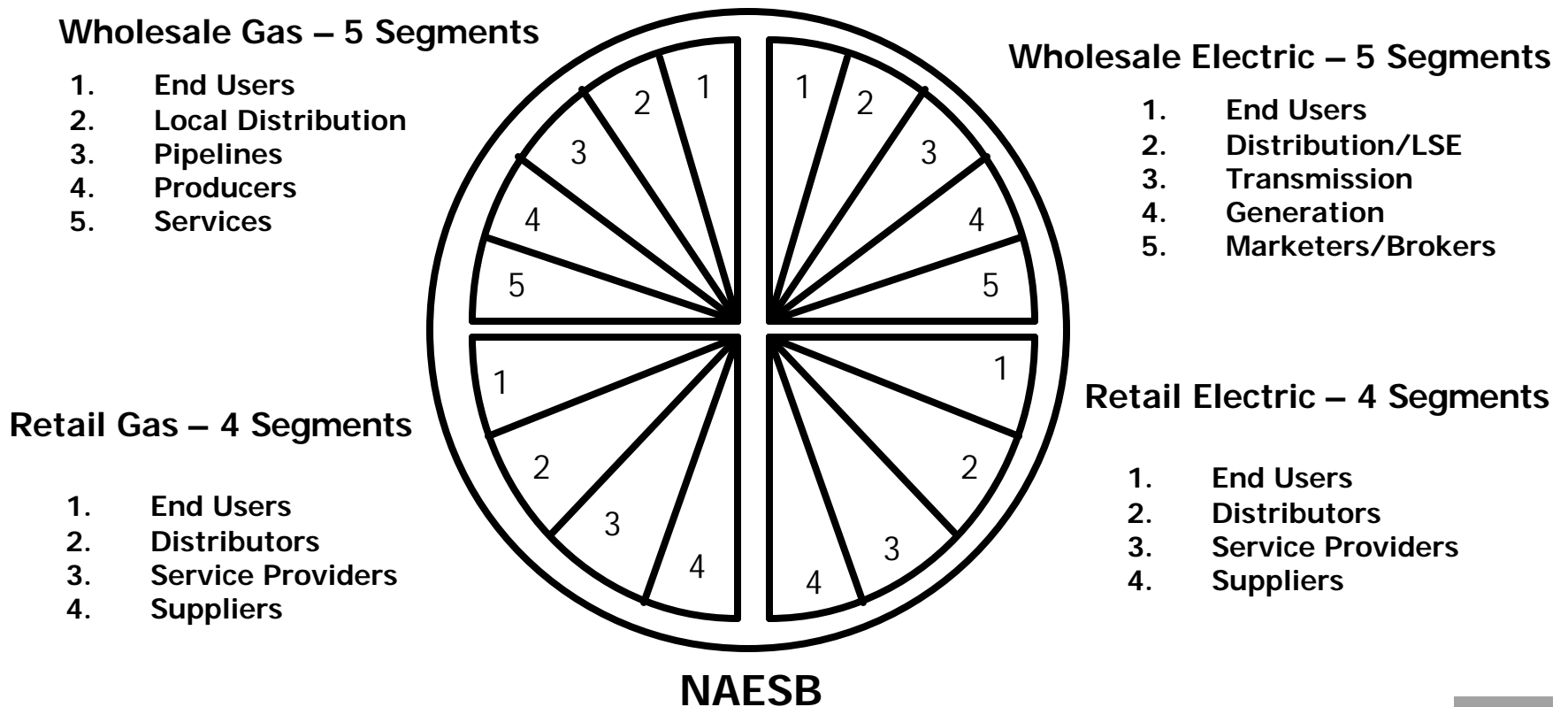
October 2002

# North American Energy Standards Board Process For Standards Development

- ❖ To understand the standards we have developed, you need a working knowledge of:
  - ❖ the organization itself and
  - ❖ the development processes.

# North American Energy Standards Board Quadrant Organization - Structure

## Board of Directors and Executive Committee



# North American Energy Standards Board

## Wholesale Gas Quadrant Segments

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### The Wholesale Gas Quadrant is organized into 5 Segments:

- ❖ Producers, Pipelines, Services, Distribution, End Users
- ❖ Each Segment has 5 representatives on the Board and Executive Committee
- ❖ There are currently 130 corporate members of the Wholesale Gas Quadrant

# North American Energy Standards Board

## Retail Gas Quadrant Segments

### The Retail Gas Quadrant will have 4 segments:

- ❖ **Suppliers** : Companies, other than distributors, engaged in the sale of natural gas and/or pipeline capacity, including marketers (retail, wholesale, aggregators), producers, asset managers and pipelines.
- ❖ **Distributors**: Companies engaged in the regulated local distribution of natural gas, including organizations primarily representing the retail interests of small municipal utilities (e.g. APGA).
- ❖ **End Users**: Companies and individuals that consume natural gas, including consumer advocacy organizations and retail customer groups.
- ❖ **Service Providers**: Companies and individuals that provide services to the participants in the retail natural gas industry, including equipment manufacturers, equipment and service vendors, software providers, energy consultants and other companies not otherwise declared in any other segment.

# North American Energy Standards Board

## Retail Electric Quadrant Segments

### The Retail Electric Quadrant has 4 segments:

- ❖ **Suppliers** : Those companies engaged in the competitive sale of electricity to end-users, including energy service providers and marketers.
- ❖ **Distributors**: Those companies engaged in the local distribution of electricity
- ❖ **End Users**: Companies and individuals that consume electricity .
- ❖ **Service Providers**: Companies and individuals that provide services to participants in the retail electric industry, which include equipment manufacturers, equipment vendors, software providers, consultants and other companies not otherwise declared in any other segment.

Each segment has four seats on the Board of Directors and the Executive Committee. The quadrant has 50 members.

# North American Energy Standards Board

## Wholesale Electric Quadrant Segments

### The Wholesale Electric Quadrant has 5 segments:

- ❖ **Transmission:** Any entity engaged in the activity of owning, operating or controlling bulk electric transmission facilities in North America.
- ❖ **Generation:** Any entity engaged in the activity of owning and/or operating wholesale electric generation facilities in North America.
- ❖ **Distributors/LSEs:** Any entity engaged in the activity of electric power sales and/or delivery to end use customers in North America, or any entity designated to represent a distribution utility.
- ❖ **End Users:** Any entity in North America that is an end use consumer of electricity, engages in electricity regulation, or represents customer interests, or any entity designated to represent an end user.
- ❖ **Marketers/Brokers:** Any entity engaged in the activity of buying and selling wholesale electric power in North America on a physical or financial basis.

# North American Energy Standards Board Structure

## NAESB - Board of Directors

-----95 Members-----

Electric Wholesale  
Quadrant

Gas Wholesale  
Quadrant

Electric Retail  
Quadrant

Gas Retail  
Quadrant

*The Board meets "en banc" to consider and act on all items brought before it. For the Board, each quadrant is composed of segments determined by that quadrant. For a given quadrant, each segment's representatives on the Board will have an equal number of members. Each quadrant has an equal voice in voting and each segments' interests are balanced within that quadrant.*

## Executive Committee (EC)

-----95 Members-----

Electric Wholesale  
Quadrant

Gas Wholesale  
Quadrant

Electric Retail  
Quadrant

Gas Retail  
Quadrant

*The Executive Committee meets and acts with specific quadrants acting on applicable standards. For the Executive Committee as with the Board, each quadrant is composed of segments determined by that quadrant. For a given quadrant, each segment's representatives on the EC will have an equal number of members. Each quadrant has an equal voice in voting and each segments' interests are balanced within that quadrant.*

**Triage Committee**

**Standards Development Subcommittees**

# North American Energy Standards Board Governance and Autonomy of Quadrants

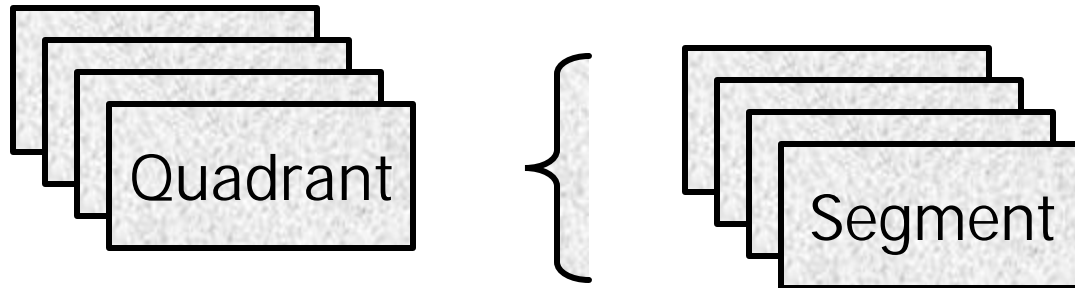
## Whole Organization

- ❖ Follows founding principles
- ❖ Follows Voting Requirements
- ❖ Process for Developing Standards

## Quadrant Specific Governance

- ❖ Determines Segment Makeup
- ❖ Sets own pace for standards development
- ❖ Determines which standards apply to them

# North American Energy Standards Board Governance and Autonomy of Quadrants



## Each Quadrant cannot by itself:

- ❖ Create Quadrant processes inconsistent with NAESB principles or bylaws
- ❖ Approve standards requiring multi-Quadrant approval

# North American Energy Standards Board Standards Development and the Annual Plan

## ❖ Annual Plan

- ❖ **Members and Interested Industry**  
Participants determine scope and priority of standards work by quadrant
- ❖ **Quadrant Annual Plans are prepared and submitted to the Board for approval**
- ❖ **Only standards development pursuant to the AP or requests is undertaken**

# North American Energy Standards Board Standards Development and the Annual Plan

## ❖ Annual Plan

- ❖ The WGQ and REQ annual plans are attached for review
- ❖ They include high level topics for standards development and reflect requests from state and federal agencies
- ❖ Quarterly progress is reported to the Board from the EC chair.

# North American Energy Standards Board Standards Development Tenets

- ❖ **Standards development based on an Annual Plan**
- ❖ **Balanced voting structure at EC and subcommittees**
- ❖ **Multiple opportunities for involvement and comment**
- ❖ **Defined process for standards development with several tiers of voting to ensure broad based support**

# North American Energy Standards Board

## Voting Rules

### # Voting Rules

- ❖ Business subcommittees utilize a "balanced" segment voting process to forward recommendations on standards development
- ❖ Subcommittee Voters are not required to be NAESB members
- ❖ Executive Committee approval requires a "super-majority"
- ❖ Membership ultimately ratifies all standards development

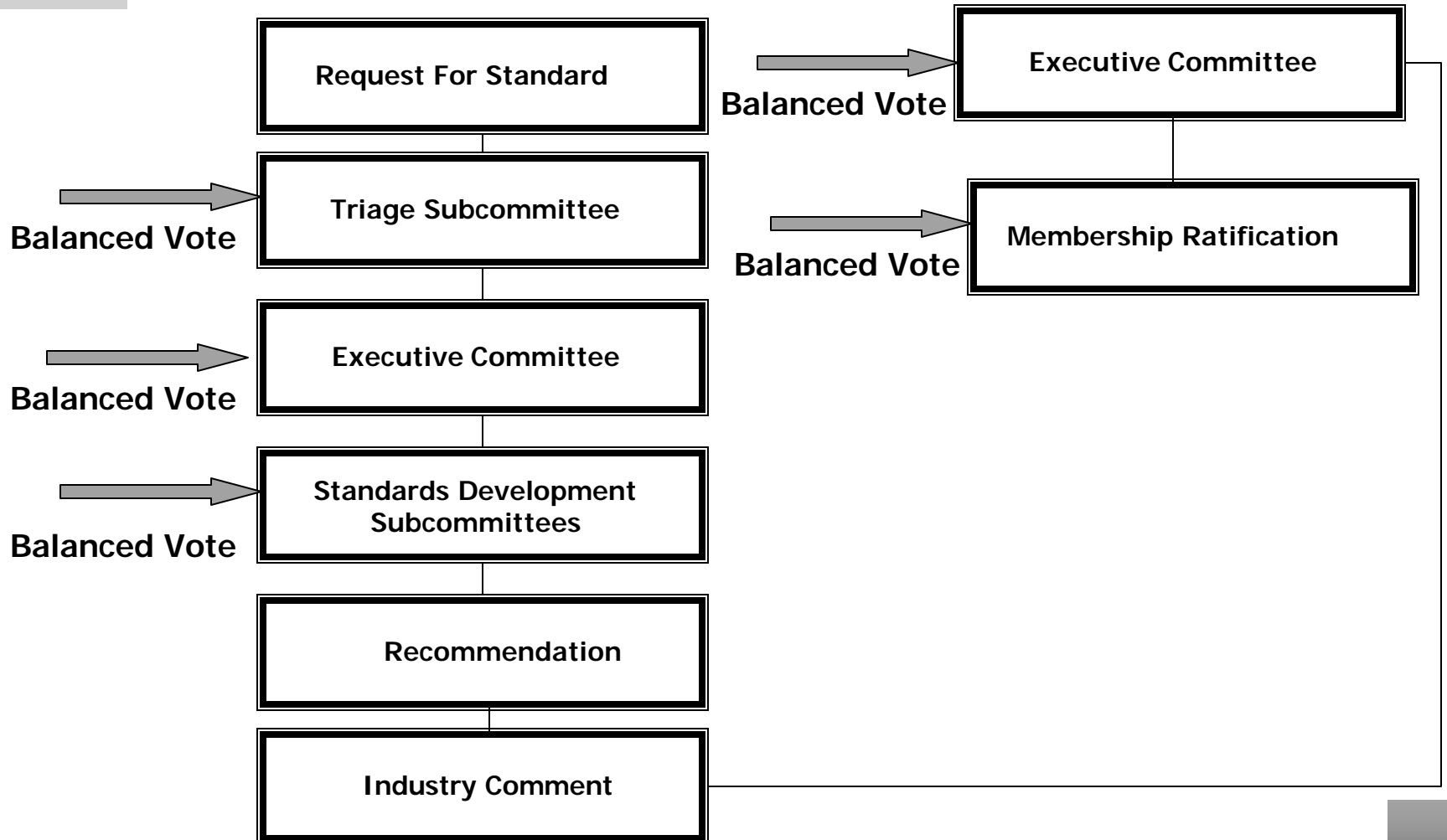
# North American Energy Standards Board Voting Rules

<b>Board of Directors -- (governance)</b>	<b>75% of each quadrant 40% of each segment</b>
<b>Executive Committee -- (standards)</b>	<b>67% of each quadrant 40% of each segment</b>
<b>Subcommittees -- (proposed standards)</b>	<b>50% Balanced Across Segments of each quadrant balanced voting in the segments**</b>

**\*\* Each segment has up to two votes apportioned equally over those segment attendees present; one company – one vote**

# North American Energy Standards Board

## A "Day in the Life" of a Standard



# North American Energy Standards Board

## Standards Examples – Business Practices

### **Business Practice Standards** (500 plus for Wholesale Gas):

- ❖ Common gas day: 9:00 a.m. to 9:00 a.m. central clock time
- ❖ Base contract for short term sales and purchases of natural gas
- ❖ Nominations deadlines

# North American Energy Standards Board

## Standards Examples – Information Standards

**Information Standards** (organization of information into data elements and code values to be used for EDI, flat file transmissions and interactive web sites (50 business transactions defined for wholesale gas quadrant):

- ❖ Nominations, Confirmations, and Scheduled Quantities
- ❖ Allocations, Shipper Imbalances and Measurement Statements
- ❖ Invoice, Statement of Account, Payment Remittance
- ❖ Capacity Release Offers, Bids and Awards
- ❖ An example of an information data table is included for review.

# North American Energy Standards Board

## Standards Examples – Technology Standards

### **Technology Standards (100 plus for wholesale gas):**

- ❖ EDI implementations to transfer standardized information from one trading partner's computer to another trading partner's computer.
- ❖ Protocols to use the Internet both for transferring standard files of information and for interactive web sites that display and process standard information.
- ❖ Security standards for encryption of standardized information.

# North American Energy Standards Board

## Joint Development, Reconsideration

### ❖ The structure provides flexibility for quadrants to jointly develop standards in two ways:

- ❖ When the EC determines from the request that it is in their best interest to do so, they jointly develop the standards
- ❖ When EC Quadrants other than those to which the request was assigned determine from the subcommittee's recommended standards that such standards could apply to them, they reconsider the recommended standards to determine if changes are needed for their quadrant's needs.

# North American Energy Standards Board

## Voluntary Nature of Standards

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### ❖ Voluntary Standards

- ❖ From the organization's perspective, all standards are voluntary and may be provided to regulatory agencies as status reports as they are published.
- ❖ Regulatory agencies may choose to adopt standards.
- ❖ The organization will not monitor for compliance, provide performance measures for compliance, nor will it define sanctions for non-compliance.
- ❖ The organization will not advocate.

# North American Energy Standards Board Upcoming Meetings

- ❖ Executive Committee Meetings Scheduled for December 12-13 (New York)
- ❖ Board Meetings Scheduled for November 21 (San Diego).
- ❖ Calendar to be set shortly for meetings in 2003.

# Energy Industry Standards Board Model

## How to Find Out More Information

- ❖ **Web Site : [www.naesb.org](http://www.naesb.org)**
  - ❖ **Quadrant Procedures, Bylaws, Certificate for NAESB**
  - ❖ **Calendar of Meetings, Agendas, Work Papers, Comments**
  - ❖ **Board minutes, EC Minutes, How to order Transcripts**
  - ❖ **Standards and Related Work Products**
  
- ❖ **Contact Information**
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