



**GAS INDUSTRY STANDARDS BOARD
EXECUTIVE COMMITTEE MEETING
Meeting Materials
April 19, 2001**

**Gas Industry Standards Board
Executive Committee Meeting
April 19, 2001**



TABLE OF CONTENTS

Tab 1.	Welcome & Opening Remarks	
		- Board and Executive Committee Members & Meeting Dates for 2001
		- Executive Committee Meeting Deliverables & Dates
		- Antitrust Guidelines
	Agenda	- Meeting Announcement & Agenda
	Minutes	- Draft Minutes of February 22, 2001 and March 9, 2001
Tab 2.	Update on 2001 Annual Plan & Subcommittee Reports	
		- Annual Plan
		- Order 637 Plan
		- Sandia Plan
		- XML Plan
Tab 3.	New Requests	
Tab 4.	Recommendations for Proposed Standards	



**GAS INDUSTRY STANDARDS BOARD
EXECUTIVE COMMITTEE MEETING
Meeting Materials
April 19, 2001**

1. Welcome and Opening Remarks

- The GISB organization thanks the American Gas Association and Mariam Arnaout for coordinating and sponsoring this meeting. The meeting specifics are:

WHERE: American Gas Association Offices
400 North Capitol Street N.W.
Washington, D.C.

WHEN: Thursday, April 19, 2001
9:00 a.m. to 4:00 p.m. Eastern

CONTACTS: Phone: 202-824-7127 (Mariam Arnaout)
Phone: 713-356-0060 (Veronica Thomason)

- The chairman may elect to extend the hours of the meeting if more time is required to complete the agenda.
- For further assistance please reach:
Veronica Thomason at (713) 356 - 0060
- The officers presiding over the Executive Committee meeting are:
Jim Buccigross - Chairman
Mike Novak - Vice Chairman
Rae McQuade - Executive Director
Jay Costan - General Counsel
- Transcripts will be available from Ace Federal, Inc. and can be ordered either during the meeting, or by contacting the GISB office after the meeting for further information, 713-356-0060.



Gas Industry Standards Board

1100 Louisiana, Suite 3625, Houston, Texas 77002
Phone: (713) 356-0060, Fax: (713) 356-0067, E-mail: gisb@aol.com
Home Page: www.gisb.org

GAS INDUSTRY STANDARDS BOARD 2001 BOARD TERMS

End User Segment		Term End:
Lee Smith	Vice President Energy Supply and Marketing, Midland Cogeneration Venture	Dec 31, 2001
Paul Karns	Director, Contracts & Regulatory, Energy Marketing and Trading Division, Florida Power and Light	Dec 31, 2001
Vicky Bailey	President, PSI Energy, Cinergy Services Corp.	Dec 31, 2001
Janie Mitcham	Vice President, Fuel and Energy Management, Reliant Energy	Dec 31, 2002
Jim Templeton	Principal, Comprehensive Energy Services	Dec 31, 2002
LDC Segment		Term End:
Bill Boswell	Assistant Secretary, Dominion	Dec 31, 2001
Adrian Chapman	Vice President, Regulatory Affairs & Energy Acquisitions, Washington Gas Light Company	Dec 31, 2001
Reed Horting	Vice President, Gas Supply & Transportation, PECO Energy Co.	Dec 31, 2001
Walt DeForest	Senior Vice President, National Fuel Gas Distribution	Dec 31, 2002
Lee Stewart	President, Energy Transportation Services, Southern California Gas Co	Dec 31, 2002
Pipeline Segment		Term End:
Terry McGill	President, Columbia Gulf Transmission	Dec 31, 2001
John Somerhalder	President, El Paso Energy Pipeline Group	Dec 31, 2001
Stan Horton	Chairman & CEO, Enron Transportation Services Company	Dec 31, 2001
Ron Mucci	Senior Vice President Shared Services, Williams Gas Pipeline	Dec 31, 2002
Richard Kruse	Senior Vice President, Duke Energy Gas Transmission	Dec 31, 2002
Producer Segment		Term End:
William T. Benham	Vice President, Regulatory Affairs, BP Amoco Natural Gas Group	Dec 31, 2001
Allan Knopp	Director, Regulatory Affairs, Conoco	Dec 31, 2001
Hugh Roberts	Manager of Industry and Regulatory Affairs, Marathon	Dec 31, 2001
Abigail Bailey	Regulatory Manager, Texaco Natural Gas	Dec 31, 2002
Stan Hemmeline	Manager, North America - West, ExxonMobil Gas Marketing Company	Dec 31, 2002
Services Segment		Term End:
Julie Gomez	Vice President, Enron North America	Dec 31, 2001
Greg Lander	Principal, CapacityCenter.com	Dec 31, 2001
Rick Lentz	Senior Vice President of Business Transformation, TXU Energy Trading	Dec 31, 2002
Lyn Maddox	President & CEO, PG&E Energy Trading	Dec 31, 2002
Marty Patterson	General Manager Marketing Operations, IDACORP Energy Solutions	Dec 31, 2002

Bill Boswell is 2001 chairman of the Board of Directors, Hugh Roberts is first vice-chair, and Julie Gomez is second vice-chair and treasurer. Rae McQuade as Executive Director serves as secretary.



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GAS INDUSTRY STANDARDS BOARD 2001 EXECUTIVE COMMITTEE TERMS

End User Segment		Term Ending:
Diane McVicker	Principal, Fuel Supply Analyst, Salt River Project	Dec 31, 2002
Bill Hebenstreit	Vice President Contract Services, El Paso Merchant Energy	Dec 31, 2002
Kelly Daly	Partner, Morrison & Hecker, rep. Arizona Public Service Co.	Dec 31, 2001
Dona Gussow	Contracts Coordinator, Florida Power and Light	Dec 31, 2003
Tina Patton	Natural Gas Operations Administrator, Boeing	Dec 31, 2003
LDC Segment		Term Ending:
Bob Betonte	Pipeline Products Manager, Southern California Gas	Dec 31, 2002
Dolores Chezar	Manager, Federal Regulation, KeySpan Energy	Dec 31, 2002
Chris Maturo	Manager, Energy Access System Project, NIPSCO Industries	Dec 31, 2001
Mike Novak	Assistant General Manager, National Fuel Gas Distribution	Dec 31, 2003
Steve Sullivan	Regulatory Manager of Gas Supply, Consolidated Edison of NY	Dec 31, 2003
Pipeline Segment		Term Ending:
Mark Gracey	Consultant - Business Processes, Tennessee Gas Pipeline Co.	Dec 31, 2002
Bill Griffith	Director, Transmission & Storage, Colorado Interstate Gas Co.	Dec 31, 2002
Dale Davis	Team Leader, Williams Gas Pipelines	Dec 31, 2001
Theresa Hess	Manager, Enron Transportation Services	Dec 31, 2003
Kim Van Pelt	GISB Coordinator, CMS Panhandle Eastern Pipeline	Dec 31, 2003
Producer Segment		Term Ending:
Lauren Kaestner	Regulatory Consultant, BP Amoco	Dec 31, 2002
Paul Keeler	Managing Attorney, Marketing, Burlington Resources	Dec 31, 2002
Scott Brown	Manager, Supply & Transportation Support, Marathon Oil	Dec 31, 2001
Richard Smith	Director, Regulatory Affairs, ExxonMobil	Dec 31, 2003
Michael Johnson	Area Manager-Transportation and Regulatory, Chevron	Dec 31, 2003
Services Segment		Term Ending:
Mark Scheel	Manager Governmental Affairs, Dynegy Inc.	Dec 31, 2002
Carl Caldwell	Director, Consulting Services, CGI	Dec 31, 2002
Sylvia Munson	CIO, PanCanadian Energy Services	Dec 31, 2001
Jim Buccigross	Vice President, Group 8760	Dec 31, 2003
Keith Sappenfield	Director Marketing Support, Reliant Energy	Dec 31, 2003

**Gas Industry Standards Board
2001 Calendar
For Board and Executive Committee Meetings
And GISB Courses and Work Shops**

EC Meeting Dates¹

Thursday, February 22 - Houston, hosted by Reliant Energy
Thursday, April 19 - Washington DC, hosted by the American Gas Association
Thursday, June 14 - Seattle, hosted by Boeing
Thursday, August 23 - Pittsburgh, hosted by Dominion
Thursday, October 11 - Colorado Springs, hosted by Colorado Interstate Gas
Thursday, December 13 - New York City, hosted by KeySpan Energy

Board Meeting Dates

Thursday, March 1 - Houston
Thursday, June 7 - Houston
Wednesday, September 19 - Houston
Wednesday, December 5 - Houston

Courses and Work Shops²

February 2 - Order 637, Houston
March 22 - Contracts, Houston
May 4 - Inbalance Netting & Trading, Houston
May 24 - Contracts, Houston
July 12 - Contracts, Houston
July 20 - Changes From Version 1.4 to 1.5 of the Standards, Houston
Oct 23-26 - Version 1.5 Standards, Houston
November 1 - Contracts, Houston

Annual Meeting 2001

September 20-21 - Houston, Texas

¹ The Executive Committee may choose to schedule conference calls for the months that do not already have scheduled meetings.

² The courses and work shops may offer continuing education credits (CLE, CPE).



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TO: Executive Committee members and alternates, chairs of subcommittees and task forces
FROM: Rae McQuade, Executive Director
RE: **Due Dates for activities related to Executive Committee Meetings**
DATE: January 18, 2001

Below is a schedule of due dates for activities related to Executive Committee meetings and the materials required by the Executive Committee members for their meetings:

EC Date	EC Related Activity	Due Date
Feb 22	Recommendations forwarded to the GISB office from subcommittees and task forces	Jan 25
	Industry comment period begins, recommendations distributed by the GISB office and posted	Jan 26
	New requests forwarded to the GISB office, deadline to be considered at the Feb 22 EC meeting	Feb 9
	Industry comment period ends, comments forwarded to the GISB office	Feb 20
	Other GISB EC materials such as resolutions or special reports forwarded to the GISB office	Feb 9
	EC materials sent to the printer	Feb 12
Apr 19	Recommendations forwarded to the GISB office from subcommittees and task forces	Mar 12
	Industry comment period begins, recommendations distributed by the GISB office and posted	Mar 13
	New requests forwarded to the GISB office, deadline to be considered at the Apr 19 EC meeting	Apr 5
	Industry comment period ends, comments forwarded to the GISB office	Apr 13
	Other GISB EC materials such as resolutions or special reports forwarded to the GISB office	Apr 5
	EC materials sent to the printer	Apr 9
Jun 14	Recommendations forwarded to the GISB office from subcommittees and task forces	May 7
	Industry comment period begins, recommendations distributed by the GISB office and posted	May 8



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EC Date	EC Related Activity	Due Date
	New requests forwarded to the GISB office, deadline to be considered at the Jun 14 EC meeting	Jun 1
	Industry comment period ends, comments forwarded to the GISB office	Jun 8
	Other GISB EC materials such as resolutions or special reports forwarded to the GISB office	Jun 1
	EC materials sent to the printer	Jun 4
Aug 23	Recommendations forwarded to the GISB office from subcommittees and task forces	July 16
	Industry comment period begins, recommendations distributed by the GISB office and posted	July 17
	New requests forwarded to the GISB office, deadline to be considered at the Aug 23 EC meeting	Aug 10
	Industry comment period ends, comments forwarded to the GISB office	Aug 17
	Other GISB EC materials such as resolutions or special reports forwarded to the GISB office	Aug 10
	EC materials sent to the printer	Aug 13
Oct 11	Recommendations forwarded to the GISB office from subcommittees and task forces	Sep 4
	Industry comment period begins, recommendations distributed by the GISB office and posted	Sep 5
	New requests forwarded to the GISB office, deadline to be considered at the Oct 11 EC meeting	Sep 27
	Industry comment period ends, comments forwarded to the GISB office	Oct 5
	Other GISB EC materials such as resolutions or special reports forwarded to the GISB office	Sep 27
	EC materials sent to the printer	Oct 1
Dec 13	Recommendations forwarded to the GISB office from subcommittees and task forces	Nov 6
	Industry comment period begins, recommendations distributed by the GISB office and posted	Nov 7
	New requests forwarded to the GISB office, deadline to be considered at the Dec 14 EC meeting	Nov 29
	Industry comment period ends, comments forwarded to the GISB office	Dec 7
	Other GISB EC materials such as resolutions or special reports forwarded to the GISB office	Nov 29



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EC Date **EC Related Activity**

Due Date

EC materials sent to the printer

Dec 3



**GAS INDUSTRY STANDARDS BOARD
EXECUTIVE COMMITTEE MEETING
Meeting Materials
April 19, 2001**

1. Antitrust Guidelines

- GISB General Counsel Jay Costan will review the antitrust guidelines. The points are:
Antitrust guidelines direct meeting participants to avoid discussion of topics or behavior that would result in anti-competitive behavior including: restraint of trade and conspiracies to monopolize, unfair or deceptive business acts or practices, price discriminations, division of markets, allocation of production, imposition of boycotts, and exclusive dealing arrangements.



**GAS INDUSTRY STANDARDS BOARD
EXECUTIVE COMMITTEE MEETING
Meeting Materials
April 19, 2001**

1. Adoption of Agenda

- The proposed agenda, attached, has been distributed and is available on GISB's home page.
- **The Executive Committee is requested to review the agenda, suggest changes if needed, and vote to adopt the agenda.**



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TO: GISB Executive Committee Members & Alternates, Posting for Interested Industry Participants
FROM: Rae McQuade, Executive Director
RE: Draft Agenda for Executive Committee Meeting - April 19, 2001
DATE: April 5, 2001

GAS INDUSTRY STANDARDS BOARD EXECUTIVE COMMITTEE MEETING

**Hosted by the American Gas Association
400 North Capitol Street N.W., Washington D.C.
Thursday, April 19, 2001 - 9:00 a.m. to 4:00 p.m. Eastern**

MEETING ANNOUNCEMENT

The Executive Committee (EC) will meet in Washington D.C. on April 19, 2001. The EC meeting is graciously hosted by American Gas Association in Washington D.C., and was coordinated by Ms. Mariam Arnaout. Below are the meeting arrangements:

WHERE: American Gas Association Offices
400 North Capitol Street N.W.
Washington, D.C.

Phone: 202-824-7127 (Mariam Arnaout)
Phone: 713-356-0060 (Veronica Thomason)

WHEN: Thursday, April 19, 2001
9:00 a.m. to 4:00 p.m. Eastern

A printed copy of the materials for the meeting will be provided shortly to EC members or their alternates for this meeting and presenters. The materials will also be posted on the GISB Home Page in the "Executive Committee" area for attendees to download.

Please notify the GISB office by Tuesday, April 17 of your intent to attend so that appropriate meeting arrangements can be made. As always, the chair reserves the right to extend the time of the meeting to ensure that agenda items are addressed. The times indicated on the agenda will be followed to ensure that agenda items are allotted appropriate time slots. Should an agenda item conclude earlier than its stated time slot, the remaining time can be allotted to other agenda items at the discretion of the chair.

Please feel free to call the GISB office should you have any questions or comments.

Best Regards,
Rae McQuade



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GAS INDUSTRY STANDARDS BOARD EXECUTIVE COMMITTEE MEETING

Hosted by the American Gas Association

400 North Capitol Street N.W., Washington D.C.

DRAFT AGENDA

Thursday, April 19 - 9:00 a.m. to 4:00 p.m. Eastern

- | | | |
|-----------|----|---|
| 9:00 a.m. | 1. | Welcome <ul style="list-style-type: none">• Antitrust Guidelines• Welcome to members and attendees• Adoption of Agenda• Adoption of Draft Minutes of February 22 and March 9, 2001 |
| 9:30 a.m. | 2. | Update on 2001 Annual Plan & Subcommittee Reports <ul style="list-style-type: none">• Business Practices Subcommittee<ul style="list-style-type: none">• Normal Business• Order 637 Priority Action Items• Contracts Subcommittee• EDM Subcommittee<ul style="list-style-type: none">• Normal Business• Order 637 Open Issues• Sandia National Labs Report• FTTF Subcommittee<ul style="list-style-type: none">• Sandia National Labs Report• Information Requirements Subcommittee<ul style="list-style-type: none">• Order 637 Open Issues• Interpretations Committee<ul style="list-style-type: none">• Order 637 Priority Action Items• Technical and ANSI Subcommittees<ul style="list-style-type: none">• Order 637 Open Issues• XML Subcommittee |
| Noon | | Lunch |
| 1:00 p.m. | 3. | Discussion and Vote on New Requests |
| 2:00 p.m. | 4. | Discussion and Vote on Recommendations for Proposed Standards |
| 2:30 p.m. | 5. | Other Business |
| 4:00 p.m. | | Adjourn |



**GAS INDUSTRY STANDARDS BOARD
EXECUTIVE COMMITTEE MEETING
Meeting Materials
April 19, 2001**

1. Adoption of Minutes

- The draft minutes of February 22 and March 9 are posted on the home page for review and are included in these materials for vote to adopt.
- The redlines are not intended to provide alternate wording -- rather they correct grammatical and spelling errors, provide omitted details, provide context for statements and correct misstatements. In this way, the review of the minutes should concentrate on substantive issues and take the minimum of time needed to provide an accurate accounting of the meeting.
- **The Executive Committee is requested to review the draft minutes, suggest additional changes if needed, and vote to adopt as minutes of the meetings.**



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TO: Executive Committee (EC) Members
Posting for Interested Industry Participants

FROM: Rae McQuade, Executive Director

RE: Revised / Redlined Draft Minutes from the Executive Committee (EC) Meeting - February 22, 2001

DATE: February 22, 2001

GAS INDUSTRY STANDARDS BOARD
GISB EXECUTIVE COMMITTEE MEETING
February 22, 2001
REVISED / REDLINED DRAFT MINUTES

1. Administrative

Mr. Buccigross welcomed the Executive Committee to the meeting. Mr. Sappenfield and Reliant Energy were thanked for hosting today's meeting and all of the associated meetings held this week in Reliant's offices. Mr. Costan read the antitrust charge. Ms. McQuade read roll call. The agenda was adopted with a reordering of committee reports to place BPS discussions at the end of that agenda item. The minutes of February 5 and December 14 were reviewed, revised and adopted. For a full accounting of the discussion from today's conference call, the transcripts should be ordered from Ms. Jane Copeland of Ak/Ret Reporting, (361-882-9037).

2. Subcommittee Reports

Mr. Spangler gave an update of the EDM Subcommittee. An action plan has been put together identifying items from the Sandia report with assignments and priorities. The subcommittee is working through each item in priority order now. Mr. Shahan noted that the FTTF group would be addressing Sandia issues passed to it from the EDM Subcommittee. Mr. Keisler reviewed the progress to date for the Information Requirements Subcommittee. In addition to working on outstanding requests, the subcommittee is also in the process of working through the various Order 637 items transferred to it.

For the Interpretations Subcommittee, Mr. Novak noted the recent activities as a result of a directive from the Executive Committee to review several Order 637 adopted standards against all interpretations to identify any inconsistencies. Several interpretations were identified as inconsistent with the modifications to standard 5.3.2 as adopted by the Executive Committee on December 14. To address the inconsistencies, the subcommittee recommended that a note be added to each of the identified interpretations indicating that the interpretations ~~were was~~ created in response to a request of a particular version of a GISB standard. Additional language regarding that the intent of the interpretation is still applicable was determined to be self-evident, and as such, unnecessary.

In continuing discussion from the interpretations subcommittee update, Mr. Keeler explained by analogy to congressional intent, that the self-evident language is not required. Mr. Love noted that if a new standard was created that was in direct conflict with an existing interpretation, interpretations could be deleted or changed. Ms. Munson suggested that if interpretations do not apply to a given version, they should be changed to apply to that given version of standards or deleted for that version. She added that a subcommittee



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recommending standards changes or creations should also have the responsibility to recommend necessary changes to interpretations to keep them current. Ms. Van Pelt expressed her opinion that it was inappropriate to change interpretations that were correct for a given version.

Paul Keeler moved and Delores Chezar seconded that the approach defined by the Interpretations Subcommittee be adopted. Ms. Hess asked that the motion be withdrawn and let the subcommittee prepare a recommendation in its normal course of business. Mr. Keeler concurred and the motion was withdrawn. The recommendation will come forward to the EC for a 17/2 vote at the next EC meeting.

Ms. Van Pelt noted that the Technical and ANSI subcommittees have no backlog. ~~They have lost members, and encourage any company to provide participants to the subcommittees.~~ Mr. Keisler and Ms. Van Pelt attended the recent DISA meeting. DISA has been receptive to GISB's requests for X12 changes, and Ms. Van Pelt noted that a few flowing gas items remain to be processed through DISA. Ms. Van Pelt raised the issue of changes to the capacity release data sets needed to make those data sets ANSI compliant. She observed that to make the data sets compliant could be a fairly lengthy (2 to 3 years) process through DISA. After discussion, it was determined through a motion made by Ms. Van Pelt and seconded by Mr. Keeler that the EC instructs the Technical Subcommittee to indefinitely defer action on the development of ANSI compliant capacity release data sets. The motion carried unanimously.

Ms. Van Pelt provided an updated of the activities of the XML Subcommittee. They will be conducting a pilot test using the short-term purchase and sales contract transaction as ~~p~~Part 1, and the scheduled quantity transaction as ~~p~~Part 2. Mr. Hunsicker as co-chair has volunteered to do some work on XML mapping for Part 1 for the subcommittee. Mr. Sappenfield reported that ~~and~~ Reliant Energy and PanCanadian have agreed to do the testing for ~~p~~Part 1 of the pilot. It was also noted that DISA and EIDFACT have created a coalition to do XML development.

Contracts Subcommittee activities were discussed by Ms. McVicker. The subcommittee has completed a review of ~~the short-term~~ purchase and sales contract, and four outstanding issues remain. Once the few remaining issues are resolved, a task force of the subcommittee will draft language for the short term contract corresponding to the agreed upon conceptual changes while the subcommittee begins efforts to develop a longer term purchase and sales contract.

For the BPS subcommittee, Ms. Van Pelt noted that the subcommittee is addressing flowing gas requests, after which they will address invoicing and capacity release. The BSP meeting schedule has changed to twice per month, from 9 ~~A.M.~~ noon ~~1 P.M.~~ For the BPS meeting held on February 21, Ms. Van Pelt noted that GISB standard no. 5.3.2 as approved by the EC on December 14, 2000 was reviewed and ~~it was determined that further progress could not be no changes were~~ made. It is expected that the standard adopted by the E.C. in December would be ratified after full staffing. ~~BPS still has outstanding scrubbing. In December, the E.C. instructed BPS to 'scrub' the standards it had just adopted for Order No. 637 against existing standards. The process to do such was put on hold, if it was effected by standard no. 5.3.2, until after the review of that standard by BPS. Now that review is completed and the 'scrubbing' can now be completed. so that work was halted waiting on the review of GISB standard no. 5.3.2.~~

Mr. Novak discussed the motion that had failed yesterday. He observed that regulations prevail when there is an inconsistency between GISB standards and the regulations. He suggested that a motion to rescind the action taken on December 14 regarding GISB standard no. 5.3.2 would be preferable to the standard failing in a ratification process, ~~of-or~~ the fully staffed standard failing an Executive Committee vote. A break was taken to discuss possible actions.



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To rescind according to Robert's Rules, absent other procedures, is a majority vote. For GISB, a motion to rescind would require a "17/2" vote based on a requirement that the vote to rescind should never have a threshold less than the threshold to pass the action in question. After further discussion, Mr. Caldwell made the motion seconded by Ms. McVicker to rescind the December 14, 2000 EC approved changes to the GISB standard no. 5.3.2. Both Ms. Kaestner and Ms. Daly suggested a review of the standard and changes approved on December 14 to determine if further changes could be made that would be more acceptable to the committee.

After lunch, Mr. Caldwell withdrew his motion. Mr. Ishikawa made a motion seconded by Ms. Chezar to adopt the suggested language changes to GISB standard no. 5.3.2 as outlined in Mr. Costan's memo regarding discussions with FERC staff:

5.3.2 For biddable releases (less than 1 year):

- offers should be tendered by 12:00 P.M. on a Business Day;
- open season ends no later than 1:00 P.M. on a Business Day (evaluation period begins at 1:00 P.M. during which contingency is eliminated, determination of best bid is made, and ties are broken);
- evaluation period ends at 2:00 P.M.;
- match or award is communicated by 2:00 P.M.;
- award posted on TSP web site by 2:00 P.M.;
- nomination possible at each nomination opportunity for the effective date of the release coincident with or subsequent to the award of capacity;
- contract tendered with contract # within one hour after award posted;
- for prearranged deals subject to bidding, match response by 2:30 P.M.;
- award determined and posted on TSP web site by 3:00 P.M.;
- nomination possible at each nomination opportunity for the effective date of the release coincident with or subsequent to the award of capacity (e.g., 5:00 P.M. for Intraday 2 or 6:00 P.M. for Evening Cycle);
- contract tendered with contract # within one hour after award posted.

(Central Clock Time)

For biddable releases (1 year or more):

- offers should be tendered by 12:00 P.M. four Business Days before award;
- open season ends no later than 1:00 P.M. on the Business Day before timely nominations are due (open season is three Business Days);
- evaluation period begins at 1:00 P.M. during which contingency is eliminated, determination of best bid is made, and ties are broken;
- evaluation period ends at 2:00 P.M.;
- match or award is communicated by 2:00 P.M.;
- award posted on TSP web site by 2:00 P.M.;
- nomination possible at each nomination opportunity for the effective date of the release coincident with or subsequent to the award of capacity;
- contract tendered with contract # within one hour after award posted;
- for prearranged deals subject to bidding, match response by 2:30 P.M.;



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-
- award determined and posted on TSP web site by 3:00 P.M.;
 - nomination possible at each nomination opportunity for the effective date of the release coincident with or subsequent to the award of capacity (e.g., 5:00 P.M. for Intraday 2 or 6:00 P.M. for Evening Cycle);
 - contract tendered with contract # within one hour after award posted.
- (Central Clock Time)

For non-biddable releases:

For Each Cycle

- nomination possible at each nomination opportunity starting at the time the TSP is notified of the capacity release transaction, including a nomination that is coincident with the notification of the capacity release transaction; (For example, if notification received by TSP at or before 11:30 AM., replacement shipper can nominate for the Timely Cycle; similarly, if notification received at or before 6:00 P.M., replacement shipper can nominate for the Evening Cycle, etc.)
- posting of pre-arranged deals upon receipt of nomination;
- contract tendered with contract # within one hour after TSP notified of capacity release transaction.

(Central Clock Time)

Several concerns were raised on the precedent that this action may set – changing standards in the Executive Committee without having an industry comment period and a clear indication in today's agenda that this standard would be considered for modification, with assurances that these concerns should not be interpreted as delaying tactics. Several areas of difference were highlighted, including the issuance of contract numbers, and where the above-proposed timeline could not accommodate the capacity allocation process. Examples were given where this timeline could work, including the use of master contracts. Other examples were given where the timeline would not work. After further discussion, it was determined to review the failed motion from yesterday's BPS meeting and the redlined language provided in Mr. Costan's memo. Mr. Ishikawa with Ms. Chezar's concurrence, changed his motion to amend GISB standard no 5.3.2, as adopted by the EC on December 14, 2000 to:

5.3.2 For biddable releases (less than 1 year):

- offers should be tendered by 12:00 P.M. on a Business Day;
- open season ends no later than 1:00 P.M. on a Business Day (evaluation period begins at 1:00 P.M. during which contingency is eliminated, determination of best bid is made, and ties are broken);
- evaluation period ends and award posting if no match required at 2:00 P.M.;
- match or award is communicated by 2:00 P.M.;
- match response by 2:30 P.M.;
- where match required, award posting by 3:00 P.M.;
- contract issued within one hour of award posting (with a new contract number#, when applicable); nomination possible beginning at the next available nomination cycle for the effective date of the contract. (Central Clock Time)

For biddable releases (1 year or more):

- offers should be tendered by 12:00 P.M. four Business Days before award;
- open season ends no later than 1:00 P.M. on the Business Day before timely



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nominations are due (open season is three Business Days);

- evaluation period begins at 1:00 P.M. during which contingency is eliminated, determination of best bid is made, and ties are broken;
- evaluation period ends and award posting if no match required at 2:00 P.M.;
- match or award is communicated by 2:00 P.M.;
- match response by 2:30 P.M.;
- where match required, award posting by 3:00 P.M.;
- contract issued within one hour of award posting (with a new contract number#, when applicable); nomination possible beginning at the next available nomination cycle for the effective date of the contract. (Central Clock Time)

For non-biddable releases:

Timely Cycle

- posting of prearranged deals not subject to bid are due by 10:30 A.M. on a Business Day;
- contract issued within one hour of award posting (with a new contract number#, when applicable); nomination possible beginning at the next available nomination cycle for the effective date of the contract. ~~(Central Clock Time)~~

Evening Cycle

- posting of prearranged deals not subject to bid are due by 5:00 P.M. on a Business Day;
- contract issued within one hour of award posting (with a new contract number#, when applicable); nomination possible beginning at the next available nomination cycle for the effective date of the contract. ~~(Central Clock Time)~~

Intraday 1 Cycle

- posting of prearranged deals not subject to bid are due by 9:00 A.M. on a Business Day;
- contract issued within one hour of award posting (with a new contract number#, when applicable); nomination possible beginning at the next available nomination cycle for the effective date of the contract. ~~(Central Clock Time)~~

Intraday 2 Cycle

- posting of prearranged deals not subject to bid are due by 4:00 P.M. on a Business Day;
- contract issued within one hour of award posting (with a new contract number#, when applicable); nomination possible for beginning at the next available nomination cycle for the effective date of the contract. (Central Clock Time)

In discussion, it was noted that if there was agreement on the above language, it should go out for industry comment and then be voted on by the EC. Mr. Ishikawa modified his motion to make it a non-binding straw vote of intent to support the above language, which was approved unanimously (5.3.2 motion 1). Another motion, made by Mr. Ishikawa and seconded by Ms. McVicker, instructed the GISB office to post the language for GISB standard no. 5.3.2 as shown above for a shortened industry comment period of 10 days as a replacement for GISB standard no. 5.3.2 that was approved by the EC on December 14. After the comment period concludes, the EC will meet via conference call to consider comments and vote "17/2" on the language changes. ~~and set a date and time for an EC conference call to vote on this.~~ The



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motion passed unanimously (5.3.2 motion 2).

3. New Requests

Ms. Van Pelt motioned and Ms. McVicker seconded that ~~the~~ requests R01001 through R01011 were found within scope. The motion passed unanimously. Ms. Davis made the motion, which was seconded by Ms. McVicker to adopt ~~all the~~ triage recommendations (below) for request nos. R01001 to R01011.

R01001 Submitted by Enron Transportation Services Company to add a Change Gas Transaction Points Terms data element to the header level of the Offer Upload (5.4.7), Offer Upload Notification (5.4.9), Offer Download (5.4.1) and the Award Download (5.4.3). It is also requested that Validation Codes be added to the Offer Upload Quick Response (5.4.8). (See related GISB Requests R99020 and R99032.)

Discussion:

See related GISB Requests pending in IR - R99020 and R99032.

EC Action:

Send to BPS to be addressed with the current round of Capacity Release requests in its normal course of business.

R01002 Submitted by Enron Transportation Services Company to add a Net Present Value data element to the header level of the Award Download (5.4.3)

EC Action:

Send to BPS to be addressed with the current round of Capacity Release requests in its normal course of business.

R01003 Submitted by Enron Transportation Services Company to add a System Management Service Quantity data element to the sub-detail level of various capacity release datasets. It is also requested that Validation Codes be added to the Offer Upload Quick Response (5.4.8) and Bid Upload Quick Response (5.4.19).

EC Action:

Send to BPS to be addressed with the current round of Capacity Release requests in its normal course of business.

R01004 Submitted by Enron Transportation Services Company to add a Storage Cycle Indicator data element to the header level of the Offer Upload (5.4.7), Offer Upload Notification (5.4.9), Offer Download (5.4.1), Bid Upload (5.4.18), Bid Download (5.4.2), and Award Download (5.4.3). It is also requested that Validation Codes be added to the Offer Upload Quick Response (5.4.8) and Bid Upload Quick Response (5.4.19).

EC Action:

Send to BPS to be addressed with the current round of Capacity Release requests in its normal course of business.

R01005 Submitted by Enron Transportation Services Company to add a Capacity Release Percentage to the sub-detail level of the Offer Upload (5.4.7), Offer Upload Notification (5.4.9), Offer Download (5.4.1), Bid Upload (5.4.18), Bid Download (5.4.2), and Award Download (5.4.3). It is also requested that



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validation codes be added to the Offer Upload Quick Response (5.4.8).

EC Action:

Send to BPS to be addressed with the current round of Capacity Release requests in its normal course of business.

R01006 Submitted by Enron Transportation Services Company to add Reduction Reason code values to the Scheduled Quantity (1.4.5) and Scheduled Quantity for Operator (1.4.6) data sets. (See related GISB Request R99052.)

Revision:

The request was modified as follows, in order to synch up the language on the first page with that in the Code Values Dictionary on page 2 of the request:

The Reduction Reason code value "Insufficient Backhaul ~~Quantity Capacity~~" will be used to communicate a scheduling reduction due to a lack of backhaul quantity capacity to support the forward haul nomination. ...

The addition of the Reduction Reason code values "Insufficient Backhaul Quantity Capacity" and "Limited Firm Day" will allow transportation service providers to provide shippers and operators with accurate scheduling reduction reasons.

See related GISB Request pending in IR - R99052.

EC Action:

Send to IR to be addressed in its normal course of business.

R01007 Submitted by Enron Transportation Services Company to add a Limited Firm Day Percentage data element to the sub-detail level of the Transportation/Sales Invoice (3.4.1). (See related GISB Request R99052.)

Discussion:

See related GISB Request pending in IR - R99052.

EC Action:

Send to BPS to be addressed with the current round of Invoicing requests in its normal course of business.

R01008 Submitted by Enron Transportation Services Company to add a Transaction Type code Value to the Nomination (1.4.1), Scheduled Quantity (1.4.5), Pre-determined Allocation (2.4.1), Allocation (2.4.3), Shipper Imbalance (2.4.4) and Transportation/Sales Invoice (3.4.1) data sets.

EC Action:

Send to IR to be addressed in its normal course of business.

R01009 Submitted by Enron Transportation Services Company to add a Maximum Limited Days data element to the sub-detail level of the Offer Upload Notification (5.4.9) and the Offer Download (5.4.1). The Maximum Limited Days data element will be used to inform the bidders of the maximum number of limited days that can be called under the releaser's limited firm transportation service contract, for a specified location.

EC Action:

Send to BPS to be addressed with the current round of Capacity Release requests in its normal course of business.



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R01010 Submitted by Enron Transportation Services Company to add Reduction Reason code values to the Confirmation Response (1.4.4), Scheduled Quantity (1.4.5) and Scheduled Quantity for Operator (1.4.6) that will be used to communicate a reduction in nominated quantities as a result of re-validating nominations during the scheduling process.

Discussion:

The language in 4 and 5 on the request refers to the re-validation of nominations across/in different scheduling cycles.

EC Action:

Send to IR to be addressed in its normal course of business.

R01011 Requested by CMS Panhandle Eastern Pipeline Companies to add a warning message for the data element Validation Code in the Pre-determined Allocation Quick Response (2.4.2) data set.

EC Action:

Send to IR to be addressed in its normal course of business.

The motion passed unanimously. It was noted that for request R01006 the wording of the request was corrected as noted in the Triage recommendation.

4. Recommended Standards

C98003 Submitted by ANR Pipeline

Add a new business practice standard 3.3.x; add/change data elements in the Invoice; add a code values table for the new data element Supporting Document Indicator; and change the Sample Paper Transaction for the Invoice to support a request for interpretation:

“Can an Invoice Statement 'Beginning Transaction Date' and 'Ending Transaction Date' be defaulted in each transaction to the first day of the month and the last day of the month without accurately reflecting the correct dates associated with the beginning flow date?”

Discussion:

Mr. Kiesler presented the recommendation. No discussion.

Action:

The motion was made by Ms. Van Pelt and seconded by Ms. Chezar to adopt the recommendation with no changes. The motion passed unanimously.

R96124 et al¹ Imbalance Requests Submitted by Various Parties

Add the data elements Delivery Zone, Imbalance Reporting Type, Receipt Zone, Scheduling Tolerance Delivery Quantity, Scheduling Tolerance Receipt Quantity, and Service Requester ID; delete the data element Adjustment Value; change the definition of the data elements Operational Delivery Quantity, Operational Receipt Quantity and Zone Identifier; change GISB Standard 2.3.34 by adding

¹ The requests referenced in this recommendation are Request Nos. R96124, R97020, R98064, R98069, R99005



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the data elements Delivery Zone, Imbalance Reporting Type, Receipt Zone, Scheduling Tolerance Delivery Quantity, Scheduling Tolerance Receipt Quantity, and Service Requester ID; and deleting the data element Adjustment Value; for each data element in the Shipper Imbalance data dictionary, add EBB usages for each of the Imbalance Reporting Types; add four code value descriptions to the data element Adjustment Type; and add four code value descriptions to the data element Imbalance Reporting Type, to respond to the requests to:

“Modify the Shipper Imbalance to support Pathed Non-Threaded model type, modify the Shipper Imbalance to support all model types, add four data elements (Delivery Zone Identifier, Direction of Flow, Receipt Zone Identifier, and Service Requester) to the Shipper Imbalance, add four data elements (Contract Daily Tolerance, Quantity in Excess of Contract Daily Tolerance, Variance Percent, and Variance Quantity) to the Shipper Imbalance, and modify the definitions of the Operational Delivery Quantity and the Operational Receipt Quantity.”

Discussion:

Mr. Kiesler presented. No discussion.

Action:

The motion was made by ~~Ms. Van Pelt~~Mr. Love and seconded by Ms. Davis to adopt the recommendation with no changes. The motion passed unanimously. Condition on page 20 should be corrected such that the imbalance value to be deleted. The recommendation as amended was revoted and adopted unanimously

R97011 Rev. Submitted by CMS Panhandle Eastern Pipeline (PanEnergy)

Add GISB Standard No. 5.3.x; move the data element Bidder Company Code to the detail level of the Offer Upload Final Disposition; modify the condition on the data element Replacement Shipper Contract Number in the Offer Upload Final Disposition; add a code value description to the Disposition Response Code in the Offer Upload Final Disposition and modify the Technical Implementation of Business Process for the Offer Upload Final Disposition, to respond to the request to:

“Move the Bidder Company Code to the same level as the Bid Number in the Offer Upload Final Disposition .”

Discussion:

Mr. Kiesler presented the recommendation. No discussion.

Action:

The motion was made by Ms. McVicker and seconded by Mr. Hebenstreit to adopt the recommendation with no changes. The motion passed unanimously.

R97088 and R98008 Submitted by Williams Gas Pipeline (Transco) and Columbia Gas Transmission

Add the data elements “Offer Number,” “Releaser Contract Number” and “Replacement Shipper Contract Number” to the Invoice to respond to requests to:



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“Add a data element to the Invoice to transmit the Capacity Release Cross-Reference Contract, and add the data elements “Offer Number” and “Replacement Shipper’s Contract Number” to the Invoice.”

Discussion:

Mr. Kiesler presented the recommendation. No discussion.

Action:

The motion was made by Ms. ~~Van Pelt~~Davis and seconded by Mr. Hebenstreit to adopt the recommendation with no changes. The motion passed unanimously.

R97094 Submitted by Williams Gas Pipeline (Transco)

Change the definition for the data element ‘Account Number;’ delete the data element ‘Electronic Funds Transfer Address’ from the Invoice and the SRLC/A Invoice; and add the data elements ‘Payee’s Bank ABA Number’ and ‘Payee’s Bank Account Number’ to the Invoice, Payment Remittance and SRLC/A Invoice, to respond to the request to:

“Add a data element to the Payment Remittance to communicate the bank’s ABA Number and the Account Number.”

Discussion:

Mr. Kiesler presented the recommendation. No discussion.

Action:

The motion was made by Ms. Davis and seconded by Mr. Hebenstreit to adopt the recommendation with no changes. The motion passed unanimously.

R98007 Submitted by Columbia Gas Transmission

Add the data element “Replacement Shipper Maximum Daily Quantity” to the Invoice to respond to the request:

“Add another quantity field to the invoice. This data element would be the Maximum Daily Quantity (MDQ). This data element is used when identifying Capacity Release information on an invoice. It is necessary to identify both the MDQ on the Replacement Shipper’s contract and the quantity that was invoiced for released capacity demand charges and credits. The usage would be “Sender’s Option” or “Mutually Agreed.” This information will allow the payer to check the invoice and ensure that Capacity Releases have been invoiced correctly.”

Discussion:

Mr. Kiesler presented the recommendation. No discussion.

Action:

The motion was made by Ms. Davis and seconded by Mr. Hebenstreit to adopt the recommendation with no changes. The motion passed unanimously.

R98013 Submitted by Columbia Gas Transmission



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Add the data element 'Unit of Measure' to the Measured Volume Audit Statement; delete the data element 'Static Pressure Indicator;' add a table in the Code Values Dictionary for the data element Unit of Measure; and change the Sample Paper transaction to reflect the changes above, to respond to the request to:

"In the Measured Volume Audit Statement, make the values allowed for Static Pressure Range consistent with those allowed for Static Pressure, and make the values allowed for Maximum Differential Pressure consistent with those allowed for Differential Pressure."

Discussion:

Mr. Kiesler presented the recommendation. There was curiosity that the ~~unit~~ unit of measure was not already contained in the Measured Volume Audit Statement. It was not a discrete data element, but for EDI it was de~~scri~~bed as the infor~~m~~ation was sent.

Action:

The motion was made by Ms. Davis and seconded by Mr. Hebenstreit to adopt the recommendation with no changes. The motion passed unanimously.

R99004 Submitted by Algonquin Gas Transmission

Add the code value description "Authorized Point Overrun" to the data element Transaction Type in the Invoice to respond to the request to:

"Algonquin Gas Transmission Company requests the addition of the attached code value to the list of valid code values for the Transaction Type data element in the Transportation/Sales Invoice (3.4.1)."

Discussion:

Mr. Kiesler presented the recommendation. No discussion.

Action:

The motion was made by Ms. Davis and seconded by Mr. Hebenstreit to adopt the recommendation with no changes. The motion passed unanimously.

R99023 Submitted by CMS Energy - Panhandle Eastern Pipeline

Add the code value description "Conditional Reservation Charge" to the data element Charge Type in the Invoice to respond to the request to:

"Add the conditional reservation charge to the Charge Type code value description and definition to the Transportation/Sales Invoice (3.4.1) to accommodate the sending of a charge rendered under a newly approved service."

Discussion:

Mr. Kiesler presented the recommendation. No discussion.

Action:

The motion was made by Ms. Davis and seconded by Mr. Hebenstreit to adopt the recommendation with no changes. The motion passed unanimously.



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R99045 Submitted by Duke Energy

Add the code value description "Reservation Charge Credit" to the data element Charge Type in the Invoice to respond to the request to:

"Add the reservation charge credit charge type to the invoice to enable Maritimes & Northeast Pipeline, L. L.C. to accurately reflect a Reservation Charge Credit as described in one of its firm rate schedules."

Discussion:

Mr. Kiesler presented the recommendation. No discussion.

Action:

The motion was made by Ms. Davis and seconded by Mr. Hebenstreit to adopt the recommendation with no changes. The motion passed unanimously.

Title Transfer Tracking, GISB 1998 Annual Plan

Revise the Business Process and Practices section of the Nominations Related Standards Book and revise two code values for the Reduction Reason data element in the Scheduled Quantity.

Discussion:

Ms. Hess presented the recommendation. No discussion.

Action:

The motion was made by Ms. Davis and seconded by Mr. Hebenstreit to adopt the recommendation for the Title Transfer Tracking implementation with no changes. The motion passed unanimously.

FERC Order 637 Action Item No. 11, Priority 3

Change the data elements Bidder Company Data and Releaser Company Data in the Offer Download, Bid Download, and Award Download, and add note at the end of the Data Dictionary for these three datasets, to respond to GISB FERC Order No. 637 Action Items:

XI.a Accommodate D-U-N-S® Number and name in Internet postings and their corresponding downloadable files. Add the field for the name in the Internet postings and downloadable files. (Assigned to Information Requirements Subcommittee.)

XI.b Accommodate D-U-N-S® Number and name in Internet postings and their corresponding downloadable files. Determine what information goes into the data element – either D&B name or TSP name. (Assigned to Common Codes Subcommittee.)

Discussion:

Mr. Keisler presented the recommendation. No discussion.

Action:



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The motion was made by Ms. Davis and seconded by Mr. Hebenstreit to adopt the recommendation with no changes. The motion passed unanimously.

Capacity Release Data Sets – Modifications to support EBB/EDM, FF/EDM and EDI/EDM usages

Modify 16 capacity release transaction sets to accommodate EBB and flat file usages and “indented” data elements, and add a code value table for EBB usage only to support implementation of the data element “Bidder Affiliate Indicator”.

Discussion:

Mr. Keisler presented the recommendation. No discussion.

Action:

The motion was made by Ms. Davis and seconded by Mr. Hebenstreit to adopt the recommendation [for the capacity release data sxets for EBB and Falt File implementation](#) with no changes. The motion passed unanimously.

Minor Correction and Clarification – Capacity Release Data Sets

The Transaction Set Tables and the Code Values Dictionary for the Recall/Reput Indicator data element for the Offer Download (5.4.1), Award Download (5.4.3), Replacement Capacity (5.4.4), Offer Upload (5.4.7) and Offer Upload Notification (5.4.9) do not agree and should be corrected, [as shown in the request submitted by Williams Gas Pipeline](#).

Discussion:

Mr. Keisler presented the recommendation. No discussion.

Action:

The motion was made by Mr. Sappenfield and seconded by Ms. Van Pelt to adopt the minor correction and clarification with no changes. The motion passed unanimously.

R98089B Submitted by ANR Pipeline

As instructed by the Executive Committee, the Technical Subcommittee was asked to modify the X12 implementation guide for the Confirmation Response (1.4.4) to remove the ANSI code values for the Acknowledgement Type in the BAK02 element.

Discussion:

Ms. Van Pelt presented the recommendation. No discussion.

Action:

No action required. This is considered complete. A procedural motion [was made by Mr. Caldwell and seconded by Ms. Hess](#) to close the request [R98089B](#). ~~was made and The motion~~ passed unanmiously.



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-
- R97064E Submitted by Texaco Gas
Create ANSI Compliant Transportation/Sales Invoice and Service Requester Level Charge/ Allowance Invoice EDI Transaction Sets.
- R97064F Submitted by Texaco Gas
Create ANSI Compliant Shipper Imbalance EDI Transaction Set.
- R97064G Submitted by Texaco Gas
Create ANSI Compliant Nomination Quick Response and Confirmation Response Quick Response EDI Transaction Sets.
- Discussion:
- Ms. Van Pelt presented the recommendations for all three requests. Ms. ~~Davis Patton~~ motioned, seconded by Ms. ~~McVicker-Davis~~ to accept the recommendation for R97064G. The comments by Enron North America on these requests were reviewed by Ms. Greif.
- Action:
- In light of the discussion and because Ms. Patton was no longer in attendance at this point, Ms Davis made the motion, Motion made by Davis and seconded by Ms. McVicker to adopt the recommendations represented by thefor all three requests (R97064E, R97064F and R97064G). The motion passed unanimously.

5. Adjourn

The meeting adjourned at 4:50 p.m. through a motion made by Mr. Novak and seconded by Ms. McVicker. It was determined that the EC conference call would be scheduled on March 9, ~~in the afternoon.~~



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6. Executive Committee Attendance & Voting Record

Present	Member
End Users:	
Y	Bill Hebenstreit
Y	Diane McVicker
Y	John Ebner for Dona Gussow
Y	Kelly Daly
Y	Tina Patton
LDCs:	
Y	Dolores Chezar
Y	Mike Novak
Y	Chris Maturo
Y	Rick Ishikawa for Bob Betonte
Y	Steve Sullivan
Pipelines:	
Y	Bill Griffith
Y	Dale Davis
Y	Theresa Hess
Y	Kim Van Pelt
Y	Paul Love for Mark Gracey
Producers:	
Y	Paul Keeler
Y	Lauren Kaestner
Y	Richard Smith
N	Mike Johnson
Y	Scott Brown
Services	
Y	Jim Buccigross
Y	Sylvia Munson
Y	Keith Sappenfield
Y	Mark Scheel
Y	Carl Caldwell



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6. Executive Committee Attendance & Voting Record

	5.3.2 Motion 1	5.3.2 Motion 2	C98003	R96214-1	R96124-2
End Users:					
Bill Hebenstreit	Y	Y	Y	Y	Y
Diane McVicker	Y	Y	Y	Y	Y
John Ebner for Dona Gussow	Y	Y	Y	Y	Y
Kelly Daly	Y	Y	Y	Y	Y
Tina Patton	Y	Y	Y	Y	Y
LDCs:					
Dolores Chezar	Y	Y	Y	Y	Y
Mike Novak	Y	Y	Y	Y	Y
Chris Maturo	Y	Y	Y	Y	Y
Rick Ishikawa for Bob Betonte	Y	Y	Y	Y	Y
Steve Sullivan	Y	Y	Y	Y	Y
Pipelines:					
Bill Griffith	Y	Y	Y	Y	Y
Dale Davis	Y	Y	Y	Y	Y
Theresa Hess	Y	Y	Y	Y	Y
Kim Van Pelt	Y	Y	Y	Y	Y
Paul Love for Mark Gracey	Y	Y	Y	Y	Y
Producers:					
Paul Keeler	Y	Y	Y	Y	Absent
Lauren Kaestner	Y	Y	Y	Y	Y
Richard Smith	Absent	Absent	Absent	Absent	Absent
Mike Johnson					
Scott Brown	Y	Y	Y	Y	Y
Services					
Jim Buccigross	Y	Y	Y	Y	Y
Sylvia Munson	Y	Y	Y	Y	Y
Keith Sappenfield	Y	Y	Y	Y	Y
Mark Scheel	Y	Y	Y	Y	Y
Carl Caldwell	Y	Y	Y	Y	Y
Total Votes In Favor	23	23	23	23	22
Total Votes Opposed	0	0	0	0	0
Procedural (Proc.)/ "17/2" (Std)	Proc	Proc	Std	Std	Std
Pass/Fail	Pass	Pass	Pass	Pass	Pass



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6. Executive Committee Attendance & Voting Record

	R97011	R97088 & R98008	R97094	R98007	R98013
End Users:					
Bill Hebenstreit	Y	Y	Y	Y	Y
Diane McVicker	Y	Y	Y	Y	Y
John Ebner for Dona Gussow	Y	Y	Y	Y	Y
Kelly Daly	Y	Y	Y	Y	Y
Tina Patton	Y	Y	Y	Y	Y
LDCs:					
Dolores Chezar	Y	Y	Y	Y	Y
Mike Novak	Y	Y	Y	Y	Y
Chris Maturro	Y	Y	Y	Y	Y
Rick Ishikawa for Bob Betonte	Y	Y	Y	Y	Y
Steve Sullivan	Y	Y	Y	Y	Y
Pipelines:					
Bill Griffith	Y	Y	Y	Y	Y
Dale Davis	Y	Y	Y	Y	Y
Theresa Hess	Y	Y	Y	Y	Y
Kim Van Pelt	Y	Y	Y	Y	Y
Paul Love for Mark Gracey	Y	Y	Y	Y	Y
Producers:					
Paul Keeler	Y	Y	Y - Ballot	Y - Ballot	Y - Ballot
Lauren Kaestner	Y	Y	Y	Y	Y
Richard Smith	Absent	Absent	Absent	Absent	Absent
Mike Johnson					
Scott Brown	Y	Y	Y	Y	Y
Services					
Jim Buccigross	Y	Y	Y	Y	Y
Sylvia Munson	Y	Y	Y	Y	Y
Keith Sappenfield	Y	Y	Y	Y	Y
Mark Scheel	Y	Y	Y	Y	Y
Carl Caldwell	Y	Y	Y	Y	Y
Total Votes In Favor	23	23	23	23	23
Total Votes Opposed	0	0	0	0	0
Procedural (Proc.)/ "17/2" (Std)	Std	Std	Std	Std	Std
Pass/Fail	Pass	Pass	Pass	Pass	Pass



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6. Executive Committee Attendance & Voting Record

	R99004	R99023	R99045	TTT	Order 637, # 11, PR 3
End Users:					
Bill Hebenstreit	Y	Y	Y	Y	Y
Diane McVicker	Y	Y	Y	Y	Y
John Ebner for Dona Gussow	Y	Y	Y	Y	Y
Kelly Daly	Y	Y	Y	Y	Y
Tina Patton	Y	Y	Y	Y	Y
LDCs:					
Dolores Chezar	Y	Y	Y	Y	Y
Mike Novak	Y	Y	Y	Y	Y
Chris Maturo	Y	Y	Y	Y	Y
Rick Ishikawa for Bob Betonte	Y	Y	Y	Y	Y
Steve Sullivan	Y	Y	Y	Y	Y
Pipelines:					
Bill Griffith	Y	Y	Y	Y	Y
Dale Davis	Y	Y	Y	Y	Y
Theresa Hess	Y	Y	Y	Y	Y
Kim Van Pelt	Y	Y	Y	Y	Y
Paul Love for Mark Gracey	Y	Y	Y	Y	Y
Producers:					
Paul Keeler	Y-Ballot	Y-Ballot	Y-Ballot	Y-Ballot	Y-Ballot
Lauren Kaestner	Y	Y	Y	Y	Y
Richard Smith	Absent	Absent	Absent	Absent	Absent
Mike Johnson					
Scott Brown	Y	Y	Y	Y	Y
Services					
Jim Buccigross	Y	Y	Y	Y	Y
Leigh Spangler for S. Munson	Y	Y	Y	Y	Y
Keith Sappenfield	Y	Y	Y	Y	Y
Mark Scheel	Y	Y	Y	Y	Y
Carl Caldwell	Y	Y	Y	Y	Y
Total Votes In Favor	23	23	23	23	23
Total Votes Opposed	0	0	0	0	0
Procedural (Proc.)/ "17/2" (Std)	Std	Std	Std	Std	Std
Pass/Fail	Pass	Pass	Pass	Pass	Pass



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6. Executive Committee Attendance & Voting Record

	Cap Rel Data Sets	Minor Clarification	R97064-E,F,G
End Users:			
Bill Hebenstreit	Y	Y	Y
Diane McVicker	Y	Y	Y
John Ebner for Dona Gussow	Y	Y	Y
Kelly Daly	Y	Y	Y
Tina Patton	Y	Y	Y
LDCs:			
Dolores Chezar	Y	Y	Absent
Mike Novak	Y	Y	Y-Ballot
Chris Maturro	Y	Y	Y
Rick Ishikawa for Bob Betonte	Y	Y	Y
Steve Sullivan	Y	Y	Y-Ballot
Pipelines:			
Bill Griffith	Y	Y	Y
Dale Davis	Y	Y	Y
Theresa Hess	Y	Y	Abstain
Kim Van Pelt	Y	Y	Y
Paul Love for Mark Gracey	Y	Y	Y
Producers:			
Paul Keeler	Y-Ballot	Y-Ballot	Y-Ballot
Lauren Kaestner	Y	Y	Y
Richard Smith	Absent	Absent	Absent
Mike Johnson			
Scott Brown	Y	Y	Y
Services			
Jim Buccigross	Y	Y	Y
Sylvia Munson	Y	Y	Y
Keith Sappenfield	Y	Y	Y
Mark Scheel	Y	Y	Abstain
Carl Caldwell	Y	Y	Y
Total Votes In Favor	23	23	20
Total Votes Opposed	0	0	0
Procedural (Proc.)/ "17/2" (Std)	Std	Std	Std
Pass/Fail	Pass	Pass	Pass



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7. Other Participation

Administrative: Rae McQuade - Executive Director
JoAnn Garcia - GISB Staff
Jay Costan - GISB General Counsel
Jane Copeland - Ak/Ret Reporting Service

Observers to the Meeting:

Name	Company	GISB Member
Arnaout, Mariam	American Gas Association	
Lewis, Jane	American Gas Association	
Corcoran, Cynthia	BTUWatch.com	Y
McMahon, Gina	BTUWatch.com	Y
Jones, Veronica	Defense Energy Support Center	Y
Shahan, Mike	Dominion - Peoples Gas	Y
King, Iris	Dominion Transmission	Y
Burch, Kathryn	Duke Energy - Texas Eastern	Y
Calcagno, Suzanne	Enron North America	Y
Greif, Donna	Enron North America	Y
Draemer, Mary	Enron Northern Natural	Y
Corman, Shelley	Enron Transportation Services	Y
Hopkins, Tammy	Enron Transportation Services	Y
Young, Randy	Gulf South Pipeline Company	Y
Gwilliam, Tom	Iroquois	Y
Spangler, Leigh	Latitude Technologies	Y
Love, Paul	NGPL	Y
McDougal, Prince	Southern Natural Gas Pipeline	Y
Bass, Charlie	Tennessee Gas Pipeline	Y
Breeden, Denise	Tennessee Gas Pipeline	Y
Keisler, Jim	Williams Gas Pipeline	Y
Lawrence, Dale	Williston Basin	Y



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TO: Executive Committee (EC) Members
Posting for Interested Industry Participants

FROM: Rae McQuade, Executive Director

RE: Draft Minutes from the Executive Committee (EC) Meeting – March 9, 2001

DATE: March 9, 2001

GAS INDUSTRY STANDARDS BOARD
GISB EXECUTIVE COMMITTEE MEETING
March 9, 2001
DRAFT MINUTES

1. Administrative

Mr. Buccigross welcomed the Executive Committee to the conference call. Ms. McQuade read roll call. Mr. Buccigross reviewed the conference call and transcription procedures. Ms. Hess made the motion, seconded by Mr. Love to defer adoption of the draft minutes of February 22 until the April EC meeting. No one objected to the change to the agenda. The change to the agenda was made. The amended agenda was adopted unanimously, through a motion made by Ms. McVicker and seconded by Ms. Hess. Mr. Costan read the antitrust charge. For a full accounting of the discussion from today's conference call, the transcripts should be ordered from Ms. Jane Copeland of Ak/Ret Reporting, (361-882-9037).

2. Proposed Standard No. 5.3.2

Mr. Novak made the motion to adopt to adopt proposed standard no. 5.3.2, seconded by Ms. McVicker, as shown below:

5.3.2 For biddable releases (less than 1 year):

- offers should be tendered by 12:00 P.M. on a Business Day;
- open season ends no later than 1:00 P.M. on a Business Day (evaluation period begins at 1:00 P.M. during which contingency is eliminated, determination of best bid is made, and ties are broken);
- evaluation period ends and award posting if no match required at 2:00 P.M.;
- match or award is communicated by 2:00 P.M.;
- match response by 2:30 P.M.;
- where match required, award posting by 3:00 P.M.;
- contract issued within one hour of award posting (with a new contract number, when applicable); nomination possible beginning at the next available nomination cycle for the effective date of the contract. (Central Clock Time)

For biddable releases (1 year or more):

- offers should be tendered by 12:00 P.M. four Business Days before award;
- open season ends no later than 1:00 P.M. on the Business Day before timely nominations are due (open season is three Business Days);
- evaluation period begins at 1:00 P.M. during which contingency is eliminated, determination of best bid is made, and ties are broken;



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- evaluation period ends and award posting if no match required at 2:00 P.M.;
- match or award is communicated by 2:00 P.M.;
- match response by 2:30 P.M.;
- where match required, award posting by 3:00 P.M.;
- contract issued within one hour of award posting (with a new contract number, when applicable); nomination possible beginning at the next available nomination cycle for the effective date of the contract. (Central Clock Time)

For non-biddable releases:

Timely Cycle

- posting of prearranged deals not subject to bid are due by 10:30 A.M. on a Business Day;
- contract issued within one hour of award posting (with a new contract number, when applicable); nomination possible beginning at the next available nomination cycle for the effective date of the contract. (Central Clock Time)

Evening Cycle

- posting of prearranged deals not subject to bid are due by 5:00 P.M. on a Business Day;
- contract issued within one hour of award posting (with a new contract number, when applicable); nomination possible beginning at the next available nomination cycle for the effective date of the contract. (Central Clock Time)

Intraday 1 Cycle

- posting of prearranged deals not subject to bid are due by 9:00 A.M. on a Business Day;
- contract issued within one hour of award posting (with a new contract number, when applicable); nomination possible beginning at the next available nomination cycle for the effective date of the contract. (Central Clock Time)

Intraday 2 Cycle

- posting of prearranged deals not subject to bid are due by 4:00 P.M. on a Business Day;
- contract issued within one hour of award posting (with a new contract number, when applicable); nomination possible beginning at the next available nomination cycle for the effective date of the contract. (Central Clock Time)

The motion passed unanimously.

Ms. Chezar asked for the standard to be included in the upcoming publication of the standards. Mr. Keisler noted that there are other Order 637 items being worked on in the Information Requirements Subcommittee. Mr. Keisler was asked when the Order 637 items would be completed, but was unable to estimate a completion date. The remaining steps for publication for Order 637 items include full staffing through Information Requirements Subcommittee and Technical Subcommittee, industry comment another EC review, then member ratification before it can be published.

There was discussion on delaying the publication by two months so that some of the Order 637 standards could be included in the publication. Ms. Hess noted that this publication already has some Order 637 items included. The goal to publish all Order 637 items in the upcoming release in a two-month period is not attainable, as some of the Order 637 items require the



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development of new transactions, which can take significant time. Mr. Novak noted that his goal is to avoid the delay in publication that occurred with the adoption of title transfer tracking standards, which was not published for two years. Ms. Van Pelt and Ms. Chezar discussed a reprioritization of the remaining Order 637 items based on how quickly they could be made ready for publication.

In response to the Mr. Keisler noted that a plan could be provided at the April meeting showing those items that could be addressed fairly quickly versus those that would take additional time.

After discussion, it was noted that the critical item for publication in the upcoming release is standard 5.3.2. The motion was made by Mr. Sullivan and seconded by Mr. Novak to delay the publication of the standards manuals until 5.3.2 is completed for publication, with the highest priority given to 5.3.2 to minimize the publication delay. The procedural motion passed with 12 in favor and 8 opposed.

3. Minor Corrections and Clarifications

Two items were considered for minor corrections and clarifications submitted by Williams Gas Pipeline and the Technical Subcommittee.

Indented Data Elements Minor Corrections and Clarification

Williams Gas Pipeline (WGP) requested that minor correction and clarification be considered to add indented data elements to the Nomination (1.4.1), Request for Confirmation (1.4.3), Confirmation Response (1.4.4), Scheduled Quantity (1.4.5) and Scheduled Quantity for Operator (1.4.6) datasets.

Mr. Keisler described the minor correction. Ms. Hess noted that she did not believe that this is a minor correction and clarification, that they represent a substantial change to the standards manuals. She added that the usual convention of indented data elements may not always apply, and that this request should be reviewed to determine if it is an exception and the indented data elements are not required.

The motion was made that this request is not a minor correction and clarification. Ms. Hess made the motion, seconded by Mr. Love, that this request is not a minor correction and clarification and that a request should be submitted if these changes are to be considered. The motion passed unanimously.

Technical Subcommittee Cleanup Items

Ms. Van Pelt described this request for a minor correction and clarification, which was discussed at the Technical Subcommittee meeting on August 3, 2000. For R99041, the TIBP for the Scheduled Quantity was modified to clarify the usage of the two possible code values for Reduction Reason. When the code values were changed with R97064D, corresponding changes to the TIBP were not made.

The motion was made by Ms. Hess and seconded Ms. Chezar to adopt the minor correction and clarification. The motion passed unanimously.

4. Other Business and Adjourn

The next EC meeting will be held in Washington D.C. on April 19. The meeting adjourned at 3:24 p.m.



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5. Executive Committee Attendance & Voting Record

	Present	Motion 1 5.3.2	Motion 2 Publication	Motion 3 Indented	Motion 4 Correction
End Users:					
Bill Hebenstreit	Y	Y	Y		
Diane McVicker	Y	Y	Y	Y	Y
Dona Gussow	Y	Y	Y	Y	Y
Kelly Daly	Y	Y	Y	Y	
Tina Patton	Y	Y	Y	Y	Y
LDCs:					
Dolores Chezar	Y	Y	Y	Y	Y
Mike Novak	Y	Y	Y	Y	Y
Chris Maturo	Y	Y			
Rick Ishikawa for Bob Betonte	Y	Y	Y	Y	Y
Steve Sullivan	Y	Y	Y	Y	Y
Pipelines:					
Bill Grygar for Bill Griffith	Y	Y	N	Y	Y
Paul Love for Dale Davis	Y	Y	N	Y	Y
Theresa Hess	Y	Y	N	Y	Y
Kim Van Pelt	Y	Y	N	Y	Y
Mark Gracey	Y	Y	N	Y	Y
Producers:					
Paul Keeler	Y	Y	N	Y	Y
Lauren Kaestner (Ballot)	Ballot	Y			Y
Richard Smith	Y	Y	N	Y	Y
Mike Johnson					
Scott Brown	Y	Y	N	Y	Y
Services					
Jim Buccigross	Y	Y	Y	Y	Y
Sylvia Munson	Y	Y	Y		Y
Keith Sappenfield	Y	Y	Y	Y	Y
Mark Scheel (ballot)	Ballot	Y			Y
Carl Caldwell ¹	Y	Y			Y
Total Votes In Favor		24	12	18	21
Total Votes Opposed		0	8	0	0
Procedural - "17/2 R" - "17/2"		"17/2 R"	Procedural	Procedural	"17/2"
Pass/Fail		Pass	Pass	Pass	Pass

¹ Mr. Caldwell voted as via ballot after the motion on proposed standard 5.3.2.



**GAS INDUSTRY STANDARDS BOARD
EXECUTIVE COMMITTEE MEETING
Meeting Materials
April 19, 2001**

2. Subcommittee Reports -- 2001 Annual Plan

- The subcommittee chairs will review the progress towards the 2001 Annual Plan. The plan is attached.
 - Updates will be provided from:
 - Contracts Subcommittee – Cary Metz and Diane McVicker
 - EDM Subcommittee – Dick Brooks, Leigh Spangler, Carl Caldwell
 - Sandia Action Plan Provided
 - Future Technology Task Force – Mike Shahan
 - Business Practices Subcommittee – Kim Van Pelt, Greg Lander, Bill Hebenstreit, Producer Vacancy, Mike Novak
 - Information Requirements Subcommittee – Jim Keisler, Pete Whatley
 - Order 637 Plan Provided
 - Technical Subcommittee and ANSI Subcommittee – Kim Van Pelt
 - XML Subcommittee – Bill Hunsicker and Peter Goldberg
 - XML Action Plan Provided



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GAS INDUSTRY STANDARDS BOARD

2001 ANNUAL PLAN

Mission Statement

The GISB mission statement, as adopted by the Board of Directors, is:

"The Gas Industry Standards Board mission is to develop and promote standards to simplify and expand electronic communications, and to simplify and streamline business practices which will lead to a seamless marketplace for natural gas. These standards will assist the natural gas industry in improving customer service, enhancing the reliability of natural gas service and increasing the competitiveness and efficiency of natural gas markets."

Scope Statement

The GISB scope statement, as defined in the Certificate of Incorporation, is:

"The objects and purposes of GISB are to propose and adopt voluntary standards designed to promote more competitive, efficient and reliable gas service, as such standards apply to electronic data interchange ("EDI") record formats, communications protocols and related business practices that streamline the transactional processes of the gas industry."

2001 Plan Description

The 2001 Annual Plan has four categories: (1) Contracts, (2) Electronic Delivery Mechanisms and Related Activities, (3) Standards Implementation, (4) Provisional Activities, and (5) Standards Maintenance & Fully Staffed Standards Work - in no particular order. The completion dates for each item indicate a relative priority. Below is a description of each category of activity.

1. Contracts: Three standards development activities for contracts are defined and underway. All three are related to the purchases and sales of natural gas - completion of the changes to the short-term contract, development of the short-term contract in electronic form and development of the long-term contract. Both the development of the long-term contract and the development of the electronic version of the short-term contract can be done directly following the completion of the changes to the short-term contract. In addition, there should be investigation and determination if a model financial hedging agreement and a transportation agreement can be developed.
2. Electronic Delivery Mechanism and Related Activities: Performance, reliability and security issues were the focus of a report issued from the U.S. Department of Energy's Sandia National Laboratories regarding a GISB standards surety assessment. Several suggestions for enhancing GISB standards were made in the assessment, which GISB will consider for implementation. The review and/or modification of GISB EDM security standards, including the determination of whether to develop a web-based public key repository is an outcome of report.

Interoperability is crucial to the ensuring that an individual on a computer can successfully access and operate multiple web sites. To achieve interoperability, GISB standards should



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not define conflicting specifications so that accessing one web site ensures that other web sites are inoperable. Specifically, a plan should be developed for addressing versioning issues – which may result in new standards or standard modifications.

Extensible Mark-up Language (XML) is a tag-based framework used primarily to exchange data in a universally understood format. It could be used as a vehicle for exchanging information in a batch (similar to EDI) or online (interactive web site) mode. XML is gaining in popularity -- several standards groups have undertaken its review, and some have endorsed its use. GISB would prepare and carry out a plan, the end result of which would be to answer the questions: "Should GISB develop standards using XML, and if so, should GISB proceed in consideration of a pilot transaction?"

3. Standards Implementation: Several completed business practice standards for FERC Order No. 637 require technical implementation standards to be developed or modified in order for the activity to be considered fully staffed. In addition, our ANSI ASC X12 EDI standards are being reviewed for the need to migrate to a new version of the ANSI standards.
4. Provisional Activities: The GISB Board of Directors may consider whether it is in the organization's interest to consider evolving from the "Gas" Industry Standards Board to the "Energy" Industry Standards Board, as a carry-over Board activity from 2000. As such, some of the activities denoted under the "Provisional Activities" category will require Board approval and in some cases, Board action.

The activities include the investigation of the development an "energy day" standard and consistent changes to existing GISB standards. For gas retail standards, a development plan should be prepared for review and approval by the Board. For the determination of whether GISB will become part of an energy industry standards board, the Board will continue its review and consideration. If the Board does determine to go forward, a plan should be prepared by the stakeholders of the new organization. All stakeholders including previous GISB members should be asked to draft input for this planning process.

5. Program of Standards Maintenance and Fully Staffed Standards Work: This is an ongoing effort to maintain existing business practice standards, information and technical standards, and implementation guides and standards manuals. Version 1.5 of the standards should be published in the first quarter 2001.



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GAS INDUSTRY STANDARDS BOARD 2001 ANNUAL PLAN

Item Description	Completion¹	Assignment²
Contracts		
1 Modify the short-term base contract for purchase and sales of natural gas based on several years' use	1 st Qtr	EC
2 Build an electronic contract from the short-term base contract for purchase and sales of natural gas.	3 rd Qtr	EC
3 Contracts Request No. R98019 - Development of a Standard/Model Long Term Base Contract for Purchase and Sales of Natural Gas.	4 th Qtr	EC
4 Determine if a standard transportation services agreement is needed and if so, develop it.	4 th Qtr	EC
5 Determine if a model financial hedging agreement is feasible and if so develop a model financial hedging agreement.	4 th Qtr	EC
Electronic Delivery Mechanisms and Related Activities		
6 Develop plan to consider surety assessment recommendations based on the Sandia National Laboratories. Implement those that are determined needed, including changes to existing GISB standards.	3 rd Qtr	EC
7 Develop plan to address "versioning" and other interoperability issues, and implement action items, including changes to existing GISB standards	3 rd Qtr	EC
8 Develop XML plan and complete action items, including consideration of a pilot transaction.	4 th Qtr	EC
Standards Implementation		
9 Complete the implementation of FERC Order No. 637 standards.	2 nd Qtr	EC
10 Continue review against plan for migration to ANSI ASC X12 new versions as needed.	4 th Qtr	EC

¹ Dates in the completion column are by end of the quarter for completion by the assigned committee. The dates do not necessarily mean that the standards are fully staffed so as to be implementable by the industry, and/or ratified by membership. If one item is completed earlier than planned, another item can begin earlier and possibly complete earlier than planned. There are no begin dates on the plan.

² The groups indicated in the assignment column can forward the action item to an existing subcommittee or create a subcommittee or task force for completion of the item.



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Item Description	Completion¹	Assignment²
Provisional Activities		
11 Examination, report and determination of if an “energy day” standard is needed, including assessment of changes to existing GISB standards.	3 rd Qtr	Board/EC
12 Prepare development plan for gas retail standards.	2 nd Qtr	Board/EC
13 Consider establishment of an Energy Standards Board, which would encompass GISB, its products and ongoing work.	Ongoing	Board
Program of Standards Maintenance & Fully Staffed Standards Work ³		
Business Practice Requests	Ongoing	EC
Information Requirements and Technical Mapping of Business Practices	Ongoing	EC
Ongoing Interpretations for Clarifying Language Ambiguities	Ongoing	EC
Ongoing Maintenance of Code Values and Other Technical Matters	Ongoing	EC

- Notes: (1) Priority is given to action items that are carry-overs from the 2000 Annual Plan.
(2) Any new activity should be preceded by a request from the submitter (action items nos. 4 and 5).

³ This work is considered routine maintenance and thus the items are not separately numbered.



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GAS INDUSTRY STANDARDS BOARD

2000 ANNUAL PLAN – FERC Order No. 637

Category/Action Item	Assignment	Priority ¹
Capacity Release:		
1. Review timelines for modifications including accommodation of intraday or partial day capacity releases (Affects GISB Standard No. 5.3.2 and related interpretations).	BPS	6
2. Review elimination of the restrictions on partial day recalls (Affects GISB Standard Nos. 5.3.6, 5.3.7).	BPS	6
3. Change data sets to accommodate rates in excess of TSP's max rate. (Affects GISB Standard Nos. 5.4.1, 5.4.2, 5.4.7, 5.4.8, 5.4.9).	BPS	1
Imbalance Netting & Trading		
4. Develop imbalance netting and trading data sets and web site display.	EDD	Already underway
Timely Imbalance Information		
5. Review the EC adopted standards (1999AP7, R97117 & R97118) resulting from the imbalance netting and trading standards to identify any potential inconsistencies with Order No. 637, including any additional provisions needed to accommodate Order No. 637 requirements. Also review possible web site display.	IMB	1
Balancing Services		
6. Prepare a list of imbalance related code values.	IR	1
7. Accommodate 3rd party balancing services interaction with TSPs.	BPS	8
Transactional Reporting		
8. Review award data set codes and structure for firm and interruptible transportation (FT and IT) reporting (Affects GISB Standard No. 5.4.3).	BPS	3
9. Accommodate visual display web pages for FT and IT reporting.	BPS	4
10. Review and establish a timeline for posting.	BPS	9
Data and Visual Display		
11a. Accommodate D-U-N-S® Number and name in Internet postings and their corresponding downloadable files. Add the field for the name in the Internet postings and downloadable files.	IR	3
11b. Accommodate D-U-N-S® Number and name in Internet postings and their corresponding downloadable files. Determine what information goes into the data element – either D&B name or TSP name.	COMCD	1
12. Inventory usage or accommodation of agents in existing data sets.	IR	2
13. Review the method for collecting information on the releasing shipper's relationship to the acquiring shipper.	BPS	5

¹ Priority is a relative priority for the given assigned subcommittee.



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Category/Action Item	Assignment/Priority¹	
Organizational Postings		
14. Determine placement/navigation for the organizational postings within the Informational Postings section of web sites	EDM	1
Operationally Available Capacity		
15. Review the EC adopted standards resulting from request no. R99033 to identify inconsistencies with FERC Order No. 637.	BPS	2
16. Document the extent to which existing informational postings requirements address planned and actual service outages.	EDM	2
17. Accommodate increased frequency of posting for operationally available capacity. <i>(To be addressed together with item XV).</i>	BPS	2
Index of Customers		
18. Correctly reflect the FERC order reference and section number (GISB Standard No. 4.3.16) and data element ordering (GISB Standard No. 4.3.35).	BPS	See note ²
Operational Flow Orders		
19. Accommodate reporting of the reasons for and the severity of outages. To accommodate the reporting, there are two issues: (1) where the OFO reporting is placed on the web site and (2) whether the report is standardized for reasons of outage and severity or whether the report is textual (i.e. through the existing informational postings).	BPS	7

² Begin once the FERC issues the revised report format.



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GAS INDUSTRY STANDARDS BOARD

SANDIA PLAN

AS OF FEBRUARY 9, 2001

Directive

The Board of Directors approved the GISB 2001 Annual Plan to address the Sandia National Laboratories Report. The GISB Annual Plan identifies the following directive:

6. Develop plan to consider surety assessment recommendations based on the Sandia National Laboratories. Implement those that are determined needed, including changes to existing GISB standards.

Plan Description

Sandia National Laboratories, under the guidance of the Department of Energy prepared an assessment report of the GISB EDM standards. The report drew the conclusions that:

“The Assessment Team believes that the GISB EDM Standards provide a valid base mechanism for the use of electronic commerce. The mechanisms provided by the standards, when used in accordance with the standards, afford reasonable protection to the partners. However, we believe there is opportunity for an adversary to affect the system in a negative way, even to the point of forging transactions. With the addition of some incremental security measures, these standards can become more resistant to malicious activity than they currently are today.

The Internet can provide industry with better communication than ever before, but also has additional opportunity for problems when security is not the foremost premise for this communication. Potential attackers on the Internet have improved their skills and tools and have shown their willingness to use both to cause problems for an industry. Keeping ahead of them will be important to GISB, as it moves to operate over the Internet.”

The report also specified several enhancements to GISB standards to provide additional protection. The plan should address these recommended enhancements and prepare a recommendation for industry comment, and for the consideration of the Executive Committee.



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GAS INDUSTRY STANDARDS BOARD SANDIA ACTION PLAN PREPARED ON FEBRUARY 9, 2001

Item Description	Assignment/ priority or Completion Date
<i>Review each recommendation in the Sandia Report, and determine responses and/or recommendation for:</i>	
1 Collect metrics for analysis of security and reliability measures.	EDM/Low
2 Sandia Recommendations for Security Issues, and addressing Request no. R00001:	
7.1.1 Trading Partners should protect the TPA as a proprietary document.	EDM/Low Contracts/Low
7.1.2 Require clients to acquire time-of-day from the server and check that time against their own reference, with notification to the user of discrepancies higher than a specified threshold.	EDM/Med
7.1.3 Manage keys with a set expiration date.	EDM/Med
7.1.4 Protect the Central Address Repository (CAR) using SSL and basic authentication.	EDM/Low
7.1.5 Encrypt batch processing of request and response messages with SSL.	EDM/High
7.1.6 PGP signatures should be required for interactive processing of transactions under SSL encryption protection.	EDM/Med
7.1.7 128 bit SSL should be cited on GISB Standard Nos. 4.3.61 and 4.3.83, and all client authentication should be done under the protection of 128 bit SSL.	EDM/Med
7.1.8 Remove the statement "Those companies who wish to conduct business across the Internet in an unsecure fashion may do so by mutual agreement."	EDM/Low
7.1.9 Require the use of strong encryption and strong authentication on all transactions.	EDM/High
7.1.10 Establish SSL session prior to the HTTP Post process to protect the user ID, password and any header information.	EDM/High
7.1.11 Use standard TCP ports for web servers.	FTTF/Low
7.1.12 Address message replay in the standard to disallow replay attacks.	EDM/High
3 Sandia Recommendations for GISB Standards in the EDM Manuals:	
7.2.1 Change the grouping of principles from chronologically in tab 4 to categories.	EDM/Low



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Item Description	Assignment/ priority or Completion Date
7.2.2 Enhance the Future Technology Model diagram, (GISB Standard No. 4.1.1).	FTTF/Med
7.2.3 Reword GISB Standard No. 4.1.2 to clarify its meaning.	EDM/Low
7.2.4 Reword GISB Standard No. 4.1.6 to clarify its meaning.	EDM/Low
7.2.5 Move GISB Standard No. 4.1.8 within the governance principles.	EDM/Low
7.2.6 Revise GISB Standard No. 4.1.15 to include concepts in GISB Standard No. 4.3.15.	EDM/Low
7.2.7 Consolidate GISB Standard Nos. 4.1.16, 4.1.17 and 4.1.19 with clarifying language.	EDM/Low
4 Sandia Recommendations for GISB Standards in the EDM Manuals:	
7.3.1 Change the grouping of standards from chronologically in tab 4 to categories.	EDM/Low
7.3.2 Provide more information on GISB Standard No. 4.3.4 – specifically who should retain information, the volume of the information, security concerns were noted among others.	EDM/Low
7.3.3 GISB Standard 4.3.6 should be more specific – particularly the phrase “within a reasonable amount of time.”	EDM/Low
7.3.4 State which version of HTTP should be used in GISB Standard No. 4.3.8.	EDM/Low
7.3.5 Reliance on IP addresses in GISB Standard No. 4.3.11 allows for “spoofing.” A mechanism should be put in place to “close the loop.”	FTTF/Med
7.3.6 Break GISB Standard No. 4.3.15 into parts addressing server authentication, SSL encryption and PGP 2.6 or compatible.	EDM/Low
7.3.7 Consolidate GISB Standard Nos. 4.3.36, 4.3.37 and 4.3.38 as they all address similar internet concerns.	EDM/Low
7.3.8 Correct the reference of GISB Standard No. 4.3.70 from appendix to tab 4.	EDM/Low
5 Sandia recommendations for format and layout of the EDM standards manual:	
7.4.1 Change the page numbering scheme used in the manual, referencing the tab number in the page number -- for example, “Page 2-1” would be page 1 of tab 2.	EDM/Low
7.4.2 Reorder the materials in the EDM manual so that the definitions are presented first.	EDM/Low
7.4.3 Develop a sample or model web site including the layouts and concepts presented in Tab 8 of the EDM manual.	EDM/Low



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Item Description	Assignment/ priority or Completion Date
7.4.4 Add Guideline Adoption Procedure and X12.58 encryption standard to the Reference Guide section (Appendix A, Tab 10) of the manual.	EDM/Low
7.4.5 Both trading partners should support the same GISB EDM version for GISB EDM document compatibility.	EDM/Med
7.4.6 Modify the EDM Manual to provide consistency of terms - for example, "standard client configuration" versus "client configuration standard."	EDM/Low
7.4.7 Clarify where and how it is expected that the encryption take place in the process. Provide additional details on the encryption.	FTTF/Med
7.4.8 Absence of a compliance statement	EDM/Low
6 Prepare Recommendation Report and send out for industry comment.	Sept 4, 2001
7 Present recommendation to the Executive Committee for consideration.	Oct 11, 2001



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GAS INDUSTRY STANDARDS BOARD

XML SUBCOMMITTEE PLAN

Directive

On October 12, 2000, the GISB Executive Committee endorsed the following actions, which comprise the recommendation from the XML Subcommittee on August 24, 2000:

GISB should:

- continue to explore the incorporation of XML into EDM,
- consider working with other industry XML work groups, like UIG XML, to see if any synergies could exist for the development of XML standards, and
- provide a plan to the Executive Committee on how XML could work within the existing GISB standards framework.

The EC also provided the following guidance:

“The plan that the GISB XML Subcommittee would devise as part of the endorsed recommendation should provide for an orderly transition, should the determination be made at a later date by the EC that XML should be offered as an electronic communication choice. The effort will benefit from the work that has been directed toward development of EDI transactions. Mr. Spangler noted that this pilot effort could be included on the plan.”

Plan Description

Extensible Mark-up Language (XML) is a tag-based framework used primarily to exchange data in a universally understood format. It could be used as a vehicle for exchanging information in a batch (similar to EDI) or online (interactive web site) mode. XML is gaining in popularity -- several standards groups have undertaken its review, and some have endorsed its use. GISB has determined to prepare and carry out a plan, the end result of which would be to answer the questions: “Should GISB develop standards using XML, and if so, should GISB proceed in consideration of a pilot transaction?” Below is the description of the plan.

The XML Plan has 3 areas of development: (1) investigation of other related groups’ activities, (2) planning and execution of a pilot test, and (3) preparation of an action plan. Target dates are set along with checkpoints with the Executive Committee to review results and gain endorsement to go forward with the plan. Below is a description of each area of development.

1. Investigation of Other Groups’ Related Activities: Several related groups (ERCOT, OASIS, and CUBR/EEI/NEM) have already endorsed the use of XML. They may have work products that could aid GISB in its plan for a pilot test and its continued evaluation of XML.
2. Planning and Execution of a Pilot Test: The transaction for a pilot test should be chosen and the step in the pilot test outlined with companies identified to perform the test. Criteria that should be met for the test to be considered successful should also be prepared. The EC should endorse the pilot test plan prior to its execution.



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3. Preparation of an Action Plan: Based on the results of the Pilot Test, a report should be prepared explaining the results of the test and proposing an Action Plan for going forward. If the Action Plan indicates that the XML standards should be developed by GISB, it should include an orderly transition plan for EC review and approval.



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GAS INDUSTRY STANDARDS BOARD DRAFT XML PLAN PREPARED ON DECEMBER 11, 2000

Item Description	Completion
1 Investigate how other related groups are incorporating XML into their bodies of work – UIG, ERCOT, and CUBR/EEI/NEM.	1 st Qtr 2001
2 Determine how to benefit from their activities and results.	1 st Qtr 2001
3 Review GISB transactions and planned development to identify a pilot transaction(s) and its usage(s).	1 st Qtr 2001
4 Identify possible testers for the pilot(s) and application(s) or usage(s) of XML.	1 st Qtr 2001
5a Review plan to date with the EC, including pilot test plan(s) and how GISB has benefited and will benefit from the work done by other groups.	1 st Qtr 2001
5b Endorsement of the EC to go forward will be requested.	2 nd Qtr 2001
Assuming EC endorsement of the pilot project:	
6 Develop transaction(s), prepare for and schedule the pilot test(s).	2 nd Qtr 2001
7 Conduct the pilot test(s).	3 rd Qtr 2001
8 Report on the results of the pilot test(s).	4 th Qtr 2001
9 Prepare a plan for next steps, including how XML could be incorporated into the existing body of GISB standards, should the recommendation from the XML Subcommittee be to go forward.	4 th Qtr 2001
10 Present findings of the benefits received from other groups, the results of pilot project, and recommendations for next steps including how XML could be incorporated into GISB standards should the determination be to do so.	4 th Qtr 2001



**GAS INDUSTRY STANDARDS BOARD
EXECUTIVE COMMITTEE MEETING
Meeting Materials
April 19, 2001**

3. New Requests

- Three new requests have been received. If there are additional new requests forwarded prior to April 19, they will be brought to the meeting.
- The Triage Committee will review their recommendations during the meeting - including recommended subcommittee assignment and priority.
- **The Executive Committee will be asked to review the requests and consider the recommendations from the Triage Subcommittee and determine the disposition of the requests including whether or not they are within GISB's scope, subcommittee assignments and priorities.**



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NEW REQUESTS

- R01012 Submitted by Williams Gas Pipeline to modify the Nomination (1.4.1), Request for Confirmation (1.4.3), Confirmation Response (1.4.4), Scheduled Quantity (1.4.5) and Scheduled Quantity for Operator (1.4.6) data dictionaries to reflect indented data items described in the attachment to the request. These proposed changes will be used by developers of EBB implementations of the affected datasets. The proposed addition of indented data items is needed to conform to the standard GISB presentation for data elements that have code values.
- R01013 Submitted by Williams Gas Pipeline to add the "Exceeded contract quantity—segmentation" code value description to the Reduction Reason in the Scheduled Quantity (1.4.5) and the Scheduled Quantity for Operator (1.4.6), with the code value definition of "Contract quantity for one or more segments was exceeded." This code value description will be used in situations where the nominated quantity, in conjunction with other nominations on this path, exceeds the contract capacity for one or more segments in the path. Specifically, Williams Gas Pipeline will use this reduction reason to tell statement recipients that a segmentation issue was responsible for reducing the nominated quantity.
- R01014 Submitted by Williams Gas Pipeline to add the following data elements to the Transportation/Sales Invoice (3.4.1) and the Service Requester Level Charge/Allowance Invoice (3.4.4) with usage Sender's Option:
1. Payee Bank Name—The name of the bank identified in the Payee ABA Number.
 2. Payee Bank Location—The city and state where the bank identified in the Payee ABA Number is located.
 3. Payee Bank Reference Information—Additional text information provided to direct the payment to the proper account.
- WGP uses these data elements as needed on Invoices to provide clear payment instructions. Addition of these data elements to the invoices will provide clear instructions to the payer as to where the payment should be sent.
-



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TO: Triage Committee: Greg Lander, Kim Van Pelt, Mike Novak, Bill Hebenstreit,
Vacancy For The Producer Segment
Requester: Jim Keisler
Posting for Interested Industry Participants

FROM: Rae McQuade, Executive Director

RE: Triage Report

DATE: April 11, 2001

GAS INDUSTRY STANDARDS BOARD

TRIAGE COMMITTEE REPORT

Wednesday, April 11 - 2:00 to 3:00 p.m. central

1. ADMINISTRATIVE

Mr. Novak chaired the meeting and welcomed the participants. Ms. McQuade gave the antitrust advice. The agenda was adopted as presented to address GISB Requests R01012, R01013, and R01014.

2. NEW REQUESTS

R01012 **Request:**

Submitted by Williams Gas Pipeline to modify the Nomination (1.4.1), Request for Confirmation (1.4.3), Confirmation Response (1.4.4), Scheduled Quantity (1.4.5) and Scheduled Quantity for Operator (1.4.6), Pre-determined Allocation (2.4.1) and Allocation (2.4.3) data dictionaries to reflect indented data items described in the attachment to the request. Predetermined Allocation and Allocation These proposed changes would be used by developers of EBB implementations of the affected datasets. The proposed addition of indented data items is needed to conform to the standard GISB presentation for data elements that have code values.

Discussion & Disposition:

Mr. Keisler presented the request. All agreed to triage to Information Requirements Subcommittee to be handled in the normal course of business.

R01013 **Request:**

Submitted by Williams Gas Pipeline to add the "Exceeded contract quantity—segmentation" code value description to the Reduction Reason in the Scheduled Quantity (1.4.5) and the Scheduled Quantity for Operator (1.4.6), with the code value definition of "Contract quantity for one or more segments was exceeded." This code value description will be used in situations where the nominated quantity, in conjunction with other nominations on this path, exceeds the contract capacity for one or more segments in the path. Specifically, Williams Gas Pipeline will use this reduction reason to tell statement recipients that a segmentation issue was responsible for reducing the nominated quantity.



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Discussion & Disposition:

Mr. Keisler presented the request. All agreed to triage to Information Requirements Subcommittee to be handled in the normal course of business.

R01014

Request:

Submitted by Williams Gas Pipeline to add the following data elements to the Transportation/Sales Invoice (3.4.1) and the Service Requester Level Charge/Allowance Invoice (3.4.4) with usage Sender's Option:

1. Payee Bank Name—The name of the bank identified in the Payee ABA Number.
2. Payee Bank Location—The city and state where the bank identified in the Payee ABA Number is located.
3. Payee Bank Reference Information—Additional text information provided to direct the payment to the proper account.

WGP uses these data elements as needed on Invoices to provide clear payment instructions. Addition of these data elements to the invoices will provide clear instructions to the payer as to where the payment should be sent.

Discussion & Disposition:

Mr. Keisler presented the request. All agreed to triage to Business Practices Subcommittee to be handled in the normal course of business for invoicing requests.

3. ADJOURN

The meeting adjourned at 2:20 p.m. central

4. ATTENDEES

Triage Members Present:

Kim Van Pelt	CMS Panhandle Eastern Pipeline
Mike Novak	National Fuel Gas Distribution

Triage Members Absent:

Bill Hebenstreit	El Paso Merchant Energy
Greg Lander	CapacityCenter.com

Observers:

Dale Davis	Williams Gas Pipeline
Jim Keisler	Williams Gas Pipeline
Gina McMahon	BTU Watch

Gas Industry Standards Board
Request for Initiation of a GISB Standard for Electronic Business Transactions
or
Enhancement of an Existing GISB Standard for Electronic Business Transactions
Date of Request: March 10, 2001

R01012

1. Submitting Entity & Address:

Williams Gas Pipeline
2800 Post Oak Blvd
P O Box 1396
Houston, TX 77251

2. Contact Person, Phone #, Fax #, Electronic Mailing Address:

Name: Jim Keisler
Title : Systems Analyst Consultant
Phone: 713-215-4322
Fax : 713-215-4770
E-mail: Jim.E.Keisler@Williams.com

3. Description of Proposed Standard or Enhancement:

Williams Gas Pipeline (WGP) requests that modifications be made to the Nomination (1.4.1), Request for Confirmation (1.4.3), Confirmation Response (1.4.4), Scheduled Quantity (1.4.5) and Scheduled Quantity for Operator (1.4.6) data dictionaries to reflect indented data items as shown below on the Attachment to this request.

4. Use of Proposed Standard or Enhancement (include how the standard will be used, documentation on the description of the proposed standard, any existing documentation of the proposed standard, and required communication protocols):

These proposed changes will be used by developers of EBB implementations of the affected datasets.

5. Description of Tangible or Intangible Benefits to the Use of the Proposed Standard or Enhancement:

The proposed addition of indented data items is needed to conform to the standard GISB presentation for data elements that have code values.

Gas Industry Standards Board
Request for Initiation of a GISB Standard for Electronic Business Transactions
or
Enhancement of an Existing GISB Standard for Electronic Business Transactions
Date of Request: March 10, 2001

6. Estimate of Incremental Specific Costs to Implement Proposed Standard or Enhancement:

None

7. Description of Any Specific Legal or Other Considerations:

None

8. If This Proposed Standard or Enhancement Is Not Tested Yet, List trading Partners Willing to Test Standards or Enhancement (Corporations and contacts):

Unknown

9. If This Proposed Standard or Enhancement Is in Use, Who are the Trading Partners:

Unknown

10. Attachments (such as: further detailed proposals, transaction data descriptions, information flows, implementation guides, business process descriptions, examples of ASC ANSI X12 mapped transactions):

None

Gas Industry Standards Board
Request for Initiation of a GISB Standard for Electronic Business Transactions
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Date of Request: March 10, 2001

Attachment

Nomination (1.4.1)

Business Name (Abbreviation)	Definition	Data Group	EBB Pathed	EBB Non- Pathed	EBB PNT – “T”	EBB PNT – “U”	EDI / FF Usage	Condition
Maximum Rate Indicator <i>Data</i> (Max Rate Ind)	Indicates whether the maximum transportation rate will apply.	TSDG	BC	BC	BC	nu	BC	Used where a transportation service requester requires the service requester to specify whether the maximum rate will apply.
<i>Maximum Rate Indicator (Max Rate Ind)</i>		<i>TSDG</i>	<i>BC</i>	<i>BC</i>	<i>BC</i>	<i>nu</i>	<i>BC</i>	<i>Used where a transportation service requester requires the service requester to specify whether the maximum rate will apply.</i>
<i>Maximum Rate Indicator Description (Max Rate Ind Desc)</i>		<i>TSDG</i>	<i>BC</i>	<i>BC</i>	<i>BC</i>	<i>nu</i>	<i>nu</i>	<i>Used where a transportation service requester requires the service requester to specify whether the maximum rate will apply.</i>

Gas Industry Standards Board
Request for Initiation of a GISB Standard for Electronic Business Transactions
or
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Date of Request: March 10, 2001

Request for Confirmation (1.4.3)

Business Name (Abbreviation)	Definition	Data Group	EBB Usage	EDI/FF Usage	Condition
Contractual Flow Indicator <i>Data</i> (K Flo)	Indicates the logical direction of flow at a point from the originator's perspective. May be different than physical flow.	TSDG	M	M	
<i>Contractual Flow Indicator</i> (K Flo)		<u>TSDG</u>	<u>C</u>	<u>M</u>	<i>For EBB, at least one of Contractual Flow Indicator or Contractual Flow Indicator Description is required.</i>
<i>Contractual Flow Indicator Description</i> (K Flo Desc)		<u>TSDG</u>	<u>C</u>	<u>nu</u>	<i>For EBB, at least one of Contractual Flow Indicator or Contractual Flow Indicator Description is required.</i>

Gas Industry Standards Board
Request for Initiation of a GISB Standard for Electronic Business Transactions
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Date of Request: March 10, 2001

Confirmation Response (1.4.4)

Business Name (Abbreviation)	Definition	Data Group	EBB Usage	EDI / FF Usage	Condition
Contractual Flow Indicator <u>Data</u> (K Flo)	Indicates the logical direction of flow at a point from the originator's perspective. May be different than physical flow.	TSDG	M	M	
<u>Contractual Flow Indicator</u> (K Flo)		<u>TSDG</u>	<u>C</u>	<u>M</u>	<i>For EBB, at least one of Contractual Flow Indicator or Contractual Flow Indicator Description is required.</i>
<u>Contractual Flow Indicator Description</u> (K Flo Desc)		<u>TSDG</u>	<u>C</u>	<u>nu</u>	<i>For EBB, at least one of Contractual Flow Indicator or Contractual Flow Indicator Description is required.</i>
Solicited/Unsolicited Indicator <u>Data</u> (S/U)	Indicates whether the Confirmation Response line item is solicited or unsolicited.	TSDG	BC	M	
<u>Solicited/Unsolicited Indicator</u> (S/U)		<u>TSDG</u>	<u>BC</u>	<u>M</u>	<i>For EBB, when the Confirmation Requester requires the use of this Indicator, at least one of Solicited/Unsolicited Indicator or Solicited/Unsolicited Indicator Description is required.</i>
<u>Solicited/Unsolicited Indicator Description</u> (S/U Desc)		<u>TSDG</u>	<u>BC</u>	<u>nu</u>	<i>For EBB, when the Confirmation Requester requires the use of this indicator, at least one of Solicited/Unsolicited Indicator or Solicited/Unsolicited Indicator Description is required.</i>

Gas Industry Standards Board
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Date of Request: March 10, 2001

Scheduled Quantity (1.4.5)

Business Name (Abbreviation)	Definition	Data Group	EBB Pathed	EBB Non- Pathed	EBB PNT – “T”	EBB PNT – “U”	EDI / FF Usage	Condition
Delivery Scheduling Status <i>Data</i> (Del Sched Stat)	The status of the scheduling process for the delivery transaction.	DelDG	SO	SO	SO	SO	SO	
<i>Delivery Scheduling Status (Del Sched Stat)</i>		<i>DelDG</i>	<i>SO</i>	<i>SO</i>	<i>SO</i>	<i>SO</i>	<i>SO</i>	
<i>Delivery Scheduling Status Description (Del Sched Stat Desc)</i>		<i>DelDG</i>	<i>SO</i>	<i>SO</i>	<i>SO</i>	<i>SO</i>	<i>nu</i>	
Receipt Scheduling Status <i>Data</i> (Rec Sched Stat)	The status of the scheduling process for the receipt transaction.	RecDG	SO	SO	SO	SO	SO	
<i>Receipt Scheduling Status (Rec Sched Stat)</i>		<i>RecDG</i>	<i>SO</i>	<i>SO</i>	<i>SO</i>	<i>SO</i>	<i>SO</i>	
<i>Receipt Scheduling Status Description (Rec Sched Stat Desc)</i>		<i>RecDG</i>	<i>SO</i>	<i>SO</i>	<i>SO</i>	<i>SO</i>	<i>nu</i>	

Gas Industry Standards Board
Request for Initiation of a GISB Standard for Electronic Business Transactions
or
Enhancement of an Existing GISB Standard for Electronic Business Transactions
Date of Request: March 10, 2001

Scheduled Quantity for Operator (1.4.6)

Business Name (Abbreviation)	Definition	Data Group	EBB Usage	EDI/FF Usage	Condition
Contractual Flow Indicator <i>Data</i> (K Flo)	Indicates the logical direction of flow at a point from the originator's perspective. May be different than physical flow.	TSDG	M	M	
<u>Contractual Flow Indicator</u> (K Flo)		<u>TSDG</u>	<u>C</u>	<u>M</u>	<u>For EBB, at least one of Contractual Flow Indicator or Contractual Flow Indicator Description is required.</u>
<u>Contractual Flow Indicator</u> <u>Description</u> (K Flo Desc)		<u>TSDG</u>	<u>C</u>	<u>nu</u>	<u>For EBB, at least one of Contractual Flow Indicator or Contractual Flow Indicator Description is required.</u>
Scheduling Status <i>Data</i> (Sched Stat)	The status of the scheduling process for the confirmation line item.	TSDG		MA	
<u>Scheduling Status</u> (Sched Stat)		<u>TSDG</u>	<u>MA</u>	<u>MA</u>	
<u>Scheduling Status</u> <u>Description</u> (Sched Stat Desc)		<u>TSDG</u>	<u>MA</u>	<u>nu</u>	

Gas Industry Standards Board
Request for Initiation of a GISB Standard for Electronic Business Transactions
or
Enhancement of an Existing GISB Standard for Electronic Business Transactions
Date of Request: March 10, 2001

Pre-determined Allocation (2.4.1)

Business Name (Abbreviation)	Definition	Data Group	EBB Usage	EDI / FF Usage	Condition
Allocation Method <u>Data</u> (Alloc Methd)	The allocation method used to allocate the gas.	FGDG	M	M	
<u>Allocation Method</u> (Alloc Methd))		<u>FGDG</u>	<u>C</u>	<u>M</u>	<i>For EBB, at least one of Allocation Method or Allocation Method Description is required.</i>
<u>Allocation Method Description</u> (Alloc Methd Desc)		<u>FGDG</u>	<u>C</u>	<u>nu</u>	<i>For EBB, at least one of Allocation Method or Allocation Method Description is required.</i>
Allocation Rank Indicator <u>Data</u> (Alloc Rank Ind)	Additional information for gas allocated indicating a different allocation methodology for excess or under production.	FGDG	MA	MA	
<u>Allocation Rank Indicator</u> (Alloc Rank Ind)		<u>FGDG</u>	<u>MA</u>	<u>MA</u>	
<u>Allocation Rank Indicator Description</u> (Alloc Rank Ind Desc)		<u>FGDG</u>	<u>MA</u>	<u>nu</u>	
Direction of Flow <u>Data</u> (Dir Flo)	Allocated direction of flow (receipt from or delivery to) from the transportation service provider.	TSDG	MA	MA	
<u>Direction of Flow</u> (Dir Flo)		<u>TSDG</u>	<u>MA</u>	<u>MA</u>	
<u>Direction of Flow Description</u> (Dir Flo Desc)		<u>TSDG</u>	<u>MA</u>	<u>nu</u>	
PDA Transaction Type Code <u>Data</u> (PDA TT)	Identifies the type of pre-determined allocation transaction.	BEDG	M	M	See PDA Transaction Type Matrix below.

Gas Industry Standards Board
Request for Initiation of a GISB Standard for Electronic Business Transactions
or
Enhancement of an Existing GISB Standard for Electronic Business Transactions
 Date of Request: March 10, 2001

<u>PDA Transaction Type Code (PDA TT)</u>		<u>BEDG</u>	<u>C</u>	<u>M</u>	<u>See PDA Transaction Type Matrix below. For EBB, at least one of PDA Transaction Type Code or PDA Transaction Type Code Description is required.</u>
<u>PDA Transaction Type Code Description (PDA TT Desc)</u>		<u>BEDG</u>	<u>C</u>	<u>nu</u>	<u>See PDA Transaction Type Matrix below. For EBB, at least one of PDA Transaction Type Code or PDA Transaction Type Code Description is required.</u>

Gas Industry Standards Board
Request for Initiation of a GISB Standard for Electronic Business Transactions
or
Enhancement of an Existing GISB Standard for Electronic Business Transactions
Date of Request: March 10, 2001

Allocation (2.4.3)

Business Name (Abbreviation)	Definition	Data Group	EBB Usage	EDI / FF Usage	Condition
Allocation Transaction Type Code <u>Data</u> (Alloc TT)	Identifies the type of allocation transaction.	BEDG	M	M	See Allocation Transaction Type Matrix below.
<u>Allocation Transaction Type Code</u> (Alloc TT)		<u>BEDG</u>	<u>C</u>	<u>M</u>	See Allocation Transaction Type Matrix below. For EBB, at least one of Allocation Transaction Type Code or Allocation Transaction Type Code Description is required.
<u>Allocation Transaction Type Code Description</u> (Alloc TT Desc)		<u>BEDG</u>	<u>C</u>	<u>nu</u>	See Allocation Transaction Type Matrix below. For EBB, at least one of Allocation Transaction Type Code or Allocation Transaction Type Code Description is required.
Direction of Flow <u>Data</u> (Dir Flo)	Allocated direction of flow (receipt from or delivery to) from the transportation service provider.	TSDG	MA	MA	
<u>Direction of Flow</u> (Dir Flo)		<u>TSDG</u>	<u>MA</u>	<u>MA</u>	
<u>Direction of Flow Description</u> (Dir Flo Desc)		<u>TSDG</u>	<u>MA</u>	<u>nu</u>	

Gas Industry Standards Board
Request for Initiation of a GISB Standard for Electronic Business Transactions
or
Enhancement of an Existing GISB Standard for Electronic Business Transactions
Date of Request: March 1, 2001

R01013

1. Submitting Entity & Address:

Williams Gas Pipeline
2800 Post Oak Blvd
P O Box 1396
Houston, TX 77251

2. Contact Person, Phone #, Fax #, Electronic Mailing Address:

Name : Jim Keisler
Title : Systems Analyst Consultant
Phone: 713-215-4322
Fax : 713-215-4770
E-mail: Jim.E.Keisler@Williams.com

3. Description of Proposed Standard or Enhancement:

Williams Gas Pipeline (WGP) requests that the following code value description be added to the Reduction Reason in the Scheduled Quantity (1.4.5) and the Scheduled Quantity for Operator (1.4.6):

Reduction Reason:

Code Value Description	Code Value Definition	Code Value
Exceeded contract quantity—segmentation	Contract quantity for one or more segments was exceeded.	

4. Use of Proposed Standard or Enhancement (include how the standard will be used, documentation on the description of the proposed standard, any existing documentation of the proposed standard, and required communication protocols):

This code value description will be used in situations where the nominated quantity, in conjunction with other nominations on this path, exceeds the contract capacity for one or more segments in the path.

5. Description of Tangible or Intangible Benefits to the Use of the Proposed Standard or Enhancement:

Williams will use this reduction reason to tell statement recipients that a segmentation issue was responsible for reducing the nominated quantity.

Gas Industry Standards Board
Request for Initiation of a GISB Standard for Electronic Business Transactions
or
Enhancement of an Existing GISB Standard for Electronic Business Transactions
Date of Request: March 1, 2001

6. Estimate of Incremental Specific Costs to Implement Proposed Standard or Enhancement:

None

7. Description of Any Specific Legal or Other Considerations:

None

8. If This Proposed Standard or Enhancement Is Not Tested Yet, List trading Partners Willing to Test Standards or Enhancement (Corporations and contacts):

Unknown

9. If This Proposed Standard or Enhancement Is in Use, Who are the Trading Partners:

Unknown

10. Attachments (such as: further detailed proposals, transaction data descriptions, information flows, implementation guides, business process descriptions, examples of ASC ANSI X12 mapped transactions):

None

Gas Industry Standards Board
Request for Initiation of a GISB Standard for Electronic Business Transactions
or
Enhancement of an Existing GISB Standard for Electronic Business Transactions
Date of Request: March 30, 2001

R01014

1. Submitting Entity & Address:

Williams Gas Pipeline
2800 Post Oak Blvd
P O Box 1396
Houston, TX 77251

2. Contact Person, Phone #, Fax #, Electronic Mailing Address:

Name : Jim Keisler
Title : Systems Analyst Consultant
Phone: 713-215-4322
Fax : 713-215-4770
E-mail: Jim.E.Keisler@Williams.com

3. Description of Proposed Standard or Enhancement:

Williams Gas Pipeline (WGP) requests that the following data elements be added to the Transportation/Sales Invoice (3.4.1) and the Service Requester Level Charge/Allowance Invoice (3.4.4) with usage Sender's Option:

1. Payee Bank Name—The name of the bank identified in the Payee ABA Number.
2. Payee Bank Location—The city and state where the bank identified in the Payee ABA Number is located.
3. Payee Bank Reference Information—Additional text information provided to direct the payment to the proper account.

4. Use of Proposed Standard or Enhancement (include how the standard will be used, documentation on the description of the proposed standard, any existing documentation of the proposed standard, and required communication protocols):

WGP uses these data elements as needed on Invoices to provide clear payment instructions.

Gas Industry Standards Board
Request for Initiation of a GISB Standard for Electronic Business Transactions
or
Enhancement of an Existing GISB Standard for Electronic Business Transactions
Date of Request: March 30, 2001

5. Description of Tangible or Intangible Benefits to the Use of the Proposed Standard or Enhancement:

Addition of these data elements to the invoices will provide clear instructions to the payer as to where the payment should be sent.

6. Estimate of Incremental Specific Costs to Implement Proposed Standard or Enhancement:

None

7. Description of Any Specific Legal or Other Considerations:

None

8. If This Proposed Standard or Enhancement Is Not Tested Yet, List trading Partners Willing to Test Standards or Enhancement (Corporations and contacts):

Unknown

9. If This Proposed Standard or Enhancement Is in Use, Who are the Trading Partners:

Unknown

10. Attachments (such as: further detailed proposals, transaction data descriptions, information flows, implementation guides, business process descriptions, examples of ASC ANSI X12 mapped transactions):

None



**GAS INDUSTRY STANDARDS BOARD
EXECUTIVE COMMITTEE MEETING
Meeting Materials
April 19, 2001**

4. Recommended Standards & Standard Modifications

- There are no recommended standards and standards modifications for the Executive Committee to discuss and adopt at this meeting.
- The following attached request for comment has been provided, and has been sent out for industry comment.



Gas Industry Standards Board

1100 Louisiana, Suite 4925, Houston, Texas 77002
Phone: (713) 356-0060, Fax: (713) 356-0067, E-mail: gisb@aol.com
Home Page: www.gisb.org

via email & posting

TO: GISB Members, Posting on the GISB Home Page for Interested Industry Participants
FROM: Rae McQuade, Executive Director
RE: Request For Comments
DATE: April 11, 2001

An industry comment period begins today and ends on May 7 for the recommendations listed below. The Executive Committee will meet via conference call on May 8 to review these recommendations and consider them for vote as GISB standards or revisions to standards. The recommendations can be accessed from the GISB Web site, but is also attached to this request for comment¹. All comments received by the GISB office by end of May 7 will be posted on the Home Page and forwarded to the EC members for their consideration. The EC members will consider all comments and are scheduled to cast their votes on these recommendations on May 8 during their conference call. If you have difficulty retrieving this document, please call the GISB office at (713) 356-0060.

Best Regards,

Rae McQuade

cc: Jay Costan

Request Number	Description
-----------------------	--------------------

Order 637 - Interpretations

Submitted by the Interpretations Subcommittee (extract of meeting minutes of March 23.

Modify 7.3.3, 7.3.4, 7.3.15 and final action C99003 based on the Order 637 standards adopted by the Executive Committee.

FERC Order No. 637 Item 1 (BPS Priority #6) Information Requirements & Technical Implementation

Modify the Sample Paper Transaction for the Offer Download, Bid Download, Award Download, Offer Upload Quick Response and Bid Upload to agree with the revised timelines in GISB Standard No. 5.3.2.

Modify the Sample ASC X12 Transaction for the Offer Download, Bid Download, Award Download, Offer Upload Quick Response and Bid Upload to agree with the revised Sample Paper Transactions.

¹ All recommendations other than clarifications/interpretations can be found on the "Request For Standards" page (<http://www.gisb.org/req.htm>), which is accessible from the GISB main page. Clarifications/Interpretations (Cxxxxx) can be found on the "Clarification Requests" page (<http://www.gisb.org/clar.htm>).

RECOMMENDATION TO GISB EXECUTIVE COMMITTEE

FERC Order 637 Items Reviewed Against Existing Interpretations and Final Actions

1. Recommended Action:

- Accept as requested
 Accept as modified below
 Decline

Effect of EC Vote to Accept Recommended Action:

- Change to Existing Practice
 Status Quo

2. TYPE OF MAINTENANCE

Per Request:

- Initiation
 Modification
 Interpretation
 Withdrawal

Per Recommendation:

- Initiation
 Modification
 Interpretation
 Withdrawal

- Principle (x.1.z)
 Definition (x.2.z)
 Business Practice Standard (x.3.z)
 Document (x.4.z)
 Data Element (x.4.z)
 Code Value (x.4.z)
 X12 Implementation Guide
 Business Process Documentation

- Principle (x.1.z)
 Definition (x.2.z)
 Business Practice Standard (x.3.z)
 Document (x.4.z)
 Data Element (x.4.z)
 Code Value (x.4.z)
 X12 Implementation Guide
 Business Process Documentation

3. RECOMMENDATION

SUMMARY: Change the interpretation nos. 7.3.2, 7.3.3, 7.3.15 and final action for request no. C99003.

7.3.2 Clarify the meaning of '~~5 months~~' less than one year', in GISB standard 5.3.2~~2~~.

Interpretation:

Standard 5.3.2 states, "For ~~short term~~biddable releases (less than ~~5 months~~one year):...[and]...For ~~longer term~~biddable releases (~~five months or more~~one year or more):...". ~~This means that short term releases are for less than 5 months, and longer term releases are for 5 months or greater.~~ A month-year in this case is not a calendar month-year. A month-year is a numbered day in one calendar month/year through the previous numbered day in the following calendar

RECOMMENDATION TO GISB EXECUTIVE COMMITTEE

FERC Order 637 Items Reviewed Against Existing Interpretations and Final Actions

month/year (gas day to gas day). Therefore, a release from 15 January 1996 2002 through 14 June-January 1996-2003 would not qualify as short term as a "less than one year" release because it is exactly 5-months one year. For example, a release from 1 January 1996-2002 through 1 June-January 2003 1996 is one year five months and one day -- not a short term "less than one year" release. A release from 1 January 1996-2002 through 31 May-December 2002 1996 is exactly five months one year - also not a short term "less than one year" release. A release from 1 January 1996-2002 through 30 May 1996 30 December 2002 is one day less than five months one year -- a short term "less than one year" release. So, in order to qualify as a short term "less than one year" release, a release beginning 15 January 1996-2002 could end no later than 13 June 1996 January 2003.

7.3.3

Note: This interpretation was provided in response to a request regarding a version of GISB Standard No. 5.3.2, which was last published in GISB Version No. 1.4.

Clarify the differences between Business Day and Work Day, as it applies to GISB standard 3.2.1.

Interpretation Text:

Standard 3.2.1 defines the business day as "...Monday through Friday, excluding Federal Banking Holidays for transactions in the U.S., and similar holidays for transactions occurring in Canada and Mexico." There is no GISB definition for the hours comprising a work day. The business day definition described in Standard 3.2.1 applies to Standard 5.3.2.

With regard to the short-term release open season, Standard 5.3.2 states:

"For short term-release (less than 5 months):

-- Offers should be tendered by 1:00 p.m. on the day before nominations for short-term releases (less than 5 months);

-- open season ends no later than 2:00 p.m. on the day before nominations are due..."

This means that the latest time that bidding on a short term Offer of release can start is 1:00 PM on the business day before timely nominations would be due for flow on the first date that a release starts. With regard to the posting of offers four days in advance of award start and providing for a 3 business day open season, the example of a five month release commencing on a Tuesday after a Monday holiday would be as follows: The Offer would be posted no later than 1:00 p.m. the prior Wednesday (four business days prior to the Tuesday award start) as Saturday, Sunday, and the Monday holiday do not qualify as business days.

RECOMMENDATION TO GISB EXECUTIVE COMMITTEE

FERC Order 637 Items Reviewed Against Existing Interpretations and Final Actions

Assume another example of a five month release with the award commencing on a Saturday. The timeline would be as follows: The Offer would be posted no later than 1:00 P.M. the prior Tuesday. This provides for both the required four business days prior to the Saturday award start and the three business days prior to the 2 P.M. Thursday ending of the open season, which is required in order to provide a three business day open season in advance of the Friday A.M. nominations deadline for Saturday flow under the award.

7.3.15 Note: This interpretation was provided in response to a request regarding a version of GISB Standard No. 5.3.2, which was last published in GISB Version No. 1.4.

Clarify the timeline for capacity release posting and award - there are 3 known proposed implementations

Interpretation:

With regard to the short-term release open season, Standard 5.3.2 states

“For short term-release (less than 5 months):

- Offers should be tendered by 1:00 p.m. on the day before nominations for short-term releases (less than 5 months);

- open season ends no later than 2:00 p.m. on the day before nominations are due...”

The short term release must be posted no later than 1:00 P.M. the day before nominations are due. This does not mean that an Offer may only be posted the day before nominations are due. There is no maximum number of days, in advance of nominations being due, by which an Offer must be posted. At a minimum, an Offer must be posted prior to 1:00 P.M. The Offer of release may be posted for a greater period of time. If an Offer is posted after 1:00 P.M. on a day, it must remain available for bid until no earlier than 2:00 P.M. the next day. In this way all bidders may review the Offer postings between a known hour and know that all of the biddable Offers are available. On what ever day an Offer is posted, the open season must encompass at least the next occurrence of the hour between 1:00 P.M. and 2:00 P.M. central clock time. Thus, the intent of standard 5.3.2 is as follows:

a) The time that bidding on a particular Offer of release ends is 2 PM on a business day;

b) the latest date that bidding on a particular Offer of release can end is the business day before timely nominations would be due for flow on the first date that a release starts;

c) the minimum open season on a short term Offer of release (open season being the time duration between bidding starting and bidding ending) is one hour;

RECOMMENDATION TO GISB EXECUTIVE COMMITTEE

FERC Order 637 Items Reviewed Against Existing Interpretations and Final Actions

- d) the minimum open season on a long term Offer of release (open season being the time duration between bidding starting and bidding ending) is three business days and one hour;
- e) there is no maximum bidding period other than the bidding on a particular Offer of release can start no earlier than the time a particular Offer of release is received and posted by the capacity release service provider;
- f) the latest time that bidding on a short term Offer of release can start is 1:00 PM on the business day before timely nominations would be due for flow on the first date that a release starts; and,
- g) the latest time that bidding on a long term Offer of release can start is 1:00 PM on the third business day before timely nominations would be due for flow on the first date that a release starts (the fourth business day prior to award - i.e., the 10:00 A.M. provision of the contract number by TSP to Service Requester).

C99003

GISB standard 5.3.2 states “offers should be tendered by 12:00 p.m. ~~the day before nominations for short term releases on a business day for “less than one year” releases~~”. It further states that the “open season ends no later than 21:00 p.m. on ~~the day before nominations are due a business day...~~” GISB standard 5.3.24 states, “Capacity Release facilitator should post offers and bids, including prearranged deals, upon receipt, unless releasing shipper requests otherwise”. These standards seem to imply that the open season could begin at either the time of posting or the next subsequent 12:00 p.m. after posting and in either case, remain open until the requested end of posting. Clarification is requested for the situation where the offer is tendered after the 12:00 p.m. deadline on ~~business-Business day-Day~~ one, but before 12:00 p.m. on ~~business Business day-Day~~ 2 and the releasor requests that the offer be posted immediately.

Proposed Interpretation Response:

A Service Requester may have its offer posted for review either immediately or at another specified time and if not specified then, at the Transportation Service Provider's option, the offer can be posted for review either immediately or at the next occurrence of 12:00 p.m. on a business day. GISB has no requirement that bidding upon such posting be available prior to the next occurrence of 12:00 p.m. on a business day. Neither is there any prohibition on bidding occurring upon a posting provided that bidding upon such posting continue to be available through at least the next occurrence of 12:00 p.m. to 21:00 p.m. on a ~~business-Business day-Day~~ or the longer period where such offer is a ~~long term~~ “one year or more” offer.

RECOMMENDATION TO GISB EXECUTIVE COMMITTEE

FERC Order 637 Items Reviewed Against Existing Interpretations and Final Actions

4. SUPPORTING DOCUMENTATION

a. Description of Request:

Per the EC directives of February 22, the recommendations for language to make related interpretations consistent with the standards adopted by the EC regarding Order 637 were prepared.

b. Description of Recommendation:

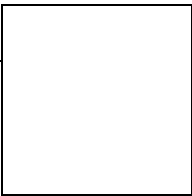
Please review the Executive committee Meeting Minutes of February 22 and March 9, 2000 and the Interpretations Committee Meeting Minutes of February 15 and March 23, 2001.

c. Business Purpose:

FERC Order No. 637.

d. Commentary/Rationale of Subcommittee(s)/Task Force(s):

Please review the Executive committee Meeting Minutes of February 22 and March 9, 2000 and the Interpretations Committee Meeting Minutes of February 15 and March 23, 2001.



RECOMMENDATION TO GISB EXECUTIVE COMMITTEE

**Request No.: FERC Order 637 Item 1 (BPS Priority #6)
Information Requirements and Technical Implementation**

1. Recommended Action:

- Accept as requested
- Accept as modified below
- Decline

Effect of EC Vote to Accept Recommended Action:

- Change to Existing Practice
- Status Quo

2. TYPE OF MAINTENANCE

Per Request:

- Initiation
- Modification
- Interpretation
- Withdrawal

- Principle (x.1.z)
- Definition (x.2.z)
- Business Practice Standard (x.3.z)
- Document (x.4.z)
- Data Element (x.4.z)
- Code Value (x.4.z)
- X12 Implementation Guide
- Business Process Documentation

Per Recommendation:

- Initiation
- Modification
- Interpretation
- Withdrawal

- Principle (x.1.z)
- Definition (x.2.z)
- Business Practice Standard (x.3.z)
- Document (x.4.z)
- Data Element (x.4.z)
- Code Value (x.4.z)
- X12 Implementation Guide
- Business Process Documentation

3. RECOMMENDATION

SUMMARY: * Modify the Sample Paper Transaction for the Offer Download, Bid Download, Award Download, Offer Upload Quick Response and Bid Upload to agree with the revised timelines in GISB Standard No. 5.3.2.

* Modify the Sample ASC X12 Transaction for the Offer Download, Bid Download, Award Download, Offer Upload Quick Response and Bid Upload to agree with the revised Sample Paper Transactions.

RECOMMENDATION TO GISB EXECUTIVE COMMITTEE

**Request No.: FERC Order 637 Item 1 (BPS Priority #6)
Information Requirements and Technical Implementation**

BUSINESS PROCESS DOCUMENTATION (for addition, modification or deletion of business process documentation language)

Standards Book:

1. Change the Sample Paper Transaction for the Offer Download (5.4.1) as shown on the attached.
2. Change the Sample Paper Transaction for the Bid Download (5.4.2) as shown on the attached.
3. Change the Sample Paper Transaction for the Award Download (5.4.3) as shown on the attached.
4. Change the Sample Paper Transaction for the Offer Upload Quick Response (5.4.8) as shown on the attached.
5. Change the Sample Paper Transaction for the Bid Upload (5.4.18) as shown on the attached.

TECHNICAL CHANGE LOG (all instructions to accomplish the recommendation)

Document Name and No.: Offer Download, 5.4.1

Bid Download, 5.4.2

Award Download, 5.4.3

Bid Upload, 5.4.18

Bid Upload Quick Response, 5.4.19

Description of Change:
Offer Download (5.4.1)
Sample ASC X12 Transaction
Modify the following Sample ASC X12 Transaction lines as follows: BQT*00*OFF00001* <u>010515960515</u> ***CR*03 DTM*102*****DTS* <u>2001051511400019960515133000</u> DTM*580*****RD8* <u>20010516-2002033119960601-19960630</u> DTM*098*****RTS* <u>20010515120000-2001051513000019960515140000-19960520130000</u> DTM*103*****DTS* <u>2001051514000019960521130000</u>
Bid Download (5.4.2)
Sample ASC X12 Transaction
Modify the following Sample ASC X12 Transaction lines as follows: BQR*00*OFF00001* <u>010515960520</u> ***BI DTM*050*****DTS* <u>2001051512350019960519080000</u> DTM* <u>098580</u> *****RD8* <u>20010516-2002033119960601-19960630</u> DTM*102*****DTS* <u>2001051512540019960519083000</u>
Award Download (5.4.3)
Sample ASC X12 Transaction
Modify the following Sample ASC X12 Transaction lines as follows: BQR*06*OFF00001* <u>010515960524</u> DTM*050*****DTS* <u>2001051513480019960521010000</u> DTM*103*****DTS* <u>2001051514000019960521133000</u> DTM*580*****RD8* <u>20010516-2002033119960601-19960630</u>
Bid Upload (5.4.18)
Sample ASC X12 Transaction

RECOMMENDATION TO GISB EXECUTIVE COMMITTEE

**Request No.: FERC Order 637 Item 1 (BPS Priority #6)
Information Requirements and Technical Implementation**

Modify the following Sample ASC X12 Transaction lines as follows:

BQR*00*BID00001*010515960520***BI

DTM*098*****RD8*20010516-20020331~~19960601-19960630~~

Bid Upload Quick Response (5.4.19)

Sample ASC X12 Transaction

Modify the following Sample ASC X12 Transaction line as follows:

BQR*27*BIDTRK001*010515960520***UW

4. SUPPORTING DOCUMENTATION

a. Description of Request:

Per the Order 637 GISB Action Subcommittee: Review timelines for modifications including accommodation of intraday or partial day releases (Affects GISB Standard No. 5.3.2 and related interpretations).

b. Description of Recommendation:

Executive Committee

Ms. Chezar asked for the standard [5.3.2] to be included in the upcoming publication of the standards. Mr. Keisler noted that there are other Order 637 items being worked on in the Information Requirements Subcommittee. Mr. Keisler was asked when the Order 637 items would be completed, but was unable to estimate a completion date. The remaining steps for publication for Order 637 items include full staffing through Information Requirements Subcommittee and Technical Subcommittee, industry comment, another EC review, then member ratification before it can be published.

There was discussion on delaying the publication by two months so that some of the Order 637 standards could be included in the publication. Ms. Hess noted that this publication already has some Order 637 items included. The goal to publish all Order 637 items in the upcoming release in a two-month period is not attainable, as some of the Order 637 items require the development of new transactions, which can take significant time. Mr. Novak noted that his goal is to avoid the delay in publication that occurred with the adoption of title transfer tracking standards, which was not published for two years. Ms. Van Pelt and Ms. Chezar discussed a reprioritization of the remaining Order 637 items based on how quickly they could be made ready for publication.

In response, Mr. Keisler noted that a plan could be provided at the April meeting showing those items that could be addressed fairly quickly versus those that would take additional time.

After discussion, it was noted that the critical item for publication in the upcoming release is standard 5.3.2. The motion was made by Mr. Sullivan and seconded by Mr. Novak to delay the publication of the standards manuals until 5.3.2 is completed for publication, with the highest priority given to 5.3.2 to minimize the publication delay. The procedural motion passed with 12 in favor and 8 opposed.

Sense of the Room: March 9, 2001 12 In Favor 8 Opposed

Segment Check (if applicable):

In Favor: 5 End-Users 4 LDCs Pipelines Producers 3 Services

RECOMMENDATION TO GISB EXECUTIVE COMMITTEE

Request No.: FERC Order 637 Item 1 (BPS Priority #6) Information Requirements and Technical Implementation

Opposed : ___End-Users ___LDCs 5 Pipelines 3 Producers
Services

Information Requirements Subcommittee

- Discussion and review of the Capacity Release Datasets showed that multiple opportunities for submitting Non-Biddable Capacity Release Deals within a day are accommodated. No changes needed.
- A review of the Technical Implementation of Business Processes for all Capacity Release Datasets showed no need for changes.
- See attached workpaper for changes made to the Sample Paper Transactions.
 - No changes needed to the:
 - Offer Upload.
 - Offer Upload Notification
 - Bid Upload Quick Response
 - Offer Upload Bidder Confirmation
 - Offer Upload Bidder Confirmation Quick Response
 - Offer Upload Final Disposition
 - Upload of Request for Download
 - Response to Upload of Request for Download
 - System Wide Notices
 - Notes/Special Instructions
 - Operationally Available and Unsubscribed Capacity
 - Replacement Capacity (Jim will double-check w/El Paso)
 - Withdrawal Upload
 - Withdrawal Download
 - Changes needed to the
 - Offer Download:
 - Need to add Prearranged Deal Indicator so that we can tell what time to post the award.
 - Bid Upload
 - Bid Download
 - Offer Upload Quick Response
 - Award Download
- Review of Executive Summary
 - No changes needed
- Review of Business Process and Practices
 - No changes needed

Motion: Motion by Theresa Hess and seconded by Dale Davis: Adopt the revisions to Sample Paper Transactions for Capacity Release Datasets as set forth in the attached workpaper. Based on the above review, no other changes are necessary to the Capacity Release Related Standards Manual.

Sense of the Room: March 13, 2001 3 In Favor 0 Opposed

Technical Subcommittee

RECOMMENDATION TO GISB EXECUTIVE COMMITTEE

**Request No.: FERC Order 637 Item 1 (BPS Priority #6)
Information Requirements and Technical Implementation**

Sense of the Room: March 12, 2001 3 In Favor 0 Opposed

Information Requirements Subcommittee

Motion by Theresa Hess and seconded by Stan Thomas to make the following revisions to Award Download 5.4.3:

(See attached Sample Paper Transaction for the Award Download (5.4.3).)

Sense of the Room: April 3, 2001 4 In Favor 0 Opposed

Technical Subcommittee

Sense of the Room: April 3, 2001 5 In Favor 0 Opposed

c. Business Purpose:

To address changes to Capacity Release standards made by GISB business subcommittees in response to FERC Order 637.

d. Commentary/Rationale of Subcommittee(s)/Task Force(s):

Capacity Release Sample Paper Transaction Workpaper
as of March 13, 2001

SAMPLE PAPER TRANSACTION

ABC PIPELINE
Notification of Firm Capacity Release Offer

[Header]

Transportation Service Provider: ABC Pipeline (808-34-4672)
Posted: May 15, ~~1996-2001~~ @ ~~4:30 PM~~ 11:40 AM
Offer No. OFF00001
Expected Award Date and Time: May ~~21, 1996~~ 15, 2001 @ ~~4:00 PM~~
Prearranged Deal No

Releaser: Big City LDC (108-82-2132)
Releaser Contact Name: Mark Robinson
Releaser Contact Phone: (583) 693-0998
Releaser Contact Facsimile: (583) 693-5541

[Detail]

Terms of Release

Rate Schedule: FTS Contract Number: K1234
Release Period: ~~June 1, 1996~~ May 16, 2001 to ~~June 30, 1996~~ March 31, 2002
Recallable: Yes Reputable: No Recall with 24 hours notice
Biddable: Yes Bid Period: May 15, ~~1996-@2~~ 2001 @ 12:00PM - May ~~20, 1996-@1~~ 15, 2001 @ 1:00PM
Permanent Release: No Stand Alone Release: Yes
Shorter Term: No Minimum Number of Days:
Contingent: No Bid Evaluation Method: Highest Rate
Lesser Quantity: No Tie Break Method: Pro Rata
Lesser Rate: Yes Previously Released: No

Rates

Reservation Basis: Per Month Denomination: Dollar
Discounts Applicable: No
Surcharge Indicator: Rates include all surcharges

Rate Type	Min Acceptable
Reservation	\$0.65

Offer Quantity: 3,500

[Sub-Detail]

Receipt Locations	Maximum Qty	Minimum Qty
ABC Johnson Ditch	3,000	500
ABC Pitt Creek	3,000	500

Delivery Locations	Maximum Qty	Minimum Qty
Big City LDC	3,500	3,500

**Capacity Release Sample Paper Transaction Workpaper
as of March 13, 2001**

SAMPLE PAPER TRANSACTION

**ABC PIPELINE
Notification of Firm Capacity Release Bid**

Transportation Service Provider: ABC Pipeline (808-34-4672)

Posted: ~~May 19, 1996~~May 16, 2001 @ ~~8:30 AM~~12:54 PM

Offer No. OFF00001

Bid No. BID00001

Bid Receipt: ~~May 19, 1996~~May 16, 2001 @ ~~8:00 AM~~12:35 PM

Releaser: Big City LDC (108-82-2132)

Releaser Contact Name: Mark Robinson

Releaser Contact Phone: (583) 693-0998

Releaser Contact Facsimile: (583) 693-5541

Terms of Bid

Release Period: ~~June 1, 1996~~May 16, 2001 to ~~June 30, 1996~~March 31, 2002

Prearranged Bid: No Stand alone: Yes

Contingent Bid: No

Basis: Reservation Denomination: Dollar

Rate Type

Reservation

Rate Bid

\$0.675

Surcharge Indicator

Rates include all surcharges

Bid Quantity - Contract: 3,500

Bid Minimum Quantity - Contract: 3,500

Receipt Locations

ABC Johnson Ditch

ABC Pitt Creek

Bid Qty

1,500

2,000

Delivery Locations

Big City LDC

Bid Qty

3,500

**Capacity Release Sample Paper Transaction Workpaper
as of March 13, 2001**

SAMPLE PAPER TRANSACTION

**ABC PIPELINE
Notification of Firm Capacity Release Award**

Transportation Service Provider: ABC Pipeline (808-34-4672)
Posted: May ~~21, 1996~~15, 2001 @ ~~1:30~~2:00 PM
Offer No. OFF00001 Rate Schedule: FTS
Bid No. BID00001
Award No. AWD00001
Awarded May 15, 2001 @ 1:48 PM

Releaser: Big City LDC (108-82-2132)

Replacement Shipper: Independent Power Company (006-93-3672)

Terms of Award

Release Period: ~~June 1, 1996~~May 16, 2001 to ~~June 30, 1996~~March 31, 2002
Recallable: Yes Reputtable: No Recall with 24 hours notice
Re-releasable: Yes Permanent Release:
No
Prearranged Deal: No Previous Release: No
Basis: Reservation Denomination: Dollar

Rate Type	Award Rate	Tariff Maximum Rate
Reservation	\$0.675	\$0.750

Surcharge Indicator

Rates include all surcharges

Award Quantity - Contract: 3,500

Receipt Locations

	Award Qty
ABC Johnson Ditch	1,500
ABC Pitt Creek	2,000

Delivery Locations

	Award Qty
Big City LDC	3,500

**Capacity Release Sample Paper Transaction Workpaper
as of March 13, 2001**

Offer Upload Quick Response

SAMPLE PAPER TRANSACTION

Using the example started in the Offer Upload, ABC Pipeline processes the Offer Upload that was received from Gas Management Software. ABC Pipeline creates an Offer Number for the release. A Bid Number is created for the bid from Independent Power Company. The deal is accepted, and an Award Number is created. Since ABC Pipeline does not use datafax, the Validation Message, 'Releaser Contact Fax Number not processed' was generated. All of this information is returned to Gas Management Software.

The following paper sample and EDI sample illustrate the above scenario

ABC PIPELINE (808-34-4672)

Date Received: ~~_____~~ 2/28/96

Releasing Contract: KR55

Status: Request passed edits. Offer Upload accepted with warnings. Award issued.

Releaser:	Big City LDC	Bidder:	Independent Power Co.
Code:	108-82-2132		006-93-3672

Offer No: OFF001 **Bid No:** BID001 **Award No:** AW001

Offer Tracking Identifier: OFFTRK001

Validation Messages:
Releaser Contact Fax Number Not Processed

Rate Validation Messages:
N/A

Released Location Validation Messages:
N/A

**Capacity Release Sample Paper Transaction Workpaper
as of March 13, 2001**

Bid Upload

SAMPLE PAPER TRANSACTION

Transportation Service Provider: ABC Pipeline (808-34-4672)

Send Response to: Gas Management Software Company (708-31-1005)

Releaser:	Big City LDC	Bidder:	Independent Power Co.
Code:	108-82-2132	Code:	006-93-3672
		Contact:	Linda Smith
		Phone:	(281)305-4124
		Fax:	(281)822-5565

Terms of Bid:

Offer Number:	OFF00001
Bid Tracking Identifier:	BID00001
Bid Quantity - Contract:	3,500
Bid Minimum Quantity - Contract:	3,500
Release Period:	June 1, 1996 <u>May 16, 2001</u> - June 30, 1996 <u>March 31, 2002</u>
Stand-alone:	Yes
Contingent Bid:	No
Measurement Basis:	MMBtu

Rates:

Bidding Basis:	Dollars
Rate Type:	Reservation
Rate Identification:	Reservation
Reservation Rate Basis:	Per Month
Surcharge Indicator:	Rates include all surcharges
Rate Bid:	0.675

Locations:

<u>Receipt Name & Code</u>	<u>Bid Quantity</u>
ABC Johnson Ditch (887123456)	1000
ABC Pitt Creek (801774639)	2500

<u>Delivery Name & Code</u>	<u>Bid Quantity</u>
Big City LDC (273123456)	3500