



**GAS INDUSTRY STANDARDS BOARD
GISB EXECUTIVE COMMITTEE MEETING
MEETING MATERIALS
MARCH 18, 1999**

**Gas Industry Standards Board
Executive Committee Meeting
March 18, 1999**



**GAS INDUSTRY STANDARDS BOARD
GISB EXECUTIVE COMMITTEE MEETING
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**GAS INDUSTRY STANDARDS BOARD
GISB EXECUTIVE COMMITTEE MEETING
MEETING MATERIALS
MARCH 18, 1999**

1. WELCOME AND OPENING REMARKS

- The meeting is held in:
 - Where: El Paso Energy Building
1001 Louisiana
29th Floor Conference Room
Houston, Texas 77002

 - Times are:
 - When: Thursday, March 18, 1999
9:00 a.m. to 5:00 p.m.

 - The chairman may elect to extend the hours of the meeting if more time is required to complete the agenda.

 - For further assistance please reach :
 - Veronica Thomason at (713) 356 - 0060

 - The officers presiding over the Executive Committee meeting are:
 - Jim Buccigross - Chairman
 - Mike Novak - Vice Chairman
 - Rae McQuade - Executive Director
 - Dennis Holbrook - General Counsel

 - Transcripts will be available from Jane Copeland, Ak/Ret Reporting, Inc. and can be ordered either during the meeting, or by calling 361-882-9037.
-



Gas Industry Standards Board

1100 Louisiana, Suite 4925, Houston, Texas 77002
Phone (713)356-0060, Fax (713)356-0067, e-mail gisb1@aol.com
Home Page www.gisb.org

Gas Industry Standards Board

Board of Directors for 1999

End User Segment:

Janie Mitcham, V.P. Fuel and Energy Management, Houston Industries
John Stevens, President & COO, Eastern Utilities Associates
Jim Templeton, Principal, Comprehensive Energy Services
Norman Davis, Manager Energy Purchases, International Paper
Lee Smith, Vice President Gas Supply, Midland Cogeneration Venture

Term Ending:

December 31, 2000
December 31, 2000
December 31, 2000
December 31, 1999
December 31, 1999

Local Distribution Companies Segment:

Walt DeForest, Sr. V.P., National Fuel Gas Distribution
Lee Stewart, President, Energy Transportation Services, Southern California Gas Co
Bill Boswell, V.P., Secretary & General Counsel, Peoples Natural Gas
Mary Jane McCartney, Sr. V.P., Gas Operations, ConEd
Andy Sonderman, Sec. & Gen. Counsel, Columbia Gas Distribution

Term Ending:

December 31, 2000
December 31, 2000
December 31, 1999
December 31, 1999
December 31, 1999

Pipelines Segment:

Ron Mucci, V.P. & CIO, Williams Gas Pipelines
Bob Reid, Vice President, Colorado Interstate Gas
Rick Baish, President, El Paso Natural Gas
Stan Horton, Chairman & CEO, Enron Gas Pipeline Group
Terry McGill, President, Columbia Gulf Transmission

Term Ending:

December 31, 2000
December 31, 2000
December 31, 2000
December 31, 1999
December 31, 1999

Producer Segment:

Pete Dickson, East Region Marketing Manager, Exxon Company
Tammy Norman, Vice President, U.S. Physical Trading, Amoco
Allan Knopp, Director, Regulatory Affairs, Conoco
Nancy Laird, Group V.P. Marketing, PanCanadian Petroleum Ltd.
Hugh Roberts, Manager of Industry and Regulatory Affairs, Marathon

Term Ending:

December 31, 2000
December 31, 2000
December 31, 1999
December 31, 1999
December 31, 1999

Services Segment:

Vacancy
Tim Janisse, Vice President, Administration, Engage Energy
Steve Bergstrom, Exec. Vice President, Dynegy Marketing and Trade
Julie Gomez, Vice President, Enron Capital & Trade Resources
Greg Lander, President, TransCapacity

Term Ending:

December 31, 1998
December 31, 1998
December 31, 1999
December 31, 1999
December 31, 1999



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Approved by the Board of Directors
December 3, 1998

1999 Calendar of Board of Directors Meetings

<u>DAY</u>	<u>DATE</u>	<u>LOCATION</u>
Thursday	June 3, 1999	Houston
Wednesday	September 29, 1999	San Antonio
Thursday	December 2, 1999	Houston



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Gas Industry Standards Board

Executive Committee for 1999

END USERS	TITLE AND COMPANY	TERM ENDING:
Kelly Daly	Partner, Morrison & Hecker, rep. Arizona Public Service Co.	December 31, 2001
Dona Gussow	Systems Specialist, Florida Power and Light	December 31, 2000
Tina Patton	Natural Gas Operations Administrator, Boeing	December 31, 2000
Mike Bray	Principal, Bray and Associates	December 31, 1999
Diane McVicker	Principal Fuel Supply Analyst, Salt River Project	December 31, 1999

LDCS	TITLE AND COMPANY	TERM ENDING:
Chris Maturo	Manager, Energy Access System Project, NIPSCO Industries	December 31, 2001
Mike Novak	Assistant General Manager, National Fuel Gas Distribution	December 31, 2000
Gary Beland	Assistant Vice President, Energy Services, Providence Gas	December 31, 2000
Bill Oppenheim	Manager Gas Acquisition and Pricing, PECO Energy	December 31, 1999
Bob Betonte	Pipeline Products Manager, Southern California Gas	December 31, 1999

PIPELINES	TITLE AND COMPANY	TERM ENDING:
Dale Davis	Team Leader, Williams Gas Pipelines	December 31, 2001
Vacancy		December 31, 2000
Paul Love	Director, Electronic Customer Services, Natural Gas Pipe Line of America	December 31, 2000
Norm Walker	Manager Gas Scheduling, El Paso Natural Gas	December 31, 1999
Shelley Corman	Vice President Regulatory Affairs, Northern Natural Gas Co. ¹	December 31, 1999

PRODUCERS	TITLE AND COMPANY	TERM ENDING:
Joe Wiley	Mgr. Natural Gas Supply & Transportation, Marathon Oil Co.	December 31, 2001
Richard Smith	Director, Regulatory Affairs, Mobil	December 31, 2000
Terry McRae	Manager of Marketing Administration, PennzEnergy Co.	December 31, 2000
Bob Wallenhorst	Supervisor of Gas Control, Exxon Company U.S.A.	December 31, 1999
Paul Keeler	Senior Attorney, Burlington Resources	December 31, 1999

SERVICES	TITLE AND COMPANY	TERM ENDING:
Donna Scott	Director Electronic Commerce, Enron Administrative Services	December 31, 2001
Jim Buccigross	Director & General Counsel, National Registry of Capacity Rights	December 31, 2000
Keith Sappenfield	Director Marketing Support, NorAm Energy Services	December 31, 2000
Mark Scheel	Manager Governmental Affairs, Dynegy Inc.	December 31, 1999
Carl Caldwell	Manager Energy Practice, Deloitte and Touche	December 31, 1999

¹ Shelley Corman represents Florida Gas Transmission Co., Northern Border Pipeline Co., Northern Natural Gas Co., and Transwestern Pipeline Co.



Gas Industry Standards Board

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Houston, Texas, 77002

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February 25, 1999

1999 Calendar of Executive Committee Meetings

<u>DAY</u>	<u>DATE</u>	<u>LOCATION</u>
Thursday	March 18, 1999	Houston
Thursday	May 20, 1999	Seattle
Thursday/Friday	July 15/16, 1999	Las Vegas
Thursday/Friday	September 16/17, 1999	Houston
Thursday/Friday	November 11/12, 1999	New York



GAS INDUSTRY STANDARDS BOARD
GISB EXECUTIVE COMMITTEE MEETING
MEETING MATERIALS
MARCH 18, 1999

1. ANTITRUST GUIDELINES

- GISB General Counsel Dennis Holbrook will review the antitrust guidelines. The points are :

Antitrust guidelines direct meeting participants to avoid discussion of topics or behavior that would result in anti-competitive behavior including: restraint of trade and conspiracies to monopolize, unfair or deceptive business acts or practices, price discriminations, division of markets, allocation of production, imposition of boycotts, and exclusive dealing arrangements.



GAS INDUSTRY STANDARDS BOARD
GISB EXECUTIVE COMMITTEE MEETING
MEETING MATERIALS
MARCH 18, 1999

1. ADOPTION OF AGENDA

- The proposed agenda, attached, has been distributed and is available on GISB's home page.
 - **The Executive Committee is requested to review the agenda, suggest changes if needed, and vote to adopt the agenda.**
-



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March 9, 1999

TO: Executive Committee & Alternates, Posting on the Home Page

FROM: Rae McQuade, Executive Director

RE: **Upcoming Executive Committee Meeting Announcement & Agenda - March 18, 1999**

The Executive Committee will meet in Houston at the offices of El Paso Energy on March 18, 1999 from 9:00 a.m. to 5:00 p.m. Below are the meeting arrangements:

WHERE: El Paso Energy Building
1001 Louisiana
29th Floor Conference Room
Houston, TX 77002

WHEN: Thursday, March 18, 1999
9:00 a.m. to 5:00 p.m.

A printed copy of the materials for the meeting will be provided shortly to Executive Committee members or their alternates for this meeting and presenters. The materials will be posted on the GISB Home Page in the "Executive Committee" area for attendees to download. To order a printed copy of the materials, please notify the GISB office. The cost of the printed materials is \$35.00.

Please notify the GISB office by March 15 of your intent to attend so that appropriate meeting arrangements can be made. As always, the chair reserves the right to extend the time of the meeting to ensure that agenda items are addressed. The times indicated on the agenda will be followed to ensure that agenda items are allotted appropriate time slots. Should an agenda item conclude earlier than its stated time slot, the remaining time can be allotted to other agenda items at the discretion of the chair.

I look forward to seeing you in Houston. Please feel free to call if you have any questions or comments.



**GISB EXECUTIVE COMMITTEE MEETING
EL PASO ENERGY BUILDING, HOUSTON, TEXAS
PROPOSED AGENDA**

THURSDAY, MARCH 18, 1999 -- 9:00 A.M. TO 5:00 P.M.

- 9:00 a.m. 1. Welcome
- Antitrust Guidelines
 - Welcome to members and attendees
 - Adoption of Agenda
 - Adoption of Draft Minutes of January 21, 1999
- 9:30 a.m. 2. New Requests
- Scope Determination for EII Requests
 - Scope Determination and Triage Recommendation for New Requests
- 10:00 a.m. 3. Subcommittee Recommended Standards for Request Nos. R97127, R97128, R98025, R98026, R98052 and R98058a
- Discussion
 - Vote
- 11:30 a.m. Lunch Served
- 1:00 p.m. 4. EII Subcommittee Recommended Standards dated January 20, 1999
- Discussion
 - Vote
- 2:00 p.m. 5. Imbalance Recommended Standards, dated February 9, 1999
- Discussion
 - Vote
- 3:30 p.m. 6. Subcommittee Reports, Progress Towards Annual Plan
- Business Practices Subcommittee
 - Imbalances Subcommittee
 - Cross Contract Ranking Subcommittee
 - Allocation Grid Drafting Team
 - Information Requirements Subcommittee
 - Technical Subcommittee
 - ANSI Subcommittee
- 4:30 p.m. 7. Other Business
- 5:00 p.m. Adjourn



GAS INDUSTRY STANDARDS BOARD
GISB EXECUTIVE COMMITTEE MEETING
MEETING MATERIALS
MARCH 18, 1999

1. ADOPTION OF MINUTES

- The minutes of January 21, 1999 were posted on the home page for review and are included in these materials for vote to adopt.
 - **The Executive Committee is requested to review the draft minutes, suggest changes if needed, and vote to adopt as minutes of the meeting.**
-



GAS INDUSTRY STANDARDS BOARD
Executive Committee Meeting
January 21, 1999-- 9:30 a.m. to 5:30 p.m.

Colorado Interstate Gas Offices, Colorado Springs, Colorado

Changes Provided By Dale Davis, Julie Unruh
RED LINED DRAFT MINUTES

I. Introductory Items

Mr. Bray welcomed the attendees and the Executive Committee (EC) members to Colorado, and thanked CIG for hosting today's meeting and made introductory remarks. Mr. Griffith covered housekeeping items. Mr. Bray welcomed Ms. Gardiner and Mr. Boswell as prior EC members to the meeting today. Mr. Holbrook reviewed the antitrust guidelines. The agenda was adopted with an additional topic added regarding voting rules for the Notices Task Force. Mr. Bray installed the new officers for 1999, Mr. Buccigross as chair and Mr. Novak as vice-chair. The minutes of December 18 were reviewed, modified and adopted as final. Mr. Caldwell suggested, *and it* which was accepted by the officers, that minutes would be processed at the Executive Committee through a red-lining procedure similar to that used in the EBB Internet Implementation (EII) Task Force. ~~All proposed changes to the minutes should be forwarded to the GISB office three weeks before the upcoming EC meeting. The red-lined changes would be considered at the meeting. It is the chair's prerogative whether to consider changes from the floor that were not submitted through the red-lining procedure.~~ For a full accounting of the discussion from today's meeting, the transcripts should be ordered from Jane Copeland of Ak/Ret Reporting. The roll was called and Mr. Bray was welcomed as a new EC member of the end user segment replacing Mr. Lee Smith and Mr. McRae was welcomed as a new EC member of the producer segment replacing Mr. Hahn. Mr. Lee Smith has been elected to the Board of Directors.

II. New Requests

Ms. McVicker presented the new requests and reviewed the Triage recommendations as presented in the materials for the meeting. The motion was made to find request nos. R98091, ~~and~~ R99001 *and* R98060 within scope. The motion passed unanimously. ~~Each of the requests were~~ addressed individually for disposition.

R98091 From: Submitted by ANR
Request: Add a DTM segment to the sub-detail level of the GISB Transportation/Sales Invoice (G811TSIN) to reduce the number of detail loops required for each contract when date ranges are needed to reflect volume or rate changes for different rates. Currently the DTM segment is only at the detail level which requires multiple occurrences (detail loops) of the same contract when different date ranges are needed. Since the "hierarchical level" is based on the contract, it is felt each contract should appear only once in the detail looping. A DTM segment in the sub-detail level will allow one detail loop per contract.

- R99001**
- Disposition: Support the Triage Group recommendation to send the request to the Business Practices Subcommittee to be addressed with the invoice requests in the normal schedule.
- From: Submitted by TransCapacity
- Request: TransCapacity requests that the Nominator Tracking ID be added to the SI data segment of the Transportation/Sales Invoice as a conditional data element; conditional on the value being present earlier in the process. (i.e. submitted in a nomination and present in a scheduled quantity line item.)
- The addition of this data element to the noted dataset would allow Transportation Service Requesters to tie back invoice information to associated scheduled quantities information.
- The new data elements would be used as follows:
- Nominator Tracking ID: Will be present in the SI data segment within the HL sub-detail loop corresponding to line detail. An appropriate qualifier will have to be assigned by Information Requirements Sub-committee to the element that will contain the Nominator Tracking ID.
- The usage of this data element is conditional. If present in the Scheduled Quantity document then the usage is mandatory. When the Nominator Tracking ID is present in the Transportation/Sales Invoice then the following data elements would not be present. These elements include; Location Indicator, Package ID, Associated Contract, Downstream Contract Identifier, Upstream Contract Identifier, Transaction Type, and Capacity Type Indicator. This is the same implementation as used in the Scheduled Quantity where no detail is repeated because the Nominator Tracking ID is used instead.
- R98060**
- Disposition: Support the Triage Group recommendation to send the request to the Business Practices Subcommittee to be addressed with the invoice requests in the normal schedule.
- From: Submitted by Columbia Gas Transmission
- Request: Give the functional acknowledgment a Transaction Set ID.
- The Transaction Set ID would be used as the value for "transaction set." Transaction set is a data element in the EDM Implementation Guide. The Functional Acknowledgment is the only document that has not been assigned a Transaction Set ID. The assignment of a code value to the Functional Acknowledgment would allow EDI users to provide a value for transaction set.
- Disposition: Support the Triage group recommendation to send the request to the Technical Subcommittee to add the needed code value for the Functional Acknowledgment. The Technical Subcommittee should review the attached list for inclusion in the appropriate standards manuals, and forward their recommendations to the Future Technology Task Force for inclusion in the EDM Standards Manual. The priority of the request is to be addressed in the normal schedule.

The dispositions of the above requests were determined through unanimous in-favorable procedural votes.

Since the EC is now meeting on a bimonthly schedule, requests that are received after the Triage Group has met for the upcoming meeting may be triaged after the EC meeting and EC members will be asked to vote notationally on the requests. [A schedule for when *materials should be received in the*

~~GISB office for publication in the EC Book requests should be received by the GISB office for consideration in a specific EC meeting has been posted, was included in the EC meeting materials and is included as an attachment to these meeting minutes -- Attachment 5.]~~

III. Recommended Standards and Modifications

- R98006 Ms. Hess reviewed the recommendation. The recommendation addresses revisions to the definition and condition for the data element "Allocation Rank Level". The recommendation passed unanimously without changes.
- R98009 Ms. Hess reviewed the recommendation. A data element "Remit to Party" was added Payment Remittance and Statement of Account data sets. The recommendation passed unanimously without changes.
- R98015 Ms Hess reviewed the recommendation. The data element "Meter Operator" usage was modified from Mandatory to Sender's Option for the Measured Volume Audit Statement. After discussion, the recommendation passed unanimously without changes.
- R98017 Ms. Hess reviewed the recommendation. The recommendation was to delete the data elements "Release Term Start Time" and "Release Term End Time" from the Award Notice transaction. After discussion, the recommendation passed unanimously without changes.
- R98024 Ms. Hess reviewed the recommendation. The recommendation was to modify the description of the error and warning code for the event where the nominated quantity exceeds the daily contract quantity. After discussion, the recommendation passed unanimously without changes.
- R97111 Ms. Hess reviewed the recommendation to support EDI upload transmissions of capacity release offers. The recommendation also addresses request nos. R97122 and C98001, and includes cleanup items recommended by the Technical Subcommittee and described during the meeting by Ms. Van Pelt. The Information Requirements Subcommittee and the Technical Subcommittee were thanked for their efforts on this set of recommendations. After discussion, the recommendation passed unanimously without changes.

IV. EII Recommended Standards

Mr. Caldwell made the motion which was seconded to adopt the EII standards which were sent out for comment. ~~excluding EII Standards s66, s67 and s72 were excluded because they~~ which were sent out by mistake. Ms. Unruh asked that the standards related to ordering of data elements be reviewed. Her concern was related to the limited amount of customer input into the drafting of the standard nos. s69, s79, s80 and s81. Some noted that while there were a only a few individuals representing customers present at the meetings, they were representing the consensus of a larger group. Another concern was raised that for standard no. s73, ordering was not specified other than in the data dictionary, which is incomplete for version 1.4. As a response, it was noted that the data groupings which are listed in standard no. s79 are also reflected in the data dictionary which are not in conflict or incomplete. The data dictionary is incomplete in the sense that there are outstanding requests to add or modify the data elements or usages, but the data groupings as reflected in the dictionaries from standard nos. s73 and s79 are complete for version 1.3. As data elements are added to the data dictionaries as a result of the normal process of addressing requests, the dictionaries will also be reviewed for any necessary changes to the data groupings. An overall concern was raised that GISB could go too far in specifying the EII standards for web pages. After the above discussion, which can be reviewed in its entirety in the transcripts, the EII standards excluding standard nos. s66, s67 and s72 were adopted unanimously (see attachment 3).

V. R98004 Disposition

The motion was made to recommend that request no. R98004 is not within scope and a variety of reasons were noted: the request addressed "energy" rather than "natural gas,"; the request addressed business documents which are not the purview of GISB, and the request addressed financial instruments which are not the purview of GISB. Ms. Davis, Mr. Scheel, Mr. Keeler and Ms. Scott made statements in support of the request not being in scope. Mr. Keeler noted that while he is in support of several of the activities to develop legal instruments -- such as contracts, the guaranty development may be viewed differently because of its limited use in the industry. The motion was made to call the question on scope. There was further discussion of the events related to the request, which took place in the March and April 1998 meetings. It was noted that the request may need to be resubmitted. The motion was made to table the discussion on the disposition of the request until further information is obtained regarding the March and April 1998 meetings of the EC and a review of the relevant transcript pages. The motion to table was adopted with Ms. Davis in opposition.

VI. Y2K Compliance

Once the documentation from DISA is received, Ms. Van Pelt will prepare a recommendation by March regarding the Y2K compliance issues for the Payment Remittance and Statement of Account. The changes are to ensure that the GISB data elements are eight characters in length to handle century.

VII. 1999 Annual Plan and Subcommittee Updates

The Business Practice Subcommittee (BPS) is working on R98011 and R98012, and is entertaining recommendations to move requests to EII that are related to EDI/EBB comparability. For the Imbalances Subcommittee, the work is focused on the data set development for posting and trading of imbalances *on a monthly basis*. The Cross Contracts Ranking Subcommittee is building a matrix to determine what should be addressed by the subcommittee. The Allocation Grid Drafting Team has completed its work and forwarded its work to the Information Requirements Subcommittee, where it now resides. There are some issues that will be forwarded to BPS and the resolution of these issues should be prioritized above other work assuming that it will be handled in one or two meetings. The Information Requirements Subcommittee has a full agenda, addressing requests that were referred from other subcommittees as well as requests from the EII task force to address data groupings. The Technical Subcommittee and ANSI Subcommittee are working on the requests as they are forwarded from the Information Requirements Subcommittee. The EII task force will be doing more research on the issues regarding field lengths and types which *were originally identified as* -flat file issues *originally*. Common Codes Subcommittee is addressing the use of headquarters or branch level D-U-N-S® Numbers. The intent is to have a central repository of common entity names and codes. The Notices Subcommittee will meet on January 25. The motion was made that voting ~~should be balanced~~ in the subcommittee *should be balanced*. The motion passed with 18 in favor and 2 abstentions cast by Mr. Bray and Mr. Novak.

VIII. Transfer of Title Transfer Tracking Related Requests

Request Nos. R97019, R97043, R97049, R96025, R96048, R97048 should all be transferred to BPS. R97043 and R97049 are already to be transferred BPS as the instructions were to send the requests to BPS once the title transfer tracking effort was concluded. *The motion to move the requests to BPS passed unanimously*. The timing for title transfer tracking implementation was June 2000 or later. Concern was raised that the title transfer tracking standards should not be published until the implementation guides are complete to ensure that the *technical aspects of the implementation do not get out of sync with the textual standards*. ~~implementation date of June 2000 or 8 months after the standards are published not be modified. The motion to move the requests to BPS passed unanimously.~~

IX.VII. Adjourn

Meeting adjourned at 2:00 p.m. The EC meeting on March 18 & 19 is scheduled to be hosted by El Paso Energy in Houston, for which Mr. Gracey and Mr. Walker were thanked. The GISB office will confer with the chair and vice-chair to determine if the meeting date on March 19 is needed.

- Attachments:
1. Attendance
 2. Voting Record
 3. EII Standards Language Adopted by the Executive Committee
 4. 1999 Annual Plan as of January 21, 1999
 5. 1999 Schedule of Deliverables for Executive Committee Related Activities

Attendance

	<u>SEGMENT</u>	<u>PRESENT</u>	<u>MEMBER/ALTERNATE</u>
Executive Committee:	END USERS:	✓	Tina Patton
		✓	Mike Bray
		✓	Diane McVicker
		✓	Kelly Daly
		✓	Dona Gussow
	LDCs:	✓	Bill Oppenheim
		✓	Rick Ishikawa for Bob Betonte
		✓	Chris Maturo
		✗	Gary Beland
		✓	Mike Novak
	PIPELINES:	✓	Bill Griffith for the Vacancy
		✓	Dale Davis
		✓	Paul Love
		✓	Theresa Hess for Shelley Corman
		✓	Norm Walker
	PRODUCERS:	✗	Richard Smith
		✓	Terry McRae
		✗	Joe Wiley
		✓	Paul Keeler
		✓	Tommie Hartmann for Bob Wallenhorst
SERVICES:	✓	Carl Caldwell	
	✓	Donna Scott	
	✓	Jim Buccigross	
	✓	Mark Scheel	
	✗	Keith Sappenfield	
Administrative:	Rae McQuade	- Executive Director	
	Veronica Thomason	- GISB Staff	
	Dennis Holbrook	- General Counsel	
	Jane Copeland	- Ak/Ret Reporting	

Attendance

Name	Company	Email	Member ?
Aschbrenner, Clancy	Colorado Interstate Gas	clancy.aschbrenner@coastalcorp.com	✓
Burns, Amy	Tennessee Valley Authority	atburns@tva.gov	✓
Fitzgerald, Nancy	Tejas Offshore Pipelines	njfitzgerald@shellus.com	✓
Ford, Jean	Andersen Consulting	mmbtu@ibm.net	✓
Fyock, Les	American Gas Association	lfyock@aga.com	✗
Gracey, Mark	Tennessee Gas Pipeline	graceym@epenergy.com	✓
Keisler, Jim	Transco	jim.e.keisler@wgp.twc.com	✓
McDougal, Prince	Southern Natural Gas	prince_mcdougal@sonat.com	✓
Phelps, Brent	Panhandle Eastern	bwphelps@duke-energy.com	✓
Roland, Anne	INGAA	aroland@ingaa.org	✗
Spangler, Leigh	Latitude Technologies	lspangler@latitudetech.net	✓
Stodola, Chuck	Columbia Gas	cstodola@columbiaenergygroup.com	✓
Tillson, Laverne	Defense Energy Support Center	ltillson@desc.cla.mil	✓
Unruh, Julie	Koch Gateway	unruhj@kochind.com	✓
Van Pelt, Kim	Duke - Texas Eastern	kvanpelt@duke-energy.com	✓

Please note that non-members do not accrue membership benefits. If an individual signs in as a non-member in any GISB meeting, that status remains in force until written correspondence is received from the CEO of the company noting that the individual's representation had changed to represent a member company. Associations are not members.

EXECUTIVE COMMITTEE VOTING RECORD - JANUARY 21, 1999
RECOMMENDED STANDARDS AND INTERPRETATIONS

INDUSTRY SEGMENT	EXECUTIVE COMMITTEE	R98006	R98009	R98015	R98017	R98024	R97111 ¹	EII Standards
End User	Diane McVicker	✓	✓	✓	✓	✓	✓	✓
	Tina Patton	✓	✓	✓	✓	✓	✓	✓
	Mike Bray	✓	✓	✓	✓	✓	✓	✓
	Dona Gussow	✓	✓	✓	✓	✓	✓	✓
	Kelly Daly	✓	✓	✓	✓	✓	✓	✓
Producer	Terry McRae	✓	✓	✓	✓	✓	✓	✓
	Paul Keeler	✓	✓	✓	✓	✓	✓	✓
	Tommie Hartmann	✓	✓	✓	✓	✓	✓	✓
	Joe Wiley	✓	✓	✓	✓	✓	✓	✓
	Richard Smith							
Pipeline	Paul Love	✓	✓	✓	✓	✓	✓	✓
	Dale Davis	✓	✓	✓	✓	✓	✓	✓
	Theresa Hess	✓	✓	✓	✓	✓	✓	✓
	Norm Walker	✓	absent	✓	✓	✓	✓	✓
	Bill Griffith	✓	✓	✓	✓	✓	✓	✓
Services	Jim Buccigross	✓	✓	✓	✓	✓	✓	✓
	Carl Caldwell	✓	✓	✓	✓	✓	✓	✓
	Mark Scheel	✓	✓	✓	✓	✓	✓	✓
	Donna Scott	✓	✓	✓	✓	✓	✓	✓
	Keith Sappenfield							
LDCs	Chris Maturo	✓	✓	✓	✓	✓	✓	✓
	Mike Novak	✓	✓	✓	✓	✓	✓	✓
	Bill Oppenheim	✓	✓	✓	✓	✓	✓	✓
	Rick Ishikawa	✓	✓	✓	✓	✓	✓	✓
	Gary Beland							
Total	Votes For	22	22	22	22	22	22	22
	Votes Against	0	0	0	0	0	0	0
	Votes Abstaining	0	0	0	0	0	0	0
Results	Pass/Fail	PASS	PASS	PASS	PASS	PASS	PASS	PASS
	Type of Vote	17/2	17/2	17/2	17/2	17/2	17/2	17/2
	Member	YES	YES	YES	YES	YES	YES	YES

¹ Recommendations for request nos. R97122 and C98001 are also included in the recommendation for R97111, as are technical clean-up issues related to these recommendations.

MEETING DATE	LANGUAGE
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NEW DEFINITIONS

- d 9 1-Oct-98 "Form" is the term used to describe the portion of the Content Area of the browser display on
20-Nov-98 Customer Activities Web sites used for single transaction entry or display as well as,
1-Dec-98 optionally, data selection. The Form should be either in the upper portion of the Content Area
18-Dec-98 or, alternatively, a single page linked to the Matrix.

NEW STANDARDS

- s 9 14-Aug-98 The sub-categories and the labels for the category of Flowing Gas should appear, if
1-Dec-98 applicable, in the Navigational Area as follows:

Pre-determined Allocation

Allocation

Imbalance

Measurement

Links supporting additional sub-categories will follow these links. This does not preclude a further breakdown within each sub-category from being listed in the Navigational Area.

MEETING DATE	LANGUAGE
s 46 16-Oct-98 18-Dec-98	<p>On the nominations data entry screen, fields in the data groups on the Form should appear in the following order:</p> <p>Business Entity Data Group: Transportation Service Provider Service Requester</p> <p>Contracts Data Group: Service Requester Contract Model Type</p> <p>Dates Data Group: Beginning Date Beginning Time Ending Date Ending Time</p> <p>Receipt Data Group: Receipt Location Upstream Identifier Code Upstream Contract Identifier Receipt Quantity Receipt Rank (Priority) Upstream Rank (Priority) Upstream Package ID</p> <p>Delivery Data Group: Delivery Location Downstream Identifier Code Downstream Contract Identifier Delivered Quantity Delivery Rank (Priority) Downstream Rank (Priority) Downstream Package ID</p> <p>Transaction Specific Data Group: Service Provider's Activity Code Transaction Type Package ID Associated Contract Bid Transportation Rate Capacity Type Indicator Deal Type Nominator's Tracking ID</p>

MEETING DATE	LANGUAGE
s 69 20-Nov-98 18-Dec-98	<p>On the scheduled quantity Web page, fields in the data groups on the Form should appear in the following order:</p> <p>Business Entity Data Group: Transportation Service Provider Service Requester Statement Date/Time</p> <p>Contracts Data Group: Service Requester Contract Model Type</p> <p>Dates Data Group: Beginning Date Beginning Time Ending Date Ending Time</p> <p>Receipt Data Group: Receipt Location Upstream Identifier Upstream Contract Identifier Receipt Quantity Receipt Rank (Priority) Upstream Package ID</p> <p>Delivery Data Group: Delivery Location Downstream Identifier Downstream Contract Identifier Delivery Quantity Delivery Rank (Priority) Downstream Package ID</p> <p>Transaction Specific Data Group: Reduction Reason Service Provider's Activity Code Transaction Type Package ID Associated Contract Bid Transportation Rate Capacity Type Indicator Deal Type Nominator's Tracking ID</p>
s 73 01-Dec-98 18-Dec-98	<p>On the Web pages for the following datasets, data should be organized in logical groupings. The logical groupings of data are specified in the related Data Dictionary.</p> <p>Flowing Gas Related Data Sets:</p> <p>2.4.1 Pre-determined Allocation</p> <p>2.4.3 Allocation</p> <p>2.4.4 Shipper Imbalance</p> <p>2.4.5 Measurement Information</p> <p>Note: GISB Standard No. 2.4.6, 'Measured Volume Audit Statement', is very data intensive and lends itself well to EDI. It may be too intensive for a visual display which is why at this time it is not addressed in the above motion.</p>
s 75 01-Dec-98	<p>On a Customer Activities Web page, where the Form and the Matrix are combined, any data groupings and ordering for the corresponding Form should apply.</p>

EII Standards Language Adopted January 21, 1999

MEETING DATE	LANGUAGE
s 76 01-Dec-98	Where a Transportation Service Provider populates the Upstream/Downstream Identifier via its EBB/EDM implementation based upon provision of an upstream or downstream contract identifier at pooling and logical points, an EDI nomination should be provided the same capability.
s 77 01-Dec-98	When a Form and a Matrix exist for a Customer Activities Web page, a mechanism should exist to populate the Form with data from a selected item in the Matrix.
s 78 18-Dec-98	On the Scheduled Quantity Web page, a mechanism should exist to allow the display of those line items that result in nomination reductions before all other line items are displayed, or to allow the selection of only those line items that have been reduced
s 79 18-Dec-98	<p>On the Allocation Web page, fields in the data groups should appear in the following order:</p> <p>Business Entity Data Group:</p> <ul style="list-style-type: none"> Preparer ID Contact Person Statement Recipient ID Statement Date/Time <p>Dates Data Group:</p> <ul style="list-style-type: none"> Accounting Period Beginning Flow Date Beginning Flow Time Ending Flow Date Ending Flow Time <p>Location Data Group:</p> <ul style="list-style-type: none"> Location Code <p>Flowing Gas Data Group:</p> <ul style="list-style-type: none"> Ending Imbalance Quantity Ending Imbalance Value <p>Transaction Specific Data Group:</p> <ul style="list-style-type: none"> Direction of Flow Upstream Identifier Code Upstream Contract Identifier Service Requester ID Service Requester Contract Downstream Identifier Code Downstream Contract Identifier Statement Basis Adjustment Type Scheduled Quantity Operational Quantity Allocated Quantity Penalty Variance Quantity Service Provider Activity Code Package ID Associated Contract

MEETING DATE	LANGUAGE
s 80 18-Dec-98	<p>On the Shipper Imbalance Web page, fields in the data groups should appear in the following order:</p> <p>Business Entity Data Group:</p> <ul style="list-style-type: none"> Preparer ID Contact Person Statement Recipient ID Statement Date/Time <p>Contracts Data Group:</p> <ul style="list-style-type: none"> Service Requester Contract <p>Dates Data Group:</p> <ul style="list-style-type: none"> Accounting Period Beginning Flow Date Beginning Flow Time Ending Flow Date Ending Flow Time <p>Flowing Gas Data Group:</p> <ul style="list-style-type: none"> Ending Imbalance Quantity Ending Imbalance Value <p>Receipt Data Group:</p> <ul style="list-style-type: none"> Receipt Location Upstream Identifier Code Upstream Contract Identifier Scheduled Receipt Quantity Operational Receipt Quantity Allocated Receipt Quantity <p>Delivery Data Group:</p> <ul style="list-style-type: none"> Delivery Location Downstream Identifier Code Downstream Contract Identifier Scheduled Delivery Quantity Operational Delivery Quantity Allocated Delivery Quantity <p>Transaction Specific Data Group:</p> <ul style="list-style-type: none"> Service Provider's Activity Code Transaction Type Package ID Bid Transportation Rate Capacity Type Indicator Fuel Quantity Statement Basis Adjustment Type Adjustment Quantity Adjustment Value Imbalance Value Zone Identifier

EII Standards Language Adopted January 21, 1999

MEETING DATE	LANGUAGE
s 81 18-Dec-98	<p>On the Pre-determined Allocation Web page, fields in the data groups should appear in the following order:</p> <p>Business Entity Data Group:</p> <ul style="list-style-type: none"> Preparer ID Contact Person Statement Recipient ID Statement Date/Time <p>Dates Data Group:</p> <ul style="list-style-type: none"> Beginning Flow Date Beginning Flow Time Ending Flow Date Ending Flow Time <p>Location Data Group:</p> <ul style="list-style-type: none"> Location Code <p>Flowing Gas Data Group:</p> <ul style="list-style-type: none"> Allocation Method Allocation Rank Indicator Allocation Rank Level Limit Value <p>Transaction Specific Data Group:</p> <ul style="list-style-type: none"> Direction of Flow Upstream Identifier Code Upstream Contract Identifier Service Requester ID Service Requester Contract Downstream Identifier Code Downstream Contract Identifier Bid Transportation Rate Service Provider Activity Code Package ID Associated Contract

GAS INDUSTRY STANDARDS BOARD
1999 ANNUAL PLAN AS OF JANUARY 21, 1999

<u>ITEM DESCRIPTION</u>	<u>STATUS</u>	<u>SCHEDULED COMPLETION DATE¹</u>
Web Page Standards and Transition of EBBs to Internet		
1 Nominations Related Standards - EDI, Web Sites, Flat Files	On Schedule (1)	First Qtr 1999
2 Flowing Gas Related Standards - EDI, Web Sites, Flat Files	On Schedule (1)	First Qtr 1999
3 Invoicing Related Standards - EDI, Web Sites, Flat Files	On Schedule (1)	Second Qtr 1999
4 Capacity Release Related Standards - EDI, Web Sites, Flat Files	Not Started (1)	Third Qtr 1999
5 Contracts Related Standards - EDI, Web Sites, Flat Files	Not Started (1)	First Quarter 2000
Common Codes		
6 Common Codes Reference for Business Parties & Locations	On Schedule (2)	Second Quarter 1999
Finish Work of Open Issues -- Carry over Projects from 1998		
7 Imbalance netting standards	On Schedule (3)	First Quarter 1999
8 Ranking Across Contracts	On Schedule (4)	Fourth Quarter 1999
9 Critical Notices (Request No. R98086)	Not Started (5)	First Quarter 1999
10 Multi-tiered Allocations -- Allocation Grid	On Schedule (6)	Second Quarter 1999
Program of Standards Maintenance		
Nominations & Capacity Release	On Schedule	Fourth Quarter 1999
Ongoing Interpretations for Clarifying Language Ambiguities	On Schedule	Ongoing
Ongoing work on Code Values and Other Technical Matters	On Schedule	Ongoing

¹ Dates in the completion column are by end of the quarter for member ratification. If one item is completed earlier than planned, another item can begin earlier and possibly complete earlier than planned. There are no begin dates on the plan.

POTENTIAL PROJECTS FOR CONSIDERATION FOR THE 2000 ANNUAL PLAN

PROJECT DESCRIPTION

- 1 Contracts Request No. R98019 -- Development of a Standard Long Term Base Contract for Purchase and Sales of Natural Gas
- 2 Others may be added for consideration for 2000.

GAS INDUSTRY STANDARDS BOARD1999 ANNUAL PLAN STATUS NOTES AS OF JANUARY 21, 1999

- | NOTE | STATUS |
|------|---|
| 1. | The Web Page Standards and the transition of the EBBs to the Internet effort is assigned to the EBB Internet Implementation Task Force and is under the leadership of Carl Caldwell of Deloitte and Touche, Mike Novak of National Fuel Gas Distribution, Tammy Hopkins of Enron Gas Pipeline Group, Dona Gussow of Florida Power and Light and Paul Keeler of Burlington Resources. The lead chair is Carl Caldwell. The group is ahead of schedule and should at its meeting in February conclude the invoicing set of standards and begin the capacity release set of standards needed to effect a transition of EBBs to the Internet. |
| 2. | The standards and procedures needed for the use of common codes within the GISB standards is assigned to the Common Codes Subcommittee under the leadership of Donna Scott of Enron Administrative Corp, Julie Unruh of Koch Gateway and Tammy Hopkins of Enron Pipeline Group. The subcommittee is determining how the D-U-N-S® Number can be used as the common entity code and resolve the outstanding issues regarding its use. The GISB office, <i>along</i> with the general counsel and GISB officers are working with D&B to obtain limited intellectual property rights to the data, and <i>for D&B to create</i> a central repository of the codes and associated information needed for use with the GISB standards. Discussions with D&B are proceeding such that the completion date for the repository in the second quarter is considered on schedule. |
| 3. | The imbalance netting standards <i>and procedures</i> are assigned to the Imbalances Subcommittee under the leadership of Jim Buccigross of National Registry for Capacity Rights and Dennis LaTour of ANR Pipeline. The subcommittee has drafted the standards language for the business practices of trading on a monthly basis and are now reviewing the needed data sets. They are on schedule for the first quarter 1999. |
| 4. | The standards and procedures for ranking across contracts is assigned to the Cross Contract Ranking Subcommittee chaired by Sylvia Munson of Altra Energy and Donna Scott of Enron Administrative Corp. While the group is considered on schedule for fourth quarter 1999 for the development of standards to effect cross contract ranking, the schedule depends on the development of a grid of possible ways in which cross contract ranking can be implemented. The grid is to be developed by February. <i>If</i> the standards can be completed by the group by MAY <i>April and if such that</i> the other subcommittees -- <i>such as</i> Information Requirements and Technical -- have enough time to complete their <i>respective</i> work on implementing cross contracts ranking in the GISB standards for data sets, <i>The CV</i> cross <i>Contract Ranking Subcommittee will remain on schedule.</i> |
| 5. | The standards and procedures for critical notices is assigned to the Notices Task Force chaired by Michael Hansen of Columbia Gas Transmission and Shelley Corman of Enron Gas Pipeline Group. The task force has its first meeting scheduled for January 25, 1999 after which more information will be known on its status. |
| 6. | The standards and procedures for effecting multi-tiered allocations is assigned to the Allocation Grid Drafting Team chaired by Dale Davis of Williams Gas Pipelines. The group has passed its work on to the Information Requirements and Technical Subcommittee for <i>work on the GISB data sets, and ultimate</i> inclusion in the GISB standards for data sets . There are outstanding questions to be forwarded shortly to the Business Practices Subcommittee which could impact whether this group is able to meet its second quarter deadline for completion. At this time <i>the group</i> is considered on schedule. |

GAS INDUSTRY STANDARDS BOARD
1999 ANNUAL PLAN -- EBB INTERNET IMPLEMENTATION SCHEDULE

Function	EII *	EC	Member Approval	Implementation Following Member Approval **
General	11/04/1998	12/17/1998	01/1999	
Nominations	11/20/1998	12/17/1998	01/1999	8 months
Flowing Gas	12/18/1998	01/22/1999	02/1999	9 months
Invoicing	03/1999	05/21/1999	06/1999	10 months
Capacity Release	05/1999	07/16/1999	08/1999	11 months
Contracts	11/1999	12/1999	01/2000	9 months

NOTES:

However, no implementation should be between November 2, 1999 and March 31, 2000 for Y2K and seasonal considerations. If the date falls within this range, implementation would occur in April 2000.

* The dates represent the completion of standards related to existing datasets. The dates do not include the completion of requests submitted for additional data elements, code values or new transaction sets necessary to complete the full transition to the Internet of the functions listed. Those items not standardized by the completion date should be implemented as an interim using proposed standard [S21]. This a change from what had been previously included in the dates for completion on the original EII plan.

** The effective date for starting the calculation on implementation following member approval would occur at the beginning of the month of the ratification. An example would be for nominations, ratification would conclude January 17, 1999 and implementation would occur September 1, 1999.

**GAS INDUSTRY STANDARDS BOARD OPERATING PRACTICE
ANNUAL PLAN PROCESS, CHARACTERISTICS, IMPLEMENTATION AND RESPONSIBILITIES**

PLAN CHARACTERISTICS

The Annual Plan has the following characteristics and any changes to the Annual Plan will maintain these characteristics:

1. Focus and prioritization of GISB activities : The annual plan provides a clear focus on specific activities with a prioritization defined. The activities defined should have high expectation of implementation. The annual plan will be focused on the standards development and maintenance, and interpretations development efforts of the organization.
2. Resource application to GISB efforts : The annual plan recognizes that the member company resources to work on GISB efforts are limited. The efforts defined for activity by GISB should not exceed those limits by spreading the resources so thin that the assurance of success is affected.
3. Alignment of efforts to assure coordination of intent : It is the intent of the Board of Directors and the Executive Committee that their objectives activities coincide. The Board of Directors and the Executive Committee will direct GISB work through the annual plan so that those intents are aligned and the annual plan efforts are realized.
4. Timetable for efforts : The work of GISB is defined with a specific timetable during which consensus can be reached. If consensus is not reached within that timetable, avenues other than GISB can be pursued.

IMPLEMENTATION OF THE ANNUAL PLAN

1. Recognition of time constraints of development efforts -- the plan provides focus with no more than 5 to 10 major efforts identified, with deadlines for completion which serve as prioritization. The development efforts, deadlines, and priorities are identified in the Annual Plan. If one of the approved efforts is completed during a year, a new effort could be added if approved by the Board of Directors in consultation with the officers of the Executive Committee.
2. Empowerment of the chairs at subcommittee and task force meetings -- chairs are empowered to limit discussions when necessary, call items out of order when applicable, follow agendas closely, and in general exert more control so that the time participants spend in meetings is more effective.
3. Efforts are "implementable" -- each effort should have a reasonable expectation that consensus can be reached, with clear deadlines established for completion. The deadlines provide an incentive to all industry participants to reach closure. For each Board meeting, these deadlines will be reviewed with the progress made to date by the subcommittees. The deadlines, as with any other parameter established in the Annual Plan, cannot be changed without Board approval. If a deadline is missed, the Board, in consultation with the officers of the Executive Committee, will determine whether the work should be continued, put on hold or transferred to another venue.
4. Modifications to existing standards and new standards that are requested which come through the request process should reflect a broad industry need. As prioritization occurs, a primary parameter should be how many companies or segments need this standard or standard change. Industry efforts to implement standards that affect only a few companies should be severely limited.

BOARD OF DIRECTORS RESPONSIBILITIES TO THE PLAN

1. Progress toward completion of the plan will be reviewed by the Board quarterly with the officers of the Executive Committee.
2. The deadlines in the Annual Plan, as with any other parameter established in the Annual Plan, cannot be changed without Board approval. When a deadline is reached before the item is completed, the Board, in consultation with the officers of the Executive Committee, will determine whether the work should continue, be postponed or transferred to another venue.
3. Any changes or additions to the annual plan items, including those requested by government agencies or commissions, must first be presented to the Board for its consideration, prioritization and approval.
4. The Board will review monthly progress reports on the Annual Plan to determine if any changes are necessary.
5. The Chairman of the Board of Directors will request that each segment by September name one Board member and one EC member to a task force to develop the subsequent year's annual plan.

EXECUTIVE COMMITTEE RESPONSIBILITIES TO THE PLAN

1. The Executive Committee should strive to complete the items set forth in the Annual Plan in the times specified. When a deadline is reached before the item has completed, the Executive Committee will recommend to the Board for the Board's determination of whether the work should continue, be postponed or transferred to another venue.
2. The officers of the Executive Committee will brief the Board at each Board meeting on the progress made towards completing each item on the Annual Plan.
3. There will be boundaries on the time spent in modifying standards, which will be controlled by the Executive Committee through its setting of meeting dates for the subcommittees addressing maintenance issues.
4. A key element in determining priority for maintenance issues is the number of companies or segments needing the modifications requested. The Triage Group recommendations to the Executive Committee will include priorities/dates and possible changes to other priorities such that the workload in maintenance is reasonable considering the other items included in the plan.

GISB OFFICE RESPONSIBILITIES TO THE PLAN

1. The GISB office will prepare the monthly progress report to the Board of Directors in consultation with the officers of the Executive Committee and other subcommittee chairs as appropriate.
2. The Executive Director will be an active participant in subcommittee and task force meetings that he or she attends, acting as a liaison to the Board of Directors.

**GAS INDUSTRY STANDARDS BOARD OPERATING PRACTICE
POWERS AND DUTIES OF SUBCOMMITTEE AND TASK FORCE CHAIRS**

Chairs of committees, subcommittees and task forces undertake responsibilities in assuming their roles as presiding officers. The GISB organization is appreciative of the significant leadership efforts that are assumed when individuals agree to serve as chairs.

Chairs act as representatives of the Executive Committee in discharging its responsibilities with respect to the organization's purposes. The annual plan adopted by the Board of Directors sets forth GISB's priorities for the year in question, and the chairs are strictly charged by the Board and the Executive Committee to ensure that the subcommittees and task forces are directed to the end of accomplishing the annual plan. As such, chairs are empowered to take any actions necessary to ensure that the discussion is timely, effective, and focused on matters consistent with the plan, including, but not limited to setting and enforcing deadlines for debate, ruling items out of order, and otherwise supervising the progress of the meetings for which they are responsible.

The principles below are in full accordance with normal rules of order for groups following the democratic principles of parliamentary procedure.

1. The chair's role is that of serving the assembly, striving for fair play among the participants, trying to ascertain the participants' and the organization's intent, and providing guidance for the fulfillment of the intent of the organization as a whole. The organization's intent is reflected in the annual plan.
2. Presiding officers of a meeting should remain impartial and objective. If a motion is made, and the chair wishes to advocate a particular position, he or she should ask another officer to act as chair during the discussion. After the discussion, the chair should resume his or her role as the presiding officer.
3. The chair should not permit participants to speak at will, offer alternative main motions when a main motion is already under consideration, interrupt speakers or claim the floor without first being recognized by the chair.
4. The chair should refuse to allow participants to claim the floor several times before others have had their first opportunity to speak.
5. The chair is empowered to limit discussions when necessary and call items out of order if not on the agenda of the meeting.
6. The chair is to guide the participants to follow the agenda and to meet the goals established for that agenda and to realize the organization's intent. The organization's intent is reflected in the annual plan.
7. It is the responsibility of the chair to guide the participants so that the time spent in the meeting is effective, meets the goals of the organization, and addresses the items on the agenda.
8. The chair should ensure that the agenda for the meeting is in agreement with the intent of the organization as a whole.
9. The chairs are empowered to limit discussion to the named members of the committee, task force or group. They are also empowered to name members of subgroups to act on specific issues. While all GISB meetings are open, chairs can restrict discussion in the meetings to the named members of the groups.
10. The chairs should ensure that draft minutes of the meetings and any exhibits (including any work papers and alternative proposals) are prepared as soon as reasonably possible as provided in the GISB Operating Practices.

1999 Schedule of Deliverables for Executive Committee Related Activities

DEADLINES FOR ACTIONS ASSOCIATED WITH 1999 EXECUTIVE COMMITTEE MEETINGS

For actions to be taken in a specific Executive Committee (EC) meeting, such as voting on recommended standards or determining the disposition of new requests, the following deadlines are set associated with the specific EC meeting. These deadlines allow the materials to be complete when they are assembled, and provide time for participants to review the materials before attending the meeting.

EC Date	Deadline	Item
Mar. 18/19	Feb. 4	Recommendations due into the GISB office from the Task Forces
Houston	Feb. 5	Industry comment period begins
	Mar. 1	Deadline for new requests (not EII related)
	Mar. 3	Industry comment period ends
	Mar. 3	Deadline for work papers to be published in EC materials
	Mar. 5	EC Materials Published
May 20/21	Apr. 2	Recommendations due into the GISB office from the Task Forces
Washington	Apr. 5	Industry comment period begins
	May 3	Deadline for new requests (not EII related)
	May 5	Industry comment period ends
	May 5	Deadline for work papers to be published in EC materials
	May 7	EC Materials Published
July 15/16	May 31	Recommendations due into the GISB office from the Task Forces
Las Vegas	June 1	Industry comment period begins
	June 28	Deadline for new requests (not EII related)
	June 30	Industry comment period ends
	June 30	Deadline for work papers to be published in EC materials
	July 2	EC Materials Published
Sep. 16/17	Aug. 3	Recommendations due into the GISB office from the Task Forces
Houston	Aug. 4	Industry comment period begins
	Aug. 30	Deadline for new requests (not EII related)
	Sep. 1	Industry comment period ends
	Sep. 1	Deadline for work papers to be published in EC materials
	Sep. 3	EC Materials Published
Nov. 11/12	Sep. 27	Recommendations due into the GISB office from the Task Forces
New York	Sep. 29	Industry comment period begins
	Oct. 25	Deadline for new requests (not EII related)
	Oct. 27	Industry comment period ends
	Oct. 27	Deadline for work papers to be published in EC materials
	Oct. 29	EC Materials Published



GAS INDUSTRY STANDARDS BOARD
GISB EXECUTIVE COMMITTEE MEETING
MEETING MATERIALS
MARCH 18, 1999

2. NEW REQUESTS

- Triage recommendations for request nos.:

R99004	Submitted by Algonquin Gas Transmission
R99005	Submitted by Williams Gas Pipeline - Central
R99006	Submitted by Williams Gas Pipeline - Transco
R99021	Submitted by ANR Pipeline
R99023	Submitted by Panhandle Eastern

are attached (scope determination was addressed by the Executive Committee in November 1998).

- The Executive Committee is asked to consider the requests and through a simple majority vote determine if they are within GISB's scope and vote on the recommendations from Triage regarding their disposition.
-



Gas Industry Standards Board

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March 1, 1999

TO: Triage Group -- Greg Lander, Randy Friedman, Norm Walker, Terry McRae, Diane McVicker, Posting on the Home Page
FROM: Rae McQuade, Executive Director
RE: Triage Conference Call Notes -- March 1, 1999

Greg Lander opened the meeting at 9:30 a.m., welcomed the attendees to the call, gave the antitrust advice, and reviewed the requests to be covered on this call:

Request Nos.	R99004	Submitted by Algonquin Gas Transmission
	R99005	Submitted by Williams Gas Pipeline - Central
	R99006	Submitted by Williams Gas Pipeline - Transco
	R99021	Submitted by ANR Pipeline
	R99023	Submitted by Panhandle Eastern

Request No. R99003, originally on the agenda, was withdrawn by the submitter prior to the call. The requests can be found on the GISB Home Page (www.gisb.org) and to reduce duplicative effort are not included in their entirety in this document as those requests have not been changed in this meeting. The meeting adjourned at 9:50 a.m. The results of the Triage Group determinations are as follows:

R99004 From: Submitted by Algonquin Gas Transmission
Request: The addition of this code value to the list of valid values for Transaction Type in the Transportation/Sales Invoice is required in order to support GISB Principle 3.1.2 which states "Elements should stay consistent from nomination through billing." This code value was requested by the Duke Energy pipelines in Request R96043 and is included in Version 1.3 of the Nomination and Flowing Gas Implementation Guides; however, this code value was not added to the list of valid values for Transaction Type in the Transportation/Sales Invoice transaction set when the data element was added to that data set in Request R97029. The intent of this request is to correct that omission and provide the means to allow the presentation of consistent information at all stages of the business process.
Discussion: The request is to add a code, which does not require a new business practice or a change to existing business practices.
Triage: Send to the Information Requirements Subcommittee.
Priority: To be addressed within the normal schedule.

R99005 From: Submitted by Williams Gas Pipeline - Transco
Request: The Shipper Imbalance (2.4.4) contains two data elements, namely the Operational Delivery Quantity and the Operational Receipt Quantity, whose definitions are identical. Since the data intended for these fields is different, it would seem that the definitions should be different. Therefore, Transco requests that the definitions be modified to reflect this difference, and suggests that the existing definitions be modified as noted below:
Operational Delivery Quantity: Allocated delivery quantity in standard units upon which penalties may be based.



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Operational Receipt Quantity: Allocated receipt quantity in standard units upon which penalties may be based.

Discussion: The request is to clarify descriptions, which does not require a new business practice or a change to existing business practices.

Triage: Send to the Information Requirements Subcommittee.

Priority: To be addressed within the normal schedule.

R99006

From: Submitted by Williams Gas Pipeline - Transco

Request: This request is a follow-up to GISB request R97124 submitted by TransCapacity, which indicated that there is currently no agreed upon manner to identify PO1 (detail) level errors from the Nomination in the Nomination Quick Response document. R97124 requested that a GISB data element be defined to take the place of the current ANSI X12 data element that identifies the contract level (PO1 01 data element) in the Nomination and the Nomination Quick Response datasets.

Transco requests that a similar data element be defined to take the place of the current ANSI X12 data element that identifies the location level (POC 01 data element) in the Pre-determined Allocation and the Pre-determined Allocation-Quick Response datasets. This data element will facilitate response processing.

And Transco requests that a similar data element be defined to take the place of the current ANSI X12 data element that identifies the location level (PO1 01 data element) in the Request for Confirmation, Confirmation Response, and Confirmation Response Quick Response datasets. This data element will facilitate response processing.

Discussion: The request is to add data elements to match the X12 data elements used by GISB, which does not require a new business practice or a change to existing business practices.

Triage: Send to the Information Requirements Subcommittee.

Priority: To be addressed within the normal schedule.

R99021

From: Submitted by ANR Pipeline

Request: ANR requests the addition of three new code values to the Validation Code in the Confirmation Response Quick Response (1.4.7). These Validation Codes would be error messages at the sub-detail level.

The first error message requested is: Detail line item quantity on the Confirmation Response is greater than the corresponding quantity from the Request for Confirmation. The second error message requested is: Detail line item quantity on the Confirmation Response is less than the calculated elapsed-prorated-scheduled quantity. The third error message requested is: No match for the combination of data elements as provided.

The error messages allow the recipient of a Confirmation Response to indicate that the quantity which was returned is either greater than the requested quantity or less than the elapsed-prorated-scheduled quantity. Additionally, this request allows the recipient of a Confirmation Response



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to indicate that they could not find a match on the combination of data elements which constitute the recipient's Confirmation business key.

Discussion: The request is to add codes for error messages. The request for the first two code values does not require a new business practice or a change to existing business practices and is split into R99021A. The request for the third code value does impact business practices as definition of confirmation levels has not been established, and is split into R99021B. B could affect or be affected by the activities of cross contract ranking.

Triage: Send R99021A to the Information Requirements Subcommittee. Send R99021B to Business Practices Subcommittee.

Priority: Address R99021A within the normal schedule of Information Requirements Subcommittee. Address R99021B within the normal schedule of Business Practices Subcommittee, possibly to be addressed with R97022.

R99023

From: Submitted by Panhandle Eastern

Request: Panhandle Eastern Pipe Line Company and Trunkline Gas Company request the addition of the following Charge Type code value description and definition to the Transportation/Sales Invoice (3.4.1):

Code Value Description: Conditional Reservation Charge

Code Value Definition: A charge assessed when a service requester does not maintain a specified load factor.

The purpose of this code is to accommodate the sending of a charge rendered under a newly approved service.

Discussion: A new service was added which would require the addition of a code to the charge type data element.

Triage: Send to the Information Requirements Subcommittee.

Priority: To be addressed within the normal schedule.



Gas Industry Standards Board

1100 LOUISIANA, SUITE 4925, HOUSTON, TEXAS, 77002
PHONE - (713)356-0060, FAX - (713) 757-2491, email gisb@aol.com
Home Page -- www.gisb.org

<u>Attendees</u>	<u>Name</u>	<u>Company</u>	<u>Present</u>
Triage Members:	Randy Friedman	Northwest Natural	✓
	Diane McVicker	Salt River Project	✓
	Terry McRae	PennzEnergy	✗
	Greg Lander	TransCapacity	✓
	Norm Walker	El Paso Natural Gas	✗
			<u>Member</u>
Participants:	Dennis LaTour	ANR	✓
	Jim Keisler	Transco	✗
	Kim Van Pelt	Trunkline	✓
	Betty Barnum	Texas Eastern	✓
	Marcie McCain	Panhandle Eastern	✓
	Theresa Hess	Enron - Transwestern	✓
Administrative:	Rae McQuade	GISB	✓

R99004

**Gas Industry Standards Board
Request for Initiation of a GISB Standard for Electronic Business Transactions
or
Enhancement of an Existing GISB Standard for Electronic Business Transactions**

Date of Request: February 5, 1999

1. Submitting Entity & Address:

Algonquin Gas Transmission Company
5400 Westheimer Court
Houston, TX 77056

2. Contact Person, Phone #, Fax #, Electronic Mailing Address:

Marcy McCain
System Manager
(713) 627-4738
(713) 627-5041
mlmccain@duke-energy.com

3. Description of Proposed Standard or Enhancement:

Algonquin Gas Transmission Company requests the addition of the attached code value to the list of valid code values for the Transaction Type data element in the *Transportation/Sales Invoice (3.4.1)*.

4. Use of Proposed Standard or Enhancement (include how the standard will be used, documentation on the description of the proposed standard, any existing documentation of the proposed standard, and required communication protocols):

The addition of this code value to the list of valid values for Transaction Type in the Transportation/Sales Invoice is required in order to support GISB Principle 3.1.2 which states "Elements should stay consistent from nomination through billing." This code value was requested by the Duke Energy pipelines in Request R96043 and is included in Version 1.3 of the Nomination and Flowing Gas Implementation Guides; however, this code value was not added to the list of valid values for Transaction Type in the Transportation/Sales Invoice transaction set when the data element was added to that data set in Request R97029. The intent of this request is to correct that omission and provide the means to allow the presentation of consistent information at all stages of the business process.

**Request for Initiation of a GISB Standard for Electronic Business Transactions
or
Enhancement of an Existing GISB Standard for Electronic Business Transactions**

5. Description of Any Tangible or Intangible Benefits to the Use of the Proposed Standard or Enhancement:

Provide the means to allow the presentation of consistent information at all stages of the business process.

6. Estimate of Incremental Specific Costs to Implement Proposed Standard or Enhancement:

None

7. Description of Any Specific Legal or Other Considerations:

None

8. If This Proposed Standard or Enhancement Is Not Tested Yet, List Trading Partners Willing to Test Standard or Enhancement (Corporations and contacts):

None at this time

9. If This Proposed Standard or Enhancement Is In Use, Who are the Trading Partners :

N/A

10. Attachments (such as: further detailed proposals, transaction data descriptions, information flows, implementation guides, business process descriptions, examples of ASC ANSI X12 mapped transactions):

See Attached Code Values list

**Request for Initiation of a GISB Standard for Electronic Business Transactions
or
Enhancement of an Existing GISB Standard for Electronic Business Transactions**

Transportation/Sales Invoice (3.4.1)

Code Value Description	Code Value Definition
Authorized Point Overrun	Transportation which exceeds location capacity rights for which authorization has been granted.

Gas Industry Standards Board
Request for Initiation of a GISB Standard for Electronic Business Transactions
or
Enhancement of an Existing GISB Standard for Electronic Business Transactions
Date of Request: January 29, 1999

R99005

1. Submitting Entity & Address:

Williams Gas Pipeline—Central
2800 Post Oak Blvd.
P O Box 1396
Houston, TX 77251

2. Contact Person, Phone #, Fax #, Electronic Mailing Address:

Name: Jim Keisler
Title : Sr. Staff Programmer/Analyst
Phone: 713-215-4322
Fax : 713-215-4770
E-mail: Jim.E.Keisler@wgp.twc.com

3. Description of Proposed Standard or Enhancement:

The Shipper Imbalance (2.4.4) contains two data elements, namely the Operational Delivery Quantity and the Operational Receipt Quantity, whose definitions are identical. Since the data intended for these fields is different, it would seem that that the definitions should be different.

Therefore, we request that the definitions be modified to reflect this difference. We suggest that the existing definitions be modified as noted below (added words are underlined):

Operational Delivery Quantity: Allocated delivery quantity in standard units upon which penalties may be based.

Operational Receipt Quantity: Allocated receipt quantity in standard units upon which penalties may be based.

Gas Industry Standards Board
Request for Initiation of a GISB Standard for Electronic Business Transactions
or
Enhancement of an Existing GISB Standard for Electronic Business Transactions
Date of Request: January 29, 1999

4. Use of Proposed Standard or Enhancement (include how the standard will be used, documentation on the description of the proposed standard, any existing documentation of the proposed standard, and required communication protocols):

None

5. Description of Tangible or Intangible Benefits to the Use of the Proposed Standard or Enhancement:

When this proposed Standard is changed in the GISB Flowing Gas Standards, Williams Gas Pipeline—Central and its customers will have a clearer and more precise definition of the operational data in the Shipper Imbalance dataset.

6. Estimate of Incremental Specific Costs to Implement Proposed Standard or Enhancement:

None

7. Description of Any Specific Legal or Other Considerations:

None

8. If This Proposed Standard or Enhancement Is Not Tested Yet, List trading Partners Willing to Test Standards or Enhancement (Corporations and contacts):

Unknown

9. If This Proposed Standard or Enhancement Is in Use, Who are the Trading Partners:

Unknown

10. Attachments (such as: further detailed proposals, transaction data descriptions, information flows, implementation guides, business process descriptions, examples of ASC ANSI X12 mapped transactions):

None

Gas Industry Standards Board
Request for Initiation of a GISB Standard for Electronic Business Transactions
or
Enhancement of an Existing GISB Standard for Electronic Business Transactions
Date of Request: February 3, 1999

R99006

1. Submitting Entity & Address:

Williams Gas Pipeline--Transco
2800 Post Oak Blvd.
P O Box 1396
Houston, TX 77251

2. Contact Person, Phone #, Fax #, Electronic Mailing Address:

Name: Jim Keisler
Title : Sr. Staff Programmer/Analyst
Phone: 713-215-4322
Fax : 713-215-4770
E-mail: Jim.E.Keisler@wgp.twc.com

3. Description of Proposed Standard or Enhancement:

This request is a follow-up to GISB request R97124 submitted by TransCapacity, which indicated that there is currently no agreed upon manner to identify PO1 (detail) level errors from the Nomination in the Nomination Quick Response document. R97124 requested that a GISB data element be defined to take the place of the current ANSI X12 data element that identifies the contract level (PO1 01 data element) in the Nomination and the Nomination Quick Response datasets.

We request that a similar data element be defined to take the place of the current ANSI X12 data element that identifies the location level (POC 01 data element) in the Pre-determined Allocation and the Pre-determined Allocation—Quick Response datasets. This data element will facilitate response processing.

And we request that a similar data element be defined to take the place of the current ANSI X12 data element that identifies the location level (PO1 01 data element) in the Request for Confirmation, Confirmation Response, and Confirmation Response Quick Response datasets. This data element will facilitate response processing.

Gas Industry Standards Board
Request for Initiation of a GISB Standard for Electronic Business Transactions
or
Enhancement of an Existing GISB Standard for Electronic Business Transactions
Date of Request: February 3, 1999

4. Use of Proposed Standard or Enhancement (include how the standard will be used, documentation on the description of the proposed standard, any existing documentation of the proposed standard, and required communication protocols):

None

5. Description of Tangible or Intangible Benefits to the Use of the Proposed Standard or Enhancement:

When this change is in place, the Pre-determined Allocation process will be more efficient, since response datasets will not need to repeat the descriptive information that was contained in the originating document. Similarly, the Confirmation process will be more efficient, since response datasets will not need to repeat the descriptive information that was contained in the originating document.

6. Estimate of Incremental Specific Costs to Implement Proposed Standard or Enhancement:

None

7. Description of Any Specific Legal or Other Considerations:

None

8. If This Proposed Standard or Enhancement Is Not Tested Yet, List trading Partners Willing to Test Standards or Enhancement (Corporations and contacts):

Unknown

9. If This Proposed Standard or Enhancement Is in Use, Who are the Trading Partners:

Unknown

10. Attachments (such as: further detailed proposals, transaction data descriptions, information flows, implementation guides, business process descriptions, examples of ASC ANSI X12 mapped transactions):

None

R99021

Gas Industry Standards Board
Request for Initiation of Standard for Electronic Business Transactions
or
Enhancement of an Existing GISB Standard for Electronic Business Transactions

Date of Request: February 18, 1999

1. Submitting Entity and Address:

ANR Pipeline Company
500 Renaissance Center
Detroit, Michigan 48243

2. Contact Person, Phone #, Fax # and E-mail Address:

Dennis E. La Tour
Phone: 313-496-3050
FAX: 313-496-3565
E-mail: Dennis.Latour@coastalcorp.com

3. Description of Proposed Standard or Enhancement:

ANR requests the addition of three new code values to the Validation Code in the Confirmation Response Quick Response (1.4.7). These Validation Codes would be error messages at the sub-detail level.

Code Value Name	Definition
Detail line item quantity on the Confirmation Response is greater than the corresponding quantity from the Request for Confirmation.	no definition necessary
Detail line item quantity on the Confirmation Response is less than the calculated elapsed-prorated-scheduled quantity.	no definition necessary
No match for the combination of data elements as provided.	no definition necessary

4. Use of Proposed Standard or Enhancement:

Allows the recipient of a Confirmation Response to indicate that the quantity which was returned is either greater than the requested quantity or less than the elapsed-prorated-scheduled quantity. Additionally, this request allows the recipient of a Confirmation Response to indicate that they could not find a match on the combination of data elements which constitute the recipient's Confirmation business key.

5. Description of Any Tangible or Intangible Benefits to the Use of the Proposed Standard or Enhancement:

Provides a standardized method of indicating errors which have occurred in the Confirmation process.

6. Estimate of Incremental Specific Costs to Implement Proposed Standard or Enhancement.

None.

7. Description of Any Specific Legal or Other Considerations:

None.

8. If This Proposed Standard or Enhancement Is Not Tested yet, List Trading Partners Willing To Test Standard or Enhancement:

ANR is willing to undertake testing with any interested party.

9. If This Proposed Standard or Enhancement Is In Use, Who are the Trading Partners.

N/A.

R99023

Gas Industry Standards Board
Request for Initiation of a GISB Standard for Electronic Business Transactions
or
Enhancement of an Existing GISB Standard for Electronic Business Transactions

Date of Request: February 25, 1999

1. Submitting Entity & Address:

Panhandle Eastern Pipe Line Company
Trunkline Gas Company
5400 Westheimer Court
Houston TX 77056

2. Contact Person, Phone #, Fax #, Electronic Mailing Address:

Betty Barnum
Manager, Information Administration
Capacity Management
(713)627-5618
(713)627-5769
babarnum@duke-energy.com

Kim Van Pelt
Lead Systems Analyst
(713)627-5566
(713)627-4066
kvanpelt@duke-energy.com

3. Description of Proposed Standard or Enhancement:

Panhandle Eastern Pipe Line Company and Trunkline Gas Company request the addition of the following **Charge Type** code value description and definition to the **Transportation/Sales Invoice (3.4.1)**:

Code Value Description	Code Value Definition
Conditional Reservation Charge	A charge assessed when a service requester does not maintain a specified load factor.

4. Use of Proposed Standard or Enhancement (include how the standard will be used, documentation on the description of the proposed standard, any existing documentation of the proposed standard, and required communication protocols):

The purpose of this code is to accommodate the sending of a charge rendered under a newly approved service.

**Request for Initiation of a GISB Standard for Electronic Business Transactions
or
Enhancement of an Existing GISB Standard for Electronic Business Transactions**

5. Description of Any Tangible or Intangible Benefits to the Use of the Proposed Standard or Enhancement:

6. Estimate of Incremental Specific Costs to Implement Proposed Standard or Enhancement:

7. Description of Any Specific Legal or Other Considerations:

8. If This Proposed Standard or Enhancement Is Not Tested Yet, List Trading Partners Willing to Test Standard or Enhancement (Corporations and contacts):

9. If This Proposed Standard or Enhancement Is In Use, Who are the Trading Partners :

10. Attachments (such as: further detailed proposals, transaction data descriptions, information flows, implementation guides, business process descriptions, examples of ASC ANSI X12 mapped transactions):

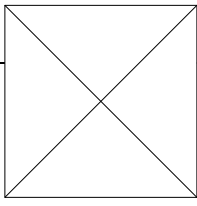


GAS INDUSTRY STANDARDS BOARD
GISB EXECUTIVE COMMITTEE MEETING
MEETING MATERIALS
MARCH 18, 1999

**3. PROPOSED STANDARDS - R97127, R97128, R98025, R98026,
R98052 and R98058a**

- A set of recommended standards regarding Request Nos. R97127, R97128, R98025, R98026, R98052 and R98058a is presented here for discussion and adoption by the Executive Committee. The votes necessary for adoption are at least 17 votes in favor, with at least 2 votes in favor from each segment.
- The recommended standards and comments and minutes of the task force meetings can be accessed from the GISB home page. The comments were available on March 5 and are included in the attached materials under tab 7.
- A ballot is attached in tab 7 which can be faxed into the GISB office if you are unable to attend the meeting on March 18. If you send in a ballot, you are voting on the recommendations as presented in these materials rather than any changes which may be agreed upon during the meeting on March 18.
- **The Executive Committee is asked to consider the requests and proposed standards (subcommittee and task force recommendations), and comments filed for each of the above requests and vote on them at a "17 and 2" level¹**
- **The Executive Committee members who are not able to attend this meeting, and who have not asked an alternate to vote for them, are asked to complete the attached ballot and forward it to the GISB office no later than end of business March 16.**

¹The "17 and 2" level of voting is required to adopt a standard: at least 17 of the 25 Executive Committee members must vote in the affirmative, and at least two members from each segment defined for the Executive Committee must vote in the affirmative.



RECOMMENDATION TO GISB EXECUTIVE COMMITTEE

Requester: Columbia Gas Transmission

Request No.: R97127

1. Recommended Action:

- Accept as requested
- Accept as modified below
- Decline

Effect of EC Vote to Accept Recommended Action:

- Change to Existing Practice
- Status Quo

2. TYPE OF MAINTENANCE

Per Request:

- Initiation
- Modification
- Interpretation
- Withdrawal

- Principle (x.1.z)
- Definition (x.2.z)
- Business Practice Standard (x.3.z)
- Document (x.4.z)
- Data Element (x.4.z)
- Code Value (x.4.z)
- X12 Implementation Guide
- Business Process Documentation

Per Recommendation:

- Initiation
- Modification
- Interpretation
- Withdrawal

- Principle (x.1.z)
- Definition (x.2.z)
- Business Practice Standard (x.3.z)
- Document (x.4.z)
- Data Element (x.4.z)
- Code Value (x.4.z)
- X12 Implementation Guide
- Business Process Documentation

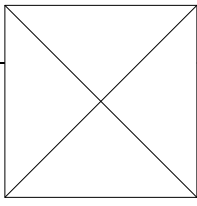
3. RECOMMENDATION

- Add error code value descriptions for the Validation Code data element in the Nomination Quick Response.

CODE VALUES LOG (for addition, modification or deletion of code values)

Document Name and No.: Nomination Quick Response, 1.4.2

Business Name	Usage	Code Value	Code Value Description	Code Value Definition
Validation Code	M (C)	ENMQR578	Inactive Delivery Location	[No definition necessary]
(Errors)		ENMQR579	Inactive Receipt Location	[No definition necessary]
		ENMQR580	Inactive Downstream Identifier Code	[No definition necessary]
		ENMQR581	Inactive Upstream Identifier Code	[No definition necessary]
		ENMQR115	Inactive Service Requester	[No definition necessary]
		ENMQR116	Inactive Transportation Service Provider	[No definition necessary]



RECOMMENDATION TO GISB EXECUTIVE COMMITTEE

Requester: Columbia Gas Transmission

Request No.: R97127

TECHNICAL CHANGE LOG (all instructions to accomplish the recommendation)

Document Name and No.: Nomination Quick Response (1.4.2)

Description of Change:
G855NMQR - Nomination Quick Response (1.4.2)
Transaction Set Tables
"Errors and Warnings (Heading)" table: Add the following errors in numerical order in the table: ENMQR115 - Inactive Service Requester; ENMQR116 - Inactive Transportation Service Provider
"Errors and Warnings (Sub-detail)" table: Add the following errors in numerical order in the table: ENMQR578 - Inactive Delivery Location; ENMQR579 - Inactive Receipt Location; ENMQR580 - Inactive Downstream Identifier Code; ENMQR581 - Inactive Upstream Identifier Code

4. SUPPORTING DOCUMENTATION

a. Description of Request:

For locations and entities, add an error message that indicates "Inactive" (for example, Inactive Upstream ID).

b. Description of Recommendation:

Information Requirements Subcommittee

Do we need to add more error code values? Or does the existing "Invalid" cover? This may create a proliferation of error messages. Would it suffice to send "Invalid ..." error code and also send a Validation Message to give additional information? "Inactive ..." error codes are more descriptive and the additional Validation Message would not need to be sent.

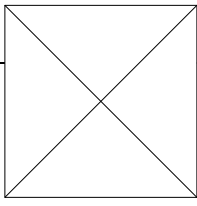
After extensive discussion, it was determined that we would only add the error codes to the Nomination Quick Response, which, per the requester, was the intent of the request. The request should not be expanded to apply to all quick response data sets.

Some parties noted that it is appropriate for entities due to the proliferation of mergers in the industry today.

MOTION:

Add the following error code value descriptions for the Validation Code data element in the Nomination Quick Response. The definition for each is "No definition necessary".

- Inactive Delivery Location
- Inactive Downstream Identifier Code
- Inactive Receipt Location



RECOMMENDATION TO GISB EXECUTIVE COMMITTEE

Requester: Columbia Gas Transmission

Request No.: R97127

- Inactive Service Requester
- Inactive Transportation Service Provider
- Inactive Upstream Identifier Code

Sense of the Room: December 15, 1998

5 In Favor

2 Opposed

Segment Check (if applicable):

In Favor: End-Users LDCs Pipelines Producers Services

Opposed: End-Users LDCs Pipelines Producers Services

Technical Subcommittee

Sense of the Room: January 11, 1999

5 In Favor

0 Opposed

Segment Check (if applicable):

In Favor: End-Users LDCs Pipelines Producers Services

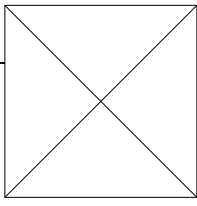
Opposed: End-Users LDCs Pipelines Producers Services

c. Business Purpose:

The “Inactive” error codes would be used when a valid location or entity is no longer used by the TSP.

d. Commentary/Rationale of Subcommittee(s)/Task Force(s):

“Inactive ...” error codes are more descriptive than the current “Invalid ...” error codes. Also, the additional Validation Message would not need to be sent.



RECOMMENDATION TO GISB EXECUTIVE COMMITTEE

Requester: Columbia Gas Transmission

Request No.: R97128

1. Recommended Action:

- Accept as requested
- Accept as modified below
- Decline

Effect of EC Vote to Accept Recommended Action:

- Change to Existing Practice
- Status Quo

2. TYPE OF MAINTENANCE

Per Request:

- Initiation
- Modification
- Interpretation
- Withdrawal

- Principle (x.1.z)
- Definition (x.2.z)
- Business Practice Standard (x.3.z)
- Document (x.4.z)
- Data Element (x.4.z)
- Code Value (x.4.z)
- X12 Implementation Guide
- Business Process Documentation

Per Recommendation:

- Initiation
- Modification
- Interpretation
- Withdrawal

- Principle (x.1.z)
- Definition (x.2.z)
- Business Practice Standard (x.3.z)
- Document (x.4.z)
- Data Element (x.4.z)
- Code Value (x.4.z)
- X12 Implementation Guide
- Business Process Documentation

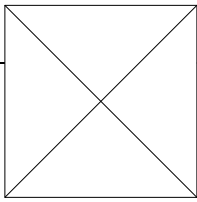
3. RECOMMENDATION

SUMMARY: Add two code values, and revise one existing code value, for the Service Code data element in the Invoice.

CODE VALUES LOG (for addition, modification or deletion of code values)

Document Name and No.: Transportation/Sales Invoice, 3.4.1

Business Name	Usage	Code Value	Code Value Description	Code Value Definition
Service Code	M	FG	Firm Gathering	A service used to provide gathering on a firm basis.
		IG	Interruptible Gathering	A service used to provide gathering on an interruptible basis.



RECOMMENDATION TO GISB EXECUTIVE COMMITTEE

Requester: Columbia Gas Transmission

Request No.: R97128

		PT	Plant Thermal Reduction	A Sservice used to accommodate transactions related to the reduction of quantity associated with liquids extraction, purification, dehydration and/or other types of gas processing.
--	--	----	-------------------------	---

TECHNICAL CHANGE LOG (all instructions to accomplish the recommendation)

Document Name and No.: Transportation/Sales Invoice, 3.4.1

Description of Change:
G811TSIN – Transportation/Sales Invoice (3.4.1)
Transaction Set Tables
"SI 1000/234 Pairs (Sub-detail - HL03 = '9')" table: For data element Service Code, add the following code values and code value descriptions: FG - Firm Gathering; IG - Interruptible Gathering

4. SUPPORTING DOCUMENTATION

a. Description of Request:

Add new Service Code values to the Invoice to identify Firm Gathering Service, Interruptible Gathering Service and Gas Processing Service.

b. Description of Recommendation:

Information Requirements Subcommittee

MOTION:

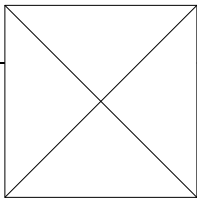
Add the following code values to the Service Code in the Invoice:

Description: Firm Gathering
Definition: A service used to provide gathering on a firm basis.

Description: Interruptible Gathering
Definition: A service used to provide gathering on an interruptible basis.

For the requested Gas Processing code value, IR determined that it fits under the existing Plant Thermal Reduction code value. The existing definition was revised for clarity.

Description: Plant Thermal Reduction
Definition: A Sservice used to accommodate transactions related to ~~the reduction of quantity associated with~~ liquids extraction, purification, dehydration and/or other types of gas processing.



RECOMMENDATION TO GISB EXECUTIVE COMMITTEE

Requester: Columbia Gas Transmission

Request No.: R97128

Sense of the Room: January 18, 1999 12 In Favor 0 Opposed

Segment Check (if applicable):

In Favor: End-Users LDCs Pipelines Producers Services

Opposed: End-Users LDCs Pipelines Producers Services

Technical Subcommittee

Sense of the Room: February 01, 1999 6 In Favor 0 Opposed

Segment Check (if applicable):

In Favor: End-Users LDCs Pipelines Producers Services

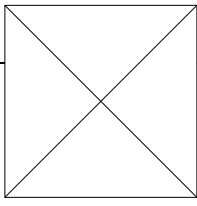
Opposed: End-Users LDCs Pipelines Producers Services

c. Business Purpose:

Per the request: The new code values would minimize the use of 'Other' as a Service Code. The three types of service can now be more clearly identified.

d. Commentary/Rationale of Subcommittee(s)/Task Force(s):

IR: See relevant minutes. Adopted without objection.



RECOMMENDATION TO GISB EXECUTIVE COMMITTEE

Requester: Enron Gas Pipeline Group

Request No.: R98025

1. Recommended Action:

- Accept as requested
- Accept as modified below
- Decline

Effect of EC Vote to Accept Recommended Action:

- Change to Existing Practice
- Status Quo

2. TYPE OF MAINTENANCE

Per Request:

- Initiation
- Modification
- Interpretation
- Withdrawal

- Principle (x.1.z)
- Definition (x.2.z)
- Business Practice Standard (x.3.z)
- Document (x.4.z)
- Data Element (x.4.z)
- Code Value (x.4.z)
- X12 Implementation Guide
- Business Process Documentation

Per Recommendation:

- Initiation
- Modification
- Interpretation
- Withdrawal

- Principle (x.1.z)
- Definition (x.2.z)
- Business Practice Standard (x.3.z)
- Document (x.4.z)
- Data Element (x.4.z)
- Code Value (x.4.z)
- X12 Implementation Guide
- Business Process Documentation

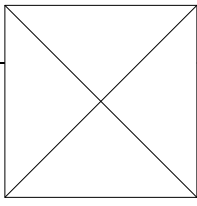
3. RECOMMENDATION

SUMMARY: Add two code values for the Charge Type data element in the Invoice.

CODE VALUES LOG (for addition, modification or deletion of code values)

Document Name and No.: Transportation/Sales Invoice, 3.4.1

Business Name	Usage	Code Value	Code Value Description	Code Value Definition
Charge Type	MA	COB	Out of Balance	A charge assessed on an invoice line item that is out of balance.
		OOB	Out of Balance Overrun	A charge assessed on an invoice overrun line item that is out of balance.



RECOMMENDATION TO GISB EXECUTIVE COMMITTEE

Requester: Enron Gas Pipeline Group

Request No.: R98025

TECHNICAL CHANGE LOG (all instructions to accomplish the recommendation)

Document Name and No.: Transportation/Sales Invoice, 3.4.1

Description of Change:
G811TSIN – Transportation/Sales Invoice (3.4.1)
Transaction Set Tables
"SI 1000/234 Pairs (Sub-detail - HL03 = '9')" table: For data element Charge Type, add the following code values and code value descriptions: COB - Out of Balance; OOB - Out of Balance Overrun

4. SUPPORTING DOCUMENTATION

a. Description of Request:

Add a Charge Type code value to the Invoice.

b. Description of Recommendation:

Information Requirements Subcommittee

The requester asked that, along with the requested code value, an additional code value be added to distinguish overrun line items that are out of balance.

MOTION:

Adopt the recommendation to add two code value descriptions and definitions for the Charge Type data element in the Transportation/Sales Invoice (3.4.1):

Code Value Description	Code Value Definition
Out of Balance	A charge assessed on an invoice line item that is out of balance.
Out of Balance Overrun	A charge assessed on an invoice overrun line item that is out of balance.

Sense of the Room: January 18, 1999 11 In Favor 1 Opposed

Segment Check (if applicable):

In Favor: End-Users LDCs Pipelines Producers Services
Opposed: End-Users LDCs Pipelines Producers Services

Technical Subcommittee

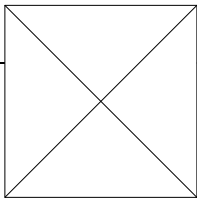
Sense of the Room: February 01, 1999 6 In Favor 0 Opposed

Segment Check (if applicable):

In Favor: End-Users LDCs Pipelines Producers Services
Opposed: End-Users LDCs Pipelines Producers Services

c. Business Purpose:

Per the request: The additional code value will be used to identify charges on an Invoice that are a result of a contract being out of balance.

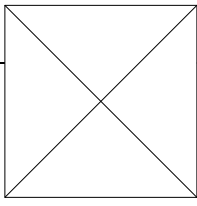


RECOMMENDATION TO GISB EXECUTIVE COMMITTEE

Requester: Enron Gas Pipeline Group

Request No.: R98025

d. Commentary/Rationale of Subcommittee(s)/Task Force(s):



RECOMMENDATION TO GISB EXECUTIVE COMMITTEE

Requester: Duke Energy Corp.

Request No.: R98026

1. Recommended Action:

- Accept as requested
- Accept as modified below
- Decline

Effect of EC Vote to Accept Recommended Action:

- Change to Existing Practice
- Status Quo

2. TYPE OF MAINTENANCE

Per Request:

- Initiation
- Modification
- Interpretation
- Withdrawal

- Principle (x.1.z)
- Definition (x.2.z)
- Business Practice Standard (x.3.z)
- Document (x.4.z)
- Data Element (x.4.z)
- Code Value (x.4.z)
- X12 Implementation Guide
- Business Process Documentation

Per Recommendation:

- Initiation
- Modification
- Interpretation
- Withdrawal

- Principle (x.1.z)
- Definition (x.2.z)
- Business Practice Standard (x.3.z)
- Document (x.4.z)
- Data Element (x.4.z)
- Code Value (x.4.z)
- X12 Implementation Guide
- Business Process Documentation

3. RECOMMENDATION

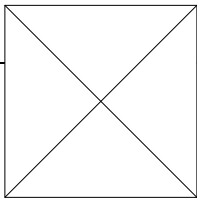
- SUMMARY:**
- * Add Bid Up Indicator data element to the Nomination.
 - * Add a code value for the new Bid Up Indicator data element.
 - * Revise the Condition of the Bid Transportation Rate data element in the Scheduled Quantity.
 - * Add warning code value for the Validation Code data element in the Nomination Quick Response.

DATA DICTIONARY (for new documents and addition, modification or deletion of data elements)

Document Name and No.: Nomination, 1.4.1

Business Name	Definition	Usage	Condition
<i>Bid Up Indicator</i>	<i>Indicates the level the service requester is willing to bid in order to obtain a higher scheduling priority.</i>	<i>MA</i>	

* Indicates Common Code



RECOMMENDATION TO GISB EXECUTIVE COMMITTEE

Requester: Duke Energy Corp.

Request No.: R98026

Document Name and No.: Scheduled Quantity, 1.4.5

Business Name	Definition	Usage	Condition
Bid Transportation Rate	This field reflects the rate under which the shipper is requesting service.	C	Mandatory when submitted in the original nomination <i>or when the level identified by the Bid Up Indicator submitted in the original nomination was used in the scheduling process.</i>

* Indicates Common Code

CODE VALUES LOG (for addition, modification or deletion of code values)

Document Name and No.: Nomination, 1.4.1

Business Name	Usage	Code Value	Code Value Description	Code Value Definition
Bid Up Indicator	MA	MAX	Maximum Tariff Rate	[No definition necessary]

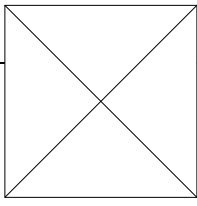
Document Name and No.: Nomination Quick Response, 1.4.2

Business Name	Usage	Code Value	Code Value Description	Code Value Definition
Validation Code (Warning)	M (C)	WNMQR534	Invalid Bid Up Indicator	[No definition necessary]

TECHNICAL CHANGE LOG (all instructions to accomplish the recommendation)

Document Name and No.: Nomination, 1.4.1
Nomination Quick Response, 1.4.2
Scheduled Quantity, 1.4.5

Description of Change:
G850NMST – Nomination (1.4.1)
Data Element Xref to X12
Sub-detail SI Segment: Add as last data element "Bid Up Indicator" with usage MA, MA, MA, MA
X12 Mapping
Sub-detail SI Segment (position 480): SI03 segment: add data element name, "Bid Up Indicator", to the end of the list of data elements
Transaction Set Tables
"SI 1000/234 Pairs (Sub-detail)" table: Add another row as the last row in the table as follows: Element Name column: "Bid Up Indicator"; all four Usage columns: "MA"; Elem 1000 column: "BU"; Elem 234 Column: "MAX"; Description Column: "Maximum Tariff Rate"
G855NMQR – Nomination Quick Response (1.4.2)



RECOMMENDATION TO GISB EXECUTIVE COMMITTEE

Requester: Duke Energy Corp.

Request No.: R98026

Transaction Set Tables

"Errors and Warnings (Sub-detail)" table: Add new warning in numerical order: WNMQR534 - Invalid Bid Up Indicator

G865SQTS – Scheduled Quantity (1.4.5)

X12 Mapping

Sub-detail SLN Segment (position 490): SLN06: Change element note from “For GISB, this element is mandatory when submitted in the nomination.” to “For GISB, this element is conditional.”

4. SUPPORTING DOCUMENTATION

a. Description of Request:

Add Bid Up Indicator and Fuel Percent data elements to the Nomination.

b. Description of Recommendation:

EBB Internet Implementation Task Force

Business Name	Definition	Usage	Condition
Bid Up Indicator	Indicates the level the service requester is willing to bid in order to obtain a higher scheduling priority.	MA	

Motion was made that the above modified request be forwarded to the Information Requirements Subcommittee for completion. A single code and code value would be defined by the Information Requirements Subcommittee to address maximum rate. If the bid up indicator code is mutually agreed and sent in the nomination, the bid transportation rate would be returned in the scheduled quantity if the higher rate is used in the scheduling process.

The motion passed through the following vote:

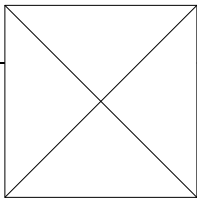
Segment	For	Balanced For	Against	Balanced Against
End User	0	0	0	0
LDCs	0	0	0	0
Services	3	1.2	2	0.8
Producers	1	1	0	0
Pipelines	19	2	0	0
TOTAL	23	4.2	2	0.8

Information Requirements Subcommittee

MOTION:

Add the following data element at the line item level to the Nomination (1.4.1):

Business Name	Definition	Usage	Condition
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RECOMMENDATION TO GISB EXECUTIVE COMMITTEE

Requester: Duke Energy Corp.

Request No.: R98026

Bid Up Indicator	Indicates the level the service requester is willing to bid in order to obtain a higher scheduling priority.	MA	
------------------	--	----	--

Add the following code value for the Bid Up Indicator data element in the Nomination (1.4.1):

Code Value Description	Code Value Definition
Maximum Tariff Rate	[No definition necessary.]

Add the following code value for the Validation Code data element in the Nomination Quick Response (1.4.2) This warning will be at the sub detail level.

Business Name	Usage	Code Value	Code Value Description	Code Value Definition
Validation Code	M (C)		Invalid Bid Up Indicator	[No definition necessary]

Modify the conditionality of the following data element in the Scheduled Quantity (1.4.5):

Business Name	Definition	Usage	Condition
Bid Transportation Rate	The field reflects the rate under which the shipper is requesting service.	C	Mandatory when submitted in the original nomination <i>or when the level identified by the Bid Up Indicator submitted in the original nomination was used in the scheduling process.</i>

There are no corresponding changes required in downstream data sets.

Sense of the Room: January 18, 1999 8 In Favor 0 Opposed

Segment Check (if applicable):

In Favor: ___ End-Users ___ LDCs ___ Pipelines ___ Producers ___ Services

Opposed: ___ End-Users ___ LDCs ___ Pipelines ___ Producers ___ Services

Technical Subcommittee

Sense of the Room: February 01, 1999 6 In Favor 0 Opposed

Segment Check (if applicable):

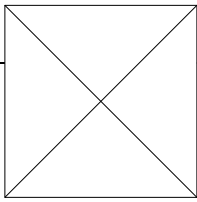
In Favor: ___ End-Users ___ LDCs ___ Pipelines ___ Producers ___ Services

Opposed: ___ End-Users ___ LDCs ___ Pipelines ___ Producers ___ Services

c. Business Purpose:

Per the request: The addition of these data elements to the EDI transaction set is required so that users of the Duke Energy pipelines' Internet Web site will have access to the same information as users of EDI transactions.

d. Commentary/Rationale of Subcommittee(s)/Task Force(s):



RECOMMENDATION TO GISB EXECUTIVE COMMITTEE

Requester: TransCanada Pipelines

Request No.: R98052

1. Recommended Action:

- Accept as requested
- Accept as modified below
- Decline

Effect of EC Vote to Accept Recommended Action:

- Change to Existing Practice
- Status Quo

2. TYPE OF MAINTENANCE

Per Request:

- Initiation
- Modification
- Interpretation
- Withdrawal

- Principle (x.1.z)
- Definition (x.2.z)
- Business Practice Standard (x.3.z)
- Document (x.4.z)
- Data Element (x.4.z)
- Code Value (x.4.z)
- X12 Implementation Guide
- Business Process Documentation

Per Recommendation:

- Initiation
- Modification
- Interpretation
- Withdrawal

- Principle (x.1.z)
- Definition (x.2.z)
- Business Practice Standard (x.3.z)
- Document (x.4.z)
- Data Element (x.4.z)
- Code Value (x.4.z)
- X12 Implementation Guide
- Business Process Documentation

3. RECOMMENDATION

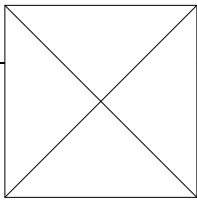
- SUMMARY:**
- * Add Export Declaration data element to the Nomination, Scheduled Quantity, Shipper Imbalance and Invoice.
 - * Add two code values for the new Export Declaration data element for use in all of the above mentioned data sets.
 - * Add one error and one warning code value for the Validation Code data element in the Nomination Quick Response.

DATA DICTIONARY (for new documents and addition, modification or deletion of data elements)

Document Name and No.: Nomination, 1.4.1
 Scheduled Quantity, 1.4.5
 Shipper Imbalance, 2.4.4
 Transportation/Sales Invoice, 3.4.1

Business Name	Definition	Usage	Condition
<i>Export Declaration</i>	<i>Service requester's export declaration.</i>	<i>MA</i>	

* Indicates Common Code



RECOMMENDATION TO GISB EXECUTIVE COMMITTEE

Requester: TransCanada Pipelines

Request No.: R98052

CODE VALUES LOG (for addition, modification or deletion of code values)

Document Name and No.: Nomination, 1.4.1
 Scheduled Quantity, 1.4.5
 Shipper Imbalance, 2.4.4
 Transportation/Sales Invoice, 3.4.1

Business Name	Usage	Code Value	Code Value Description	Code Value Definition
Export Declaraton	MA	<i>GSTY</i>	<i>GST Export Declaration -- Yes</i>	<i>Service requester's export declaration, pursuant to the requirements and provisions of the Canadian government's Goods and Services Tax (GST), is "yes."</i>
		<i>GSTN</i>	<i>GST Export Declaration -- No</i>	<i>Service requester's export declaration, pursuant to the requirements and provisions of the Canadian government's Goods and Services Tax (GST), is "no."</i>

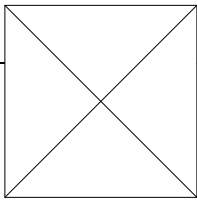
Document Name and No.: Nomination Quick Response, 1.4.2

Business Name	Usage	Code Value	Code Value Description	Code Value Definition
Validation Code	M (C)			
(Error)		<i>ENMQR559</i>	<i>Invalid Export Declaration</i>	<i>[No definition necessary]</i>
(Warning)		<i>WNMQR535</i>	<i>Missing Export Declaration</i>	<i>[No definition necessary]</i>

TECHNICAL CHANGE LOG (all instructions to accomplish the recommendation)

Document Name and No.: **Nomination, 1.4.1**
Nomination Quick Response, 1.4.2
Scheduled Quantity, 1.4.5
Shipper Imbalance, 2.4.4
Transportation/Sales Invoice, 3.4.1

Description of Change:
G850NMST – Nomination (1.4.1)
Data Element Xref to X12
Sub-detail SI Segment: add as last data element "Export Declaration" with usage MA, MA, MA, MA
X12 Mapping
Sub-detail SI Segment (position 480): SI03 segment: add data element name, "Export Declaration", to the end of the list of data elements



RECOMMENDATION TO GISB EXECUTIVE COMMITTEE

Requester: TransCanada Pipelines

Request No.: R98052

Transaction Set Tables

"SI 1000/234 Pairs (Sub-detail)" table: Add another row as the last row in the table as follows: Element Name column: "Export Declaration"; all four Usage columns: "MA"; Elem 1000 column: "ED"; Elem 234 Column: "GSTY" [and on next line] "GSTN"; Description Column: "GST Export Declaration -- Yes", [and on next line] "GST Export Declaration -- No"

G855NMQR - Nomination Quick Response (1.4.2)

Transaction Set Tables

"Errors and Warnings (Sub-detail)" table: add the following Error in between ENMQR558 and ENMQR560: ENMQR559 - Invalid Export Declaration

"Errors and Warnings (Sub-detail)" table: Add new warning in numerical order: WNMQR535 - Missing Export Declaration

G865SQTS – Scheduled Quantity (1.4.5)

Data Element Xref to X12

Sub-detail SI Segment: add as last data element "Export Declaration" with usage MA, MA, MA, MA, nu, nu, nu, nu

X12 Mapping

Sub-detail SI Segment (position 500): SI03 segment: add data element name, "Export Declaration", to the end of the list of data elements

Transaction Set Tables

"SI 1000/234 Pairs (Sub-detail)" table: Add another row as the last row in the table as follows: Element Name column: "Export Declaration"; all four Usage columns: "MA"; Elem 1000 column: "ED"; Elem 234 Column: "GSTY" [and on next line] "GSTN"; Description Column: "GST Export Declaration -- Yes", [and on next line] "GST Export Declaration -- No"

G811IMBL – Shipper Imbalance (2.4.4)

Data Element Xref to X12

Sub-detail SI Segment (under the HL - Scheduled/Allocated Level): add as last data element "Export Declaration" with usage MA

X12 Mapping

Sub-detail SI Segment (position 690): SI03 segment: add data element name, "Export Declaration", to the end of the list of data elements; add (i.e. mark as "Used") another pair of SI 235/234 elements (probably SI14 and SI15)

Transaction Set Tables

"SI 1000/234 Pairs (Sub-detail)" table: Add another row as the last row in the table as follows: Element Name column: "Export Declaration"; Usage column: "MA"; Elem 1000 column: "ED"; Elem 234 Column: "GSTY" [and on next line] "GSTN"; Description Column: "GST Export Declaration -- Yes", [and on next line] "GST Export Declaration -- No"

G811TSIN – Transportation/Sales Invoice (3.4.1)

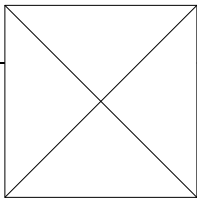
Data Element Xref to X12

Sub-detail SI Segment (under the HL - Line Detail): add as last data element "Export Declaration" with usage MA

X12 Mapping

Sub-detail SI Segment (position 780): SI03 segment: add data element name, "Export Declaration", to the end of the list of data elements

Transaction Set Tables



RECOMMENDATION TO GISB EXECUTIVE COMMITTEE

Requester: TransCanada Pipelines

Request No.: R98052

"SI 1000/234 Pairs (Sub-detail - HL03 = '9')" table: Add another row as the last row in the table as follows:
Element Name column: "Export Declaration"; Usage column: "MA"; Elem 1000 column: "ED"; Elem 234 Column: "GSTY" [and on next line] "GSTN"; Description Column: "GST Export Declaration -- Yes", [and on next line] "GST Export Declaration -- No"

4. SUPPORTING DOCUMENTATION

a. Description of Request:

Add a new field called "tax code" to the Nomination data set.

b. Description of Recommendation:

EBB Internet Implementation Task Force

Instruct Information Requirements Subcommittee to add a new field called "tax code" to the Nomination, Scheduled Quantity, Shipper Imbalance and Invoice data sets. This new field would provide Service Requesters (SRs) with the ability to provide a taxation code value that may be applicable to a nomination line item. This field should be Mutually Agreeable and is not part of the nomination key.

Sense of the Room: November 20, 1999

Passes Unanimously

Segment Check (if applicable):

In Favor: ___ End-Users ___ LDCs ___ Pipelines ___ Producers ___ Services

Opposed: ___ End-Users ___ LDCs ___ Pipelines ___ Producers ___ Services

Information Requirements Subcommittee

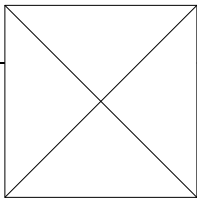
MOTION:

Add the following data element to the line item level of the Nomination, and to the appropriate corresponding level of the Scheduled Quantity, Shipper Imbalance and Transportation/Sales Invoice:

Business Name	Definition	Usage	Condition
Export Declaration	Service requester's export declaration.	MA	

Add the following code values for the new Export Declaration data element for use in all of the data sets mentioned above:

Business Name	Usage	Code Value	Code Value Description	Code Value Definition
Export Declaraton	MA		GST Export Declaration -- Yes	Service requester's export declaration, pursuant to the requirements and provisions of the Canadian government's Goods and Services Tax (GST), is "yes."



RECOMMENDATION TO GISB EXECUTIVE COMMITTEE

Requester: TransCanada Pipelines

Request No.: R98052

			GST Export Declaration -- No	Service requester's export declaration, pursuant to the requirements and provisions of the Canadian government's Goods and Services Tax (GST), is "no."
--	--	--	---------------------------------	---

Add the following code values for the Validation Code data element in the Nomination Quick Response:

Business Name	Usage	Code Value	Code Value Description	Code Value Definition
Validation Code	M (C)			
(Error)			Invalid Export Declaration	[No definition necessary.]
(Warning)			Missing Export Declaration	[No definition necessary.]

The Export Declaration does not apply to the service requester level of the Transportation/Sales Invoice or to the Service Requester Level Charge/Allowance Invoice.

Sense of the Room: January 18, 1999 13 In Favor 0 Opposed

Segment Check (if applicable):

In Favor: ___End-Users ___LDCs ___Pipelines ___Producers ___Services

Opposed: ___End-Users ___LDCs ___Pipelines ___Producers ___Services

Technical Subcommittee

Sense of the Room: February 01, 1999 6 In Favor 0 Opposed

Segment Check (if applicable):

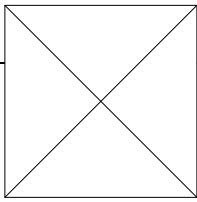
In Favor: ___End-Users ___LDCs ___Pipelines ___Producers ___Services

Opposed: ___End-Users ___LDCs ___Pipelines ___Producers ___Services

c. Business Purpose:

Per the request: This new field would provide Service Requesters (SRs) with the ability to provide a taxation code value that may be applicable to a nomination line item.

d. Commentary/Rationale of Subcommittee(s)/Task Force(s):



RECOMMENDATION TO GISB EXECUTIVE COMMITTEE

Requester: El Paso Natural Gas

Request No.: R98058(A)

1. Recommended Action:

- Accept as requested
- Accept as modified below
- Decline

Effect of EC Vote to Accept Recommended Action:

- Change to Existing Practice
- Status Quo

2. TYPE OF MAINTENANCE

Per Request:

- Initiation
- Modification
- Interpretation
- Withdrawal

- Principle (x.1.z)
- Definition (x.2.z)
- Business Practice Standard (x.3.z)
- Document (x.4.z)
- Data Element (x.4.z)
- Code Value (x.4.z)
- X12 Implementation Guide
- Business Process Documentation

Per Recommendation:

- Initiation
- Modification
- Interpretation
- Withdrawal

- Principle (x.1.z)
- Definition (x.2.z)
- Business Practice Standard (x.3.z)
- Document (x.4.z)
- Data Element (x.4.z)
- Code Value (x.4.z)
- X12 Implementation Guide
- Business Process Documentation

3. RECOMMENDATION

- SUMMARY:**
- * Add a code value to the Charge Type data element in the Invoice.
 - * Add a code value to the Service Requester Level Charge/Allowance Amount Descriptor data element in the Invoice and in the service requester level Invoice.

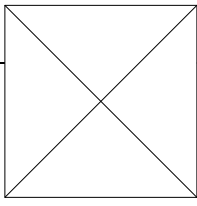
CODE VALUES LOG (for addition, modification or deletion of code values)

Document Name and No.: Transportation/Sales Invoice, 3.4.1

Business Name	Usage	Code Value	Code Value Description	Code Value Definition
Charge Type	MA	VCR	Voluntary GRI	A service requester's voluntary contribution to GRI.

Document Name and No.: Transportation/Sales Invoice, 3.4.1

Business Name	Usage	Code Value	Code Value Description	Code Value Definition
Service Requester Level Charge/Allowance Amount Descriptor	C	VCR	Voluntary GRI	A service requester's voluntary contribution to GRI.



RECOMMENDATION TO GISB EXECUTIVE COMMITTEE

Requester: El Paso Natural Gas

Request No.: R98058(A)

Document Name and No.: Service Requester Level Charge/Allowance Invoice, 3.4.4

Business Name	Usage	Code Value	Code Value Description	Code Value Definition
Service Requester Level Charge/Allowance Amount Descriptor	M	VCR	Voluntary GRI	A service requester's voluntary contribution to GRI.

TECHNICAL CHANGE LOG (all instructions to accomplish the recommendation)

Document Name and No.: **Transportation/Sales Invoice, 3.4.1**
Service Requester Level Charge/Allowance Invoice, 3.4.4

Description of Change:
G811TSIN - Transportation/Sales Invoice (3.4.1)
X12 Mapping
Detail ITA Segment (position 830): ITA14: add the following code value and code value description: VCR – Voluntary GRI
Transaction Set Tables
"SI 1000/234 Pairs (Sub-detail - HL03 = '9')" table: For data element Charge Type, add the following code value and code value description: VCR - Voluntary GRI
G811SRCA – Service Requester Level Charge/Allowance Invoice (3.4.4)
X12 Mapping
Detail ITA Segment (position 180): ITA14: add the following code value and code value description: VCR – Voluntary GRI

4. SUPPORTING DOCUMENTATION

a. Description of Request:

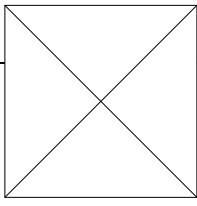
Add a code value for the Charge Type data element in the Invoice.

b. Description of Recommendation:

Information Requirements Subcommittee

This is to be used when a service requester submits a payment for an item that was not on the invoice. This charge type would remind the customer, on the invoice, of the amount of the voluntary contribution to GRI that they elected to make. The election of this option is handled in some other internal process which we are not addressing. This amount is separate from all other GRI charges. The customer can choose whether to pay the amount that they have elected. Also, a customer may make a payment even though they have not elected to make a contribution. It was noted that this is like the Share program that Houston Lighting and Power runs.

MOTION:



RECOMMENDATION TO GISB EXECUTIVE COMMITTEE

Requester: El Paso Natural Gas

Request No.: R98058(A)

Add the following code value description and definition for the Charge Type data element in the Transportation/Sales Invoice (3.4.1):

Code Value Description	Code Value Definition
Voluntary GRI	A service requester's voluntary contribution to GRI.

Add the following code value description and definition for the Service Requester Level Charge/Allowance Amount Descriptor data element in the Transportation/Sales Invoice (3.4.1) and in the Service Requester Level Charge/Allowance Invoice:

Code Value Description	Code Value Definition
Voluntary GRI	A service requester's voluntary contribution to GRI.

IR will proceed as follows:

The request has been satisfied with regard to the process whereby the service requester informs the TSP that a voluntary contribution will be made to GRI and this will be noted on the invoice and subsequently remitted on the remittance document. The business practice with regard to a service requester remitting an amount to the TSP without the TSP first placing the amount on the invoice has not been identified. Therefore; this request is split into two parts, 'A' and 'B', where the 'A' portion is the portion that has been satisfied with regard to using existing data elements and the 'B' portion will be sent to Technical to submit information back to IR for further action. If additional data elements are necessary, then the B portion of the request will be forwarded to BPS.

Sense of the Room: January 18, 1999 10 In Favor 0 Opposed

Segment Check (if applicable):

In Favor: ___ End-Users ___ LDCs ___ Pipelines ___ Producers ___ Services
Opposed: ___ End-Users ___ LDCs ___ Pipelines ___ Producers ___ Services

Technical Subcommittee

Sense of the Room: February 01, 1999 6 In Favor 0 Opposed

Segment Check (if applicable):

In Favor: ___ End-Users ___ LDCs ___ Pipelines ___ Producers ___ Services
Opposed: ___ End-Users ___ LDCs ___ Pipelines ___ Producers ___ Services

c. Business Purpose:

Per the request: The additional code value will be used to identify charges on an Invoice that are the result of a Service Requester's voluntary election to contribute additional moneys to GRI.

d. Commentary/Rationale of Subcommittee(s)/Task Force(s):

IR identified an issue regarding a service requester remitting an amount to a TSP that has not been identified on an invoice. Therefore; this request is split into two parts, 'A' and 'B', where the 'A' portion is the portion that has been satisfied with regard to using existing data elements and the 'B' portion will be sent to Technical to submit information back to IR for further action. If additional data elements are necessary, then the B portion of the request will be forwarded to BPS.



GAS INDUSTRY STANDARDS BOARD
GISB EXECUTIVE COMMITTEE MEETING
MEETING MATERIALS
MARCH 18, 1999

4. PROPOSED STANDARDS - EII

- A set of recommended standards, primarily addressing the invoicing area and flat files, from the EBB Internet Implementation Task Force is presented here for discussion and adoption by the Executive Committee. The votes necessary for adoption are at least 17 votes in favor, with at least 2 votes in favor from each segment.
- The recommended standards and comments and minutes of the task force meetings can be accessed from the GISB home page. The comments were available on March 5 and are included in the attached materials under tab 7.
- A ballot is attached in tab 7 which can be faxed into the GISB office if you are unable to attend the meeting on March 18. If you send in a ballot, you are voting on the recommendations as presented in these materials rather than any changes which may be agreed upon during the meeting on March 18.
- **The Executive Committee is asked to consider the requests and proposed standards (subcommittee and task force recommendations), and comments filed for each of the above requests and vote on them at a "17 and 2" level²**
- **The Executive Committee members who are not able to attend this meeting, and who have not asked an alternate to vote for them, are asked to complete the attached ballot and forward it to the GISB office no later than end of business March 16.**

²The "17 and 2" level of voting is required to adopt a standard: at least 17 of the 25 Executive Committee members must vote in the affirmative, and at least two members from each segment defined for the Executive Committee must vote in the affirmative.

**Gas Industry Standards Board EBB Internet Implementation Task Force
Standards Recommended by the Task Force as of January 20, 1999
Released For Industry Comment -- February 9, 1999**

Rev. Std.	Meeting Date	Language
4.3.9	2-Nov-98	For GISB EDI/EDM and FF/EDM, there is a time stamp (HTTP Timestamp) that designates the time that a file is received at the designated site. The receiving party should generate a timestamp upon successful receipt of the complete file and send as an immediate response to the sending party. The timestamp should be generated by Common Gateway Interface (CGI) of the receiving party, prior to further processing by the CGI.
d 12	2-Nov-98	"Batch Flat File" is the term used within GISB FF/EDM to describe the automated computer-to-computer transfer of flat files.
d 13	2-Nov-98	"Interactive Flat File" is the term used within GISB FF/EDM to describe the transfer of flat files using an interactive browser.
p 17	20-Jan-99	Until such time as GISB standardizes field lengths for data elements, data element field lengths for FF/EDM should not exceed the corresponding field lengths defined for EDI/EDM as defined in the ANSI ASC X12 version in the GISB implementation guide in which the GISB data element was adopted.
s 10	14-Aug-98 20-Jan-99	The sub-categories and the labels for the category of Invoicing should appear, if applicable, in the Navigational Area as follows: <ul style="list-style-type: none"> • Invoice • Payment Remittance • Statement of Account Links supporting additional sub-categories will follow these links. This does not preclude a further breakdown within each sub-category from being listed in the Navigational Area.
s 25	3-Sep-98 20-Jan-99	GISB FF/EDM flat files should be formatted as ASCII comma separated value (CSV) files. This means: <ul style="list-style-type: none"> • Rows are separated by a carriage return/line feed (CRLF). • Fields are separated by commas. • When a field contains a comma, the field should be enclosed by double-quotes. • Double-quotes should not be used within any data field. • When numeric data is negative, the minus sign should precede the number. • When numeric data contains decimal precision, the decimal point should be included within the field. • When numeric data contains one or more significant leading zeros, these zeros should be preserved in the flat file. • Date fields should be formatted as YYYYMMDD. • Time fields should be specified in a 24 hour format, formatted as HH:MM or HH:MM:SS, as applicable. • Date/Time fields should be formatted as YYYYMMDD HH:MM or YYYYMMDD HH:MM:SS when date and time are expressed in one GISB data element. Note that there should be exactly one space between the day (DD) and the hour (HH). • The maximum amount of data to be placed in a field should be limited to 256 characters. • When a field contains no data, the empty field should result in two delimiters next to each other. Note that there should be no blank spaces between the delimiters.

**Gas Industry Standards Board EBB Internet Implementation Task Force
Standards Recommended by the Task Force as of January 20, 1999
Released For Industry Comment -- February 9, 1999**

Rev. Std.	Meeting Date	Language
s 27	3-Sep-98 20-Jan-99	For a GISB FF/EDM flat file, the first row of the file should be comprised of the standard abbreviations for GISB data elements, including any additional data elements added per GISB Standard No. [s21], in the order in which the corresponding data is to appear in all subsequent rows. The data element order is at the option of the sender. If a data element abbreviation is not recognized, the entire flat file should be rejected.
s 28	3-Sep-98 20-Jan-99	For GISB FF/EDM flat files, each transaction (e.g. nomination) should be contained in a single row.
s 53	2-Nov-98 20-Jan-99	For Interactive Flat File EDM, 40-bit Secure Sockets Layer (SSL) encryption should be used. Where possible, 128-bit SSL encryption is strongly recommended.
s 54	2-Nov-98 20-Jan-99	Access to Interactive Flat File EDM should be protected by HTTP Basic Authentication.
s 82	20-Jan-99	On the Invoicing Web page of the Customer Activities Web site, a mechanism should exist to allow for the Printing and Download of the Transportation Invoice for the current billing month.
s 83	20-Jan-99	On the Invoicing Web page of the Customer Activities Web site, a mechanism should exist to allow for the Printing and Download of the Sales Invoice for the current billing month.

**Gas Industry Standards Board EBB Internet Implementation Task Force
Standards Recommended by the Task Force as of January 20, 1999
Released For Industry Comment -- February 9, 1999**

Appendix

Recommended Model -- January 20, 1999

Invoice Related Data Model

For representations of invoice related data and/or reports, the data may be organized in logical data groupings:

Related Std.	Meeting Date	Language
3.4.1	20-Jan-99	Transportation/Sales Invoice (2.4.5) for groupings and usage inclusions for EBB, EDI and FF as a model.
3.4.2	20-Jan-99	Payment Remittance (2.4.5) for groupings and usage inclusions for EBB, EDI and FF as a model.
3.4.3	20-Jan-99	Statement of Account (2.4.5) for groupings and usage inclusions for EBB, EDI and FF as a model.
3.4.4	20-Jan-99	Service Requester Level Charge/Allowance Invoice (2.4.5) for groupings and usage inclusions for EBB, EDI and FF as a model.

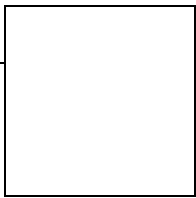


GAS INDUSTRY STANDARDS BOARD
GISB EXECUTIVE COMMITTEE MEETING
MEETING MATERIALS
MARCH 18, 1999

5. PROPOSED STANDARDS - IMBALANCES

- A set of recommended standards addressing imbalances from the Imbalances Subcommittee is presented here for discussion and adoption by the Executive Committee. The votes necessary for adoption are at least 17 votes in favor, with at least 2 votes in favor from each segment.
- The recommended standards and comments and minutes of the task force meetings can be accessed from the GISB home page. The comments were available on March 5 and are included in the attached materials under tab 7.
- A ballot is attached in tab 7 which can be faxed into the GISB office if you are unable to attend the meeting on March 18. If you send in a ballot, you are voting on the recommendations as presented in these materials rather than any changes which may be agreed upon during the meeting on March 18.
- **The Executive Committee is asked to consider the requests and proposed standards (subcommittee and task force recommendations), and comments filed for each of the above requests and vote on them at a "17 and 2" level³**
- **The Executive Committee members who are not able to attend this meeting, and who have not asked an alternate to vote for them, are asked to complete the attached ballot and forward it to the GISB office no later than end of business March 16.**

³The "17 and 2" level of voting is required to adopt a standard: at least 17 of the 25 Executive Committee members must vote in the affirmative, and at least two members from each segment defined for the Executive Committee must vote in the affirmative.



RECOMMENDATION TO GISB EXECUTIVE COMMITTEE

Requester: GISB 1999 Annual Plan

Request No.: 1999AP7

1. Recommended Action:

- Accept as requested
- Accept as modified below
- Decline

Effect of EC Vote to Accept Recommended Action:

- Change to Existing Practice
- Status Quo

2. TYPE OF MAINTENANCE

Per Request:

- Initiation
- Modification
- Interpretation
- Withdrawal

- Principle (x.1.z)
- Definition (x.2.z)
- Business Practice Standard (x.3.z)
- Document (x.4.z)
- Data Element (x.4.z)
- Code Value (x.4.z)
- X12 Implementation Guide
- Business Process Documentation

Per Recommendation:

- Initiation
- Modification
- Interpretation
- Withdrawal

- Principle (x.1.z)
- Definition (x.2.z)
- Business Practice Standard (x.3.z)
- Document (x.4.z)
- Data Element (x.4.z)
- Code Value (x.4.z)
- X12 Implementation Guide
- Business Process Documentation

3. RECOMMENDATION

Recommend standards 1-9 [below] to the Executive Committee. The Imbalance Subcommittee further recommends that these standards not be sent out for member ratification prior to being fully staffed.

STANDARD LANGUAGE (for addition, modification or deletion of a principle, definition or business practice standard)

Standard No. and Language:
S1: Authorizations To Post Imbalances that are received by the Transportation Service Provider by 11:45 AM should be effective by 8:00 AM the next business day (central clock time). Imbalances previously authorized for posting should be posted on or before the ninth business day of the month.
S2: Transportation Service Providers should provide the ability to post and trade imbalances until at least the close of the nineteenth business day of the month.
S3: Transportation Service Providers should provide the ability to view and upon request, download posted imbalances.

RECOMMENDATION TO GISB EXECUTIVE COMMITTEE

Requester: GISB 1999 Annual Plan

Request No.: 1999AP7

S4: Imbalances posted for trading should be authorized by the Service Requester.

S5: Transportation Service Providers should not be required to post zero imbalances.

S6: When trading imbalances, a quantity should be specified.

S7: The posted imbalance quantity should be a monthly quantity.

S8: Transportation Service Providers should enable the imbalance trading process by:
Receiving the Request for Imbalance Trade,
Receiving the Imbalance Trade Confirmation,
Sending the Trade Notification, and
Reflecting the trade on the next monthly Shipper Imbalance or cashout.

S9: Imbalance trades can only be withdrawn by the initiating trader and only prior to the confirming trader's confirmation of the trade. Imbalance trades are considered final when confirmed by the confirming trader and effectuated by the Transportation Service Provider.

4. SUPPORTING DOCUMENTATION

a. Description of Request:

GISB 1998 and 1999 Annual Plan

b. Description of Recommendation:

**Imbalances Subcommittee:
August 12, 1998**

[It was] noted that during our discussions there seemed to be a general assumption that Transportation Service Providers would administer the Imbalance Trading process, but that this was not stated explicitly. While there was not necessarily any disagreement on this topic, there were questions raised as to what we would define administration as.

The following was suggested:

Administration means that the TSP would:

- Receive the imbalance trade
- Receive the trade "confirmation"
- Send a relevant response document indicating the outcome of the trade (i.e. valid, invalid, etc.)
- Update/adjust the shipper's relevant documents to reflect the trade

There was a brief discussion on what updating meant. Jim B. suggested that this would be an update of the relevant accounting records to reflect the outcome of valid trades. Jerry Hahn noted that this was his intention, and there was no stated disagreement on this point.

RECOMMENDATION TO GISB EXECUTIVE COMMITTEE

Requester: GISB 1999 Annual Plan

Request No.: 1999AP7

**Imbalances Subcommittee:
November 9, 1998**

Mr. Hahn offered changes to replace proposals 1 and 2 with work papers which were later revised as a result of the discussion. Mr. LaTour changed his proposal as a result of the discussion. Ms. McNeal changed her proposal as a result of the discussion. Extensive discussion on the proposals ensued. The proposals now under consideration, and all further references to proposals are referring to these proposals, are:

1. Authorizations to post imbalance data that are received by the Transportation Service Provider no later than 11:45 a.m. CCT would be effective for posting no later than 8:00 a.m. CCT the next business day.

Transportation Service Providers should allow the trading of imbalances and the ability to post imbalances, at least until close of the nineteenth business day.

3. Transportation Service Providers (TSPs) should allow imbalances to be traded, and provide the capability for such imbalances to be posted for trade.

For TSPs that provide imbalance information during the production month that can be relied upon for trade, those TSPs should allow imbalances to be traded for a minimum of 4 business days. For TSPs that do not provide imbalance information during the production month that can be relied upon for trade, those TSPs should allow imbalances to be traded for a minimum of ten business days. In either case, the TSP should provide the capability for such imbalances to be posted for trade.

Ms. Scott and Mr. Scheel explained proposal 1, offered by Dynegy, ECT, Exxon and Texaco, and responded to questions from the group. Mr. LaTour explained proposal 3 and responded to questions from the group. Ms. McNeal reviewed proposal 4 and supported a revision recommended by Ms. Scott. After further discussions, Ms. McNeal's and Mr. LaTour's proposals were combined. It was noted by Mr. Griffith that we should define the term imbalance. It was noted by Mr. Bass that the timing standards would replace previously defined recommendation agreed upon on July 24. The nineteen business days noted could affect some periods where trading extended through one month - to which Mr. Scheel noted that a review of the calendar showed that months over the next several years had nineteen business days. There could be an effect on cash-out periods. In some situations with current practices, the cash-out period will occur prior to the nineteenth business day, reducing the time for trades. Mr. Scheel noted that a primary value is to resolve imbalances prior to cash-out. If cash-out occurs prior to the closing of the imbalance trading window, it would conflict with the main reason for imbalance trades. Ms. Davis noted that this proposal would require some TSPs to change when cash-out is processed to a month subsequent to the invoice. These are procedures which are in the tariff as a result of rate case negotiations and that changes to cash-out provisions are outside the scope of this task force. Ms. McNeal noted that the time period needed for a minimum trading window is an arbitrary time frame which has not been negotiated fully to a compromise to meet the industry needs.

Vote on the proposed standards in Proposal 1 passed with the following vote:

1. Authorizations to post imbalance data that are received by the Transportation Service Provider no later than 11:45 a.m. CCT would be effective for posting no later than 8:00 a.m. CCT the next business day.

RECOMMENDATION TO GISB EXECUTIVE COMMITTEE

Requester: GISB 1999 Annual Plan

Request No.: 1999AP7

2. Transportation Service Providers should allow the trading of imbalances and the ability to post imbalances, at least until close of the nineteenth business day.

Vote Results:

Segment	For	Balanced For	Against	Balanced Against
End User	0	0	0	0
LDCs	0	0	0	0
Services	2	2	0	0
Producers	2	2	0	0
Pipelines	0	0	11	2
TOTAL	4	4	11	2

Vote on Proposal 2 failed with the following vote:

1. Transportation Service Providers (TSPs) should allow imbalances to be traded, and provide the capability for such imbalances to be posted for trade.

2. For TSPs that provide imbalance information during the production month that can be relied upon for trade, those TSPs should allow imbalances to be traded for a minimum of 4 business days. For TSPs that do not provide imbalance information during the production month that can be relied upon for trade, those TSPs should allow imbalances to be traded for a minimum of ten business days. In either case, the TSP should provide the capability for such imbalances to be posted for trade.

Vote Results:

Segment	For	Balanced For	Against	Balanced Against
End User	0	0	0	0
LDCs	0	0	0	0
Services	0	0	2	2
Producers	0	0	2	2
Pipelines	11	2	0	0
TOTAL	11	2	4	4

Upon request, Transportation Service Providers should provide for the viewing and download of authorized imbalance information.

Vote: The recommended standard passed with one vote in opposition.

Imbalance information to be posted for trading should be authorized by the Service Requester.

Vote: The recommended standard passed with one vote in opposition.

Transportation Service Providers should not be required to post zero imbalances.

Vote: The recommended standard passed unanimously.

Specific imbalance quantities rather than percentages should be traded.

Vote: The recommended standard passed unanimously.

The posted imbalance quantity is a monthly quantity for the applicable production month.

Vote: The recommended standard passed unanimously.

RECOMMENDATION TO GISB EXECUTIVE COMMITTEE

Requester: GISB 1999 Annual Plan

Request No.: 1999AP7

**Imbalance Subcommittee
November 30, 1998**

There was discussion regarding proposed standard number 7. There was a question whether the phrase "for the applicable production month" left open the possibility that TSP's may have to post information for a prior month.

There was a proposed modification to previous standard number 7, which currently reads: "The posted imbalance quantity is a monthly quantity for the applicable production month."

There was additional discussion on the language changes to the standard. The following replacement language was proposed: *"The posted imbalance quantity is a monthly quantity."*

Motion: It was moved and seconded to adopt this language change. The motion was approved unanimously.

"Transportation Service Providers would administer the Imbalance Trading Process. Administration means that the TSP would

- Receive the imbalance trade
- Receive the trade 'confirmation'
- Send a relevant response document indicating the outcome of the trade (i.e. valid, invalid, etc.)
- Update/adjust the shipper's relevant documents to reflect the trade."

Various standards language was proposed to capture this concept. It will be labeled as standard number 8. The final proposed wording was as follows:

*8. "Transportation Service Providers should enable the imbalance trading process by:
Receiving the imbalance trade.
Receiving the trade confirmation.
Sending a relevant response document indicating the outcome of the trade.
Updating/adjusting the service requesters' relevant documents to reflect the trade."*

Motion: It was moved and seconded to adopt this language as standard number 8. The motion was approved with one vote in opposition.

Proposed Standard No 9: (last proposal): "Imbalance trades can be withdrawn prior to trade confirmation and are considered final when confirmed." Note that an additional standard regarding the relationship between the trade confirmation and trade deadline may have to be developed. Standards for other September 8, 1998 concepts may also have to be developed.

Motion: Adopt the following as proposed Standard No 9: *"Imbalance trades can be withdrawn prior to trade confirmation and are considered final when confirmed."*

The motion was deferred until the next meeting.

RECOMMENDATION TO GISB EXECUTIVE COMMITTEE

Requester: GISB 1999 Annual Plan

Request No.: 1999AP7

**Imbalance Subcommittee
December 10, 1998**

II. Standards Language for Other Concepts Previously Agreed Upon

Motion: Adopt the following as proposed Standard No 9:

S9 "Imbalance trades can be withdrawn prior to trade confirmation and are considered final when confirmed."

Discussions focused on clarifications for when the trades are considered final, such that the trading parties are not able to change the trade, and the roles of the parties to the trade. The language of the motion was revised to address the issue.

Revised Motion: "Imbalance trades can only be withdrawn by the initiating trader and only prior to the confirming trader's trade confirmation. Imbalance trades are considered final when confirmed by the confirming trader and effectuated by the Transportation Service Provider."

Vote (1): Carried unanimously:

Vote Results:

Segment	For	Balanced For	Against	Balanced Against
End User	0	0	0	0
LDCs	0	0	0	0
Services	2	2	0	0
Producers	1	1	0	0
Pipelines	12	2	0	0
TOTAL	15	5	0	0

Vote (1): Carried unanimously:

**Imbalance Subcommittee
February 9, 1998**

The discussion moved on to previously adopted standards as defined on the work paper "Approved Standards" dated December 11, 1998.

The previously approved standards were modified for cleanup, consistency, etc.

S1: Authorizations To Post Imbalances that are received by the Transportation Service Provider by 11:45 AM should be effective by 8:00 AM the next business day (central clock time). Imbalances previously authorized for posting should be posted on or before the ninth business day of the month.

S2: Transportation Service Providers should provide the ability to post and trade imbalances until at least the close of the nineteenth business day of the month.

S3: Transportation Service Providers should provide the ability to view and upon request, download posted imbalances.

S4: Imbalances posted for trading should be authorized by the Service Requester.

RECOMMENDATION TO GISB EXECUTIVE COMMITTEE

Requester: GISB 1999 Annual Plan

Request No.: 1999AP7

S5: Transportation Service Providers should not be required to post zero imbalances.

S6: When trading imbalances, a quantity should be specified.

S7: The posted imbalance quantity should be a monthly quantity.

S8: Transportation Service Providers should enable the imbalance trading process by:
Receiving the Request for Imbalance Trade,
Receiving the Imbalance Trade Confirmation,
Sending the Trade Notification, and
Reflecting the trade on the next monthly Shipper Imbalance or cashout.

S9: Imbalance trades can only be withdrawn by the initiating trader and only prior to the confirming trader's confirmation of the trade. Imbalance trades are considered final when confirmed by the confirming trader and effectuated by the Transportation Service Provider.

There was extensive discussion regarding updating of a service requester's imbalances *vis a vis* a trade. Rather than a new standard, the following note was added into the minutes.

Motion 1: New Proposed Standard S10:

"Imbalance trades that are effectuated by a Transportation Service Provider in a current trading period should be reflected on the next monthly Shipper Imbalance or cashout for that trading period."

It was suggested that we could add the language to S8 and not require an additional standard. This was done. The motion was withdrawn.

Motion 2: Adopt the above language modifications standards 1-9:

Sense of the Room on Motion 2: The motion passed unanimously, 15-0.

It was noted by some that a vote for the motion signified approval for the language changes only and not the for underlying standard itself.

Motion: Recommend standards 1-9 to the Executive Committee. The Imbalance Subcommittee further recommends that these standards not be sent out for member ratification prior to being fully staffed.

Vote Results:

Segment	For	Balanced For	Against	Balanced Against
End User	0	0	0	0
LDCs	0	0	0	0
Services	3	2	0	0
Producers	1	1	0	0
Pipelines	3	0.55	8	1.45
TOTAL	7	3.55	8	1.45

c. Business Purpose:

Develop standards for imbalance netting and trading.



RECOMMENDATION TO GISB EXECUTIVE COMMITTEE

Requester: GISB 1999 Annual Plan

Request No.: 1999AP7

d. Commentary/Rationale of Subcommittee(s)/Task Force(s):

See relevant minutes.



GAS INDUSTRY STANDARDS BOARD
GISB EXECUTIVE COMMITTEE MEETING
MEETING MATERIALS
MARCH 18, 1999

6. SUBCOMMITTEE REPORTS

- The 1999 Annual Plan, as approved on December 3 by the Board of Directors, is attached, with an update from the last Executive Committee meeting. Subcommittee chairs should be prepared to give the Executive Committee a brief update.
 - The maintenance plan and statistics are also attached.
-

GAS INDUSTRY STANDARDS BOARD
1999 ANNUAL PLAN AS OF JANUARY 21, 1999

<u>ITEM DESCRIPTION</u>	<u>STATUS</u>	<u>SCHEDULED COMPLETION DATE¹</u>
Web Page Standards and Transition of EBBs to Internet		
1 Nominations Related Standards - EDI, Web Sites, Flat Files	On Schedule (1)	First Qtr 1999
2 Flowing Gas Related Standards - EDI, Web Sites, Flat Files	On Schedule (1)	First Qtr 1999
3 Invoicing Related Standards - EDI, Web Sites, Flat Files	On Schedule (1)	Second Qtr 1999
4 Capacity Release Related Standards - EDI, Web Sites, Flat Files	Not Started (1)	Third Qtr 1999
5 Contracts Related Standards - EDI, Web Sites, Flat Files	Not Started (1)	First Quarter 2000
Common Codes		
6 Common Codes Reference for Business Parties & Locations	On Schedule (2)	Second Quarter 1999
Finish Work of Open Issues -- Carry over Projects from 1998		
7 Imbalance netting standards	On Schedule (3)	First Quarter 1999
8 Ranking Across Contracts	On Schedule (4)	Fourth Quarter 1999
9 Critical Notices (Request No. R98086)	Not Started (5)	First Quarter 1999
10 Multi-tiered Allocations -- Allocation Grid	On Schedule (6)	Second Quarter 1999
Program of Standards Maintenance		
Nominations & Capacity Release	On Schedule	Fourth Quarter 1999
Ongoing Interpretations for Clarifying Language Ambiguities	On Schedule	Ongoing
Ongoing work on Code Values and Other Technical Matters	On Schedule	Ongoing

¹ Dates in the completion column are by end of the quarter for member ratification. If one item is completed earlier than planned, another item can begin earlier and possibly complete earlier than planned. There are no begin dates on the plan.

POTENTIAL PROJECTS FOR CONSIDERATION FOR THE 2000 ANNUAL PLAN

PROJECT DESCRIPTION

- 1 Contracts Request No. R98019 -- Development of a Standard Long Term Base Contract for Purchase and Sales of Natural Gas
- 2 Others may be added for consideration for 2000.

GAS INDUSTRY STANDARDS BOARD**1999 ANNUAL PLAN STATUS NOTES AS OF JANUARY 21, 1999**

- | NOTE | STATUS |
|-------------|---|
| 1. | The Web Page Standards and the transition of the EBBs to the Internet effort is assigned to the EBB Internet Implementation Task Force and is under the leadership of Carl Caldwell of Deloitte and Touche, Mike Novak of National Fuel Gas Distribution, Tammy Hopkins of Enron Gas Pipeline Group, Dona Gussow of Florida Power and Light and Paul Keeler of Burlington Resources. The lead chair is Carl Caldwell. The group is ahead of schedule and should at its meeting in February conclude the invoicing set of standards and begin the capacity release set of standards needed to effect a transition of EBBs to the Internet. |
| 2. | The standards and procedures needed for the use of common codes within the GISB standards is assigned to the Common Codes Subcommittee under the leadership of Donna Scott of Enron Administrative Corp, Julie Unruh of Koch Gateway and Tammy Hopkins of Enron Pipeline Group. The subcommittee is determining how the D-U-N-S® Number can be used as the common entity code and resolve the outstanding issues regarding its use. The GISB office with the general counsel and GISB officers are working with D&B to obtain limited intellectual property rights to the data and a central repository of the codes and associated information needed for use with the GISB standards. Discussions with D&B are proceeding such that the completion date for the repository in the second quarter is considered on schedule. |
| 3. | The imbalance netting standards are assigned to the Imbalances Subcommittee under the leadership of Jim Buccigross of National Registry for Capacity Rights and Dennis LaTour of ANR Pipeline. The subcommittee has drafted the standards language for the business practices of trading on a monthly basis and are now reviewing the needed data sets. They are on schedule for the first quarter 1999. |
| 4. | The standards and procedures for ranking across contracts is assigned to the Cross Contract Ranking Subcommittee chaired by Sylvia Munson of Altra Energy and Donna Scott of Enron Administrative Corp. While the group is considered on schedule for fourth quarter 1999 for the development of standards to effect cross contract ranking, the schedule depends on the development of a grid of possible ways in which cross contract ranking can be implemented. The grid is to be developed by February if the standards can be completed by the group by MAY such that the other subcommittees -- Information Requirements and Technical -- have enough time to complete their work on implementing cross contracts ranking in the GISB standards for data sets. |
| 5. | The standards and procedures for critical notices is assigned to the Notices Task Force chaired by Michael Hansen of Columbia Gas Transmission and Shelley Corman of Enron Gas Pipeline Group. The task force has its first meeting scheduled for January 25, 1999 after which more information will be known on its status. |
| 6. | The standards and procedures for effecting multi-tiered allocations is assigned to the Allocation Grid Drafting Team chaired by Dale Davis of Williams Gas Pipelines. The group has passed its work on to the Information Requirements and Technical Subcommittee for inclusion in the GISB standards for data sets. There are outstanding questions to be forwarded shortly to the Business Practices Subcommittee which could impact whether this group is able to meet its second quarter deadline for completion. At this time it is considered on schedule. |

GAS INDUSTRY STANDARDS BOARD
1999 ANNUAL PLAN -- EBB INTERNET IMPLEMENTATION SCHEDULE

Function	EII *	EC	Member Approval	Implementation Following Member Approval **
General	11/04/1998	12/17/1998	01/1999	
Nominations	11/20/1998	12/17/1998	01/1999	8 months
Flowing Gas	12/18/1998	01/22/1999	02/1999	9 months
Invoicing	03/1999	05/21/1999	06/1999	10 months
Capacity Release	05/1999	07/16/1999	08/1999	11 months
Contracts	11/1999	12/1999	01/2000	9 months

NOTES:

However, no implementation should be between November 2, 1999 and March 31, 2000 for Y2K and seasonal considerations. If the date falls within this range, implementation would occur in April 2000.

* The dates represent the completion of standards related to existing datasets. The dates do not include the completion of requests submitted for additional data elements, code values or new transaction sets necessary to complete the full transition to the Internet of the functions listed. Those items not standardized by the completion date should be implemented as an interim using proposed standard [S21]. This a change from what had been previously included in the dates for completion on the original EII plan.

** The effective date for starting the calculation on implementation following member approval would occur at the beginning of the month of the ratification. An example would be for nominations, ratification would conclude January 17, 1999 and implementation would occur September 1, 1999.

**GAS INDUSTRY STANDARDS BOARD OPERATING PRACTICE
ANNUAL PLAN PROCESS, CHARACTERISTICS, IMPLEMENTATION AND RESPONSIBILITIES**

PLAN CHARACTERISTICS

The Annual Plan has the following characteristics and any changes to the Annual Plan will maintain these characteristics:

1. Focus and prioritization of GISB activities : The annual plan provides a clear focus on specific activities with a prioritization defined. The activities defined should have high expectation of implementation. The annual plan will be focused on the standards development and maintenance, and interpretations development efforts of the organization.
2. Resource application to GISB efforts : The annual plan recognizes that the member company resources to work on GISB efforts are limited. The efforts defined for activity by GISB should not exceed those limits by spreading the resources so thin that the assurance of success is affected.
3. Alignment of efforts to assure coordination of intent : It is the intent of the Board of Directors and the Executive Committee that their objectives activities coincide. The Board of Directors and the Executive Committee will direct GISB work through the annual plan so that those intents are aligned and the annual plan efforts are realized.
4. Timetable for efforts : The work of GISB is defined with a specific timetable during which consensus can be reached. If consensus is not reached within that timetable, avenues other than GISB can be pursued.

IMPLEMENTATION OF THE ANNUAL PLAN

1. Recognition of time constraints of development efforts -- the plan provides focus with no more than 5 to 10 major efforts identified, with deadlines for completion which serve as prioritization. The development efforts, deadlines, and priorities are identified in the Annual Plan. If one of the approved efforts is completed during a year, a new effort could be added if approved by the Board of Directors in consultation with the officers of the Executive Committee.
2. Empowerment of the chairs at subcommittee and task force meetings -- chairs are empowered to limit discussions when necessary, call items out of order when applicable, follow agendas closely, and in general exert more control so that the time participants spend in meetings is more effective.
3. Efforts are "implementable" -- each effort should have a reasonable expectation that consensus can be reached, with clear deadlines established for completion. The deadlines provide an incentive to all industry participants to reach closure. For each Board meeting, these deadlines will be reviewed with the progress made to date by the subcommittees. The deadlines, as with any other parameter established in the Annual Plan, cannot be changed without Board approval. If a deadline is missed, the Board, in consultation with the officers of the Executive Committee, will determine whether the work should be continued, put on hold or transferred to another venue.
4. Modifications to existing standards and new standards that are requested which come through the request process should reflect a broad industry need. As prioritization occurs, a primary parameter should be how many companies or segments need this standard or standard change. Industry efforts to implement standards that affect only a few companies should be severely limited.

BOARD OF DIRECTORS RESPONSIBILITIES TO THE PLAN

1. Progress toward completion of the plan will be reviewed by the Board quarterly with the officers of the Executive Committee.
2. The deadlines in the Annual Plan, as with any other parameter established in the Annual Plan, cannot be changed without Board approval. When a deadline is reached before the item is completed, the Board, in consultation with the officers of the Executive Committee, will determine whether the work should continue, be postponed or transferred to another venue.
3. Any changes or additions to the annual plan items, including those requested by government agencies or commissions, must first be presented to the Board for its consideration, prioritization and approval.
4. The Board will review monthly progress reports on the Annual Plan to determine if any changes are necessary.
5. The Chairman of the Board of Directors will request that each segment by September name one Board member and one EC member to a task force to develop the subsequent year's annual plan.

EXECUTIVE COMMITTEE RESPONSIBILITIES TO THE PLAN

1. The Executive Committee should strive to complete the items set forth in the Annual Plan in the times specified. When a deadline is reached before the item has completed, the Executive Committee will recommend to the Board for the Board's determination of whether the work should continue, be postponed or transferred to another venue.
2. The officers of the Executive Committee will brief the Board at each Board meeting on the progress made towards completing each item on the Annual Plan.
3. There will be boundaries on the time spent in modifying standards, which will be controlled by the Executive Committee through its setting of meeting dates for the subcommittees addressing maintenance issues.
4. A key element in determining priority for maintenance issues is the number of companies or segments needing the modifications requested. The Triage Group recommendations to the Executive Committee will include priorities/dates and possible changes to other priorities such that the workload in maintenance is reasonable considering the other items included in the plan.

GISB OFFICE RESPONSIBILITIES TO THE PLAN

1. The GISB office will prepare the monthly progress report to the Board of Directors in consultation with the officers of the Executive Committee and other subcommittee chairs as appropriate.
2. The Executive Director will be an active participant in subcommittee and task force meetings that he or she attends, acting as a liaison to the Board of Directors.

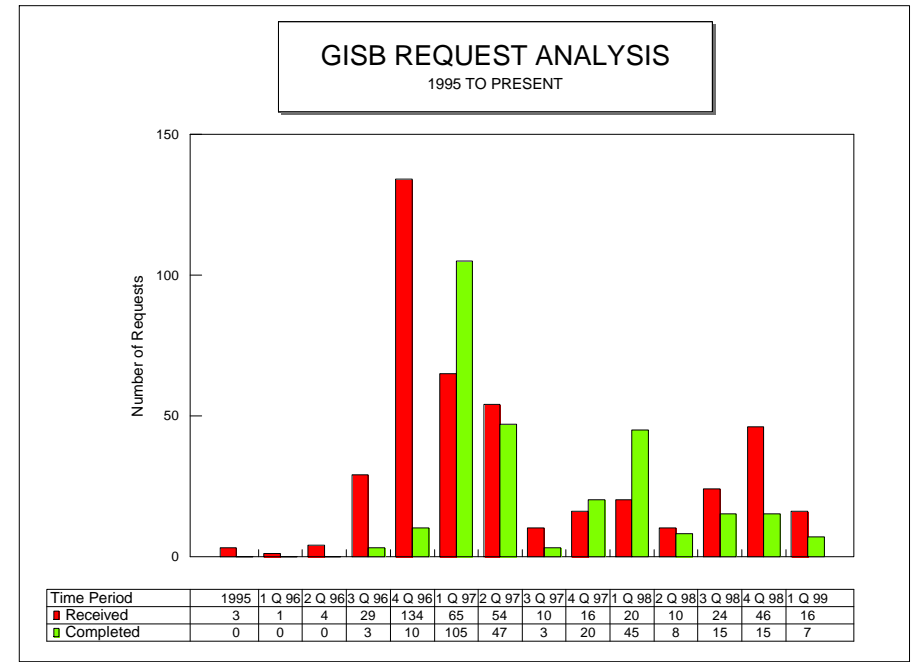
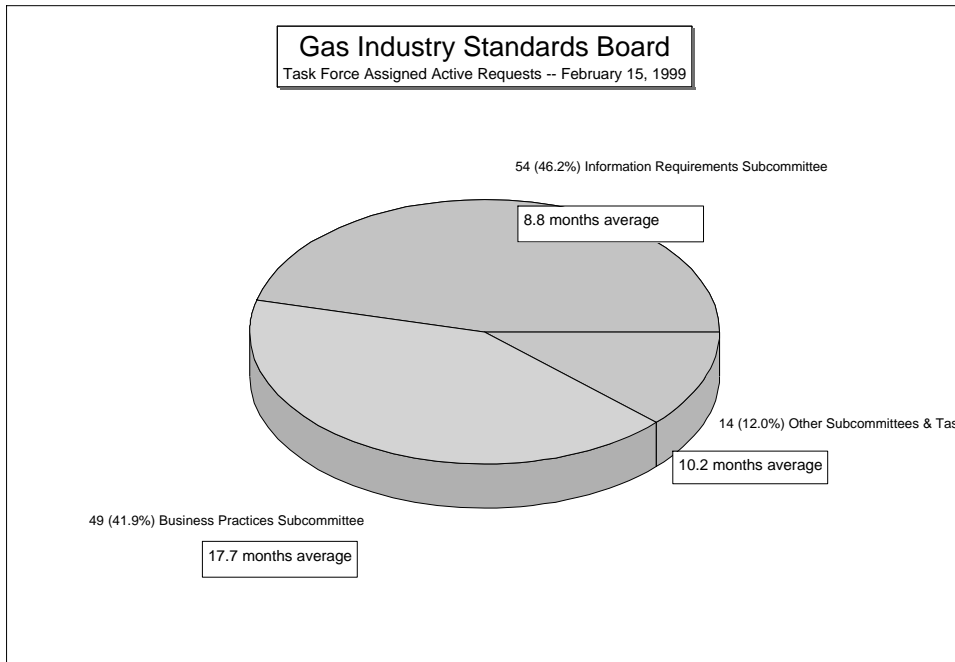
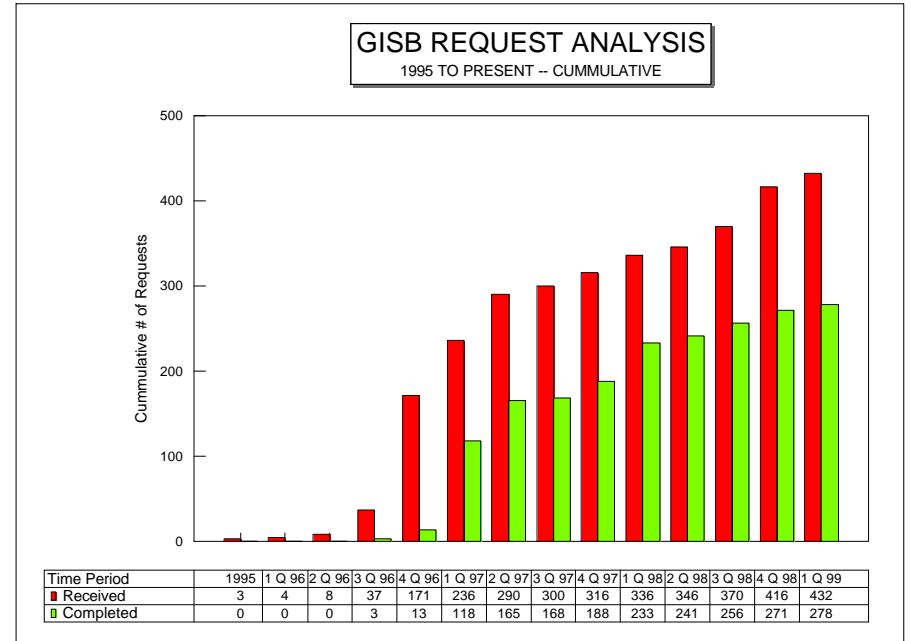
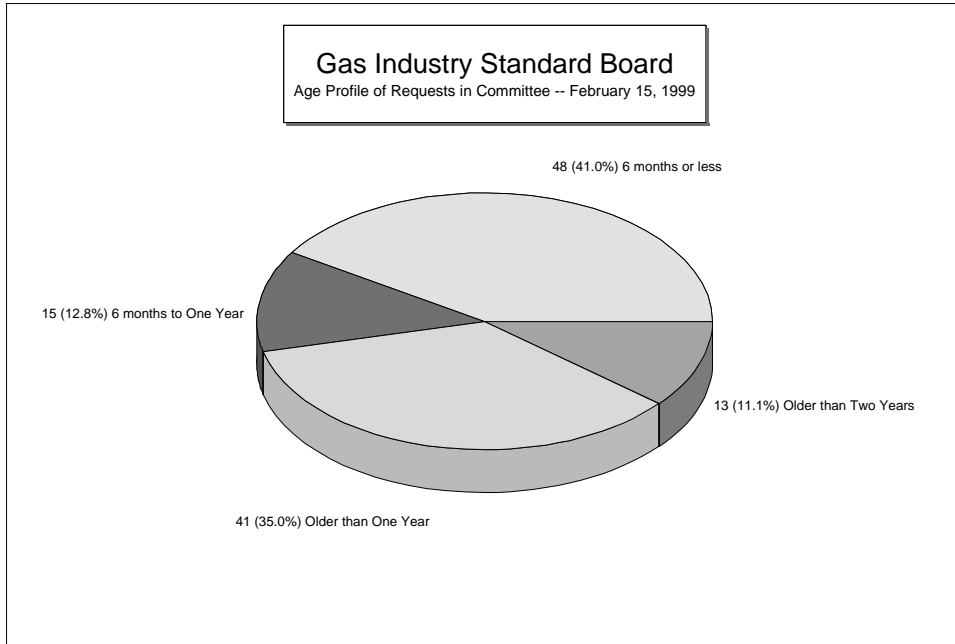
**GAS INDUSTRY STANDARDS BOARD OPERATING PRACTICE
POWERS AND DUTIES OF SUBCOMMITTEE AND TASK FORCE CHAIRS**

Chairs of committees, subcommittees and task forces undertake responsibilities in assuming their roles as presiding officers. The GISB organization is appreciative of the significant leadership efforts that are assumed when individuals agree to serve as chairs.

Chairs act as representatives of the Executive Committee in discharging its responsibilities with respect to the organization's purposes. The annual plan adopted by the Board of Directors sets forth GISB's priorities for the year in question, and the chairs are strictly charged by the Board and the Executive Committee to ensure that the subcommittees and task forces are directed to the end of accomplishing the annual plan. As such, chairs are empowered to take any actions necessary to ensure that the discussion is timely, effective, and focused on matters consistent with the plan, including, but not limited to setting and enforcing deadlines for debate, ruling items out of order, and otherwise supervising the progress of the meetings for which they are responsible.

The principles below are in full accordance with normal rules of order for groups following the democratic principles of parliamentary procedure.

1. The chair's role is that of serving the assembly, striving for fair play among the participants, trying to ascertain the participants' and the organization's intent, and providing guidance for the fulfillment of the intent of the organization as a whole. The organization's intent is reflected in the annual plan.
2. Presiding officers of a meeting should remain impartial and objective. If a motion is made, and the chair wishes to advocate a particular position, he or she should ask another officer to act as chair during the discussion. After the discussion, the chair should resume his or her role as the presiding officer.
3. The chair should not permit participants to speak at will, offer alternative main motions when a main motion is already under consideration, interrupt speakers or claim the floor without first being recognized by the chair.
4. The chair should refuse to allow participants to claim the floor several times before others have had their first opportunity to speak.
5. The chair is empowered to limit discussions when necessary and call items out of order if not on the agenda of the meeting.
6. The chair is to guide the participants to follow the agenda and to meet the goals established for that agenda and to realize the organization's intent. The organization's intent is reflected in the annual plan.
7. It is the responsibility of the chair to guide the participants so that the time spent in the meeting is effective, meets the goals of the organization, and addresses the items on the agenda.
8. The chair should ensure that the agenda for the meeting is in agreement with the intent of the organization as a whole.
9. The chairs are empowered to limit discussion to the named members of the committee, task force or group. They are also empowered to name members of subgroups to act on specific issues. While all GISB meetings are open, chairs can restrict discussion in the meetings to the named members of the groups.
10. The chairs should ensure that draft minutes of the meetings and any exhibits (including any work papers and alternative proposals) are prepared as soon as reasonably possible as provided in the GISB Operating Practices.



Gas Industry Standards Board Work Load Analysis

Prepared as of February 15, 1999

Time Period	Total Number Received	Total Number Completed	Cummulative Received	Cummulative Completed	Total Number Active
1995	3	0	3	0	3
1996 Q 1	1	0	4	0	4
1996 Q 2	4	0	8	0	8
1996 Q 3	29	3	37	3	34
1996 Q 4	134	10	171	13	158
1996 TOTAL	168	13			
1997 Q 1	65	105	236	118	118
1997 Q 2	54	47	290	165	125
1997 Q 3	10	3	300	168	132
1997 Q 4	16	20	316	188	128
1997 TOTAL	145	175			
1998 Q 1	20	45	336	233	103
1998 Q 2	10	8	346	241	105
1998 Q 3	24	15	370	256	114
1998 Q 4	46	15	416	271	145
1998 TOTAL	100	83			
1999 Q 1	16	7	432	278	154
GRAND TOTAL	432	278			

Gas Industry Standards Board Work Load Analysis

Prepared as of February 15, 1999

Number Active	154
- Number Postponed	7
- Number Out for Comment	6
- Number Out for Ratification	11
- Number Not Yet Assigned	13
= Number In Committee	117

Subcommittee	# of Requests In Committee
ANSI	1
Business Practices Subcommittee	49
Common Codes	2
Contracts	3
EBB Internet Implementation Task Force	1
Executive Committee	1
Imbalances	2
Information Requirements	54
Interpretations	1
Notices	1
Technical	2
TOTAL IN COMMITTEE	117

Gas Industry Standards Board Work Load Analysis

Prepared as of February 15, 1999

#	Assignment	Request/Clarification	#	Assignment	Request/Clarification
1	ANSI	R 97064	54	Information Requirements - CR	R 98048
					R 98047
				Information Requirements - F	R 98069
7	BPS - Capacity Release	R 96018			R 98067
		C 97001			R 98068
		R 98037			R 98082
		R 97114			R 98081
		R 97110			R 98084
		R 97011			R 98064
		R 96115			R 98066
					R 96056
3	BPS - Electronic Delivery Mech.	R 97071			R 98063
		R 97104			R 98050
		R 97103			R 96007
					R 98040
3	BPS - Flowing Gas	R 97119			R 97020
		R 98012			R 96131
		R 98011			R 96124
					R 96008
2	BPS - General	R 96022			R 97036
		R 97113			R 98001
					R 97087
10	BPS - Invoicing	R 98008			R 98014
		R 98091			R 98005
		R 98030			R 98013
		R 97094		Information Requirements - I	R 96121
		R 98007		Information Requirements - N	R 98057
		R 98003			R 98088
		R 97091			R 98061
		R 97090			R 98059
		R 97088			R 98090
		R 97123			R 98062

Gas Industry Standards Board Work Load Analysis

#	Assignment	Request/Clarification	#	Assignment	Request/Clarification
24	BPS - Nominations BPS - Nominations Cycle 2	C 96028 R 97121 R 97089 R 97116 R 98033 R 97125 R 98018 R 98029 R 97077 R 97082 R 97073 R 97076 R 97075 R 97048 R 97019 R 97022 R 97043 R 97058 R 97049 R 96048 R 97070 R 97072 R 96025 R 97074		Information Requirements (Cont.	R 98085 R 98089 R 98054 R 98055 R 98045 R 98053 R 98051 R 98046 R 98028 R 98031 R 98034 R 97124 R 96009 R 98036 R 98035 R 98023 R 98039 R 98041 R 98042 R 98043 R 98044 R 98027
2	Common Codes	R 98020 R 98056	1	Interpretations Subcommittee	C 99001
3	Contracts	R 98019 C 97012 C 97013	1	Notices Task Force	R 98086
2	Imbalances	R 97118 R 97117	2	Technical Subcommittee	R 99001 R 98060
			1	Executive Committee	R 98004
			1	EBB Implementation Task Force	R 98022



GAS INDUSTRY STANDARDS BOARD
GISB EXECUTIVE COMMITTEE MEETING
MEETING MATERIALS
MARCH 18, 1999

7. BALLOT AND COMMENTS

- Attached is the ballot for those EC members unable to attend the meeting.
 - Attached are the comments received regarding the recommended standards.
-



**GAS INDUSTRY STANDARDS BOARD
GISB EXECUTIVE COMMITTEE MEETING
MEETING MATERIALS
MARCH 18, 1999**

EXECUTIVE COMMITTEE BALLOT -- Due March 16, 1999

Please indicate your support for (✓) or opposition to (✗) the below proposed standards and interpretations R97127, R97128, R98025, R98026, R98052 and R98058a:

Request No. R97127

Request No. R97128

Request No. R98025

Request No. R98026

Request No. R98052

Request No. R98058a

EBB Internet Implementation
Standards

Imbalance Standards

Committee Member Signature:

Date:

***Please return your ballot by end of business March 16, 1999
Fax Number: 713-356-0067***

TO: GISB Executive Committee (“EC”) Members

FROM: Koch Gateway Pipeline
Koch Midstream Services Company

RE: Request for Industry Comment on Proposed Standards, due March 5,
1999

DATE: March 5, 1999

As always, Koch Gateway and Koch Midstream (hereinafter “Koch”) appreciate the amount of time, effort, and negotiation that have gone into the proposed standards that are currently out for comment. Koch supports many of the proposed standards, but would also like to offer the following comments.

On page three of the recommendation, the data set numbers referenced parenthetically in the standards should be modified to correspond to the correct data set numbers. Specifically:

- in the first item on that page, the Transportation/Sales Invoice data set number is 3.4.1, not 2.4.5;
- in the second item, the Payment Remittance data set number is 3.4.2, not 2.4.5;
- in the third item, the Statement of Account data set number is 3.4.3, not 2.4.5; and
- in the last item, the Service Requester Level Charge/Allowance Invoice data set number is 3.4.4, not 2.4.5.

On January 14, 1999, Koch submitted comments to the EC regarding the proposed flowing gas-related standards promulgated by the EBB-Internet Implementation (“EII”) Task Force. In those comments, Koch opposed the specific ordering of categories on screens that involve little, if any, customer data input. Koch renews these objections with regard to the proposed invoicing-related standard (s10) currently out for industry comment. Not only does Koch anticipate that customers will input little, if any, data on these screens, but also Koch does not believe that ordering invoice categories is necessary for, or beneficial to, Koch’s customers, the majority of whom have not participated in EII.

With regard to the proposed Imbalance standards, Koch continues to object to the practice of sending proposed standards out for industry comment before they are fully staffed. There may be instances where obtaining industry comment and EC approval prior to full staffing is appropriate, such as when contentious issues like intraday nominations are proposed. However, the proposed Imbalance standards have not been contentious, so it should not be necessary to bifurcate the approval process in this way. It is time for the EC to clearly articulate its policy with regard to this issue - that is, under what circumstances is it appropriate to bifurcate the approval process, and under what circumstances is it not appropriate.

Koch is also concerned that all task forces are under an ever-increasing amount of pressure to issue standards by a date certain, regardless of the impact. Specifically, the Imbalance Task Force recently made a conscious decision to send standards out for comment, knowing that all issues related to those standards have not been addressed. This unusual action and the final vote require some clarification of the surrounding circumstances, as more fully described in the following paragraph.

During the February 9, 1999, Imbalance Task Force meeting, the task force discussed whether the standards that the task force had crafted to date should be sent out for industry comment (and ultimately to the EC) prior to discussing the netting of monthly imbalances.

Koch's two pipelines voted against sending the proposed standards out for comment, but not because Koch opposes the content of the standards. Koch opposes discharging any proposed standards from a task force for industry comment until all issues related to that topic are resolved. A task force may discover that the basic assumptions it made while crafting proposed standards that were sent out for comment are no longer accurate after discussing a subsequent issue. GISB member representatives must maximize the productive use of their time. This valuable time and resources will be wasted if task forces first issue proposed standards that have outstanding issues and then generate a second round of standards that cause revisions to the first.

Koch is not suggesting, however, that standards can never be modified, particularly if an issue arises after a task force has completed its work, or alternatively, if a task force begins working on other unrelated issues and discovers that it needs to revisit standards that have already been proposed and sent out for comment. However, in the case of the Imbalance Task Force, neither of these examples apply. The task force determined approximately a month ago that it would be necessary to discuss netting issues before it could complete its treatment of monthly imbalance trading; therefore, the task force knew at the time of the vote on February 8 that there were unresolved issues related to monthly imbalance trading that could affect the proposed standards currently out for comment.

Koch urges the EC to address this issue immediately before this procedure is considered a "normal" GISB process. To efficiently utilize industry resources, task forces should be prohibited from issuing standards for industry comment if, at the time the standards are sent out for comment, the task force knows there are related, outstanding issues remaining to be addressed. Koch suggests that the EC examine whether the deadlines in the Annual Plan are still reasonably attainable for the respective task forces and subcommittees. Koch is very concerned that the quality of GISB standards may be sacrificed for the sake of meeting arbitrary deadlines, which ultimately negatively impacts the entire industry.

Thank you in advance for your consideration of these comments.