

## Title Transfer Tracking Standards Language &amp; Instructions Adopted from December 17, 1998

**MODIFICATIONS TO EXISTING STANDARDS**

1.3.2 All Transportation Service Providers (TSPs) should support the following standard nomination cycles:

- (i) The Timely Nomination Cycle: 11:30 am for nominations leaving control of the nominating party; 11:45 am for receipt of nominations by the transporter (including from Title Transfer Tracking Service Providers (TTTSPs)); noon to send Quick Response; 3:30 pm for receipt of completed confirmations by transporter from upstream and downstream connected parties; 4:30 pm for receipt of scheduled quantities by shipper and point operator (central clock time on the day prior to flow).
- (ii) The Evening Nomination Cycle: 6:00 pm for nominations leaving control of the nominating party; 6:15 pm for receipt of nominations by the transporter (including from TTTSPs); 6:30 pm to send Quick Response; 9:00 pm for receipt of completed confirmations by transporter from upstream and downstream connected parties; 10:00 pm for Transportation Service Provider to provide scheduled quantities to affected shippers and point operators, and to provide scheduled quantities to bumped parties (notice to bumped parties), (central clock time on the day prior to flow).  

Scheduled quantities resulting from an Evening Nomination that does not cause another Service Requester on the subject Transportation Service Provider to receive notice that it is being bumped should be effective at 9:00 a.m. on gas day; and when an Evening Nomination causes another Service Requester on the subject Transportation Service Provider to receive notice that it is being bumped, the scheduled quantities should be effective at 9:00 a.m. on gas day.
- (iii) The Intraday 1 Nomination Cycle: 10:00 am for nominations leaving control of the nominating party; 10:15 am for receipt of nominations by the transporter (including from TTTSPs); 10:30 am to send Quick Response; 1:00 pm for receipt of completed confirmations by transporter from upstream and downstream connected parties; 2:00 pm for Transportation Service Provider to provide scheduled quantities to affected shippers and point operators, and to provide scheduled quantities to bumped parties (notice to bumped parties), (central clock time on the gas day). Scheduled quantities resulting from Intraday 1 Nominations should be effective at 5:00 pm on gas day.
- (iv) The Intraday 2 Nomination Cycle: 5:00 pm for nominations leaving control of the nominating party; 5:15 pm for receipt of nominations by the transporter (including from TTTSPs); 5:30 pm to send Quick Response; 8:00 pm for receipt of completed confirmations by transporter from upstream and downstream connected parties; 9:00 pm for Transportation Service Provider to provide scheduled quantities to affected shippers and point operators (central clock time on the gas day). Scheduled quantities resulting from Intraday 2 Nominations should be effective at 9:00 pm. on gas day. Bumping is not allowed during the Intraday 2 Nomination Cycle.
- (v) For purposes of 1.3.2 ii, iii, and iv, "provide" shall mean, for transmittals pursuant to standards 1.4.x, receipt at the designated site, and for purposes of other forms of transmittal, it shall mean send or post.
- (vi) Model:

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[Same diagram as contained in GISB Standard No. 1.3.2(vi) Version 1.3]

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**NEW DEFINITIONS**

- d1 "Title", if not otherwise addressed in the transporter's contract or tariff, is the term used to identify the ownership of gas.
- d2 Title Transfer is the change of title to gas between parties at a location.
- d3 Title Transfer Tracking is the process of accounting for the progression of title changes from party to party that does not effect a physical transfer of the gas.
- d4 A Title Transfer Tracking Service Provider is a party conducting the title transfer tracking activity.
- d5 A Third Party Account Administrator is a Title Transfer Tracking Service Provider other than the Transportation Service Provider.
- d6 An Account Holder is the party using the services of a Title Transfer Tracking Service Provider (TTTSP) under a contract or other arrangement with that TTTSP.
- d7 A title transfer Nomination is a nomination line item requesting the service of Title Transfer Tracking and is sent by an Account Holder to a Title Transfer Tracking Service Provider.

**NEW PRINCIPLES**

- p1 All Title Transfer Tracking Service Providers should offer their Title Transfer Tracking services without undue discrimination.
- p2 Title transfers into and/or out of a Title Transfer Tracking Service Provider should be able to occur regardless of the service class of any related transportation.

**NEW STANDARDS**

- s1 At a minimum, the Transportation Service Providers (TSP) should be responsible for accommodating Title Transfer Tracking (TTT) services at all points identified by the TSP as pooling points, where TTT services are requested. In absence of existing pooling points or in addition to existing pooling points where access to TTT activity is not reasonably accessible for supply receipt locations covered by an OBA, TSPs should be responsible for accomodating TTT at no less than one location.
- s2 The Title Transfer Tracking services should be supported by means of the nominations, quick responses and scheduled quantities processes. At the Transportation Service Provider's election, the confirmation process may also be utilized with Title Transfer Tracking Service Providers within the TSP's system.
- s4 All Third Party Account Administrators (3PADS) wishing to provide title transfer tracking services shall so notify the Transportation Service Provider (TSP). All coordination between 3PADS and a TSP should be performed under a contract between the parties. Where the TSP is a Title Transfer Tracking Service Provider on its system, tariff provisions (terms, conditions and rates) or general terms and conditions of the TSP, may take the place of a contract.
- s5 Upon reasonable request of the Third Party Account Administrator (3PAD), Transportation Service Providers should provide the 3PAD with one of the following for conducting title transfer tracking (TTT) activity:
  - 1) location code(s);

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- 2) contract identifier(s) used in the exchange of transactional data; or
- 3) both one and two above.

In any event TTT activity is always performed at or with respect to a location (physical or logical).

s6 All Title Transfer Tracking services should be performed under a contract or other arrangement between the Account Holder and their Title Transfer Tracking Service Provider.

s7 A Transportation Service Provider (TSP) should communicate with any Title Transfer Tracking Service Provider (TTTSP) that performs according to the applicable contract between the TTTSP and the TSP, and that operates in accordance with those GISB standards applicable to Title Transfer Tracking.

s8 Title Transfer Tracking should be conducted using existing applicable data sets.

s9 A Transportation Service Provider (TSP) may operate in a manner such that allocated quantities will equal scheduled quantities for gas quantities into and out of a Title Transfer Tracking Service Provider (TTTSP) from or to a pool(s). If a TSP operates in such a manner, then the TSP should not be required to accept Pre-determined Allocations (PDAs) for those transactions nor separately provide, or transmit, Allocations to parties to such transactions.

Where the allocated quantities with respect to a TTTSP are different than the scheduled quantities provided by the TSP to the TTTSP, for the same period, then the TSP should provide to the TTTSP Allocations (GISB Standard No. 2.4.3) for the quantities into the TTTSP. In addition, the TSP should either accept:

- (a) Allocations from the TTTSP, or,
- (b) PDAs from the TTTSP.

Such information should be delineated at the level of the nomination line items provided by the TTTSP to the TSP for the purpose of allocating quantities out of the TTTSP.

s11 Absent ranking information provided by the Third Party Account Administrator and absent a contrary mutual agreement to proceed otherwise, where transactions related to Third Party Account Administrator (3PAD) activities are not balanced at the end of any confirmation cycle, transactions entering the 3PAD (receipt) or leaving the 3PAD (delivery), whichever is higher, should be reduced pro rata to match the total of the transactions on the other side of the 3PAD.

s12 Where a Transportation Service Provider (TSP) has decided to offer Title Transfer Tracking (TTT) service by means of an arrangement (including an agreement) with a party which will act as the TSP's designated party, and regardless of communication methodology between Account Holders and such designated party, the TSP should, upon request, identify the Title Transfer Tracking Service Provider(s) (TTTSPs) at a location which have established active TTT arrangements with the TSP. The relevant information to be provided should include the name of each TTTSP, the ID code for each TTTSP used by the TSP, the contract number for each TTTSP assigned by the TSP (where applicable), the location code(s) for each TTTSP assigned by the TSP (where applicable), and the location code(s) nominatable to the TSP for transportation service to or from the location associated with each TTTSP. If, in the future, the common code for locations central repository includes listing of TTTSPs by location, the requirements of this standard may be met.

s13 A party to a transaction should nominate, or otherwise communicate in a mutually agreeable manner, the identity of their transaction counterparty along with the applicable,

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associated nominations-related information to the appropriate Confirming Party or Title Transfer Tracking Service Provider (TTTSP). Failure to so act can result in the failure of the subject transaction to be communicated to the Transportation Service Provider (TSP) and scheduled by the TSP. A Confirming Party may communicate with its party and/or the immediate counterparty as to the existence and nature of a failure to communicate a transaction on the part of the applicable party. A TTTSP may communicate with its Account Holder(s) (AHs) and/or its AH(s)' immediate counterparty(ies) as to the existence and nature of a failure to communicate a transaction on the part of the applicable party.

- s14 All references to the sending or receiving of transmittals by a party are intended to include the sending or receiving of such transmittals by such party's authorized agent.
- s16 With respect to Title Transfer Tracking activity, when a reduction on a party's delivery side occurs at a location, and the Transportation Service Provider (TSP) does not keep the party whole, the TSP should pass the reduction to the appropriately ranked receipt transaction. When a reduction on a party's receipt side occurs at a location, and the TSP does not keep the party whole, the TSP should pass the reduction to the appropriately ranked delivery transaction.
- s17 Where a Transportation Service Provider (TSP) determines to employ the confirmation process in its interactions with a Title Transfer Tracking Service Provider (TTTSP) including a TTTSP acting as the TSP's agent, if any, then the TSP should also offer to employ with similarly situated TTTSPs, and may at its discretion require that other TTTSPs employ, the confirmation process in addition to the nomination on behalf of process for the purpose of coordinating activities at the TSP's locations with respect to Title Transfer Tracking.
- s18 The effective date for implementation of the TTT standards is the later of June 2000 or eight months following the publication of the TTT standards within the applicable GISB standards manual.

**INSTRUCTIONS TO INFORMATION REQUIREMENTS SUBCOMMITTEE**

Information Requirements Subcommittee instructions to be used as guidelines in the development of the instructions for the Technical Implementation portion of the nominations related standards manual for the Title Transfer Tracking standards:

The confirmation process should not be addressed in the development of the instructions for the Technical Implementation portion of the "Nominations Related Standards Manual" for the Title Transfer Tracking standards.