



Gas Industry Standards Board

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TO: Executive Committee (EC) Members
Posting for Interested Industry Participants

FROM: Rae McQuade, Executive Director

RE: Final Minutes from the Executive Committee (EC) Meeting – December 14, 2000

DATE: February 22, 2001

**GAS INDUSTRY STANDARDS BOARD
GISB EXECUTIVE COMMITTEE MEETING**

Doubletree Hotel, Houston, Texas

December 14, 2000

FINAL MINUTES

1. Administrative

Mr. Buccigross opened the meeting and welcomed the attendees. El Paso Energy and Mr. Gracey were thanked for sponsoring the meeting. Mr. Costan gave the antitrust advice. The roll was read by Ms. McQuade. In discussion on the agenda, Mr. Scheel asked why the subcommittee reports were first on the agenda. Mr. Novak noted that the subcommittee reports should be addressed first as a normal course of business as was previously agreed. The agenda was modified to add a discussion of meeting dates after the draft minutes are adopted. The agenda was so modified and adopted. The redlined draft minutes of October 12 were adopted including additional changes highlighted by Ms. Davis. The draft minutes of November 16 were adopted including the changes highlighted by Ms. Davis. The meeting dates for 2001 were reviewed by Ms. Garcia. For a full accounting of the discussion from today's meeting, the transcripts should be ordered from Ms. Jane Copeland of Ak/Ret Reporting, (361-882-9037).

2. Subcommittee Updates

Ms. Hopkins reviewed the Common Codes Subcommittee report. After discussion, it was recommended that the report be forwarded to the Information Requirements Subcommittee (IR) to determine if a recommendation should be prepared or if the effort is concluded and a recommendation is not needed. The Contracts Subcommittee efforts were reviewed by Ms. McVicker and Ms. Metz. There was discussion on the need for a separate financial hedging agreement. Mr. Novak explained that for the 2001 Annual Plan, it is merely an investigation of whether GISB can do it. Mr. Keeler stated that a standard financial hedging contract (ISDA) already exists. The Imbalances Subcommittee, now chaired by Ms. Hopkins, is inactive. The Expedited Data Definition (EDD) Subcommittee efforts were reviewed by Pete Whatley. They are responding to questions from the Business Practices Subcommittee (BPS), and the subcommittee will cease to exist once the Imbalance Netting and Trading and Title Transfer Tracking responses are completed. The Electronic Delivery Mechanism (EDM) Subcommittee update was deferred to be addressed when the chairs were present (Carl Caldwell, Dick Brooks and Leigh Spangler). They have open Order No. 637 issues and should determine how to address the Sandia National Laboratories report. The Future Technology Task Force (FTTF) update given by Mr. Shahan covered the interoperability survey findings and how they will affect the operating guidelines in the standards manuals. Mr. Shahan noted that some anomalies are to be addressed -- there were possibly skewed results where a corporation prepared several identical surveys representing their various divisions. No recommendations



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are expected for version 1.5 as a result of the survey.

The BPS update was presented by Ms. Van Pelt. She informed the EC that they are concluding the second round of nominations requests, after which the flowing gas requests round 2 will be addressed, expected to begin on January 4. Mr. Keisler reviewed the IR efforts to date. They are in the process of working on imbalance data sets and capacity release. The backlog is reasonable, and there are no issues outstanding for version 1.5. Capacity Release and the revised imbalance statement should be completed in time to be published in version 1.5.

The Technical Subcommittee update was provided by Ms. Van Pelt and Ms. Breeden. They noted that the subcommittee is on track with no backlog. They are expecting an influx of work from EDD for title transfer tracking and imbalance netting and trading, all of which should be present in version 1.5. They also updated the EC on the efforts of the ANSI Subcommittee and its review of existing data sets to ensure that they are ANSI X12 compliant. Nominations and Invoices and Shipper Imbalances data sets will all be ANSI X12 compliant in version 1.5. Flowing gas data sets will be the topic of 2001 and by 2002 the review should be complete, excepting capacity release. The ANSI plan has been met exactly, with significant assistance from the American Petroleum Institute. The capacity release data set review should conclude by 2004, if it is determined that the review is necessary. Ms. Van Pelt raised the issue of how prudent it was to undertake such a time consuming review for capacity release data sets – particularly in light of XML as a possible way to trade information. The EC will undertake a procedural vote at the next meeting to determine if the capacity release review is necessary. Ms. Van Pelt noted that Ms. Breeden is leaving the subcommittee and urged the EC to support both the Technical and ANSI subcommittees with needed resources, as it could become a standards development bottleneck without additional help. Ms. Breeden was thanked for her dedication, hard work and leadership in GISB, and congratulated on her new position.

The XML Subcommittee progress was reviewed by Mr. Sappenfield and Ms. McQuade. Mr. Sappenfield made the motion, seconded by Ms. McVicker, to adopt the XML action plan. The motion carried unanimously. A break was taken.

The 2001 Annual Plan was reviewed by Mr. Sappenfield. The plan was endorsed by the Board with the recognition that priority is given to the carryover items from the 2000 plan. The provisional items are primarily to be addressed by the Board. Board members who asked that these items be added to the annual plan will provide written requests for contracts action item nos. 4 and 5 before any work begins on those items. Ms. McQuade updated the EC on the Board Task Force activities in consideration of the creation of an Energy Standards Board. She noted that a strawman has been approved by the Board for discussion purposes; and Edison Electric Institute and the Pennsylvania Public Utility Commission have provided comments. All information can be downloaded from the GISB home page. The Board task force is now considering possible changes to the strawman in light of the comments received. A meeting with EEI member CEOs is planned for February 2001. Other meetings will also be held with other trade associations to solicit feedback on the strawman, once revised, to determine further changes.

3. New Requests

R00027: Request:
Submitted by Enron Transportation Services Group to add a Status data element to the header level of the Offer Download (5.4.1), Bid Download (5.4.2) and the Award Download (5.4.3), to accommodate sending the status of offers, bids and awards (see GISB Interpretation 7.3.43).

 Triage Recommendation:



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Send the request to the Business Practices Subcommittee (BPS) to be addressed in its normal course of business.

EC Discussion:

The request was found in scope through a unanimous vote. The triage recommendation was adopted through a unanimous vote.

3. Recommended Standards

Order 637 Priority Action Items 1 and 2 Revised by the Executive Committee on November 16, 2000 for GISB Standard Nos. 5.3.6 and 5.3.7

The recommendation is to modify GISB Standard Nos. 5.3.2, 5.3.6, 5.3.7, 5.3.31, 5.3.32, 5.3.35, 5.3.36, 5.3.41, and to propose new GISB Standard Nos. 5.2.z1, 5.3.z1, 5.3.z2, 5.3.z3.

Motion 1: The motion was made by Mr. Novak to adopt the proposed standards and revisions, which was seconded by Mr. Hebenstreit.

Discussion: Mr. Keeler expressed concerns with the proposed standard no. 5.3.6 – specifically in the evening nomination cycle the absence of restrictions on the recall if gas is already scheduled using the subject capacity. The changes proposed by Mr. Keeler are noted in italic underlined text. The other changes proposed in the recommendation were accepted by the motion makers.

Change: Proposed revision to GISB Standard No. 5.3.6, made by Mr. Keeler and including comments from Mr. Payne's Enron North America comments:

5.3.6 Recall terms should be agreed to in advance between the releasing and acquiring shippers.

- Where the releasing shipper wishes to recall capacity to be effective for a gas day, releases with an award posting date prior to [month day, year] are grand-fathered and the recall notice should be provided to the transportation service provider (TSP) and the acquiring shipper no later than 8:00 A.M. Central Clock Time on the nomination day.

For releases with an award posting date on or after [month day, year]:

- Timely recall notice should be provided to the TSP and the acquiring shipper no later than 9:30 A.M. and 9:45 A.M., respectively, Central Clock Time on the nomination day such that the releasing shipper may place a timely nomination for the next day's gas flow.
- Evening recall notice should be provided to the TSP and the acquiring shipper no later than ~~1:00 p.m. and 1:15 p.m.~~ 3:00 p.m. and 3:15 p.m., respectively, Central Clock Time on the nomination day such that the releasing shipper may place an evening nomination for the next day's gas flow. Such recalls should be limited to situations where the capacity has not been scheduled. Further, the nomination by the releasing shipper should be scheduled on a basis that does not bump any scheduled gas.
- Flowing Day Recall notice effective for the Intraday 1 nomination cycle should be provided to the TSP and the acquiring shipper no later than 7:45 a.m. and 8:00 a.m., respectively, Central Clock Time on nomination day such that the releasing shipper may place an Intraday 1 nomination for the current day's gas flow. Such recalls should be limited to situations where the capacity has not been scheduled. Further, the nomination by the



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releasing shipper should be scheduled on a basis that does not bump any flowing gas. Releasing and acquiring shippers may agree in advance that flowing day recalls will not be permitted.

- Flowing Day Recall notice effective for the Intraday 2 nomination cycle should be provided to the TSP and the acquiring shipper no later than 2:45 P.M. and 3:00 P.M., respectively, Central Clock Time on nomination day such that the releasing shipper may place an Intraday 2 nomination for the current day's gas flow. Such recalls should be limited to situations where the capacity has not been scheduled. Further, the nomination by the releasing shipper should be scheduled on a basis that does not bump any flowing gas. Releasing and acquiring shippers may agree in advance that flowing day recalls will not be permitted.

For recallable releases, the acquiring shipper should provide a recall contact to the TSP.

Vote (M1): The motion to adopt the original November 17 recommendation failed.

Motion: Mr. Novak made the motion, seconded by Ms. McVicker to adopt the November 17 recommendation with changes proposed by Mr. Keeler and Mr. Payne to proposed standard no. 5.3.6, (changes above, noted in underlined and strikethrough text), and changes recommended by Ms. Chezar to proposed standard no. 5.3.z3:

5.3.z3 Where a Flowing Day Recall has been issued and made effective, applicable usage and fuel charges ~~volumetric charges, including commodity charges,~~ should be billed to the parties that utilize the capacity.

Discussion: Mr. Scheel noted that the proposed timely recall notice at 9:30 a.m. does not allow the acquiring shipper any time to find replacement capacity and still meet the 9:30 a.m. posting requirement for the timely cycle non-biddable releases as set out in revised standard 5.3.2. He pointed out similar problems for the other recall notice times. Vote (M2): Motion failed.

Discussion: It was discussed that the entire recommendation was at risk of failing, based on the votes taken so far in the meeting. It was then agreed to review those proposed standards that might pass, and consider them on an individual basis.

Motion: Mr. Scheel made the motion to adopt the proposed standard no. 5.3.2 (as presented in the November 17 recommendation), seconded by Mr. Hebenstreit with modifications proposed by Ms. Van Pelt and Ms. Davis:

5.3.2 For biddable releases (less than 1 year):

- offers should be tendered by 12:00 P.M. on a Business Day;
- open season ends no later than 1:00 P.M. on a Business Day (evaluation period begins at 1:00 P.M. during which contingency is eliminated, determination of best bid is made, and ties are broken);
- evaluation period ends at 2:00 P.M.;
- match or award is communicated by 2:00 P.M.;
- match response by 2:30 P.M.;
- award posting by 3:00 P.M.;

contract tendered with contract # by 4:00 P.M.; contract executed; nomination possible beginning at the next available nomination cycle for



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the effective date of the contract. (Central Clock Time)

For biddable releases (1 year or more):

- offers should be tendered by 12:00 P.M. four Business Days before award;
- open season ends no later than 1:00 P.M. on the Business Day before timely nominations are due (open season is three Business Days);
- evaluation period begins at 1:00 P.M. during which contingency is eliminated, determination of best bid is made, and ties are broken;
- evaluation period ends at 2:00 P.M.;
- match or award is communicated by 2:00 P.M.;
- match response by 2:30 P.M.;
- award posting by 3:00 P.M.;
- contract tendered with contract # by 4:00 P.M.; contract executed; nomination possible beginning at the next available nomination cycle for the effective date of the contract. (Central Clock Time)

For non-biddable releases:

Timely Cycle

- posting of prearranged deals not subject to bid are due by 9:30 A.M. on a Business Day;
- contract tendered with contract # by 10:30 A.M.; contract executed; nomination possible beginning at the next available nomination cycle for the effective date of the contract.

Evening Cycle

- posting of prearranged deals not subject to bid are due by 4:00 P.M. on a Business Day;
- contract tendered with contract # by 5:00 P.M.; contract executed; nomination possible beginning at the next available nomination cycle for the effective date of the contract.

Intraday 1 Cycle

- posting of prearranged deals not subject to bid are due by 8:00 A.M. on a Business Day;
- contract tendered with contract # by 9:00 A.M.; contract executed; nomination possible beginning at the next available nomination cycle for the effective date of the contract.

Intraday 2 Cycle

- posting of prearranged deals not subject to bid are due by 3:00 P.M. on a Business Day;
- contract tendered with contract # by 4:00 P.M.; contract executed; nomination possible for beginning at the next available nomination cycle for the effective date of the contract. (Central Clock Time)

and the following instructions (which are not part of the proposed standard:

Modify proposed standard no. 5.3.2 as shown above, adopt it and



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transfer it to the Interpretations Subcommittee and Business Practices Subcommittee for review and updating of existing standards and interpretations. Any additional modifications should be brought back to the E.C. at its February 2001 meeting and approved prior to the 5.3.2 being fully staffed and / or member ratified.

Vote (M3): Failed.

Motion: Ms. Kaestner made the following motion to amend proposed standard no. 5.3.7, seconded by Paul Keeler:

5.3.7 ~~There should be no partial day recalls of capacity.~~ Transportation service providers should support the function of reputting by releasing shippers.

Discussion: It was noted that Ms. Kaestner's motion did not include any proposed changes to GISB Standard No. 5.3.6 as it currently reads in version 1.4.

Mr. Novak noted that he would agree with this as long as there is a letter to the FERC explaining that the EC has reached a point where there is a disagreement on treatment of partial day recalls.

Vote (M4): The motion failed.

Motion: Mr. Novak made the following motion, seconded by Mr. Scheel:

(1) Modify 5.3.2 as most recently voted upon and transfer 5.3.2 to Interpretations Subcommittee and Business Practices Subcommittee for review and updating of existing standards and interpretations. Any additional modifications should be brought back to the E.C. at its February 2001 meeting and approved prior to the 5.3.2 being fully staffed and / or member ratified.

(2) Provide a status report to the FERC that no consensus progress can be made on the following proposed standards and/or modifications to standards: 5.3.6, 5.3.7, 5.3.z3 and 5.2.z1. Some parties believe that the basis for these modifications lies within FERC Order No. 637 while others believe that no such basis exists. Others, irrespective of the FERC Order No. 637 issue, believe that flowing day recall is a valid business process, (e.g., some parties support the business process but disagree with the proposed recall timelines, while others believe that certain aspects of the business process may be operationally disruptive). No further progress can be made on this issue at this point and time.

(3) The report would include relevant minutes and written comments.

Vote (M5): The motion failed.

Motion: Mr. Novak made the following motion, seconded by Mr. Hebenstreit:

Provide a status report to the FERC that no consensus progress can be made on the following proposed standards and/or modifications to standards: 5.3.6, 5.3.7, 5.3.z3 and 5.2.z1. Some parties believe that the basis for these modifications lies within FERC Order No. 637 while others believe that no such basis exists. Others, irrespective of the FERC Order No. 637 issue, believe that flowing day recall is a valid business process, (e.g., some parties support the business process but disagree with the proposed recall timelines, while others believe that certain aspects of the business process may be operationally disruptive). No further progress can be made on this issue at this point and time.



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The report would include relevant minutes and written comments.

Vote (M6): The procedural motion passed with 15 in favor, 4 opposed and 1 abstaining.

Motion: Mr. Scheel made the following motion, seconded by Mr. Novak:

Modify 5.3.2 as most recently voted upon and transfer 5.3.2 to Interpretations Subcommittee and Business Practices Subcommittee for review and updating of existing standards and interpretations. Any additional modifications should be brought back to the EC at its February 2001 meeting and approved prior to the 5.3.2 being fully staffed and / or member ratified.

[Note for clarity in the minutes: following is the '5.3.2 as most recently voted upon' in this E.C. meeting]

5.3.2 For biddable releases (less than 1 year):

- offers should be tendered by 12:00 P.M. on a Business Day;
- open season ends no later than 1:00 P.M. on a Business Day (evaluation period begins at 1:00 P.M. during which contingency is eliminated, determination of best bid is made, and ties are broken);
- evaluation period ends at 2:00 P.M.;
- match or award is communicated by 2:00 P.M.;
- match response by 2:30 P.M.;
- award posting by 3:00 P.M.;
- contract tendered with contract # by 4:00 P.M.; contract executed; nomination possible beginning at the next available nomination cycle for the effective date of the contract. (Central Clock Time)

For biddable releases (1 year or more):

- offers should be tendered by 12:00 P.M. four Business Days before award;
- open season ends no later than 1:00 P.M. on the Business Day before timely nominations are due (open season is three Business Days);
- evaluation period begins at 1:00 P.M. during which contingency is eliminated, determination of best bid is made, and ties are broken;
- evaluation period ends at 2:00 P.M.;
- match or award is communicated by 2:00 P.M.;
- match response by 2:30 P.M.;
- award posting by 3:00 P.M.;
- contract tendered with contract # by 4:00 P.M.; contract executed; nomination possible beginning at the next available nomination cycle for the effective date of the contract. (Central Clock Time)

For non-biddable releases:

Timely Cycle

- posting of prearranged deals not subject to bid are due by 9:30 A.M. on a Business Day;
- contract tendered with contract # by 10:30 A.M.; contract executed; nomination possible beginning at the next available nomination cycle



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for the effective date of the contract.

Evening Cycle

- posting of prearranged deals not subject to bid are due by 4:00 P.M. on a Business Day;
- contract tendered with contract # by 5:00 P.M.; contract executed; nomination possible beginning at the next available nomination cycle for the effective date of the contract.

Intraday 1 Cycle

- posting of prearranged deals not subject to bid are due by 8:00 A.M. on a Business Day;
- contract tendered with contract # by 9:00 A.M.; contract executed; nomination possible beginning at the next available nomination cycle for the effective date of the contract.

Intraday 2 Cycle

- posting of prearranged deals not subject to bid are due by 3:00 P.M. on a Business Day;
- contract tendered with contract # by 4:00 P.M.; contract executed; nomination possible for beginning at the next available nomination cycle for the effective date of the contract. (Central Clock Time)

Vote (M7): The motion passes.

Motion: Mr. Novak made the following motion to adopt proposed standard no. 5.3.35, which was seconded by Mr. Ishikawa:

5.3.35 Unless the affected party and the Transportation Service Provider (TSP) have agreed to exclusive notification via EDI/EDM, the affected party should provide the TSP with at least one Internet E-mail address to be used for Electronic Notice Delivery of intraday bumps, operational flow orders, recall notices and other critical notices. The obligation of the TSP to provide notification is waived until the above requirement has been met.

Vote (M8): The motion fails.

Motion: Mr. Spangler made the following motion, seconded by Mr. Scheel, regarding adoption of proposed standard no. 5.3.31:

5.3.31 Transportation Service Providers which support capacity release should accept and process uploads of biddable capacity release offers from releasing shipper(s) (or its authorized third party service provider), provided the offer is received by the Transportation Service Provider at their designated site by 11:45 A.M. CCT on a Business Day. Such received offer, if determined to be valid, should be posted as an Offer and should be available for bidding by 12:00 PM CCT (the normal posted-by deadline and start of bidding time) on that Business Day or the Releasing Shipper's specified Business Day (if later than the received Business Day).

5.3.32 Transportation Service Providers which support capacity release should accept and process uploads of capacity release bids from potential acquiring shipper(s) (or its authorized third party service provider), provided the bid is time-stamped as leaving control of the bidder no later



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than 1:00 P.M. of the applicable deadline day and is received by the Transportation Service Provider at their designated site by 1:15 P.M. Such timely bid, if determined to be valid, should be evaluated by the Transportation Service Provider for the purpose of identifying the winning bidder associated with the Offer upon which the bid was made.

Vote (M9): The motion passes.

Motion: Mr. Novak made the following motion to adopt proposed standard no. 5.3.36, seconded by Mr. Maturo:

5.3.36 Transportation Service Providers (TSP) should support the concurrent sending of electronic notification of intraday bumps, operational flow orders, recall notices and other critical notices to two Internet E-mail addresses for each affected party. If the TSP elects to delegate the notice requirement to the original recalling shipper, that shipper, upon provision of applicable contact information, if available, from the TSP, should issue the recall notice to all affected contracting parties in the release chain.

Action: After discussion, the motion was withdrawn.

Action: For recently passed GISB Standard No. 5.3.31 modifications, the point is to address the timeline for biddable offers, and not to exclude an upload of non-biddable offers. The language for GISB Standard Nos. 5.3.31 and 5.3.32 should be forwarded to BPS and Interpretations Subcommittee for scrubbing.

Motion: Mr. Novak made the motion, seconded by Mr. Love, to send 5.3.36, 5.3.35 and 5.3.xx back to BPS with a high priority for consideration after which it would be sent out for industry comment.

5.3.xx To effect the provision of a notice of recall (and subsequent reput) of released capacity, releasing shippers and acquiring shippers should provide each other with the email address(es) of their respective representatives responsible for sending and receiving Recall and Reput notices. Acquiring shippers who re-release capacity should also provide the respective email addresses of their acquiring shippers to their original releasing shipper.

Vote (M10): The procedural motion passed unanimously.

Motion: Mr. Novak made the motion seconded by Ms. McVicker, to adopt the proposed changes to standard no. 5.3.41, and new standards 5.3.z1 and 5.3.z2, after which they would be transferred to the Interpretations Subcommittee and Business Practices Subcommittee for review and updating of existing standards and interpretations. Any additional modifications should be brought back to the EC at its February 2001 meeting and approved prior to the standards being fully staffed and / or member ratified.

5.3.41 The display of capacity release data for an Offer should be selected from a summary list of Offers. The summary list should be comprised of the following:

Offer Number

Release Term Start Date

Release Term End Date

Recall Cycle Indicator

Location Information as applicable, and/or navigation to detail

Maximum Offer Quantity – Contract



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Biddable Deal Indicator
other data elements, if applicable

5.3.z1 A release which takes effect during a gas day shall not be available for recall until the day following the effective date of the release.

5.3.z2 Recall notices should contain at least the affected Service Requester Contract(s) and the effective date/cycle.

Vote (M11): The motion passed.

Order 637 Priority Action Items 3

Motion: The motion was made by Ms. Davis and seconded by Mr. Hebenstreit to adopt the recommendation as presented:

Modify GISB Standard No. 5.3.22 to:

5.3.22 Converting a daily rate to a monthly rate is accomplished by multiplying the daily rate times the number of days in the rate period, dividing the result by the number of months in the rate period, taking the remainder out to 5 decimal places, and rounding up or down to the transporter's specified decimal place.

Modify the data dictionary for the Offer Download (5.4.1), Bid Download (5.4.2), Award Download (5.4.3), Offer Upload (5.4.7), and Offer Upload Notification (5.4.9).

Delete the code values table for the deleted data element Lesser Rate Indicator in the Offer Download (5.4.1) and Offer Upload (5.4.7).

Add a code values table for the new data element Minimum Rate Disclosure Indicator in the Offer Upload (5.4.7).

Modify the code values tables for the validation codes in the Offer Upload Quick Response (5.4.8) and the Bid Upload Quick Response (5.4.19).

Modify the Capacity Release Executive Summary.

Vote (M12): The motion passed.

R98084 Add the data element "Extension" to the Measurement Volume Audit Statement (2.4.6).

Motion: The motion was made by Mr. Love and seconded by Ms. Davis to adopt the recommendation as presented.

Add the data element "Extension" to the Measurement Volume Audit Statement (2.4.6):

Business Name (Abbreviation)	Definition	EDI/FF Usage	Condition
Extension (Ext)	A factor used to calculate the gas volume for orifice type meters, which is the average square root of the differential pressure times the absolute pressure.	MA	Used only for orifice meters.



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Discussion: During the discussion, the motion makers agreed to modify the data element definition to drop the last phrase because the calculation presented was not precise and therefore the definition was ambiguous.

The revised motion:

Adopt the following.

Add the data element "Extension" to the Measurement Volume Audit Statement (2.4.6):

Business Name (Abbreviation)	Definition	EDI/FF Usage	Condition
Extension (Ext)	A factor used to calculate the gas volume for orifice type meters.	MA	Used only for orifice meters.

Vote (M13): The motion passed unanimously.

R96124 In discussion, Mr. Keisler asked that the recommendation be returned to IR Subcommittee for further work, in light of the comments received. He expected that it can be sent out for comment again after modifications, and considered at the EC meeting in February.

Motion: The motion was made by Ms. Van Pelt and seconded by Ms. Davis to send R96124 back to Information Requirements Subcommittee for review in light of the comments received and to resubmit for consideration at the February EC meeting.

Vote (M14): The procedural motion passed unanimously.

Minor Corrections and Clarifications:

Item 1: Submitted by El Paso Natural Gas.

For the imbalance netting and trading standards referenced by request nos. 1999AP7, R97117 and R97118, the adopted and ratified standard D2 contained a typographical error. It referred to "positive or negative" imbalances rather than "positive and negative" imbalances. D2 should read as:

D2: Netting is the term used to describe the process of resolving imbalances for a Service Requester within an Operational Impact Area. There are two types of Netting:

- summing is the accumulation of all imbalances above any applicable tolerances for a Service Requester or agent.

- offsetting is the combination of positive and negative imbalances above any applicable tolerances for a Service Requester or agent.

Motion: The motion was made by Mr. Scheel and seconded by Mr. Hebenstreit to adopt the minor correction and clarification.

Vote (M15): The motion passed.

Ms. McQuade noted that this will now be posted for two weeks.



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Item 2: **For R96007/R96008:** Mr. Keisler explained that minor changes are needed to use correct abbreviations and conforming language. At the October EC meeting, Requests R96007 and R96008, which were addressed on the same Recommendation form, were approved as modified. Since that approval, two minor problems with the recommendation have come to light.

- 1) In the Request for Information transaction, the definition in the Code Values Dictionary for the data element Allocation Transaction Type Code should be "[no definition necessary]" rather than "[no definition needed]."
- 2) In the Request for Information transaction, the abbreviation for the data element Service Requester should be "Svc Req" rather than "Serv Req."

Motion: The motion was made by Ms. Davis and seconded by Ms. Van Pelt to adopt the minor clarifications and corrections.

Vote (M16): The motion passed.

4. Election of Officers for 2001

Mr. Buccigross and Mr. Novak were reelected as the chair and vice-chair, respectively, for 2001.

5. Adjourn

The meeting adjourned at 4:30 p.m.



Gas Industry Standards Board

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6. Executive Committee Attendance & Voting

Present	M1	M2	M3	M4	M5	M6	M7	M8	Member
									End Users:
Y	A	A	Y	A	Y	Y	Y	Y	Bill Hebenstreit
Y	A	A	A	A	Y	Y	Y	Y	Diane McVicker
Y	A	A	A	A	Y	Y	Y	Y	Dona Gussow
Y	A								Joel Greene for Kelly Daly
Y	A		A	A	Y	Y	Y	Y	John Ebner for Tina Patton
									LDCs:
Y	Y	Y	A	A	Y	Y	A	Y	Dolores Chezar on the phone
Y	A	Y	A	A	Y	Y	Y	Y	Mike Novak
Y	A	Y	A	A	Y	Y	Y	Y	Chris Maturo
Y	Y	Y	A	A	Y	Y	Y	Y	Rick Ishikawa for Bob Betonte
Y	Y	Y	A	A	Y	Y	A	Y	Steve Sullivan on the phone
									Pipelines:
Y	N	N	Y	N	A	N	Y	N	Bill Griffith
Y	N	N	Y	A	A	N	Y	A	Dale Davis
Y	N	N	Y	A	A	N	Y	N	Paul Love
Y	N	N	Y	N	N	N	Y	N	Kim Van Pelt
Y	N	N	Y	A	N	A	Y	A	Mark Gracey
									Producers:
Y	N	N	Y	Y	Y	Y	Y	Y	Paul Keeler
Y	N	N	Y	Y	Y	Y	Y	Y	Lauren Kaestner
Y	Y								Richard Smith (ballot)
									Mike Johnson
									Scott Brown
									Services
Y	A	Y	Y	Y	Y	Y	Y	Y	Jim Buccigross
Y		A	Y	Y	Y	Y	Y	Y	Leigh Spangler for Sylvia Munson
Y	A		Y	Y	Y	Y	Y	Y	Keith Sappenfield
Y	N	N	Y	Y	Y	Y	Y	Y	Mark Scheel
									Carl Caldwell
22	4	6	12	6	15	15	18	15	Votes In Favor
	8	8	0	2	2	4	0	3	Votes Opposed
	S	S	S	S	S	P	S	S	Type of Vote (P)rocedural, (S) "17/2"
	F	F	F	F	F	P	P	F	Pass (P) / Fail (F)/Undecided (U)



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Present	M9	M10	M11	M12	M13	M14	M15	M16	Member
									End Users:
Y	Y	Y	Y	Y	Y	Y	Y	Y	Bill Hebenstreit
Y	Y	Y	Y	Y	Y	Y	Y	Y	Diane McVicker
Y	Y	Y	Y	Y	Y	Y	Y	Y	Dona Gussow
Y									Joel Greene for Kelly Daly
Y	Y	Y	Y	Y	Y	Y	Y	Y	John Ebner for Tina Patton
									LDCs:
Y	Y		Y	Y					Dolores Chezar on the phone
Y	Y	Y	Y	Y	Y	Y	Y	Y	Mike Novak
Y	Y	Y	Y	Y	Y	Y	Y	Y	Chris Maturo
Y	Y	Y	Y	Y	Y	Y	Y	Y	Rick Ishikawa for Bob Betonte
Y	Y		Y	Y					Steve Sullivan on the phone
									Pipelines:
Y	Y	A	Y	Y	Y	Y	Y	Y	Bill Griffith
Y	Y	Y	Y	Y	Y	Y	Y	Y	Dale Davis
Y	Y	Y	N	Y	Y	Y	Y	Y	Paul Love
Y	Y	Y	A	Y	Y	Y	Y	Y	Kim Van Pelt
Y	Y	Y	A	Y	Y	Y	Y	Y	Mark Gracey
									Producers:
Y	Y	Y	Y	Y	Y	Y	Y	Y	Paul Keeler
Y	Y	Y	Y	Y	Y	Y	Y	Y	Lauren Kaestner
Y									Richard Smith (ballot)
									Mike Johnson
									Scott Brown
									Services
Y	Y	Y	Y	Y	Y	Y	Y	Y	Jim Buccigross
Y	Y	Y	Y	Y	Y	Y	Y	Y	Leigh Spangler for Sylvia Munson
Y	Y	Y	Y	Y	Y	Y	Y	Y	Keith Sappenfield
Y	Y	Y	Y	Y	Y	Y	Y	Y	Mark Scheel
									Carl Caldwell
19	20	17	17	20	18	18	18	18	Votes In Favor
	0	0	1	0	0	0	0	0	Votes Opposed
	S	P	S	S	S	P	S	S	Type of Vote (P)rocedural, (S) "17/2"
	P	P	P	P	P	P	P	P	Pass (P) / Fail (F)/Undecided (U)



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Administrative:

Rae McQuade	- Executive Director
JoAnn Garcia	- GISB Staff
Veronica Thomason	- GISB Staff
Jay Costan	- GISB General Counsel
Jane Copeland	- Ak/Ret Reporting Service

Observers to the Meeting:

Name	Company	GISB Member
Arnaout, Mariam	American Gas Association	n/a
Bianchi, Joe	ANR	Y
McMahon, Gina	BTUWatch.com	Y
Shahan, Mike	Dominion Peoples Gas	Y
King, Iris	Dominion Transmission	Y
Burch, Kathryn	Duke Energy - Texas Eastern	Y
Whatley, Pete	Dynegy Marketing and Trading	Y
Payne, Gary	Enron North America	Y
Hopkins, Tammy	Enron Transportation Services - Florida Gas	Y
Hess, Theresa	Enron Transportation Services - Transwestern	Y
Gwilliam, Tom	Iroquois Gas Transmission	Y
Young, Randy	Koch Gateway Pipeline	Y
Gossett, Karen	Koch Gateway Pipeline	Y
Metz, Cary	Midland Cogeneration Venture	Y
McDougal, Prince	Southern Natural Gas Pipeline	Y
Keisler, Jim	Williams Gas Pipeline	Y
Link, Kurt	Williston Basin	Y