



North American Energy Standards Board

1100 Louisiana, Suite 3625, Houston, Texas 77002

Phone: (713) 356-0060, Fax: (713) 356-0067, E-mail: naesb@aol.com

Home Page: www.naesb.org

December 9, 2002

TO: NAESB Executive Committee and Interested Industry Participants
FROM: Jim Buccigross, NAESB Executive Committee Chairman
Rae McQuade, NAESB Executive Director
RE: Executive Committee Meeting Agendas – December 12-13, 2002

**NORTH AMERICAN ENERGY STANDARDS BOARD EXECUTIVE COMMITTEE MEETING
Hosted by Consolidated Edison Company of New York, New York, NY**

Thursday, December 12, 2002 -- 8:00 a.m. to noon – Wholesale Electric Quadrant
Thursday, December 12, 2002 -- 1:00 p.m. to 5:00 p.m. – Wholesale Gas Quadrant
Friday, December 13, 2002 -- 8:00 p.m. to noon – Retail Electric Quadrant
Friday, December 13, 2002 -- 1:00 p.m. to 5:00 p.m. – Retail Gas Quadrant

As announced at the Executive Committee meeting and in other communications, the Executive Committee (EC) will meet at the Consolidated Edison Company of New York (ConEd) offices in New York, NY on December 12-13, 2002. Below are the meeting arrangements:

WHERE: Consolidated Edison Company of New York (ConEd)
4 Irving Place
Executive Dining Room, 19th Floor
New York, NY 10003

WHEN: Thursday, December 12, 2002 -- 8:00 a.m. to noon – Wholesale Electric Quadrant
Thursday, December 12, 2002 -- 1:00 p.m. to 5:00 p.m. – Wholesale Gas Quadrant
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The materials for the meeting will be emailed to the participants and posted on the web site today. Conference calling will be available for those unable to attend in person – please call the office for the dial-in number, pass code and conference leader. **For security purposes, please inform the NAESB office of your intent to attend this meeting (naesb@aol.com, 713-356-0060) by December 10, 2002.**

The meeting is open to any interested party. As always, the chair reserves the right to extend the time of the meeting to ensure that agenda items are addressed. The times indicated on the agenda will be followed to ensure that agenda items are allotted appropriate time slots. Should an agenda item conclude earlier than its stated time slot, the remaining time can be allotted to other agenda items at the discretion of the chair.

Please feel free to call the NAESB office should you have any questions or comments.

Best Regards,
Rae McQuade



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NAESB EXECUTIVE COMMITTEE MEETING - December 12-13, 2002 Hosted by Consolidated Edison Company of New York, New York, NY

REVISED DRAFT AGENDA

Thursday, December 12, 2002 -- 8:00 a.m. to noon - Wholesale Electric Quadrant

- 8:00 a.m.
1. Welcome
 - Antitrust Guidelines
 - Welcome to members and attendees
 - Introduction and Roll Call
 - Seating of WEQ EC Vice Chair
 2. Wholesale Electric Quadrant Draft Agenda & Draft Minutes of one conference call and one meeting
 - Adoption of WEQ Agenda
 - Adoption of Draft Minutes of October 18, 2002 WEQ EC meeting
 - Adoption of Draft Minutes of November 15, 2002 WEQ EC call
 3. Overview of NAESB Organization and Standards Development Process
 4. Report of Volunteers for Triage
 5. 2003 WEQ Annual Plan Review and Subcommittee Assignment, Prioritization and Due Date
 6. NERC - NAESB MOU Update
 7. ISO CEO Update
 8. Other Business
 - Election of 2003 NAESB EC Chair
- 12:00 p.m.
9. Adjourn
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REVISED DRAFT AGENDA

Thursday, December 12, 2002 -- 1:00 p.m. to 5:00 p.m. - Wholesale Gas Quadrant

- 1:00 p.m.
1. Welcome
 - Antitrust Guidelines
 - Welcome to members and attendees
 - Introduction and Roll Call
 2. Wholesale Gas Quadrant Draft Agenda & Draft Minutes of one conference call and one meeting
 - Adoption of WGQ Agenda
 - Adoption of Draft Minutes of October 17, 2002 WGQ EC meeting
 - Adoption of Draft Minutes of November 15, 2002 WGQ EC call
 3. Review of Triage Decisions
 4. Consideration and Vote on R02002-3 and R97058B
 5. 2002 WGQ Annual Plan Review
 6. 2003 WGQ Annual Plan Development
 7. Update on 2002 WGQ Annual Plan & Subcommittee Reports
 - Business Practices Subcommittee
 - Normal Business
 - Order 587 Actions
 - Contracts Subcommittee
 - Credit Annex
 - EDM Subcommittee
 - Normal Business
 - Future Technology Task Force Activities
 - XML Activities
 - Information Requirements Subcommittee
 - Normal Business
 - Order 637 Open Issues
 - Technical and ANSI X12 Subcommittees
 - Normal Business
 - Order 637 Open Issues
 - Publication Process Review Task Force
 - Meeting Coordination Task Force
 8. Election of 2003 WGQ EC Vice Chair
 9. Election of 2003 NAESB EC Chair
- 5:00 p.m.
10. Adjourn
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REVISED DRAFT AGENDA

Friday, December 13, 2002 -- 8:00 p.m. to noon - Retail Electric Quadrant

- 8:00 a.m.
1. Welcome
 - Antitrust Guidelines
 - Welcome to members and attendees
 - Introduction and Roll Call
 2. Adoption of Retail Electric Quadrant Draft Agenda & Draft Minutes of October 17, 2002 meeting
 - Adoption of REQ Agenda
 - Adoption of Draft Minutes of October 17, 2002 REQ EC meeting
 - Adoption of Draft Minutes of October 30, 2002 REQ EC meeting
 3. Subcommittee Status
 - Customer Processes Subcommittee - Ms. Lokey
 - Supplier-Utility Interface Subcommittee - Mr. Newbold
 - Technical Electronic Implementation Subcommittee - Mr. Brooks
 4. Review of Triage Decisions
 5. Follow-up on "Issues Which Prospective REQ Membership Believe Need To Be Addressed By The NAESB Board" - Mr. Minneman
 6. "NAESB Position on 'Policy' Issues" - Ms. Alexander
 7. 2003 REQ Annual Plan Update and Review of 2003 Calendar - Mr. Minneman
 8. Vacant REQ EC and Board Seats - Mr. Minneman
 9. Other Business
 - Election of 2003 NAESB EC Chair
- 12:00 p.m.
10. Adjourn
-



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REVISED DRAFT AGENDA

Friday, December 13, 2002 -- 1:00 p.m. to 5:00 p.m. - Retail Gas Quadrant

- 1:00 p.m.
1. Welcome
 - Antitrust Guidelines
 - Welcome to members and attendees
 - Introduction and Roll Call
 2. Adoption of Retail Gas Quadrant Draft Agenda
 3. Overview of NAESB Organization and Standards Development Process
 4. Selection of Triage Representatives
 5. Discussion of Selection Process for RGQ EC Vice Chair
 6. 2003 Draft Annual Plan
 7. Other Business
 - Election of 2003 NAESB EC Chair
- 5:00 p.m.
8. Adjourn
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