



## Gas Industry Standards Board

1100 Louisiana, Suite 4925, Houston, Texas 77002

Phone: (713) 356-0060, Fax: (713) 356-0067, E-mail: gisb@aol.com

Home Page: [www.gisb.org](http://www.gisb.org)

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**TO:** GISB Executive Committee Members & Alternates  
Posting for Interested Industry Participants

**FROM:** Rae McQuade, Executive Director

**RE:** Draft Agenda for Executive Committee Meeting - November 11 & 12, 1999

**DATE:** November 1, 1999

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**GAS INDUSTRY STANDARDS BOARD EXECUTIVE COMMITTEE MEETING**  
**KeySpan Energy Offices, One MetroTech Center, Brooklyn, New York 11201**  
**Thursday, November 11 & Friday, November 12 - 9:00 a.m. to 5:00 p.m.**  
**DRAFT AGENDA**

The Executive Committee will meet in New York City on November 11 & 12, 1999 from 9:00 a.m. to 5:00 p.m. The meeting is hosted graciously by KeySpan Energy, and will be held at their offices. Below are the meeting arrangements:

**WHERE:** KeySpan Energy Offices  
One MetroTech Center  
Brooklyn, New York 11201

**ROOM:** Room 206 - entrance on J Street, take escalator to the lobby and check in with the security desk who will direct you to the conference room.

**WHEN:** Thursday, November 11 & Friday, November 12, 1999  
9:00 a.m. to 5:00 p.m. each day

A printed copy of the materials for the meeting will be provided shortly to Executive Committee members or their alternates for this meeting and presenters. The materials will be posted on the GISB Home Page in the "Executive Committee" area for attendees to download. To order a printed copy of the materials, please notify the GISB office. The cost of the printed materials is \$35.00.

**Please notify the GISB office by Monday, November 8** of your intent to attend so that appropriate meeting arrangements can be made. As always, the chair reserves the right to extend the time of the meeting to ensure that agenda items are addressed. The times indicated on the agenda will be followed to ensure that agenda items are allotted appropriate time slots. Should an agenda item conclude earlier than its stated time slot, the remaining time can be allotted to other agenda items at the discretion of the chair.

I look forward to seeing you in New York. Please feel free to call the GISB office should you have any questions or comments.



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### **GAS INDUSTRY STANDARDS BOARD EXECUTIVE COMMITTEE MEETING**

**KeySpan Energy Offices, One MetroTech Center, Brooklyn, New York 11201**

**Thursday, November 11 - 9:00 a.m. to 5:00 p.m.**

#### **DRAFT AGENDA**

- 9:00 a.m.      1.      Welcome
- Antitrust Guidelines
  - Welcome to members and attendees
  - Adoption of Agenda
  - Adoption of Draft Minutes of September 16, 1999
- 9:45 a.m.      2.      Discussion and Vote on New Requests
- Scope Determination and Triage Recommendation for New Requests
- 10:30 a.m.     3.      Discussion and Vote on Recommendations for Proposed Standards
- R97124
  - R98057
  - R98066
  - R98067
  - R99039
  - R99044
  - R99048
- 11:30 a.m.     Lunch
- 1:00 p.m.      4.      Discussion and Vote on EDM Manual Text Changes
- EDM Manual as adopted by the EDM Subcommittee
  - FTTF Comments regarding the version of JAVA Development Kit
- 3:00 p.m.      5.      Discussion and Vote on Proposed Standards Recommended by  
Confirmations and Cross Contract Ranking Subcommittee
- R97043, R97116, R99037, R97089B, R97022B, Annual Plan
- 5:00 p.m.      Adjourn



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### GAS INDUSTRY STANDARDS BOARD EXECUTIVE COMMITTEE MEETING

KeySpan Energy Offices, One MetroTech Center, Brooklyn, New York 11201

Friday, November 12 – 9:00 a.m. to 5:00 p.m.

#### DRAFT AGENDA

- 9:00 a.m.      1.      Welcome
- Antitrust Guidelines
  - Welcome to members and attendees
  - Recap of yesterday's meeting
- 9:30 a.m.      5.      Discussion and Vote on Proposed Standards Recommended by  
Confirmations and Cross Contract Ranking Subcommittee
- 11:00 a.m.      6.      Executive Committee 2000
- Terms of EC Members
  - Election of Officers
- Noon            Lunch
- 1:00 p.m.      7.      1999 Annual Plan, 2000 Annual Plan
- 1999 Annual Plan            ANSI Subcommittee
    - Timeline
  - Business Practices Subcommittee
  - EDM Subcommittee
    - Standards Convergence Efforts
  - Future Technology Task Force
  - Information Requirements Subcommittee
  - Technical Subcommittee
- 2000 Annual Plan
- 2:30 p.m.      8.      Other Business
- 5:00 p.m.      Adjourn