



North American Energy Standards Board

1100 Louisiana, Suite 3625, Houston, Texas 77002

Phone: (713) 356-0060, Fax: (713) 356-0067, E-mail: naesb@aol.com

Home Page: www.naesb.org

October 14, 2002

TO: NAESB Executive Committee and Interested Industry Participants
FROM: Jim Buccigross, NAESB Executive Committee Chairman
Rae McQuade, NAESB Executive Director
RE: Executive Committee Meeting Agendas – October 17-18, 2002

NORTH AMERICAN ENERGY STANDARDS BOARD EXECUTIVE COMMITTEE MEETING Hosted by Arizona Public Service Company, Phoenix, AZ

Thursday, October 17, 2002 – 8:00 a.m. to Noon – Wholesale Gas Quadrant
Thursday, October 17, 2002 – 1:00 pm. To 5:00 p.m – Retail Electric Quadrant
Friday, October 18, 2002 – 8:00 am. To 4:00 p.m – Wholesale Electric Quadrant

MEETING ANNOUNCEMENT & AGENDA

As announced at the Executive Committee meeting and in other communications, the Executive Committee (EC) will meet in the Crowne Plaza Hotel in Phoenix, Arizona on October 17 and 18, hosted by Arizona Public Service. Below are the meeting arrangements:

WHERE: The Crowne Plaza Hotel
100 North First Street
Phoenix, AZ 85004
Phone: 602-333-0000

WHEN: Thursday, October 17, 2002 – 8:00 a.m. to Noon – Wholesale Gas Quadrant
Thursday, October 17, 2002 – 1:00 pm. To 5:00 p.m – Retail Electric Quadrant
Friday, October 18, 2002 – 8:00 am. To 4:00 p.m – Wholesale Electric Quadrant

The materials for the meeting will be emailed to the participants and posted on the web site today. Conference calling will be available for those unable to attend in person – please call the office for the dial-in number, pass code and conference leader. **Please inform the office of your intent to attend this meeting (naesb@aol.com, 713-356-0060).**

The meeting is open to any interested party. As always, the chair reserves the right to extend the time of the meeting to ensure that agenda items are addressed. The times indicated on the agenda will be followed to ensure that agenda items are allotted appropriate time slots. Should an agenda item conclude earlier than its stated time slot, the remaining time can be allotted to other agenda items at the discretion of the chair.

Please feel free to call the NAESB office should you have any questions or comments.

Best Regards,
Rae McQuade



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NAESB EXECUTIVE COMMITTEE MEETING - October 17-18, 2002

Hosted by Arizona Public Service Company, Phoenix, AZ

DRAFT AGENDA

Thursday, October 17, 2002 - 8:00 a.m. to Noon - Wholesale Gas Quadrant

- 8:00 a.m. 1. Welcome
- Antitrust Guidelines
 - Welcome to members and attendees
 - Introduction and Roll Call
- 8:15 a.m. 2. Wholesale Gas Quadrant Draft Agenda & Draft Minutes of September 30, 2002 Conference Call
- Adoption of WGQ Agenda
 - Adoption of Draft Minutes of September 30, 2002
- 9:00 a.m. 3. Review of Triage Decisions
- 9:30 a.m. 4. Discussion on New Annual Plan Item -
- Creditworthiness** -- Develop Creditworthiness Standards pursuant to an Annual Plan item. Such development should be restricted to implementation of existing Commission policy, new Commission policy after it has been ordered and non-policy oriented aspects of Creditworthiness.
- 10:00 a.m. 5. 2002 WGQ Annual Plan Review
- 10:30 a.m. 6. Update on 2002 WGQ Annual Plan & Subcommittee Reports
- Business Practices Subcommittee
 - Normal Business
 - Order 587 Actions
 - Contracts Subcommittee
 - Credit Annex
 - EDM Subcommittee
 - Normal Business
 - Future Technology Task Force Activities
 - XML Activities
 - Information Requirements Subcommittee
 - Normal Business
 - Order 637 Open Issues
 - Technical and ANSI X12 Subcommittees
 - Normal Business
 - Order 637 Open Issues
 - Publication Process Review Task Force
 - Meeting Coordination Task Force
- 11:30 a.m. 7. Other Business
- Noon 8. Adjourn



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Hosted by Arizona Public Service Company, Phoenix, AZ

DRAFT AGENDA

Thursday, October 17, 2002 - 1:00 pm. To 5:00 pm - Retail Electric Quadrant

- | | | |
|-----------|----|---|
| 1:00 p.m. | 1. | Welcome <ul style="list-style-type: none">• Welcome to members and attendees• Introduction and Roll Call• Antitrust Guidelines• Adoption of Agenda |
| 1:15 p.m. | 2. | Subcommittee Status <ul style="list-style-type: none">• Customer Processes Subcommittee - Ms. Lokey• Supplier-Utility Interface Subcommittee--Ms. Broadrick• Technical Electronic Implementation Subcommittee - Mr. Brooks• Expectations for Availability of Information - Ms. Alexander |
| 1:45 p.m. | 3. | NAESB Website and Listserver Changes - Mr. Minneman |
| 2:00 p.m. | 4. | Standards Format - Mr. Minneman
(Please have a copy of: 1) "NAESB Wholesale Gas Quadrant Business Practice Standards, Standards and Models Relating to: General Standards, Nominations, Flowing Gas, Invoicing, Electronic Delivery Mechanisms, Capacity Release, Contracts, Interpretations"; and 2) "Uniform Business Practices for the Retail Energy Market") |
| 3:45 pm | 5. | Anticipated Document Development Process - Mr. Minneman |
| 4:15 pm. | 6. | Expectations Regarding Timeliness of REQ EC Materials Ms. Alexander |
| 4:30 p.m. | 7. | Other Business |
| 5:00 p.m. | | Adjourn |



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NAESB EXECUTIVE COMMITTEE MEETING - October 17-18, 2002

Hosted by Arizona Public Service Company, Phoenix, AZ

DRAFT AGENDA

Friday, October 18, 2002 - 8:00 am. To 4:00 pm - Wholesale Electric Quadrant

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|------------|----|--|
| 8:00 a.m. | 1. | Welcome <ul style="list-style-type: none">• Antitrust Guidelines• Welcome to members and attendees• Introduction and Roll Call |
| 8:15 a.m. | 3. | Adoption of Agenda <ul style="list-style-type: none">• Adoption of WEQ Agenda |
| 8:30 a.m. | 2. | Overview of NAESB Organization and Standards Development Process |
| 9:30 a.m. | 3. | Adoption of September 27 Conference Call Draft Minutes <ul style="list-style-type: none">• Adoption of Draft Minutes of June 13, 2002 |
| 10:00 a.m. | 4. | Selection of Triage Members <ul style="list-style-type: none">• To date, Michael Gildea and Barry Green have volunteered |
| 10:30 a.m. | 5. | Discussion of Selection Process for EC Vice Chair |
| 11:00 a.m. | 6. | Annual Plan Process and Development <ul style="list-style-type: none">• Format• Approval Process• Identification of Topics and Items for the Annual Plan• Subcommittees needed to carry out the Annual Plan• Completion timeframes for annual plan items• Timetable for completing the development of the Annual Plan |
| Noon | | Lunch |
| 1:00 pm | 6. | Continue Annual Plan Discussion and Development |
| 3:30 pm | 7. | Other Business |
| 4:00 pm | 8. | Adjourn |



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Hotel and Location Information

Arizona Public Service (APS) has a special rate of \$135.00 per night at the Crowne Plaza Hotel. For reservations, please call 800-359-7253 and ask for the APS Gas Industry rate. The Crowne Plaza is located about 3 miles from the airport.

Another hotel close to the airport is the Hyatt at 122 North Second Street. They are located about 5 miles from the airport. Please call 602-252-1234 for reservations. APS does not have a special rate at the Hyatt.