



# Gas Industry Standards Board

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October 6, 1997

TO: Executive Committee & Alternates  
FROM: Rae McQuade, Executive Director  
RE: Upcoming October 16 Executive Committee Meeting & Agenda

## MEETING ANNOUNCEMENT:

Attached please find the draft agenda for the upcoming Executive Committee meeting. Materials will be provided shortly by mail to Executive Committee members and will be posted on the GISB home page in the "EXECUTIVE COMMITTEE" area. As noticed in the Standards Action Bulletin, the meeting will be held in Houston on October 16.

Where: Wyndham Warwick Hotel  
5701 Main Street  
Houston, Texas  
Phone: 713-757-4175

When: October 16, 1997  
9:00 a.m. to 5:30 p.m. (a working lunch will be provided)

To prepare for this meeting, you should access the requests and related minutes of subcommittees on the home page. **The EC meeting will conclude at the time specified on the agenda unless the chairman determines that the meeting times should be extended to address all agenda items.**

A transcript will be taken for the EC meeting. You can order the transcripts during the meeting. You can also order the transcripts of the all of the meetings held in 1997 from Jane Copeland of Ak/Ret Reporting.

**Please notify the GISB office by October 14** of your intent to attend so that appropriate meeting and lunch arrangements can be made. I look forward to seeing you in Houston. Please feel free to call if you have any questions or comments.

cc: Dennis Holbrook -- GISB General Counsel  
Laurie Paulson and Cheryl Hoffman -- Hoffman Paulson Associates  
Jane Copeland -- Ak/Ret Reporting  
Posting on GISB Home Page for access to all GISB members and other interested parties



## GISB EXECUTIVE COMMITTEE MEETING

The Wyndham Warwick Hotel  
5701 Main Street, Houston, Texas

### PROPOSED AGENDA

October 16, 1997 -- 9:00 a.m. to 5:30 p.m.

- 9:00 a.m.      1.      Welcome
- Antitrust Guidelines
  - Welcome to members and attendees
  - Adoption of Agenda
  - Adoption of the Draft Minutes of September 12, 1997
- 9:30 a.m.      2.      Review of Recommended Standards and Interpretations
- Discussion
  - Vote by Executive Committee Members at a "17/2" Level
- 20<sup>1</sup> Recommendations for standards or interpretations are to be discussed for possible adoption. They are:  
C96027, C97002, C97014, R96130, R97015, R97018A, R97018B, R97025, R97026, R97038, R97040, R97052, R97053, R97058A, R97065, R97066, R97069, R97092, R97095, R97109
- 1 postponed action from the September EC Meeting:  
C96024
- Noon                      WORKING LUNCH
- 12:45 p.m.      2.      Continuation of Agenda Item 2
- 3:30 p.m.      3.      Scope Determination and Triage Actions
- Scope determination on New Requests : Discussion and Procedural Vote
  - Triage Actions for New Requests : Discussion and Procedural Vote
- 4:00 p.m.      4.      Update on the Board of Directors Meeting
- 4:30 p.m.      5.      1998 Annual Plan
- Other Business Items
- 5:30 p.m.      Adjourn

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<sup>1</sup> Request C97011 was inadvertently included in the requests for comments. It was voted on during the September 12 Executive Committee Meeting.

**Note: The business attire is business casual. The Chairman, at his discretion, may extend the hours of the meeting to ensure that all agenda items are addressed.**