



# Gas Industry Standards Board

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Home Page - [www.gisb.org](http://www.gisb.org)

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October 5, 1998

TO: Executive Committee & Alternates, Posting on the Home Page

FROM: Rae McQuade, Executive Director

RE: **Upcoming Executive Committee Meeting Announcement & Agenda - October 15, 1998**

The Executive Committee will meet in Houston at the offices of Texaco, 1111 Bagby, from 9:00 a.m. to 5:00 p.m. For those members traveling from out of town, the Doubletree Hotel (400 Dallas Street, phone number 713-759-0202) is across the street from the offices. Materials for the meeting will be provided to Executive Committee members shortly and will be posted on the GISB Home Page in the "Executive Committee" area. Below are the meeting arrangements:

WHERE: Texaco Offices  
1111 Bagby  
34th Floor Auditorium  
Houston, Texas

WHEN: October 15, 1998  
9:00 a.m. to 5:00 p.m.

**Please notify the GISB office by October 13** of your intent to attend so that appropriate meeting arrangements can be made. I look forward to seeing you in Houston. Please feel free to call if you have any questions or comments.



**GISB EXECUTIVE COMMITTEE MEETING  
TEXACO OFFICES, 1111 BAGBY, 34TH FLOOR AUDITORIUM, HOUSTON, TEXAS  
PROPOSED AGENDA**

**THURSDAY, OCTOBER 15, 1998 -- 9:00 A.M. TO 5:00 P.M.**

- 9:00 a.m. 1. Welocme
- Antitrust Guidelines
  - Welcome to members and attendees
  - Adoption of Agenda
  - Adoption of Draft Minutes of August 20, 1998
  - Update on Board of Directors Meeting -- September 30, 1998
  - Update on GISB Annual Meeting -- September 28 - 30, 1998
  - Announcement of New Contracts Class
- 9:30 a.m. 2. Proposed Standards
- R98021 Modify the implementation of the CTT segment within the Shipper Imbalance and the Transportation/Sales Invoice. In these transactions, the CTT should be the accumulation of the number of ITI segments. (Comments were due by September 20)
  - Title Transfer Tracking (Comments will be due on October 8)
- 11:30 a.m. LUNCH
- 1:00 p.m. 2. Continuation of agenda item 2
- 2:30 p.m. 3. Triage Recommendations for New Requests for Standards
- 3:00 p.m. 4. EII Subcommittee Plan
- 3:30 p.m. 5. Common Codes Progress Report
- 4:00 p.m. 6. 1998 & 1999 Annual Plan and Maintenance Plan
- Review of, recommended changes to and vote to endorse 1999 Annual Plan
  - Verification of 1998 Maintenance Plan by Subcommittee and Task Force Chairs
  - Title Transfer Tracking (Diane McVicker)
  - Allocation Grid Drafting Team Progress (Dale Davis)
  - Imbalance Subcommittee Update (Jim Buccigross)
  - Cross Contract Ranking Plan (Sylvia Munson & Donna Scott)
- 4:45 p.m. 7. Other Business Items
- 1999 Calendar of Meetings
- 5:00 p.m. Adjourn