



Gas Industry Standards Board

1100 Louisiana, Suite 3625, Houston, Texas 77002

Phone: (713) 356-0060, Fax: (713) 356-0067, E-mail: gisb@aol.com

Home Page: www.gisb.org

TO: GISB Executive Committee Members & Alternates, Posting for Interested Industry Participants
FROM: Rae McQuade, Executive Director
RE: Draft Agenda for Executive Committee Meeting - October 11, 2001
DATE: September 28, 2001

GAS INDUSTRY STANDARDS BOARD EXECUTIVE COMMITTEE MEETING
Hosted by El Paso Western Pipelines
Colorado Springs, CO

Thursday, October 11, 2001 - 9:00 a.m. to 1:30 p.m. Mountain Time

MEETING ANNOUNCEMENT

The Executive Committee (EC) will meet in Colorado Springs on October 11, 2001. The EC meeting is graciously hosted by El Paso Western Pipelines at their offices, coordinated by Mr. William Griffith. Below are the meeting arrangements:

WHERE: El Paso Western Pipelines
2 North Nevada Avenue
Colorado Springs, CO

WHEN: Thursday, October 11, 2001
9:00 a.m. to 1:30 p.m. Mountain Time

The materials for the meeting will be emailed to the participants and posted on the web site. A list of nearby hotels is attached to the draft agenda. Because the meeting agenda has no proposed standards to consider, the meeting should conclude earlier than originally scheduled - 1:30 p.m. versus 4:00 p.m. Conference calling will be available for those unable to attend in person.

Please notify the GISB office by Tuesday, October 9 of your intent to attend so that appropriate meeting arrangements can be made. As always, the chair reserves the right to extend the time of the meeting to ensure that agenda items are addressed. The times indicated on the agenda will be followed to ensure that agenda items are allotted appropriate time slots. Should an agenda item conclude earlier than its stated time slot, the remaining time can be allotted to other agenda items at the discretion of the chair.

Please feel free to call the GISB office should you have any questions or comments.

Best Regards,
Rae McQuade



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**Hosted by El Paso Western Pipelines
2 North Nevada Avenue, Colorado Springs, CO**

DRAFT AGENDA

Thursday, October 11 - 9:00 a.m. to 1:30 p.m. Mountain Time

- | | | |
|------------|----|---|
| 9:00 a.m. | 1. | Welcome <ul style="list-style-type: none">• Antitrust Guidelines• Welcome to members and attendees• Adoption of Agenda• Adoption of Draft Minutes of August 23, 2001 |
| 9:30 a.m. | 2. | Update on 2001 Annual Plan & Subcommittee Reports <ul style="list-style-type: none">• Business Practices Subcommittee<ul style="list-style-type: none">• Normal Business• Order 637 Priority Action Items• Contracts Subcommittee<ul style="list-style-type: none">• Short Term and Long Term Contract Development• EDM Subcommittee<ul style="list-style-type: none">• Sandia Report Progress• FTTF Subcommittee<ul style="list-style-type: none">• Normal Business• Information Requirements Subcommittee<ul style="list-style-type: none">• Normal Business• Order 637 Open Issues• Technical and ANSI Subcommittees<ul style="list-style-type: none">• Normal Business• Order 637 Open Issues• XML Subcommittee<ul style="list-style-type: none">• Review of XML Pilot Project |
| 10:30 a.m. | 3. | Discussion and Vote on New Requests |
| 11:00 a.m. | 4. | Discussion on Process for Publication of Standards Manuals |
| 11:30 a.m. | | Lunch |
| 12:30 p.m. | 5. | Update on Board Meeting, Annual Meeting and EISB Activities |
| 1:00 p.m. | 6. | Other Business |
| 1:30 p.m. | | Adjourn |



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LIST OF NEARBY HOTELS

GAS INDUSTRY STANDARDS BOARD EXECUTIVE COMMITTEE MEETING Hosted by El Paso Western Pipelines at its offices in Colorado Springs, Colorado

- Antlers Adams Mark Hotel 4 South Cascade
Colorado Springs, CO
719-473-5600, fax: 719-444-0417
Note: Downtown; Closest to the meeting, about 2 blocks
- Wyndham Hotel 5580 Tech Center Drive
Colorado Springs, CO
719-260-1800, fax: 719-260-1492
Note: about 6 miles north of downtown
- Residence Inn 2765 Geysler Drive
Colorado Springs, CO
719-576-0101, fax: 719-576-4848
Note: about 3.5 miles south of downtown
- Courtyard by Marriott 2570 Tenderfoot Hill
Colorado Springs, CO
719-226-5006, fax: 719-226-5007
Note: about 3 miles south of downtown
- Colorado Springs Doubletree Hotel 1775 E. Cheyenne Mountain Blvd.
Colorado Springs, CO
719-576-8900, fax: 719-576-4450
Note: about 3 miles south of downtown
- Sheraton Colorado Springs Hotel 2886 South Circle Drive
Colorado Springs, CO
719-576-5900, fax: 719-576-7695
Note: about 3 miles south of downtown
- Broadmoor Hotel 1 Lake Avenue
Colorado Springs, CO
1-800-634-7711, fax: 719-577-5000
Note: When leaving the airport by car, take Drennan Road
to Hancock Expressway, turn right onto Hancock
Expressway to South Circle Drive, Circle Drive becomes
Lake Avenue and terminates at the entrance to The
Broadmoor.



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MAPS AND DIRECTIONS

GAS INDUSTRY STANDARDS BOARD EXECUTIVE COMMITTEE MEETING Hosted by El Paso Western Pipelines at its offices in Colorado Springs, Colorado

El Paso Western Pipelines offices are located in downtown Colorado Springs at 2 North Nevada Avenue.

FROM COLORADO SPRINGS AIRPORT

As you exit the airport, you will be starting on Drennan Road. At Powers Blvd. turn right (north), then go about 2 miles to Fountain Blvd. or US-24 and take a left (west). Stay on the 4-lane US-24 by-pass and go about 3 to 4 miles to I-25. Take I-25 north to Exit 142 (Bijou St.).

FROM DENVER INTERNATIONAL AIRPORT

You will be starting on Pena Blvd. and can only go West. Take I-70 West and stay in the right lane. In about a mile you will go south on I-225. This will take you to I-25 and go south again. It is about 60 miles to Colorado Springs and our offices. Once in Colorado Springs take exit 142 east, which is the Bijou St. exit.

FROM EXIT 142

Bijou curves to the right and becomes Kiowa Street. Stay on Kiowa going east past Cascade Ave. and Tejon St. In the next block, there is a parking garage on the right (see below). The next intersection past the garage is Nevada Ave. Turn right (south). CIG/El Paso is on the right at the corner of Nevada and Pikes Peak (the UMB Building / Colorado Square Bldg.). Turn right (west) on Pikes Peak for another outdoor parking lot on the right.

PARKING

The parking garage on Kiowa Street is 6 floors. The first two floors are usually taken by reserved parking. Bridge access to the CIG/El Paso offices is available on the second floor, or you can take the elevator to the ground floor and walk south down Nevada one block. Parking is \$4.50 a day. The outdoor lot on Pikes Peak is \$6.00 a day. Access to the offices is available across the sidewalk on the west side of the building.

OFFICE ACCESS

Come into the UMB Building / Colorado Square Building and check in with the Security Guards. They will have you sign in and give you a visitor badge. You will need to wear this at all times while in the building. If you leave the building and are planning to come back on the same day, you will need to save your badge. At the end of the day you will need to turn in the badge to the Security Guards.



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MAP

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