



North American Energy Standards Board

1301 Fannin, Suite 2350, Houston, Texas 77002

Phone: (713) 356-0060, Fax: (713) 356-0067, E-mail: naesb@aol.com

Home Page: www.naesb.org

September 26, 2003

TO: NAESB Executive Committee and Interested Industry Participants
FROM: Todd Oncken, NAESB Deputy Director
RE: Executive Committee Meeting Agendas

NORTH AMERICAN ENERGY STANDARDS BOARD EXECUTIVE COMMITTEE MEETING
Hosted by Systrends - Tempe, Arizona
October 7-9, 2003

As announced at prior Executive Committee meetings, meeting announcements and in other communications, the Executive Committee (EC) will meet in Tempe, Arizona hosted by the Systrends on October 7 to 9. Below are the meeting arrangements:

Where: Fiesta Inn Resort
2100 South Priest Drive
Tempe, AZ 85282
Phone: 480-967-1441 or 800-528-6481

Contact: Systrends
480-756-6777 (main number)

WHEN: Tuesday, October 7, 2003 -- 9:00 a.m. to 3:00 p.m. M - Wholesale Electric Quadrant
Wednesday, October 8, 2003 -- 9:00 a.m. to 11:30 a.m. M - RGQ/REQ EC Joint Session
Wednesday, October 8, 2003 -- 12:30 p.m. to 3:00 p.m. M - Retail Gas Quadrant
Wednesday, October 8, 2003 -- 3:00 p.m. to 4:30 p.m. M - Retail Electric Quadrant
Thursday, October 9, 2003 -- 9:00 a.m. to 3:00 p.m. M - Wholesale Gas Quadrant

Meeting arrangements are posted on the NAESB web site (<http://www.naesb.org/pdf/ec100703ma.pdf>). If you intend to attend the EC meetings, please RSVP to the NAESB office (naesb@aol.com) by October 1.

The materials for the meeting will be emailed to the participants and posted on the web site shortly. Conference calling will be available for those unable to attend in person - please call the office for the dial-in number, pass code and conference leader. The meeting is open to any interested party. As always, the chair reserves the right to extend the time of the meeting to ensure that agenda items are addressed. The times indicated on the agenda will be followed to ensure that agenda items are allotted appropriate time slots. Should an agenda item conclude earlier than its stated time slot, the remaining time can be allotted to other agenda items at the discretion of the chair.

Please feel free to call the NAESB office should you have any questions or comments.

Best Regards,
Todd Oncken

cc: Rae McQuade, Executive Director



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NORTH AMERICAN ENERGY STANDARDS BOARD EXECUTIVE COMMITTEE MEETING Hosted by Systrends - Tempe, Arizona

Tuesday, October 7, 2003 -- 9:00 a.m. to 3:00 p.m. Mountain - Wholesale Electric Quadrant (WEQ)

DRAFT AGENDA

- 10:00 a.m.
1. Welcome
 - Antitrust Guidelines
 - Welcome to members and attendees
 - Introduction and Roll Call
 2. Wholesale Electric Quadrant Draft Agenda & Draft Minutes
 - Adoption of WEQ Agenda
 - Adoption of Draft Minutes
 3. Review of New Requests and Assignments
 4. Discussion and Approval of draft 2004 Annual Plan
 5. Discussion of Subcommittee Organization
 6. Subcommittee Updates and 2003 Annual Plan
 - Contracts Subcommittee
 - Market Operations Subcommittee - Inadvertent Interchange Payback
 - Standards Review Subcommittee
 - Coordinate Interchange Business Practices
 - Coordinate Operations Business Practices
 - Operate Within Limits Business Practices
 - Balancing Resources and Demand
 - Facility Ratings
 - Seams Subcommittee
 - Catalog preparation
 - Information Technology Subcommittee
 - Discussion of efforts to move forward
 - PKI
 - OASIS 1A
 - Update of the 2003 Annual Plan
 7. Liaison Efforts
 - Electronic Scheduling Collaborative
 - NERC
 - ISO-RTO Council
 - Joint Interface Committee (JIC)
 8. New Business
- 3:00 p.m.
9. Adjourn

Attire - Business Casual



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**Wednesday, October 8, 2003 -- 9:00 a.m. to 11:30 a.m. Mountain - Joint Session of Retail Gas and Electric Quadrants
DRAFT AGENDA**

- 9:00 a.m.
1. Welcome
 - Antitrust Guidelines
 - Welcome to members and attendees
 - Introduction and Roll Call
 2. Joint Session Draft Agenda & Draft Minutes
 - Adoption of Agenda
 - Adoption of Draft Minutes
 3. General Actions, Possible Developments
 - EC Vice Chair Review of Triage Requests
 - Communication Plan for the New MBPs
 - Potential Formation of Contracts Subcommittee(s)
 - Process for Publishing our soon to be approved Model Business Practices
 4. Subcommittee Updates and Samples of Expected Standards
 - Customer Processes Subcommittee
 - Glossary Subcommittee
 - Supplier Utility Interface Subcommittee
 - Technical Electronic Implementation Subcommittee
 5. Creditworthiness Model Business Practices
 - Presentation
 - Discussion/Q&A
 6. Technical Feasibility Report from the EDM Subcommittee
 7. 2003 Annual Plan Updates/2004 Annual Plan Development Efforts
 8. Other Business
- 11:30 a.m.
9. Adjourn

Attire - Business Casual



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NORTH AMERICAN ENERGY STANDARDS BOARD EXECUTIVE COMMITTEE MEETING Hosted by Systrends - Tempe, Arizona

Thursday, October 8, 2003 -- 12:30 p.m. to 3:00 p.m. Mountain - Retail Gas Quadrant (RGQ) DRAFT AGENDA

- 12:30 p.m.
1. Welcome
 - Antitrust Guidelines
 - Welcome to members and attendees
 - Introduction and Roll Call
 2. RGQ Draft Agenda & Draft Minutes
 - Adoption of Agenda
 - Adoption of Draft Minutes
 3. Creditworthiness Model Business Practices - Discussion & Vote
 4. 2004 RGQ Annual Plan - Discussion & Vote
 5. Retail Gas Business Practices Inventory Task Force Update
 6. Recruiting Task Force
 7. Vacancies on Executive Committee
 8. Other Business
- 3:00 p.m.
9. Adjourn

Thursday, October 8, 2003 -- 3:00 p.m. to 4:30 p.m. Mountain - Retail Electric Quadrant (REQ) DRAFT AGENDA

- 3:00 p.m.
1. Welcome
 - Antitrust Guidelines
 - Welcome to members and attendees
 - Introduction and Roll Call
 2. REQ Draft Agenda & Draft Minutes
 - Adoption of Agenda
 - Adoption of Draft Minutes
 3. Creditworthiness Model Business Practices - Discussion & Vote
 4. 2004 REQ Annual Plan - Discussion & Vote
 5. Vacancies on Executive Committee
 6. REQ Specific Items
 7. Other Business
- 4:30 p.m.
8. Adjourn

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NORTH AMERICAN ENERGY STANDARDS BOARD EXECUTIVE COMMITTEE MEETING

Hosted by Systrends – Tempe, Arizona

Thursday, October 9, 2003 -- 9:00 a.m. to 3:00 p.m. Mountain – Wholesale Gas Quadrant (WGQ)

DRAFT AGENDA

- 10:00 a.m.
1. Welcome
 - Antitrust Guidelines
 - Welcome to members and attendees
 - Introduction and Roll Call
 2. Wholesale Gas Quadrant Draft Agenda & Draft Minutes
 - Adoption of WGQ Agenda
 - Adoption of Draft Minutes
 3. Review of New Requests and Assignments
 - R03019 -- Underperformance Confirming Party Reduction at Receipt Location Code
 - R03020 – Applicable Regulatory Authority Definition
 - R03021 – Central Clock Time Standard
 - R03022 – Imbalance Transfer and Storage Inventory Transfer Transaction Types.
 - R03023 – XML File Format for Exchange of Natural Gas Custody Transfer Measurement Data
 - R03024 – Charge Type Data Element for Invoicing
 - R03025 – Rates and Charges Notice Type
 4. Discussion and Vote on Recommended Standards – AP03006, R00011, R00016, R01021, R02012, R03002, R98011/R98012/R98001, R99008, R99020/R99032/R01001/R02005, Credit Support Addendum, C03004, C03005, R00020, R99052/R01006
 5. Approval of draft 2004 Annual Plan
 6. Subcommittee Updates and 2003 Annual Plan
 - Business Practices Subcommittee
 - Contracts Subcommittee
 - EDM Subcommittee
 - Information Requirements Subcommittee
 - Technical and ANSI X12 Subcommittees
 - Interpretations Subcommittee
 - Update of the 2003 Annual Plan
- 3:00 p.m.
7. Adjourn

Attire – Business Casual