



Gas Industry Standards Board

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September 2, 1997

TO: Executive Committee, Posting on the GISB Home Page
FROM: Rae McQuade, Executive Director
RE: Upcoming September 12 Executive Committee Meeting & Agenda

MEETING ANNOUNCEMENT:

Attached please find the draft agenda for the upcoming Executive Committee meeting. Materials will be provided shortly by mail to Executive Committee members and will be posted on the GISB home page in the "EXECUTIVE COMMITTEE" area. As noticed in the Standards Action Bulletin, the meeting will be held in Houston on September 12.

Where: Wyndham Warwick Hotel
5701 Main Street
Houston, Texas
Phone: 713-757-4175

When: September 12, 1997
9:00 a.m. to 5:30 p.m. (a working lunch will be provided)

To prepare for this meeting, you should access the requests and related minutes of subcommittees on the home page. **The EC meeting will conclude at the time specified on the agenda unless the chairman determines that the meeting times should be extended to address all agenda items.**

A transcript will be taken for the EC meeting. You can order the transcripts during the meeting. You can also order the transcripts of the all of the meetings held in 1997 from Jane Copeland of Ak/Ret Reporting.

Please notify the GISB office by September 9 of your intent to attend so that appropriate meeting and lunch arrangements can be made. I look forward to seeing you in Houston. Please feel free to call if you have any questions or comments.

cc: Dennis Holbrook
Laurie Paulson
Posting on GISB Home Page for access to all GISB members and other interested parties



GISB EXECUTIVE COMMITTEE MEETING

**The Wyndham Warwick Hotel
5701 Main Street, Houston, Texas**

PROPOSED AGENDA

September 12, 1997 -- 9:00 a.m. to 5:30 p.m.

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| 9:00 a.m. | 1. | Welcome <ul style="list-style-type: none">- Antitrust Guidelines- Welcome to members and attendees- Adoption of Agenda- Adoption of the Draft Minutes of August 13, 1997 |
| 9:15 a.m. | 2. | Review of Recommended Standards and Interpretations <ul style="list-style-type: none">- Discussion- Vote by Executive Committee Members at a "17/2" Level
19 Recommendations for standards or interpretations are to be discussed for possible adoption. They are C96024, C97010, C97011, R96120, R96125B, R97006, R97009-1, R97009-2, R97010, R97016, R97029, R97039, R97044, R97050, R97051, R97054, R97055, R97056, R97057.- There are 5 hours allotted to this agenda item. Approximately 15 minutes will be devoted to each recommended standard or interpretation. |
| Noon | | WORKING LUNCH |
| 12:45 p.m. | 2. | Continuation of Agenda Item 2 |
| 3:00 p.m. | 3. | Scope Determination and Triage Actions <ul style="list-style-type: none">- Scope determination on New Requests : Discussion and Procedural Vote- Triage Actions for New Requests : Discussion and Procedural Vote |
| 4:00 p.m. | 4. | ANSI and DISA Issues |
| 4:30 p.m. | 5. | Definitions Task Force Continuation of Discussion from August 13 |
| 5:00 p.m. | 6. | Resolution regarding Inernet "Look and Feel" group <ul style="list-style-type: none">- Resolution (simple majority vote after discussion) |
| | 7. | Other Business Items |
| 5:30 p.m. | | Adjourn |

Note: The business attire is business casual. The Chairman, at his discretion, may extend the hours of the meeting to ensure that all agenda items are addressed.