



Gas Industry Standards Board

1100 Louisiana, Suite 3625, Houston, Texas 77002

Phone: (713) 356-0060, Fax: (713) 356-0067, E-mail: gisb@aol.com

Home Page: www.gisb.org

TO: GISB Executive Committee Members & Alternates, Posting for Interested Industry Participants

FROM: Rae McQuade, Executive Director

RE: Draft Agenda for Executive Committee Meeting – August 23, 2001

DATE: August 15, 2001

GAS INDUSTRY STANDARDS BOARD EXECUTIVE COMMITTEE MEETING

Hosted by Dominion

Pittsburgh, Pennsylvania

Thursday, June 14, 2001 – 9:00 a.m. to 4:00 p.m. Pacific Time

MEETING ANNOUNCEMENT

The Executive Committee (EC) will meet in Pittsburgh on August 23, 2001. The EC meeting is graciously hosted by Dominion at their offices, coordinated by Ms. Iris King and Mr. Mike Shahan. Below are the meeting arrangements:

WHERE: Dominion Towers
625 Liberty Avenue
Pittsburgh, PA 15222

WHEN: Thursday, August 23, 2001
9:00 a.m. to 4:00 p.m. Eastern

The materials for the meeting will be emailed to the participants and posted on the web site. The meeting announcement including a list of nearby hotels was forwarded electronically and posted earlier.

Please notify the GISB office by Tuesday, August 21 of your intent to attend so that appropriate meeting arrangements can be made. As always, the chair reserves the right to extend the time of the meeting to ensure that agenda items are addressed. The times indicated on the agenda will be followed to ensure that agenda items are allotted appropriate time slots. Should an agenda item conclude earlier than its stated time slot, the remaining time can be allotted to other agenda items at the discretion of the chair.

Please feel free to call the GISB office should you have any questions or comments.

Best Regards,

Rae McQuade



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GAS INDUSTRY STANDARDS BOARD EXECUTIVE COMMITTEE MEETING

Hosted by Dominion

Dominion Towers, 625 Liberty Avenue, Pittsburgh, PA 15222

DRAFT AGENDA

Thursday, August 23 - 9:00 a.m. to 4:00 p.m. Eastern

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|------------|----|---|
| 9:00 a.m. | 1. | Welcome <ul style="list-style-type: none">• Antitrust Guidelines• Welcome to members and attendees• Adoption of Agenda• Adoption of Draft Minutes of June 14, 2001 |
| 9:30 a.m. | 2. | Update on 2001 Annual Plan & Subcommittee Reports <ul style="list-style-type: none">• Business Practices Subcommittee<ul style="list-style-type: none">• Normal Business• Order 637 Priority Action Items• Contracts Subcommittee• EDM Subcommittee<ul style="list-style-type: none">• Normal Business• FTTF Subcommittee<ul style="list-style-type: none">• Normal Business• Information Requirements Subcommittee<ul style="list-style-type: none">• Normal Business• Order 637 Open Issues• Technical and ANSI Subcommittees<ul style="list-style-type: none">• Normal Business• Order 637 Open Issues• XML Subcommittee<ul style="list-style-type: none">• Review of XML Pilot Project |
| 11:00 a.m. | 3. | Discussion and Vote on New Requests |
| Noon | | Lunch |
| 1:00 p.m. | 4. | Discussion and Vote on Recommendations for Proposed Standards |
| 3:00 p.m. | 5. | Discussion on Process for Publication of Standards Manuals |
| 3:30 p.m. | 6. | Other Business |
| 4:00 p.m. | | Adjourn |



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LIST OF NEARBY HOTELS

Nearby hotels within walking distance of the Dominion Towers:

- **Omni William Penn**, 530 William Penn Way Phone: 412-281-7100
- **Westin Convention Center**, 1000 Penn Avenue Phone: 412-281-3700
- **Renaissance**, 107 6th Street Phone: 412-562-1200
- **Hilton**, 600 Commonwealth Plaza Phone: 412-391-4600