



Gas Industry Standards Board

1100 Louisiana, Suite 4925, Houston, Texas 77002

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Home Page: www.gisb.org

TO: Executive Committee (EC) Members
Posting for Interested Industry Participants

FROM: Rae McQuade, Executive Director

RE: Final Minutes from the Executive Committee Meeting - August 2, 2000

DATE: August 2, 2000

GAS INDUSTRY STANDARDS BOARD
GISB EXECUTIVE COMMITTEE CONFERENCE CALL

August 2, 2000

FINAL MINUTES

I. Administrative

The meeting began at 4:30 p.m. central. Ms. McQuade welcomed the attendees to the conference call. She read the roll call, noted that there was a quorum, and noted the antitrust advice. The agenda was adopted as distributed.

II. Request No. R00025

Mr. Greg Lander described the recent Triage Group meeting and the resulting action that the Executive Committee is requested to take on this call regarding request no. R00025. Mr. Love asked Ms. Munson why this request is necessary. Ms. Munson noted that Order No. 587-L requires that imbalance trading and netting should be implemented in November. Mr. Lander noted that this request would provide a set of business practices and data elements to support implementation with a minimum of rework after additional standards are developed by GISB. Mr. Caldwell confirmed that the request included a point that there should be a specification in the TIBP such that pipelines should not be expected to implement EDI datasets for which no EDI data set standards exist.

The Executive Committee found the request within scope through a unanimous vote. The triage recommendation that the request be addressed by the Executive Committee with a high priority was supported unanimously.

It was discussed that the Expedited Data Development Subcommittee (EDD) could prepare a progress report to be given to the Executive Committee regarding the state of the work for imbalance trading and netting. The Executive Committee would determine from this report which actions to take depending on the state of completion - either send the report out for comment as a recommendation or to request additional information from the EDD Subcommittee. At that time, the EC could determine if a shortened time frame is needed for comment.

Mr. Griffith noted that an interpretation of the order could be that November 1 is required for posting of imbalances. With this interpretation, the EDD could continue its work. He voiced a concern that we are changing the normal process of doing business. Mr. Novak responded that because the EC is meeting every other month and these phone conferences are a natural outgrowth of meeting less frequently. Ms. Munson noted her opinion that the normal process of technical mapping for seven new data sets and the normal process for comment period could not allow for a November 1 implementation.



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It was discussed and highlighted by Mr. Lander and supported by Mr. Scheel that a motion could be made that the EC request that the EDD could prepare a progress report to be given to the EC regarding the state of the work for imbalance trading and netting.

The EC could determine from this report which actions to take depending on the state of completion – ask EDD to continue its development along its existing schedule, send the report out for comment as a recommendation, or to request additional information from the EDD. Should the determination be made that the report is complete enough to be sent out for comment, at that time, the EC could determine if a shortened comment period is needed and any other timelines could be defined.

The report could be prepared by August 18 for EC consideration.

The motion was made by Mr. Scheel and seconded by Mr. Keeler to:

- Request that the Expedited Data Development Subcommittee prepare a progress report of the status of the work regarding imbalance trading and netting, and submit this report to the Executive Committee by August 18th for consideration at its August 24th meeting.
- The report should consist of a status report of work product and work performed to date. The EC can use the report to determine the completeness of the work. The report should include a list of outstanding items for completeness for EBB implementation and EDI implementation.

It was also discussed that the EDD Subcommittee may give information on the viability of the work done to date, but this was not included in the motion. Ms. Davis noted that the report should not include opinions from EDD; it should include a list of outstanding items for completeness for EBB implementation and EDI implementation.

There was discussion by Ms. Van Pelt and Ms. Munson on whether attributes should be discussed by a business group or by EDD. There was no conclusion reached.

The motion passed unanimously.

Ms. McQuade noted that she would inform the chairs of the EDD Subcommittee of the EC's request to them.

III. Adjourn

The meeting adjourned at 5:40 p.m. central.



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IX. Attendance and Voting Record

Executive Committee	Segment	Present	Member
	End Users	Y	Bill Hebenstreit
		N	Kelly Daly
		Ballot	Dona Gussow
		Ballot	Diane McVicker
		Y	Tina Patton
	LDCs	Y	Dolores Chezar
		N	Chris Maturo
		Y	Mike Novak
		N	Bob Betonte
		N	Steve Sullivan
	Pipelines	Y	Bill Griffith
		Y	Dale Davis
		Y	Paul Love
		Y	Kim Van Pelt
		Y	Mark Gracey
	Producers	Y	Paul Keeler
		Y	Joyce Phillips
		N	Mike Johnson
		N	Richard Smith
		Y	Scott Brown
	Services	N	Jim Buccigross
		Y	Carl Caldwell
		Y	Keith Sappenfield
		Y	Mark Scheel
		Y	Sylvia Munson

Administrative: Rae McQuade - Executive Director
 JoAnn Garcia - GISB Staff

Observers to the Meeting - August 2, 2000:

Name	Company	GISB Member
PIPELINES:		
Jim Keisler	Williams Gas Pipeline	Yes
SERVICES:		
Greg Lander	CapacityCenter.Com	Yes
Cynthia Corcoran	Corcoran Law Offices	Yes
Pete Whatley	Dynegy Inc.	Yes