



## Gas Industry Standards Board

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**Via Email**

**TO:** GISB Executive Committee Members  
**FROM:** Rae McQuade  
**CC:** Jim Templeton, Chairman of the GISB Board of Directors  
Bill Boswell, Chairman of the GISB Board Task Force on Certification  
Executive Committee Alternates  
**RE:** Executive Committee Member Review and Suggested Changes to the  
Certification Program for Technical Implementation  
**DATE:** July 26, 1999

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Dear GISB Executive Committee Members,

On Monday, July 19, you received a fairly large document from me - the GISB certification program. The Board of Directors, in its approval of going forward with certification program, asked the Executive Committee members to review the program and forward technical implementation changes to the GISB office as it proceeds to implement the GISB Certification Program:

- "On the question of whether GISB should pursue certification, the Board voted unanimously in favor of pursuing certification along the lines previously proposed, as further clarified by the report of Mr. Boswell's task force and the discussions during this board meeting. The program will be more fully developed addressing the above items and other items indicated previously and formally reviewed by antitrust counsel. Following this review, the Executive Committee will evaluate the technical aspects of the program to assure that they are consistent with the Board's directives. The program will begin as soon as this is accomplished, which is expected to occur at the next Executive Committee meeting." (Excerpted from the June 10, 1999 Board Meeting Minutes)

Shelley Corman has graciously offered to lead the effort to ensure that the technical aspects of the program do support the Board's directives. The effort will take place over several conference calls where changes to the technical aspects offered by Executive Committee members on the call will be discussed and the program amended. At the conclusion of the calls, the certification program will be considered modified regarding the technical aspects, and the program will begin. We hope that this effort can conclude in a few calls, to conclude in late August.

If you are interested in participating in this effort, please attend the conference calls. No travel is required to participate. While we did not receive any errors in the transmission of the full certification report, if you did not receive it, please call the office and we will re-email it.

**The first call is scheduled for Thursday, July 29 from 9:00 a.m. to Noon central,** and the phone number for the call can be requested from the GISB office. We will begin reviewing and identifying changes to ensure the technical aspects of the program support the Board directives.

Best Regards,

Rae McQuade