



®

Gas Industry Standards Board

1100 Louisiana, Suite 4925, Houston, Texas, 77002
Phone - (713) 757-4175, Fax - (713) 757-2491, email gisb@aol.com
Home Page - www.gisb.org

July 7, 1998

TO: Executive Committee & Alternates, Posting on the Home Page

FROM: Rae McQuade, Executive Director

RE: **Upcoming Executive Committee Meeting Announcement & Revised Agenda -- July 16, 1998**

The Executive Committee will meet in Boston at the Marriott Long Wharf Hotel on July 16 from 9:00 a.m. to 5:00 p.m. Materials for the meeting will be provided to Executive Committee members shortly and will be posted on the GISB home page in the "EXECUTIVE COMMITTEE" area. Below are meeting arrangements and travel support for the meeting.

Where: Marriott Long Wharf Hotel
296 State Street
Boston, Massachusetts 02109

Hotel Phone # : 617-227-0800

When: July 16 9:00 a.m. to 5:00 p.m.

Please notify the GISB office by July 9 of your intent to attend so that appropriate meeting and lunch arrangements can be made. I look forward to seeing you in Boston. Please feel free to call if you have any questions or comments.



**GISB EXECUTIVE COMMITTEE MEETING
Marriott Long Wharf, Boston, Massachusetts
PROPOSED REVISED AGENDA**

Thursday, July 16, 1998 -- 9:00 a.m. to 5:00 p.m.

- | | | |
|------------|-----|---|
| 9:00 a.m. | 1. | Welcome <ul style="list-style-type: none">- Antitrust Guidelines- Welcome to members and attendees- Adoption of Agenda- Adoption of the Draft Minutes of June 11, 1998 |
| 9:30 a.m. | 2. | Scope Determination and Triage Actions <ul style="list-style-type: none">- Scope determination discussion and <u>procedural vote</u> on two requests: Discussion and Procedural Vote on Request Nos. R98023, R98024- Triage Actions for three requests : Discussion and <u>Procedural Vote</u> for R98022, R98023, R98024 |
| 10:00 a.m. | 3. | Discussion and Procedural Vote on OBA Agreement as a Model |
| 10:30 a.m. | 4. | Voting Rules for and Review of Executive Committee Subcommittees and Task Forces <ul style="list-style-type: none">- Discussion- Procedural Vote |
| 11:30 a.m. | | Lunch |
| 12:30 p.m. | 5. | EDI Survey and Responses: Preliminary Plan |
| 1:00 p.m. | 6. | June 18 Board Meeting Activities <ul style="list-style-type: none">- EBB-Internet Transition Report/Subcommittee- Sunset Vote- Annual Plan Changes |
| | 7. | Common Codes - DUNS # |
| 1:30 p.m. | 8. | Future Technology Task Force Report -- Extended Markup Language (XML) |
| 2:00 p.m. | 9. | 1998 Annual Plan & Maintenance Plan <ul style="list-style-type: none">- Update on Progress<ul style="list-style-type: none">a. - Maintenance Plan Verification by Subcommittee Chairsb. - Title Transfer Trackingc. - OBA Task Force Updated. - MTPA Task Force Updatee. - Other Items on the Annual Plan |
| 3:00 p.m. | 10. | Set up of new task forces |
| 3:30 p.m. | 11. | Other Business Items |
| 5:00 p.m. | | Adjourn |

At the chairman's discretion, the hours of the meeting may be extended to address the agenda items.