



Gas Industry Standards Board

1100 Louisiana, Suite 3625, Houston, Texas 77002
Phone: (713) 356-0060, Fax: (713) 356-0067, E-mail: gisb@aol.com
Home Page: www.gisb.org

TO: Executive Committee (EC) Members
Posting for Interested Industry Participants

FROM: Rae McQuade, Executive Director

RE: Final Minutes from the Executive Committee (EC) Conference Call - May 29, 2001

DATE: June 4, 2001

GAS INDUSTRY STANDARDS BOARD
GISB EXECUTIVE COMMITTEE CONFERENCE CALL

May 29, 2001

FINAL MINUTES WITH NOTATIONAL VOTES INCLUDED

1. Administrative

Mr. Buccigross welcomed the Executive Committee to the conference call and reviewed the procedures for transcription over a conference call. Mr. Costan read the antitrust charge. Ms. McQuade read roll call. Ms. Van Pelt made the motion, seconded by Ms. Chezar to adopt the agenda with revisions to: (1) postpone the adoption on the May 8¹ draft Executive Committee minutes to the Seattle June 14 Executive Committee meeting, and (2) add a discussion item under "Other Business" for DISA code corrections before the meeting adjourned. All were in favor of adopting the revised agenda.

2. Recommended Standards

Recommendation: BPS Order 637 Priority Action Item 1 (Priority 6)

Modify GISB Standard Nos. 5.3.31 and 5.3.32 per FERC Order No. 637.

- Proposed revision to GISB Standard No. 5.3.31:

Transportation Service Providers which support capacity release should accept and process uploads of ~~biddable~~ capacity release offers from releasing shipper(s) (or its authorized third party service provider), provided the offer is received by the Transportation Service Provider at their designated site no later than 15 minutes prior to the respective deadline specified in GISB Standard No. 5.3.2 ~~by 11:45 A.M. CCT on a Business Day~~. Such received offer, if determined to be valid, should be posted as an Offer and should be available for bidding by ~~12:00 PM CCT~~ specified (for the received Business Day) in GISB Standard No. 5.3.2 ~~on that Business Day~~ or the Releasing Shipper's specified Business Day (if later than the received Business Day).

- Proposed revision to GISB Standard No. 5.3.32:

Transportation Service Providers which support capacity release should accept and process uploads of capacity release bids from potential acquiring shipper(s) (or its authorized third party service provider), provided the bid is time-stamped as leaving control of the bidder no later than the respective deadline as specified in GISB Standard No. 5.3.2 ~~1:00 P.M. of the applicable deadline day~~ and is received by the Transportation Service Provider at their designated site no later than fifteen minutes after such deadline.

¹ The draft Executive Committee minutes of May 8, 2001 were incorrectly referenced on the May 29, 2001 agenda as "May 9, 2001."



Gas Industry Standards Board

1100 Louisiana, Suite 3625, Houston, Texas 77002

Phone: (713) 356-0060, Fax: (713) 356-0067, E-mail: gisb@aol.com

Home Page: www.gisb.org

by 1:15 P.M. Such timely bid, if determined to be valid, should be evaluated by the Transportation Service Provider for the purpose of identifying the winning bidder associated with the Offer upon which the bid was made.

Executive Committee Action:

- Ms. Van Pelt reviewed the recommendation. There were no suggested changes to the recommendation. The motion was made by Ms. Davis and seconded by Mr. Novak to adopt the recommendation as posted and distributed. The motion passed unanimously (22 votes in favor, none in opposition – referenced as “Rec 1” in section 5 of these minutes).

3. Ratification Period

After discussion, Mr. Novak made the motion, seconded by Ms. Chezar, to send the ratification ballot out on May 29 for the above approved recommendation, with a return date for the ballot of June 15 and a publication date for version 1.5 of the standards manual of June 18, 2001. There was no opposition to the motion, which requires a simple majority vote (referenced as “M1” in section 5 of these minutes.)

4. Other Business and Adjourn

Ms. Van Pelt explained that DISA did not approve all requested code values for the Shipper Imbalance transaction (811 document, version 4040). Instead DISA, in some instances, approved alternate codes in place of those requested so that the code values currently to be published in version 1.5 do not sync up with DISA’s version 4040, to be published in December of this year. Ms. Van Pelt went on further to explain that three options are available:

- (1) Vote on a minor correction and clarification to change the codes to those DISA has approved, and have the Executive Committee vote and two-week posting for industry comment prior to the publication of version 1.5 on June 18,
- (2) Wait until the 4040 version is available before taking action, and
- (3) Make no changes now, and determine if code value changes are needed when structural changes are needed for the Shipper Imbalance transaction.

Ms. Davis noted that this is a minor correction and clarification and since ratification is not needed, alternative 1 could be addressed through a notational vote of the Executive Committee within the time frame needed to meet a June 18 publication date. The motion was made by Ms. Van Pelt and seconded by Ms. Davis to choose alternative 1. Ms. Van Pelt will provide the minor correction and clarification to the GISB office today, after which it will be sent out for notational vote, to be returned by June 4. [The minor correction and clarification was endorsed unanimously by the EC through notational ballot. The minor correction and clarification is attached, and the notational vote results are included in the attendance and voting record. Referenced as “MCC” in section 5 of these minutes.]

The motion was made by Ms. Van Pelt and seconded by Mr. Ishikawa to adjourn the meeting. All were in favor. The meeting adjourned at 3:45 p.m. central.



Gas Industry Standards Board

1100 Louisiana, Suite 3625, Houston, Texas 77002
Phone: (713) 356-0060, Fax: (713) 356-0067, E-mail: gisb@aol.com
Home Page: www.gisb.org

5. Executive Committee Attendance & Voting Record

	Present	Rec 1	M 1	MCC ²
End Users:				
Bill Hebenstreit	Y	Y	Y	Y
Diane McVicker	Ballot	Y	-	Y
Dona Gussow	Y	Y	Y	Y
Joel Greene for Kelly Daly	Y	Y	Y	
Tina Patton	Y	Y	Y	Y
LDCs:				
Dolores Chezar	Y	Y	Y	Y
Mike Novak	Y	Y	Y	Y
Chris Maturo	Y	Y	Y	Y
Rick Ishikawa for Bob Betonte	Y	Y	Y	Y
Steve Sullivan	Y	Y	Y	
Pipelines:				
Bill Griffith	Y	Y	Y	Y
Dale Davis	Y	Y	Y	Y
Theresa Hess	Y	Y	Abstain	Y
Kim Van Pelt	Y	Y	Abstain	Y
Mark Gracey	Y	Y	Y	Y
Producers:				
Paul Keeler	Absent			Y
Lauren Kaestner	Ballot	Y	-	Y
Richard Smith	Y	Y	Y	
Mike Johnson	Ballot	Y	-	Y
Scott Brown	Absent			Y
Services				
Jim Buccigross	Y	Y	Y	Y
Sylvia Munson	Y	Y	Y	
Keith Sappenfield	Ballot	Y	-	Y
Mark Scheel	Ballot	Y		Y
Carl Caldwell	Y	Y ³	Y	
Votes in Favor		23	16	20
Votes Opposed		0	0	0
(P)ass / (F)ail / (I)nconclusive		P	P	P

² MCC column denotes the notational ballot results due in the GISB office on June 4, 2001 regarding the minor correction and clarification discussed in item 4 of the minutes.

³ Mr. Caldwell joined the meeting after the vote had taken place and placed his vote with the office.

