

**GAS INDUSTRY STANDARDS BOARD**  
**OPERATING PRACTICES**

**Executive Committee Actions on Standards and Related Matters**

(August 18, 1997)

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- 6.0 Chairs of subcommittees and task forces are strongly encouraged to present proposals to the EC which have been fully staffed at both the technical and business practice level, recognizing that the primary functions of the EC are to deal with policy issues and to act as across-segment screen for proposals to be sent to the GISB membership for ratification.

Proposals that have not been fully staffed at both the technical and business practice level may be presented to the Executive Committee when it has been demonstrated that the proposal is contentious. That is, the task force or subcommittee drafting the proposal has had extensive discussions on specific issues without unanimous resolution and has taken a number of balanced votes (as opposed to unopposed votes) that have been documented in meeting minutes.

When a proposal that has not been fully staffed is presented to the EC, it is the EC's responsibility to more fully develop the business and technical issues during EC meetings, rather than simply deal with policy issues. This expanded development is necessary to ensure that the proposal has garnered the broadest possible base of support among industry participants, and to ensure that further resources are not expended on proposals that may ultimately lack this support. Once the issues have been developed and/or resolved, the EC will vote on the proposal, either as submitted or as subsequently modified, and will then determine whether the proposal should be sent back to the task force or subcommittee where it originated or sent on to other task forces or subcommittees. When the proposal has been fully staffed, it should be presented to the EC for final review and vote.

As indicated in paragraph 3.0, above, chairs of subcommittees and task forces which have been assigned items for consideration are authorized to consult with other GISB subcommittees and task forces in discharging their responsibility to present the EC will fully completed staff work.