



Gas Industry Standards Board

1100 Louisiana, Suite 4925, Houston, Texas, 77002
Phone - (713) 356-0060, Fax - (713) 356-0067, email gisb@aol.com
Home Page - www.gisb.org

April 28, 1999

TO: Executive Committee & Alternates, Posting on the Home Page
FROM: Rae McQuade, Executive Director
RE: **Upcoming Executive Committee Meeting Announcement & Agenda - May 20, 1999**

The Executive Committee will meet in Seattle at the offices of Boeing on May 20, 1999 from 9:00 a.m. to 5:00 p.m. The GISB Office thanks Boeing and Ms. Patton for offering to host the Executive Committee meeting and the accompanying meetings scheduled the same week. Meeting hosts play a critical role in GISB's financial health. Below are the meeting arrangements:

WHERE: Boeing Offices
Plant 2 (also known as corporate headquarters)
7755 East Marginal Way South
Seattle, Washington
Bldg No. 2-25

(Map posted on the home page)

(Attendees check in at the lobby to obtain visitor's badge; picture ID is required)

WHEN: Thursday, May 20, 1999
9:00 a.m. to 5:00 p.m.

A printed copy of the materials for the meeting will be provided shortly to Executive Committee members or their alternates for this meeting and presenters. The materials will be posted on the GISB Home Page in the "Executive Committee" area for attendees to download. To order a printed copy of the materials, please notify the GISB office. The cost of the printed materials is \$35.00.

Please notify the GISB office by May 17 of your intent to attend so that appropriate meeting arrangements can be made. As always, the chair reserves the right to extend the time of the meeting to ensure that agenda items are addressed. The times indicated on the agenda will be followed to ensure that agenda items are allotted appropriate time slots. Should an agenda item conclude earlier than its stated time slot, the remaining time can be allotted to other agenda items at the discretion of the chair.

I look forward to seeing you in Seattle. Please feel free to call if you have any questions or comments.



**GISB EXECUTIVE COMMITTEE MEETING
BOEING OFFICES, SEATTLE, WASHINGTON
REVISED PROPOSED AGENDA**

THURSDAY, MAY 20, 1999 -- 9:00 A.M. TO 5:00 P.M.

- 9:00 a.m. 1. Welcome
- Antitrust Guidelines
 - Welcome to members and attendees
 - Adoption of Agenda
 - Adoption of Draft Minutes of March 18, 1999
- 9:30 a.m. 2. New Requests
- Scope Determination for EII Requests
 - Determination of EII Scope to Address Business Practice Issues
 - Scope Determination and Triage Recommendation for New Requests
- 10:00 a.m. 3. Subcommittee Recommended Standards for Request Nos. R97064B, R97064C, R97124, R98023, R98027, R98028
- Discussion & Vote
- 10:30 a.m. 4. Notices Task Force Recommended Standards
- Discussion & Vote
- 11:30 a.m. Lunch Served
- 1:00 p.m. 5. Common Codes Recommended Standards
- Discussion & Vote
- 1:30 p.m. 6. Subcommittee Reports, Progress Towards Annual Plan
- Single Topics (Ad Hoc): Allocation Grid
 - Confirmations & Cross Contract Ranking
 - EBB Internet Implementation
 - Common Codes
 - Imbalances
 - Standing:
 - Business Practices Subcommittee
 - Information Requirements Subcommittee
 - Technical Subcommittee
 - ANSI Subcommittee
 - Future Technology Task Force
- 2:30 p.m. 7. Special Reports:
- Fully Staffed Recommendations
 - Balanced Voting
 - Certification Program
 - Update on Publication of Version 1.4 of the Manuals
- 3:30 p.m. 8. Other Business
- 5:00 p.m. Adjourn