



## Gas Industry Standards Board

1100 Louisiana, Suite 3625, Houston, Texas 77002

Phone: (713) 356-0060, Fax: (713) 356-0067, E-mail: gisb@aol.com

Home Page: www.gisb.org

---

**TO:** GISB Executive Committee Members & Alternates, Posting for Interested Industry Participants  
**FROM:** Rae McQuade, Executive Director  
**RE:** Revised Draft Agenda for Executive Committee Meeting – May 8, 2001  
**DATE:** May 1, 2001

---

**GAS INDUSTRY STANDARDS BOARD EXECUTIVE COMMITTEE MEETING  
Tuesday, May 8, 2001 – 2:00 p.m. to 4:00 p.m. Central**

**CONFERENCE CALL ANNOUNCEMENT**

The chair and vice chair of the Executive Committee (EC) have called a meeting via conference call to discuss and vote on outstanding recommendations related to fully staffing FERC Order 637 standards.

In review of proposed modifications for interpretations and for standards for fully staffing the approved EC business practice standards related to FERC Order 637 as discussed on April 19, a conference call was arranged for the EC to review the comments provided by May 7, and vote on the recommendations. For the publication schedule for version 1.5, the following timeline was described by Mr. Buccigross in that meeting:

- The comment period ends on May 7.
- The EC meets via conference call on the afternoon of May 8 to vote on the recommended standards.
- The ratification period will be shortened to begin on May 8 and end on May 31, at which time the standards manuals can be published.

The determination to shorten the ratification period is made through a simple majority vote of the EC. The EC will take that vote on May 8, at its conference call.

To participate in the conference call, please call the GISB office for conference calling instructions. Materials for the meeting should be emailed shortly and posted on the home page. This conference call will be transcribed. Below is the draft agenda:

**REVISED DRAFT AGENDA  
Tuesday, May 8, 2001 – 2:00 p.m. to 4:00 p.m. Central**

- |           |    |  |
|-----------|----|--|
| 2:00 p.m. | 1. | Welcome <ul style="list-style-type: none"><li>• Antitrust Guidelines</li><li>• Welcome to members and attendees</li><li>• Adoption of Agenda</li><li>• Explanation of Procedures for transcribing in a conference call</li><li>• Adoption of the draft minutes of April 19, 2001</li></ul> |
| 3:15 p.m. | 3. | Discussion and Simple Majority Vote on Time Period for Member Ratification of Above Recommendations  |
| 3:30 p.m. | 4. | Minor Correction and Clarification on uuencoding   |
| 4:00 p.m. | 5. | Adjourn  |