



## Gas Industry Standards Board

1100 Louisiana, Suite 3625, Houston, Texas 77002  
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**TO:** Executive Committee (EC) Members  
Posting for Interested Industry Participants

**FROM:** Rae McQuade, Executive Director

**RE:** Final Minutes of the Executive Committee (EC) Conference Call - May 8, 2001

**DATE:** May 10, 2001

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**GAS INDUSTRY STANDARDS BOARD**  
**GISB EXECUTIVE COMMITTEE CONFERENCE CALL**  
**May 8, 2001**  
**FINAL MINUTES**

### 1. Administrative

Mr. Buccigross welcomed the Executive Committee to the conference call and reviewed the procedures for transcription over a conference call. Mr. Costan read the antitrust charge. Ms. McQuade read roll call. Mr. Novak made the motion seconded by Ms. Chezar to adopt the revised agenda as posted and distributed. All were in favor. Ms. Chezar made the motion seconded by Ms. Davis to adopt the revised redlined minutes of April 19, 2001. All were in favor.

### 2. New Standards

#### Recommendation:

- Modify the Sample Paper Transaction for the Offer Download, Bid Download, Award Download, Offer Upload Quick Response and Bid Upload to agree with the revised timelines in GISB Standard No. 5.3.2. Modify the Sample ASC X12 Transaction for the Offer Download, Bid Download, Award Download, Offer Upload Quick Response and Bid Upload to agree with the revised Sample Paper Transactions.

Executive Committee Action:

- Mr. Keisler reviewed the recommendation. There were no suggested changes to the recommendation. The motion was made by Ms. Chezar and seconded by Ms. Van Pelt to adopt the recommendation as posted and distributed. The motion passed unanimously (20 votes in favor, none in opposition - Rec 1).

#### Recommendation:

- Change the interpretation nos. 7.3.2, 7.3.3, 7.3.15 and final action for request no. C99003 to correspond to actions taken to change GISB Standard No. 5.3.2 to support FERC Order No. 637.

Executive Committee Action:

- Mr. Novak described the changes to the interpretations. Ms. Hess made the motion seconded by Ms. Van Pelt to adopt the modified interpretations as presented on the recommendation.



Executive Committee Discussion:

Mr. Novak asked that the group direct its attention to the comments noted as submitted by National Fuel Gas Distribution et al<sup>1</sup> on May 1 (to be referred to as the NFGD comments throughout the remainder of the minutes). Mr. Novak described the changes to the two interpretations presented in the comments. Mr. Scheel noted that the recommendation does not treat the interpretations consistently, while the NFGD comments presented by Mr. Novak do treat the interpretations consistently. There was additional discussion on the need for the changes as presented by Mr. Novak.

In response to questions, Mr. Novak explained that in the revision to GISB standard no. 5.3.2, for nonbiddable releases, a party could post a release and the acquiring shipper could move the gas on the same day. Mr. Novak noted that the ability to move released gas on the same day would also apply to biddable releases. He defined partial day releases as releases where the release was posted and acquired, the acquiring shipper nominated under the intraday nomination deadlines, and the gas flowed - all of which occurred during the same day.

In response to Mr. Novak's definition of partial day releases, Ms. Hess explained that, per the GISB standards for nominations and capacity releases, all of the quantities are 24-hour quantities. She also noted that GISB standard no. 5.3.2 never has addressed partial day versus full day releases; and that the proposed revisions do not address partial versus full day either. Mr. Novak asked Ms Hess if she agreed that two parties could hold and use the same capacity at different times of the same day. He noted that for semantics, the release could be called an intraday release or partial day release. Ms. Hess responded that the terms 'intraday' and 'partial day' are not interchangeable. The pipeline segment agrees with the concept he outlined earlier in the call and in the NFGD comments, but believes that this concept is 'intraday releases' and not 'partial day' releases. The following example was used: one shipper has 10,000 dekatherms and releases 4,000. The result would be that the releasing shipper would have 6,000 for the day and the acquiring shipper would have 4,000 for the day.

Ms. Munson asked Ms. Hess if there was anything in the comments provided that contradicts the intent described by Mr. Novak. The response was that there was nothing specific in the comments that was contradictory, however, Mr. Novak has stated in previous meetings that we now have partial day releases. Ms. Hess directed participants to a review of the transcripts, and in particular, the April 19, 2001 EC transcripts. She noted that the transcripts are used when interpretations are crafted; and, therefore, are very important.

(NOTE: Depending on the date of the transcripts, they can be ordered from either Ak/Ret Reporting or Ace Federal - they are copyrighted).

Ms. Van Pelt asked if a brief break could be taken. The break began at 2:55 p.m. central. The meeting reconvened at 3:15 p.m. central.

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<sup>1</sup> The Comments submitted on May 1 were prepared by the GISB LDC Segment and Salt River Project, Tennessee Valley Authority, Florida Power and Light and Boeing.



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Ms. Chezar asked that if a release were done during the day, can two parties own and use the same capacity during the same day – the use would not be overlapping? Ms. Hess responded that two parties could not use the same capacity during the same day. Ms. Hess described the example again, where the releasing shipper would have 6,000 dekatherms for the day and the acquiring shipper would have 4,000 dekatherms for the day. Ms. Chezar asked how it would be handled if the releasing shipper released the full 10,000 dekatherms during one of the intraday cycles. Mr. Gracey responded that the acquiring shipper would have the 10,000 dekatherms for the day and the releasing shipper would have that portion of the 10,000 dekatherms that flowed that day prior to the release being effected – because it could not be retroactively changed. Through the validation, the acquiring shipper may or may not get the full 10,000 dekatherms – which is dependent on each pipeline's individual tariff. Ms. Hess noted that the standards being discussed address contractual quantities, not the flowing quantities.

### Executive Committee Revised Motion and Action:

- Ms. Hess and Ms. Van Pelt agreed to revised the motion to adopt the interpretation no. 7.3.2 and final action c99003 as presented on the recommendation and adopt interpretation nos. 7.3.3 and 7.3.15 as revised in the May 1 NFGD comments. The revision was made to insert the phrase "(less than one year)" into the interpretation no. 7.3.15, (see attachment). The results of the vote taken on the motion were inconclusive (15 votes in favor, none in opposition – Rec 2) and the absent Executive Committee members will be contacted to provide their votes notationally.

[Note: As a result of the notational votes taken after the subject meeting, the motion passed unanimously (22 votes in favor, none in opposition – Rec 2)

### Minor Correction:

- Correct version 1.4 of the EDM Standards Manual to refer to "base64 encoding" rather than "uuencoding". The standards manual incorrectly states that usernames and passwords sent via a HTTP POST are "uuencoded". The HTTP specification, RFC 1945, requires that usernames and passwords be "base64 encoded". The EDM standards manual should be changed to reflect the correct encoding style.

### Executive Committee Action:

- Mr. Buccigross reviewed the minor correction. There were no suggested changes to the correction. The motion was made by Ms. Hess and seconded by Mr. Griffith to adopt the minor correction. The motion passed unanimously, (18 votes in favor, none in opposition – Rec 3).

## 3. Ratification Period

Ms. Van Pelt noted that the Business Practices Subcommittee (BPS) had reviewed the standards against the modifications to standard no. 5.3.2 regarding FERC Order No. 637. All were in agreement that the BPS made changes to GISB Standard Nos. 5.3.31 and 5.3.32, which should go out for comment. The period for comment and ratification should be such that the changes to GISB Standard Nos. 5.31 and 5.3.32 can be included in the GISB version 1.5 release.

Mr. Novak made the motion, seconded by Ms. Chezar to shorten the ratification period to 15 days for GISB Interpretation Nos. 7.3.2, 7.3.3, 7.3.15, c99003 and full staffing for GISB



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Standard No. 5.3.2 (recommendations voted upon by the EC on May 8) to 15 days. All were in favor (M1).

Mr. Novak then made the motion seconded by Ms. Chezar to shorten the industry comment period to 15 days for the modifications to GISB Standard Nos. 5.3.31 and 5.3.32. The Executive Committee will meet via conference call on May 29 to vote on the modifications to the standards. All were in favor of the motion (M2).

As a last motion, Mr. Novak made the motion seconded by Ms. Chezar to delay the publication of version 1.5 to June 18, 2001. During discussion it was noted that the delay is needed in order to include the modifications to GISB Standard Nos. 5.3.31 and 5.3.32. All were in favor of the motion (M3).

#### **4. Other Business and Adjourn**

The motion was made by Mr. Novak and seconded by Ms. Chezar to adjourn the meeting. All were in favor. The meeting adjourned at 4:15 p.m. central.



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## 5. Executive Committee Attendance & Voting Record

	Present	Rec 1	Rec 2	Rec 3.	M1	M2	M3
<b>End Users:</b>							
Bill Hebenstreit	Y	Y	Y1				
Joel Greene for Diane McVicker	Y		Y	Y	Y	Y	Y
Dona Gussow	Y	Y	Y	Y	Y	Y	Y
Kelly Daly	Absent						
Tina Patton	Absent		Y1				
<b>LDCs:</b>							
Dolores Chezar	Y	Y	Y	Y	Y	Y	Y
Mike Novak	Y	Y	Y	Y	Y	Y	Y
Chris Maturo	Y	Y	Y	Y	Y	Y	Y
Audrey Bragg for Bob Betonte	Y	Y	Y	Y	Y	Y	Y
Steve Sullivan	Y	Y	Y	Y			
<b>Pipelines:</b>							
Bill Griffith	Y	Y	Y	Y	Y	Y	Y
Dale Davis	Y	Y	Y	Y	Y	Y	Y
Theresa Hess	Y	Y	Y	Y	Y	Y	Y
Kim Van Pelt	Y	Y	Y	Y	Y	Y	Y
Mark Gracey	Y	Y	Y	Y	Y	Y	Y
<b>Producers:</b>							
Paul Keeler	Ballot	Y	Y1	Y			
Lauren Kaestner	Absent						
Richard Smith	Y	Y	Y1				
Mike Johnson	Ballot	Y	Y1	Y			
Scott Brown	Ballot	Y		Y			
<b>Services</b>							
Jim Buccigross	Y	Y	Y	Y	Y	Y	Y
Sylvia Munson	Y	Y	Y	Y	Y	Y	Y
Keith Sappenfield	Y	Y	Y1				
Mark Scheel	Y	Y	Y	Y	Y	Y	Y
Carl Caldwell	Absent		Y1				
Votes in Favor		20	22	18	14	14	14
Votes Opposed		0	0	0	0	0	0
(P)ass / (F)ail / (I)nconclusive		P	P	P	P	P	P
Ratification?		Y	Y	N	N	N	N

Y1 Notational Affirmative Vote, provided electronically after the meeting



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### 6. Other Participation

**Administrative:**

Rae McQuade	- Executive Director
JoAnn Garcia	- GISB Staff
Veronica Thomason	- GISB Staff
Jay Costan	- GISB General Counsel
David Hoffman	- Ace Federal

#### Observers to the Meeting:

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<b>Name</b>	<b>Company</b>	<b>GISB Member</b>
Arnaout, Miriam	American Gas Association	
McMahon, Gina	BTUWatch.com	Y
Wilke, Mark	CMS Trunkline	Y
Young, Randy	Gulf South Pipeline	Y
Love, Paul	NGPL	Y
Burch, Kathryn	Texas Eastern	Y
Keisler, Jim	Williams Gas Pipeline	Y