



## North American Energy Standards Board

1301 Fannin, Suite 2350, Houston, Texas 77002

Phone: (713) 356-0060, Fax: (713) 356-0067, E-mail: [naesb@naesb.org](mailto:naesb@naesb.org)

Home Page: [www.naesb.org](http://www.naesb.org)

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April 16, 2004

**TO:** NAESB Executive Committee and Interested Industry Participants  
**FROM:** James Cargas, NAESB Deputy Director  
**RE:** Executive Committee Meeting Agendas

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**NORTH AMERICAN ENERGY STANDARDS BOARD EXECUTIVE COMMITTEE MEETINGS**  
**Hosted by Florida Power & Light – Juno Beach, Florida**  
**May 4-6, 2004**

As announced at prior Executive Committee meetings, meeting announcements and in other communications, the Executive Committee (EC) will meet in Juno Beach, Florida hosted by Florida Power & Light (FPL) on May 4-6. Below are the meeting arrangements:

**Where:** Florida Power & Light Offices  
700 Universe Blvd.  
Juno Beach, FL 33408  
Phone: 561-691-7886

**Contact:** Veronica Thomason  
713-356-0060 (main number)

**WHEN:** Tuesday, May 4, 2004 -- 10:00 a.m. to 4:00 p.m. EST – Wholesale Electric Quadrant  
Wednesday, May 5, 2004 -- 10:00 a.m. to 4:00 p.m. EST – RGQ/REQ EC Joint Session  
Thursday, May 6, 2004 -- 10:00 a.m. to 4:00 p.m. EST – Wholesale Gas Quadrant

Meeting arrangements are posted on the NAESB web site (<http://www.naesb.org/pdf/ec050404ma.pdf>). If you intend to attend the EC meetings, please RSVP to the NAESB office ([naesb@naesb.org](mailto:naesb@naesb.org)) by April 26, 2004. FPL has strict security procedures that require advance registration.

If you plan to participate by conference call, please contact the NAESB Office (713-356-0060 or [naesb@naesb.org](mailto:naesb@naesb.org)) to obtain the calling number and pass code. Consistent with the conference calling policy, a \$50 per line charge will apply, unless: you are a government employee, trade association staff, consumer advocate, or your organization has already paid the flat fee for 2004. The meeting is open to any interested party.

The materials for the meeting will be emailed to the participants and posted on the web site shortly. As always, the chair reserves the right to extend the time of the meeting to ensure that agenda items are addressed. The times indicated on the agenda will be followed to ensure that agenda items are allotted appropriate time slots. Should an agenda item conclude earlier than its stated time slot, the remaining time can be allotted to other agenda items at the discretion of the chair.

Please feel free to call the NAESB office should you have any questions or comments.

Best Regards,  
*James Cargas*

cc: Rae McQuade, Executive Director



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## NORTH AMERICAN ENERGY STANDARDS BOARD EXECUTIVE COMMITTEE MEETING Hosted by Florida Power & Light – Juno Beach, Florida

**Tuesday, May 4, 2004 – 10:00 am to 4:00 pm Eastern**

### **WHOLESALE ELECTRIC QUADRANT (WEQ)**

#### **DRAFT AGENDA**

- 10:00 a.m.
1. Welcome
    - Antitrust Guidelines
    - Welcome to members and attendees
    - Introduction and Roll Call
  2. Wholesale Electric Quadrant Draft Agenda & Draft Minutes
    - Adoption of WEQ Agenda
    - Adoption of Draft Minutes
  3. Subcommittee Updates
    - Business Practices Subcommittee (BPS)
      - Inadvertent Interchange Payback Task Force (IIPTF)
    - Information Technology Subcommittee (ITS)
    - Electronic Scheduling Subcommittee (ESS)
      - Coordinate Interchange Business Practices Task Force (CIBP)
      - OASIS Baseline Standard ratified on April 8, 2004
      - OASIS IA Task Force
      - OASIS II Task Force
    - Glossary Subcommittee
    - Standards Review Subcommittee (SRS)
      - Coordinate Operations Business Practices Task Force (COBP)
    - Seams Subcommittee
    - Gas Electric Coordination Task Force (GECTF)
  4. Coordinate Interchange Business Practices – Discussion & Vote
  5. Membership Structure
  6. New Business
    - Future Meetings
      - NAESB Board June 9-10 in San Antonio, Texas
      - Next WEQ EC meeting August 24
- 4:00 p.m.
7. Adjourn

*Attire – Business Casual*



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## **NORTH AMERICAN ENERGY STANDARDS BOARD EXECUTIVE COMMITTEE MEETING Hosted by Florida Power & Light – Juno Beach, Florida**

**Wednesday, May 5, 2004 – 10:00 am to 4:00 pm Eastern**

### **Joint Session of Retail Gas and Electric Quadrants**

#### **DRAFT AGENDA**

- 10:00 am
1. Welcome
    - Antitrust guidelines
    - Welcome to members and attendees
    - Introduction and roll call
  2. Joint Retail Electric Quadrant & Retail Gas Quadrant Draft Agenda & Draft Minutes
    - Adoption of Joint Agenda
    - Adoption of Draft Minutes
  3. Subcommittee reports
    - Customer Processes Subcommittee (CPS)
      - Billing and Payment MBPs ratified on March 1, 2004
    - Supplier Utility Interface Subcommittee (SUIS)
    - Technical Electronic Interchange Subcommittee (TEIS)
    - Gas-Electric Coordination Task Force (GECTF)
  4. Intro. and Exec. Summary Tabs to Creditworthiness MBPs – Discussion & Vote
  5. Creditworthiness Process Flow Diagrams – Discussion & Vote
  6. Internet Electronic Transport MBPs – Discussion & Vote
  7. New Business
    - Future Meetings
      - NAESB Board June 9-10 in San Antonio, Texas
      - Next Joint REQ/RGQ EC Meetings August 25
- 4:00 pm
8. Adjourn

*Attire – Business Casual*



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## **NORTH AMERICAN ENERGY STANDARDS BOARD EXECUTIVE COMMITTEE MEETING Hosted by Florida Power & Light – Juno Beach, Florida**

**Thursday, May 6, 2004 – 10:00 am to 4:00 pm Eastern**

### **WHOLESALE GAS QUADRANT (WGQ)**

#### **DRAFT AGENDA**

- 10:00 am
1. Welcome
    - Antitrust guidelines
    - Welcome to members and attendees
    - Introduction and roll call
  2. Wholesale Gas Quadrant Draft Agenda & Draft Minutes
    - Adoption of WGQ agenda
    - Adoption of draft minutes
  3. Gas Quality
    - Board Action on R03035
    - Create Gas Quality Subcommittee and Elect Chair
  4. Subcommittee and Task Force Updates and Review of 2004 Annual Plan
    - Business Practices Subcommittee
    - Contracts Subcommittee
    - Electronic Delivery Mechanisms (EDM) Subcommittee
    - Information Requirements Subcommittee
    - Technical and ANSI X12 Subcommittee
    - Interpretations Subcommittee
    - Gas and Electric Coordination Task Force (GECTF)
  5. Standards Implementing FERC Order 2004 (Affiliate Order) – Discussion & Vote
  6. Internet Electronic Transport Standards – Discussion & Vote
  7. New Business
    - Future Meetings
      - NAESB Board June 9-10 in San Antonio, Texas
      - Next WGQ EC Meeting August 26
- 4:00 pm
8. Adjourn

*Attire – Business Casual*