



## Gas Industry Standards Board

1100 Louisiana, Suite 3625, Houston, Texas 77002

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Home Page: www.gisb.org

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**TO:** Executive Committee (EC) Members  
Posting for Interested Industry Participants

**FROM:** Rae McQuade, Executive Director

**RE:** Final Minutes from the Executive Committee (EC) Meeting – April 19, 2001

**DATE:** April 19, 2001

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**GAS INDUSTRY STANDARDS BOARD  
GISB EXECUTIVE COMMITTEE MEETING**

**April 19, 2001**

**FINAL DRAFT MINUTES**

### **1. Administrative**

Mr. Buccigross welcomed the Executive Committee to the meeting and thanked the American Gas Association for hosting the meeting. Ms. McQuade read roll call. Mr. Costan read the antitrust charge. Mr. Greene made the motion, seconded by Mr. Hebenstreit to adopt the revised agenda as distributed. The motion carried unanimously. The revised redlined draft minutes of February 22 were reviewed and revisions were made in the meeting. The motion was made by Mr. Ishikawa and seconded by Mr. Caldwell to adopt the revised February 22 meeting minutes. The motion carried unanimously. The draft minutes of March 9 were reviewed and revisions were made in the meeting. The motion was made by Ms. Patton and seconded by Mr. Hebenstreit to adopt the revised draft March 9 meeting minutes. The motion carried unanimously. For a full accounting of the discussion from today's meeting, the transcripts can be ordered from the transcription service and should be coordinated through Ms. Thomason at the GISB office (713-356-0060).

### **2. Subcommittee Updates**

Ms. Van Pelt reviewed the progress of the Business Practices Subcommittee (BPS). She noted that the changes to the meeting schedule from a two hour meeting each Thursday to a four hour meeting twice per month has been successful. She further noted that a scheduled change reducing the conference calling time to three hours from four should be enacted shortly. For other than the questions that may arise as the Information Requirements Subcommittee (IR) and the Technical Subcommittee considers the Order 637 items, the BPS has completed all Order 637 related items. The group is currently working on capacity release requests with the nominations requests to follow.

In the absence of Ms. McVicker and Ms. Metz, Ms. McQuade gave the update from the Contracts Subcommittee. They are currently preparing to transfer all the changes that were conceptually supported to a smaller drafting group that will draft the necessary language changes to the contract. The long-term contract development activities should begin this summer.

Mr. Caldwell summarized the efforts of the Electronic Delivery Mechanism Subcommittee (EDM) in addressing the issues raised by the surety assessment prepared by Sandia National Laboratories. Mr. Spangler provided the details of the effort. Mr. Spangler noted that the subcommittee has completed its review and identified the responses to each item, some of which resulted in recommended standards and standards changes. Two of the responses will be prepared by the Future Technology Task Force (FTTF). The draft audit response and recommendations are being drafted and should be presented for review by both the Board and



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the EC at their next meetings. After the review, if EC members and their staffs note that changes should be made, they are encouraged to participate in the EDM effort. Once the EC and Board has reviewed the draft response and suggested changes, if any, to the EDM Subcommittee, the report and recommendations will be reconsidered by the EDM Subcommittee and then the recommendations will be sent out for industry comment, and voted on at the subsequent EC meeting. The response will be forwarded to the Department of Energy once the recommended standards have been voted on by the EC and ratified and the Editorial Review Board has approved the response.

In the absence of Mr. Shahan, Mr. Buccigross noted that the FTTF is meeting on April 24 to address the two Sandia items. He encouraged participation in this subcommittee.

IR has directed its efforts to the FT/IT/Capacity Release Transactions Reporting from Order 637, and the implementation changes from proposed standard no. 5.3.2, previously adopted by the EC. Once the work on the transaction reporting is complete, there are probably no additional Order 637 items to be considered other than those relating to the development of EDI data sets for imbalance netting and trading. Both Mr. Keisler and Ms. Van Pelt will review their outstanding item backlog to determine that no additional Order 637 items remain.

The Technical Subcommittee report was given by Ms. Van Pelt. The Technical Subcommittee is currently addressing the storage report data sets and the transaction reporting data sets are next in the queue to be addressed. After that development concludes, the imbalance netting and trading data sets will be undertaken for the development of EDI data sets. For that development, Ms. Van Pelt noted that an Expedited Data Development Subcommittee (EDD) chair should be present and Ms. Munson, as one of the EDD chairs, agreed to participate.

For the efforts on ANSI Compliance, several GISB requested changes are out for vote in Data Interchange Standards Association (DISA), secretariat for the ASC X12 Committee. It is expected that the requested changes should be approved by DISA this year. The changes were characterized by Ms Van Pelt as a few relatively minor modifications for several of the flowing gas transactions.

For the Interpretations Committee, Mr. Novak reviewed the changes supported by the committee to existing interpretations (7.3.2, 7.3.3, 7.3.15, and the draft C99003) related to the changes to standard 5.3.2.- The recommended interpretations are currently out for comment. Mr. Novak also noted that he offered additional changes to GISB Standard Nos. 7.3.3 and 7.3.15. A motion was made and later withdrawn by Mr. Sullivan regarding the acceptance of the changes proposed by Mr. Novak to the recommended changes for GISB Standard Nos. 7.3.3 and 7.3.15. The changes will be considered later in the meeting.

For the XML Subcommittee, Mr. Keisler noted that they are approximately 75% complete with the task to identify data elements for an XML transaction for the base contract for short term purchases and sales of natural gas. At the next scheduled meeting, the pilot test volunteers (Reliant and PanCanadian) should begin testing the process. Others were encouraged to join the pilot test. The next XML meeting is May 1 and 2 at Enron's offices in Houston.

### 3. New Requests

Ms. Davis made the motion, seconded by Mr. Hebenstreit to find request nos. R01012, R01013 and R01014 in scope. The motion passed with all in favor. Below is a description of each of the requests, along with the disposition provided by the Executive Committee.

R01012      **Request:**

Submitted by Williams Gas Pipeline to modify the Nomination (1.4.1), Request for Confirmation (1.4.3), Confirmation Response (1.4.4), Scheduled Quantity



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(1.4.5) and Scheduled Quantity for Operator (1.4.6) to reflect indented data items described in the attachment to the request. These proposed changes would be used by developers of EBB implementations of the affected datasets. The proposed addition of indented data items is needed to conform to the standard GISB presentation for data elements that have code values.

**Disposition:**

The motion was made by Ms. Davis and seconded by Ms. Munson to adopt the Triage recommendation to send the request to the Information Requirements Subcommittee to be addressed in its normal course of business. The motion passed with all in favor.

R01013

**Request:**

Submitted by Williams Gas Pipeline to add the "Exceeded contract quantity—segmentation" code value description to the Reduction Reason in the Scheduled Quantity (1.4.5) and the Scheduled Quantity for Operator (1.4.6), with the code value definition of "Contract quantity for one or more segments was exceeded." This code value description will be used in situations where the nominated quantity, in conjunction with other nominations on this path, exceeds the contract capacity for one or more segments in the path. Specifically, Williams Gas Pipeline will use this reduction reason to tell statement recipients that a segmentation issue was responsible for reducing the nominated quantity.

**Disposition:**

The motion was made by Ms. Patton and seconded by Mr. Hebenstreit to adopt the Triage recommendation to send the request to the Information Requirements Subcommittee to be addressed in its normal course of business. The motion passed with all in favor.

R01014

**Request:**

Submitted by Williams Gas Pipeline to add the following data elements to the Transportation/Sales Invoice (3.4.1) and the Service Requester Level Charge/Allowance Invoice (3.4.4) with usage Sender's Option:

1. Payee Bank Name—The name of the bank identified in the Payee ABA Number.
2. Payee Bank Location—The city and state where the bank identified in the Payee ABA Number is located.
3. Payee Bank Reference Information—Additional text information provided to direct the payment to the proper account.

The addition of these data elements to the invoices will provide clear instructions to the payer as to where the payment should be sent.

**Disposition:**

The motion was made by Mr. Ishikawa and seconded by Mr. Hebenstreit to adopt the Triage recommendation to end the request to the Business Practices Subcommittee to be addressed in its normal course of business for addressing invoice related requests. The motion passed with all in favor.



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### 4. New Standards

In discussion of the publication schedule for version 1.5, the following timeline was described by Mr. Buccigross. The comment period ends on May 7, the EC meets via conference call on the afternoon of May 8 to vote on the recommended standards. The ratification period will be shortened to begin on May 8 and end on May 31, at which time the standards manuals can be published. The determination to shorten the ratification period is made through a simple majority vote of the EC. The EC will take that vote on May 8, at its conference call.

Mr. Novak described the changes he is proposing to the recommended standard nos. 7.3.3 and 7.3.15, currently out for comment. These changes were proposed as part of National Fuel Gas Distribution's (NFGD) comments - which were submitted to the GISB office prior to today's meeting. Mr. Novak explained that the recommended standard nos. 7.3.3 and 7.3.15 should recognize the existence of partial day releases. Mr. Sappenfield agreed with Mr. Novak. Mr. Keeler also agreed, but he also noted that his agreement on partial day releases should not be applied to partial day recalls, which he believes could cause market disruption. Ms. Daly observed that partial day releases and re-releases are treated the same, to which Mr. Keeler agreed as long as the action taken by the current holder of the capacity is voluntary - which distinguishes it from recalls, where the current holder of the capacity re-releases is at the request of the original holder.

Mr. Buccigross noted that releases can be of four types: non-recallable, recallable at the releasing shipper's option, recallable at acquiring shipper's option, and re-puttable. Mr. Keeler reiterated that partial day recalls and releases are not the same. Because partial day recalls are not voluntary, they have a potential for disruption of the market. Mr. Novak's proposal specifically addresses partial day releases - not partial day recalls. Mr. Scheel suggested an additional change be considered for the recommended standard no. 7.3.15, to change the term "short term" to "biddable." Mr. Novak stated he had made note of that suggestion. Mr. Scheel also lent his support to the proposed changes outlined by Mr. Novak in his comments for recommended standard nos. 7.3.3 and 7.3.15. Ms. Kaestner agreed with comments made by Mr. Keeler.

Distinctions were made between the pipelines ability to cut gas for operational reasons, and a recall, which can be made for economic reasons. Ms. Munson noted that a pipeline could also cut gas that is interruptible to satisfy firm transportation requirements which is also not the same as recallable. In that case, the holders of interruptible transportation know that they have assumed a risk by acquiring interruptible transportation, which by definition, can be cut.

Subsequent comments will be filed by NFGD reflecting this discussion.

### 5. Other Business and Adjourn

It was noted that the Uniform Business Practices Group (UBP), an outgrowth of the EEI/CUBR effort, met on March 8 and invited Mr. Mucci, Mr. Buccigross and Mr. Templeton to review the progress to date of the consideration of an energy standards board. The UBP formed a subcommittee to represent them in discussions and to prepare a transition from UBP to an Energy Industry Standards Board, should one be created. On March 28, the EEI CEO Policy Task Force met with GISB representatives (Mr. Mucci, Mr. Horton and Mr. Boswell) and NERC representative (Mr. Michehl Gent). The group determined that three items should be addressed by GISB, EEI and NERC to more fully develop the strawman for consideration. Those three items were: (1) to identify the gray areas of standards development between wholesale electric reliability and market based standards development, (2) to identify the market interest segments for wholesale electricity and for retail gas and electricity, and (3) to identify any other issues that should be addressed in the revised strawman. To that end, GISB has identified a task force of: Bill Boswell, Julie Gomez, Hugh Roberts, Ron Mucci, Jim



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Templeton and Jim Buccigross. Both NERC and EEI are in the process of identifying their task force members. It was the expectation of the group that met on March 28 that the above three items could be addressed and then reviewed at each organization's upcoming June Board meetings.

On the cross contracts ranking issues, a FERC technical conference was held on February 27, followed by a request for supplemental comments. GISB has no open action items on cross contract ranking at this time.

The next EC meeting will be a conference call on May 8. More information should be made available as the date of the meeting approaches. The meeting adjourned at 11:30 a.m. The attendees were invited to join Mr. Jordan at the Natural Gas Roundtable for lunch.



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### 6. Executive Committee Attendance & Voting Record

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	Present In Person	Present Via Phone
<b>End Users:</b>		
Bill Hebenstreit	Y	
Joel Greene for Diane McVicker	Y	
Dona Gussow	Y	
Kelly Daly	Y	
Tina Patton	Y	
<b>LDCs:</b>		
Audrey Bragg For Dolores Chezar	Y	
Mike Novak	Y	
Chris Maturo	Y	
Rick Ishikawa for Bob Betonte	Y	
Steve Sullivan	Y	
<b>Pipelines:</b>		
Bill Griffith		Y
Dale Davis		Y
Theresa Hess		Y
Kim Van Pelt		Y
Mark Gracey		Y
<b>Producers:</b>		
Paul Keeler	Y	
Lauren Kaestner	Y	
Richard Smith	Y	
Mike Johnson	Y	
Scott Brown		Y
<b>Services</b>		
Jim Buccigross	Y	
Sylvia Munson	Y	
Keith Sappenfield	Y	
Mark Scheel	Y	
Carl Caldwell	Y	

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### 7. Other Participation

**Administrative:** Rae McQuade - Executive Director  
JoAnn Garcia - GISB Staff  
Jay Costan - GISB General Counsel  
David Hoffman - Ace Federal  
Laurie Paulson - Hoffman-Paulson Associates

#### Observers to the Meeting:

<b>Name</b>	<b>Company</b>	<b>GISB Member</b>
Arnaout, Miriam	American Gas Association	
Lewis, Jane	American Gas Association	Y
Batchelor, Diana	Columbia Gas Transmission	Y
Jones, Veronica	Defense Energy Support Center	Y
Williams, Shyletha	Defense Energy Support Center	Y
Rosenberg, Marvin	FERC	Y
Ford, Jean	Independent Consultant	N
Spangler, Leigh	Latitude Technologies	Y

#### Attendance By Phone:

McMahon, Gina	BTUWatch.com	Y
Calcagno, Suzanne	Enron North America	Y
Young, Randy	Gulf South Pipeline	Y
Love, Paul	NGPL	Y
Burch, Kathryn	Texas Eastern	Y
Keisler, Jim	Williams Gas Pipeline	Y