



North American Energy Standards Board

1100 Louisiana, Suite 3625, Houston, Texas 77002

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Home Page: www.naesb.org

April 8, 2002

TO: NAESB Executive Committee and Interested Industry Participants
FROM: Jim Buccigross, NAESB Executive Committee Chairman
Rae McQuade, NAESB Executive Director
RE: Executive Committee Meeting Agenda – April 18, 2002

NORTH AMERICAN ENERGY STANDARDS BOARD EXECUTIVE COMMITTEE MEETING

Hosted by the American Gas Association in Washington, D.C.

Thursday, April 18, 2002 – 9:00 a.m. to 4:00 p.m. Eastern Time

MEETING ANNOUNCEMENT & AGENDA

As announced at the Executive Committee meeting on February 21, the Executive Committee (EC) will meet in the offices of the American Gas Association on April 18, coordinated by Ms. Mariam Arnaout. Below are the meeting arrangements:

WHERE: American Gas Association
400 North Capitol
Washington, D.C.

Third Floor, Room 333

WHEN: Thursday, April 18, 2002
9:00 a.m. to 4:00 p.m. Eastern

The materials for the meeting will be emailed to the participants and posted on the web site. Conference calling will be available for those unable to attend in person – please call the office for the dial-in number, pass code and conference leader. **Please confirm your attendance to the NAESB office (713-356-0060, naesb@aol.com) by Monday, April 15, to ensure adequate meeting planning.**

The meeting is open to any interested party. As always, the chair reserves the right to extend the time of the meeting to ensure that agenda items are addressed. The times indicated on the agenda will be followed to ensure that agenda items are allotted appropriate time slots. Should an agenda item conclude earlier than its stated time slot, the remaining time can be allotted to other agenda items at the discretion of the chair.

Please feel free to call the NAESB office should you have any questions or comments.

Best Regards,
Rae McQuade



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NAESB EXECUTIVE COMMITTEE MEETING – APRIL 18, 2002
Hosted by the American Gas Association, 400 North Capitol, Washington D.C.

DRAFT AGENDA

Thursday, April 18, 2002 – 9:00 a.m. to 4:00 p.m. Eastern

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|------------|----|--|
| 9:00 a.m. | 1. | Welcome <ul style="list-style-type: none">• Antitrust Guidelines• Welcome to members and attendees• Adoption of Agenda• Adoption of Draft Minutes of February 21, 2002 |
| 9:30 a.m. | 2. | Update on 2002 WGQ Annual Plan & Subcommittee Reports <ul style="list-style-type: none">• Business Practices Subcommittee<ul style="list-style-type: none">• Normal Business• Order 587 Actions• Contracts Subcommittee<ul style="list-style-type: none">• Funds Transfer Agent Agreement• Credit Annex• EDM Subcommittee<ul style="list-style-type: none">• Normal Business• Future Technology Task Force Activities• XML Activities• Information Requirements Subcommittee<ul style="list-style-type: none">• Normal Business• Order 637 Open Issues• Technical and ANSI X12 Subcommittees<ul style="list-style-type: none">• Normal Business• Order 637 Open Issues• Publication Process Review Task Force |
| 10:30 a.m. | 3. | 2002 WGQ Annual Plan Review |
| 11:00 a.m. | 4. | Discussion and Vote on New Requests R02003 to R02006 |
| 11:30 a.m. | 5. | Discussion and Vote on Proposed Standards for the WGQ <ul style="list-style-type: none">• Minimum Technical Characteristics• R01016 – Open PGP security• R01019 – Outbound message tracking in EDI/EDM specification• R01020 – XML tags in EDI/EDM specification• Transactional Reporting |
| Noon | | Lunch |
| 1:00 p.m. | | Continuation of agenda item 5 |
| 3:30 p.m. | 6. | Other Business <ul style="list-style-type: none">• Update on activities of other quadrants |
| 4:00 p.m. | | Adjourn |
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