

Subj: **Changes to RGQ and RGQ/REQ Joint Session Agendas**

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From: Mike Novak

To:

CC:

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Veronica, Todd:

Jim Minneman and I spoke earlier today and have the following changes:

To the RGQ Agenda, Item 5 - PKI initiative - should be replaced with 'REQ Definitions and Glossary Subcommittee'. There should be two bullets under this item i) Discussion concerning REQ intentions for the Subcommittee' and ii) Discussion concerning formation of an RGQ counterpart subcommittee. Additionally, under Other Business, please add a bullet 'Joint Publication of Model Business Practices - Discussion'

Under the RGQ/REQ Agenda, insert item #2, PKI Initiative and Item #3, Website Liason Update. The existing items should be renumbered 4, 5, 6 and 7.

Please post the revised agendas on the website. Thanks,

Mike