



Gas Industry Standards Board

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Home Page - www.gisb.org

March 9, 1998

TO: Executive Committee & Alternates, Posting on the Home Page

FROM: Rae McQuade, Executive Director

RE: **Upcoming March 19 Executive Committee Meeting Announcement
REVISION OF TIMES FOR THE MEETING**

The time for the Exective Committe has been changed to begin at 10:30 a.m. As noticed in the Standards Action Bulletin, on March 19, the Executive Committee will meet in Houston at the Wyndham Warwick Hotel. Materials for the meeting will be provided to Executive Committee members shortly and will be posted on the GISB home page in the "EXECUTIVE COMMITTEE" area. Below are meeting arrangements and travel support for the meeting.

Where: Wyndham Warwick Hotel
5701 Main Street
Houston, Texas 77005

Meeting Room: LaFontaine B and C

Hotel Main Number: 713-526-1991
Reservations Phone: 800-WYNDHAM (1-800-996-3426)

When: Thursday, March 19
10:30 a.m. to 4:00 p.m.

Please notify the GISB office by March 16 of your intent to attend so that appropriate meeting and lunch arrangements can be made. I look forward to seeing you in Houston. Please feel free to call if you have any questions or comments.



GISB EXECUTIVE COMMITTEE MEETING
The Wyndham Warwick Hotel, Houston
REVISED PROPOSED AGENDA
Thursday, March 19, 1998 -- 10:30 a.m. to 4:00 p.m.

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| 10:30 a.m. | 1. | Welcome <ul style="list-style-type: none">- Antitrust Guidelines- Welcome to members and attendees- Adoption of Agenda- Adoption of the Draft Minutes of February 12, 1998 |
| 11:00 a.m. | 2. | Review of Recommended Standards and Interpretations <ul style="list-style-type: none">- Discussion- Vote by Executive Committee Members at a "17/2" Level One recommendation for R97096 |
| 11:30 a.m. | 3. | Scope Determination and Triage Actions <ul style="list-style-type: none">- Scope determination on 5 New Requests : Discussion and Procedural Vote on requests R98004 and R98008- Triage Actions for New Requests : Discussion and Procedural Vote- Request to re-prioritize Requests R97111 and R97120 |
| Noon | 4. | EDM Manuals <ul style="list-style-type: none">- Discussion and "17/2" vote to approve existing manuals |
| 12:30 p.m. | | LUNCH SERVED |
| 1:00 p.m. | 5. | 1998 Annual Plan & Maintenance Plan <ul style="list-style-type: none">- Update on Progress<ul style="list-style-type: none">- Maintenance Plan Verification by Subcommittee Chairs- Internet Look and Feel Report- EBB-Internet Transition Plan- Other Items on the Annual Plan |
| 1:30 p.m. | 6. | Process Subcommittee Update -- Affiliated Groups Procedures |
| 2:00 p.m. | 7. | Board Meeting Update -- March 3, 1998 <ul style="list-style-type: none">- Bylaws changes- Advisory Committee Meeting Date Set- Membership Benefits resolution- Sunset provision discussion- Certificate filing |
| 2:30 p.m. | 8. | ANSI Update <ul style="list-style-type: none">- Accreditation as an ANSI Standards Development Organization- Request for X12 changes from DISA |
| 3:00 p.m. | 9. | FERC Filing re RM96-1-007 |
| 3:30 p.m. | 10. | Intraday Standards ¹ |
| 3:30 p.m. | 11. | Other Business Items |
| 4:00 p.m. | 12. | Adjourn |

¹ This item will remain on all Executive Committee agendas to be covered until the order on RM96-1-007 is released.