



## Gas Industry Standards Board

1100 Louisiana, Suite 3625, Houston, Texas 77002

Phone: (713) 356-0060, Fax: (713) 356-0067, E-mail: gisb@aol.com

Home Page: www.gisb.org

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**TO:** GISB Executive Committee Members & Alternates, Posting for Interested Industry Participants

**FROM:** Rae McQuade, Executive Director

**RE:** **Second Revised** Draft Agenda for Executive Committee Meeting - March 9, 2001

**DATE:** March 8, 2001

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**GAS INDUSTRY STANDARDS BOARD EXECUTIVE COMMITTEE MEETING**  
**Friday, March 9, 2001 - 2:00 p.m. to 3:00 p.m. Central**

**CONFERENCE CALL ANNOUNCEMENT**

The chair and vice chair of the Executive Committee (EC) have called a meeting via conference call to discuss and vote on proposed GISB Standard No. 5.3.2, (attached).

At the February 22 EC meeting, the EC members voted in a non-binding straw vote of intent to support the attached language for standard 5.3.2. In another motion, the EC members instructed the GISB office post the language for GISB standard no. 5.3.2 for shortened industry comment period as a replacement for GISB standard no. 5.3.2 that was approved by the EC on December 14. After the comment period concluded, the EC agreed that it would meet via conference call to consider comments and vote "17/2" on the language changes. The comment period concluded today, and no comments were received.

The agenda has been revised a second time to include discussion and vote on two minor corrections and clarifications: (1) indented data elements provided by Williams Gas Pipeline and posted on March 7 and (2) technical corrections provided by the Technical Subcommittee and posted on March 8. No comments were provided for consideration at this meeting.

Conference calling information has been emailed to the EC members and alternates, and interested parties may call the GISB office for the conference calling instructions. This conference call will be transcribed by Ak/Ret Reporting. Below is the second revision to the draft agenda:

**SECOND REVISED DRAFT AGENDA**  
**Friday, March 9, 2001 - 2:00 p.m. to 3:00 p.m. Central**

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|-----------|----|--|
| 2:00 p.m. | 1. | Welcome <ul style="list-style-type: none"><li>• Antitrust Guidelines</li><li>• Welcome to members and attendees</li><li>• Adoption of Agenda</li><li>• Explanation of Procedures for transcribing in a conference call</li><li>• Adoption of the draft minutes of February 22, 2001 (posted)</li></ul> |
| 2:10 p.m. | 2. | Discussion and Vote on GISB Proposed Standard No. 5.3.2 (attached)   |
| 2:40 p.m. | 3. | Discussion and vote on two minor corrections and clarifications regarding: (1) indented data elements and (2) technical corrections  |
| 3:00 p.m. | 4. | Other Business & Adjourn   |



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### **GAS INDUSTRY STANDARDS BOARD EXECUTIVE COMMITTEE MEETING Friday, March 9, 2001 – 2:00 p.m. to 3:00 p.m. Central**

#### **CONFERENCE CALL MEETING MATERIALS**

#### **PROPOSED STANDARD 5.3.2 AS PRESENTED FOR AN EC NON-BINDING STRAW VOTE on February 22, 2001**

##### **5.3.2 For biddable releases (less than 1 year):**

- offers should be tendered by 12:00 P.M. on a Business Day;
- open season ends no later than 1:00 P.M. on a Business Day (evaluation period begins at 1:00 P.M. during which contingency is eliminated, determination of best bid is made, and ties are broken);
- evaluation period ends and award posting if no match required at 2:00 P.M.;
- match or award is communicated by 2:00 P.M.;
- match response by 2:30 P.M.;
- where match required, award posting by 3:00 P.M.;
- contract issued within one hour of award posting (with a new contract number, when applicable); nomination possible beginning at the next available nomination cycle for the effective date of the contract. (Central Clock Time)

##### **For biddable releases (1 year or more):**

- offers should be tendered by 12:00 P.M. four Business Days before award;
- open season ends no later than 1:00 P.M. on the Business Day before timely nominations are due (open season is three Business Days);
- evaluation period begins at 1:00 P.M. during which contingency is eliminated, determination of best bid is made, and ties are broken;
- evaluation period ends and award posting if no match required at 2:00 P.M.;
- match or award is communicated by 2:00 P.M.;
- match response by 2:30 P.M.;
- where match required, award posting by 3:00 P.M.;
- contract issued within one hour of award posting (with a new contract number, when applicable); nomination possible beginning at the next available nomination cycle for the effective date of the contract. (Central Clock Time)

##### **For non-biddable releases:**

###### **Timely Cycle**

- posting of prearranged deals not subject to bid are due by 10:30 A.M. on a Business Day;
- contract issued within one hour of award posting (with a new contract number, when applicable); nomination possible beginning at the next available nomination



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cycle for the effective date of the contract. (Central Clock Time)

### Evening Cycle

- posting of prearranged deals not subject to bid are due by 5:00 P.M. on a Business Day;
- contract issued within one hour of award posting (with a new contract number, when applicable); nomination possible beginning at the next available nomination cycle for the effective date of the contract. (Central Clock Time)

### Intraday 1 Cycle

- posting of prearranged deals not subject to bid are due by 9:00 A.M. on a Business Day;
- contract issued within one hour of award posting (with a new contract number, when applicable); nomination possible beginning at the next available nomination cycle for the effective date of the contract. (Central Clock Time)

### Intraday 2 Cycle

- posting of prearranged deals not subject to bid are due by 4:00 P.M. on a Business Day;
- contract issued within one hour of award posting (with a new contract number, when applicable); nomination possible beginning at the next available nomination cycle for the effective date of the contract. (Central Clock Time)



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## Executive Committee Ballot for March 9, 2001 Meeting

Please return this ballot to the GISB Office (713) 356-0067

by March 9, 2001

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Vote	Recommendation	Vote	Recommendation
<input type="checkbox"/>	Proposed Standard 5.3.2	<input type="checkbox"/>	Minor Correction and Clarification Indented Data Elements
		<input type="checkbox"/>	Minor Correction and Clarification Technical Corrections

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**Executive Committee Member Signature:**

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**Date:**

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