



Gas Industry Standards Board

1100 Louisiana, Suite 3625, Houston, Texas 77002

Phone: (713) 356-0060, Fax: (713) 356-0067, E-mail: gisb@aol.com

Home Page: www.gisb.org

TO: Executive Committee (EC) Members
Posting for Interested Industry Participants

FROM: Rae McQuade, Executive Director

RE: Final Minutes from the Executive Committee (EC) Meeting – February 22, 2001

DATE: February 22, 2001

**GAS INDUSTRY STANDARDS BOARD
GISB EXECUTIVE COMMITTEE MEETING**

February 22, 2001

FINAL MINUTES

1. Administrative

Mr. Buccigross welcomed the Executive Committee to the meeting. Mr. Sappenfield and Reliant Energy were thanked for hosting today's meeting and all of the associated meetings held this week in Reliant's offices. Mr. Costan read the antitrust charge. Ms. McQuade read roll call. The agenda was adopted with a reordering of committee reports to place BPS discussions at the end of that agenda item. The minutes of February 5 and December 14 were reviewed, revised and adopted. For a full accounting of the discussion from today's conference call, the transcripts should be ordered from Ms. Jane Copeland of Ak/Ret Reporting, (361-882-9037).

2. Subcommittee Reports

Mr. Spangler gave an update of the EDM Subcommittee. An action plan has been put together identifying items from the Sandia report with assignments and priorities. The subcommittee is working through each item in priority order now. Mr. Shahan noted that the FTF group would be addressing Sandia issues passed to it from the EDM Subcommittee. Mr. Keisler reviewed the progress to date for the Information Requirements Subcommittee. In addition to working on outstanding requests, the subcommittee is also in the process of working through the various Order 637 items transferred to it.

For the Interpretations Subcommittee, Mr. Novak noted the recent activities as a result of a directive from the Executive Committee to review several Order 637 adopted standards against all interpretations to identify any inconsistencies. Several interpretations were identified as inconsistent with the modifications to standard 5.3.2 as adopted by the Executive Committee on December 14. To address the inconsistencies, the subcommittee recommended that a note be added to each of the identified interpretations indicating that the interpretation was created in response to a request of a particular version of a GISB standard. Additional language that the intent of the interpretation is still applicable was determined to be self-evident, and as such, unnecessary.

In continuing discussion from the interpretations subcommittee update, Mr. Keeler explained by analogy to congressional intent, that the self-evident language is not required. Mr. Love noted that if a new standard was created that was in direct conflict with an existing interpretation, interpretations could be deleted or changed. Ms. Munson suggested that if interpretations do not apply to a given version, they should be changed to apply to that given version of standards or deleted for that version. She added that a subcommittee recommending standards changes or creations should also have the responsibility to



Gas Industry Standards Board

1100 Louisiana, Suite 3625, Houston, Texas 77002

Phone: (713) 356-0060, Fax: (713) 356-0067, E-mail: gisb@aol.com

Home Page: www.gisb.org

recommend necessary changes to interpretations to keep them current. Ms. Van Pelt expressed her opinion that it was inappropriate to change interpretations that were correct for a given version.

Paul Keeler moved and Delores Chezar seconded that the approach defined by the Interpretations Subcommittee be adopted. Ms. Hess asked that the motion be withdrawn and let the subcommittee prepare a recommendation in its normal course of business. Mr. Keeler concurred and the motion was withdrawn. The recommendation will come forward to the EC for a 17/2 vote at the next EC meeting.

Ms. Van Pelt noted that the Technical and ANSI subcommittees have no backlog. Mr. Keisler and Ms. Van Pelt attended the recent DISA meeting. DISA has been receptive to GISB's requests for X12 changes, and Ms. Van Pelt noted that a few flowing gas items remain to be processed through DISA. Ms. Van Pelt raised the issue of changes to the capacity release data sets needed to make those data sets ANSI compliant. She observed that to make the data sets compliant could be a fairly lengthy (2 to 3 years) process through DISA. After discussion, it was determined through a motion made by Ms. Van Pelt and seconded by Mr. Keeler that the EC instructs the Technical Subcommittee to indefinitely defer action on the development of ANSI compliant capacity release data sets. The motion carried unanimously.

Ms. Van Pelt provided an updated of the activities of the XML Subcommittee. They will be conducting a pilot test using the short-term purchase and sales contract transaction as Part 1, and the scheduled quantity transaction as Part 2. Mr. Hunsicker as co-chair has volunteered to do some work on XML mapping for Part 1 for the subcommittee. Mr. Sappenfield reported that Reliant Energy and PanCanadian have agreed to do the testing for Part 1 of the pilot. It was also noted that DISA and EIDFACT have created a coalition to do XML development.

Contracts Subcommittee activities were discussed by Ms. McVicker. The subcommittee has completed a review of the short-term purchase and sales contract, and four outstanding issues remain. Once the few remaining issues are resolved, a task force of the subcommittee will draft language for the short term contract corresponding to the agreed upon conceptual changes while the subcommittee begins efforts to develop a longer term purchase and sales contract.

For the BPS subcommittee, Ms. Van Pelt noted that the subcommittee is addressing flowing gas requests, after which they will address invoicing and capacity release. The BPS meeting schedule has changed to twice per month, from 9 A.M. to 1 P.M. For the BPS meeting held on February 21, Ms. Van Pelt noted that GISB Standard No. 5.3.2 as approved by the EC on December 14, 2000 was reviewed and no changes were made. It is expected that the standard adopted by the E.C. in December would be ratified after full staffing. In December, the E.C. instructed BPS to 'scrub' the standards it had just adopted for Order No. 637 against existing standards. The process to do such was put on hold, if it was effected by Standard No. 5.3.2, until after the review of that standard by BPS. Now that review is completed and the 'scrubbing' can now be completed.

Mr. Novak discussed the motion that had failed yesterday. He observed that regulations prevail when there is an inconsistency between GISB standards and the regulations. He suggested that a motion to rescind the action taken on December 14 regarding GISB Standard No. 5.3.2 would be preferable to the standard failing in a ratification process, or the fully staffed standard failing an Executive Committee vote. A break was taken to discuss possible actions.

To rescind according to Robert's Rules, absent other procedures, is a majority vote. For GISB, a motion to rescind would require a "17/2" vote based on a requirement that the vote to rescind should never have a threshold less than the threshold to pass the action in question. After further discussion, Mr. Caldwell made the motion seconded by Ms. McVicker to rescind the December 14, 2000 EC approved changes to the GISB Standard No. 5.3.2. Both Ms.



Gas Industry Standards Board

1100 Louisiana, Suite 3625, Houston, Texas 77002

Phone: (713) 356-0060, Fax: (713) 356-0067, E-mail: gisb@aol.com

Home Page: www.gisb.org

Kaestner and Ms. Daly suggested a review of the standard and changes approved on December 14 to determine if further changes could be made that would be more acceptable to the committee.

After lunch, Mr. Caldwell withdrew his motion. Mr. Ishikawa made a motion seconded by Ms. Chezar to adopt the suggested language changes to GISB Standard No. 5.3.2 as outlined in Mr. Costan's memo regarding discussions with FERC staff:

5.3.2 For biddable releases (less than 1 year):

- offers should be tendered by 12:00 P.M. on a Business Day;
- open season ends no later than 1:00 P.M. on a Business Day (evaluation period begins at 1:00 P.M. during which contingency is eliminated, determination of best bid is made, and ties are broken);
- evaluation period ends at 2:00 P.M.;
- match or award is communicated by 2:00 P.M.;
- award posted on TSP web site by 2:00 P.M.;
- nomination possible at each nomination opportunity for the effective date of the release coincident with or subsequent to the award of capacity;
- contract tendered with contract # within one hour after award posted;
- for prearranged deals subject to bidding, match response by 2:30 P.M.;
- award determined and posted on TSP web site by 3:00 P.M.;
- nomination possible at each nomination opportunity for the effective date of the release coincident with or subsequent to the award of capacity (e.g., 5:00 P.M. for Intraday 2 or 6:00 P.M. for Evening Cycle);
- contract tendered with contract # within one hour after award posted.

(Central Clock Time)

For biddable releases (1 year or more):

- offers should be tendered by 12:00 P.M. four Business Days before award;
- open season ends no later than 1:00 P.M. on the Business Day before timely nominations are due (open season is three Business Days);
- evaluation period begins at 1:00 P.M. during which contingency is eliminated, determination of best bid is made, and ties are broken;
- evaluation period ends at 2:00 P.M.;
- match or award is communicated by 2:00 P.M.;
- award posted on TSP web site by 2:00 P.M.;
- nomination possible at each nomination opportunity for the effective date of the release coincident with or subsequent to the award of capacity;
- contract tendered with contract # within one hour after award posted;
- for prearranged deals subject to bidding, match response by 2:30 P.M.;
- award determined and posted on TSP web site by 3:00 P.M.;
- nomination possible at each nomination opportunity for the effective date of the release coincident with or subsequent to the award of capacity (e.g., 5:00 P.M. for Intraday 2 or 6:00 P.M. for Evening Cycle);



Gas Industry Standards Board

1100 Louisiana, Suite 3625, Houston, Texas 77002

Phone: (713) 356-0060, Fax: (713) 356-0067, E-mail: gisb@aol.com

Home Page: www.gisb.org

-
- contract tendered with contract # within one hour after award posted.

(Central Clock Time)

For non-biddable releases:

For Each Cycle

- nomination possible at each nomination opportunity starting at the time the TSP is notified of the capacity release transaction, including a nomination that is coincident with the notification of the capacity release transaction; (For example, if notification received by TSP at or before 11:30 A.M., replacement shipper can nominate for the Timely Cycle; similarly, if notification received at or before 6:00 P.M., replacement shipper can nominate for the Evening Cycle, etc.)
- posting of pre-arranged deals upon receipt of nomination;
- contract tendered with contract # within one hour after TSP notified of capacity release transaction.

(Central Clock Time)

Several concerns were raised on the precedent that this action may set – changing standards in the Executive Committee without having an industry comment period and a clear indication in today's agenda that this standard would be considered for modification, with assurances that these concerns should not be interpreted as delaying tactics. Several areas of difference were highlighted, including the issuance of contract numbers, and where the above-proposed timeline could not accommodate the capacity allocation process. Examples were given where this timeline could work, including the use of master contracts. Other examples were given where the timeline would not work. After further discussion, it was determined to review the failed motion from yesterday's BPS meeting and the redlined language provided in Mr. Costan's memo. Mr. Ishikawa with Ms. Chezar's concurrence, changed his motion to amend GISB standard no 5.3.2, as adopted by the EC on December 14, 2000 to:

5.3.2 For biddable releases (less than 1 year):

- offers should be tendered by 12:00 P.M. on a Business Day;
- open season ends no later than 1:00 P.M. on a Business Day (evaluation period begins at 1:00 P.M. during which contingency is eliminated, determination of best bid is made, and ties are broken);
- evaluation period ends and award posting if no match required at 2:00 P.M.;
- match or award is communicated by 2:00 P.M.;
- match response by 2:30 P.M.;
- where match required, award posting by 3:00 P.M.;
- contract issued within one hour of award posting (with a new contract [number#](#), when applicable); nomination possible beginning at the next available nomination cycle for the effective date of the contract. (Central Clock Time)

For biddable releases (1 year or more):

- offers should be tendered by 12:00 P.M. four Business Days before award;
- open season ends no later than 1:00 P.M. on the Business Day before timely nominations are due (open season is three Business Days);
- evaluation period begins at 1:00 P.M. during which contingency is eliminated, determination of best bid is made, and ties are broken;
- evaluation period ends and award posting if no match required at 2:00 P.M.;



Gas Industry Standards Board

1100 Louisiana, Suite 3625, Houston, Texas 77002

Phone: (713) 356-0060, Fax: (713) 356-0067, E-mail: gisb@aol.com

Home Page: www.gisb.org

- match or award is communicated by 2:00 P.M.;
- match response by 2:30 P.M.;
- where match required, award posting by 3:00 P.M.;
- contract issued within one hour of award posting (with a new contract [number#](#), when applicable); nomination possible beginning at the next available nomination cycle for the effective date of the contract. (Central Clock Time)

For non-biddable releases:

Timely Cycle

- posting of prearranged deals not subject to bid are due by 10:30 A.M. on a Business Day;
- contract issued within one hour of award posting (with a new contract [number#](#), when applicable); nomination possible beginning at the next available nomination cycle for the effective date of the contract. (~~Central Clock Time~~)

Evening Cycle

- posting of prearranged deals not subject to bid are due by 5:00 P.M. on a Business Day;
- contract issued within one hour of award posting (with a new contract [number#](#), when applicable); nomination possible beginning at the next available nomination cycle for the effective date of the contract. (~~Central Clock Time~~)

Intraday 1 Cycle

- posting of prearranged deals not subject to bid are due by 9:00 A.M. on a Business Day;
- contract issued within one hour of award posting (with a new contract [number#](#), when applicable); nomination possible beginning at the next available nomination cycle for the effective date of the contract. (~~Central Clock Time~~)

Intraday 2 Cycle

- posting of prearranged deals not subject to bid are due by 4:00 P.M. on a Business Day;
- contract issued within one hour of award posting (with a new contract [number#](#), when applicable); nomination possible [for](#) beginning at the next available nomination cycle for the effective date of the contract. (Central Clock Time)

In discussion, it was noted that if there was agreement on the above language, it should go out for industry comment and then be voted on by the EC. Mr. Ishikawa modified his motion to make it a non-binding straw vote of intent to support the above language, which was approved unanimously (5.3.2 motion 1). Another motion, made by Mr. Ishikawa and seconded by Ms. McVicker, instructed the GISB office to post the language for GISB standard no. 5.3.2 as shown above for a shortened industry comment period of 10 days as a replacement for GISB standard no. 5.3.2 that was approved by the EC on December 14. After the comment period concludes, the EC will meet via conference call to consider comments and vote "17/2" on the language changes. The motion passed unanimously (5.3.2 motion 2).

3. New Requests

Ms. Van Pelt motioned and Ms. McVicker seconded that requests R01001 through R01011 were found within scope. The motion passed unanimously. Ms. Davis made the motion,



Gas Industry Standards Board

1100 Louisiana, Suite 3625, Houston, Texas 77002

Phone: (713) 356-0060, Fax: (713) 356-0067, E-mail: gisb@aol.com

Home Page: www.gisb.org

which was seconded by Ms. McVicker to adopt the triage recommendations (below) for request nos. R01001 to R01011.

R01001 Submitted by Enron Transportation Services Company to add a Change Gas Transaction Points Terms data element to the header level of the Offer Upload (5.4.7), Offer Upload Notification (5.4.9), Offer Download (5.4.1) and the Award Download (5.4.3). It is also requested that Validation Codes be added to the Offer Upload Quick Response (5.4.8). (See related GISB Requests R99020 and R99032.)

Discussion:

See related GISB Requests pending in IR – R99020 and R99032.

EC Action:

Send to BPS to be addressed with the current round of Capacity Release requests in its normal course of business.

R01002 Submitted by Enron Transportation Services Company to add a Net Present Value data element to the header level of the Award Download (5.4.3)

EC Action:

Send to BPS to be addressed with the current round of Capacity Release requests in its normal course of business.

R01003 Submitted by Enron Transportation Services Company to add a System Management Service Quantity data element to the sub-detail level of various capacity release datasets. It is also requested that Validation Codes be added to the Offer Upload Quick Response (5.4.8) and Bid Upload Quick Response (5.4.19).

EC Action:

Send to BPS to be addressed with the current round of Capacity Release requests in its normal course of business.

R01004 Submitted by Enron Transportation Services Company to add a Storage Cycle Indicator data element to the header level of the Offer Upload (5.4.7), Offer Upload Notification (5.4.9), Offer Download (5.4.1), Bid Upload (5.4.18), Bid Download (5.4.2), and Award Download (5.4.3). It is also requested that Validation Codes be added to the Offer Upload Quick Response (5.4.8) and Bid Upload Quick Response (5.4.19).

EC Action:

Send to BPS to be addressed with the current round of Capacity Release requests in its normal course of business.

R01005 Submitted by Enron Transportation Services Company to add a Capacity Release Percentage to the sub-detail level of the Offer Upload (5.4.7), Offer Upload Notification (5.4.9), Offer Download (5.4.1), Bid Upload (5.4.18), Bid Download (5.4.2), and Award Download (5.4.3). It is also requested that validation codes be added to the Offer Upload Quick Response (5.4.8).

EC Action:

Send to BPS to be addressed with the current round of Capacity Release requests in its normal course of business.

R01006 Submitted by Enron Transportation Services Company to add Reduction Reason



Gas Industry Standards Board

1100 Louisiana, Suite 3625, Houston, Texas 77002

Phone: (713) 356-0060, Fax: (713) 356-0067, E-mail: gisb@aol.com

Home Page: www.gisb.org

code values to the Scheduled Quantity (1.4.5) and Scheduled Quantity for Operator (1.4.6) data sets. (See related GISB Request R99052.)

Revision:

The request was modified as follows, in order to synch up the language on the first page with that in the Code Values Dictionary on page 2 of the request:

The Reduction Reason code value "Insufficient Backhaul ~~Quantity Capacity~~" will be used to communicate a scheduling reduction due to a lack of backhaul quantity capacity to support the forward haul nomination. ...

The addition of the Reduction Reason code values "Insufficient Backhaul Quantity Capacity" and "Limited Firm Day" will allow transportation service providers to provide shippers and operators with accurate scheduling reduction reasons.

See related GISB Request pending in IR – R99052.

EC Action:

Send to IR to be addressed in its normal course of business.

R01007 Submitted by Enron Transportation Services Company to add a Limited Firm Day Percentage data element to the sub-detail level of the Transportation/Sales Invoice (3.4.1). (See related GISB Request R99052.)

Discussion:

See related GISB Request pending in IR – R99052.

EC Action:

Send to BPS to be addressed with the current round of Invoicing requests in its normal course of business.

R01008 Submitted by Enron Transportation Services Company to add a Transaction Type code Value to the Nomination (1.4.1), Scheduled Quantity (1.4.5), Pre-determined Allocation (2.4.1), Allocation (2.4.3), Shipper Imbalance (2.4.4) and Transportation/Sales Invoice (3.4.1) data sets.

EC Action:

Send to IR to be addressed in its normal course of business.

R01009 Submitted by Enron Transportation Services Company to add a Maximum Limited Days data element to the sub-detail level of the Offer Upload Notification (5.4.9) and the Offer Download (5.4.1). The Maximum Limited Days data element will be used to inform the bidders of the maximum number of limited days that can be called under the releaser's limited firm transportation service contract, for a specified location.

EC Action:

Send to BPS to be addressed with the current round of Capacity Release requests in its normal course of business.

R01010 Submitted by Enron Transportation Services Company to add Reduction Reason code values to the Confirmation Response (1.4.4), Scheduled Quantity (1.4.5) and Scheduled Quantity for Operator (1.4.6) that will be used to communicate a reduction in nominated quantities as a result of re-validating nominations during the scheduling process.

Discussion:



Gas Industry Standards Board

1100 Louisiana, Suite 3625, Houston, Texas 77002

Phone: (713) 356-0060, Fax: (713) 356-0067, E-mail: gisb@aol.com

Home Page: www.gisb.org

The language in 4 and 5 on the request refers to the re-validation of nominations across/in different scheduling cycles.

EC Action:

Send to IR to be addressed in its normal course of business.

R01011 Requested by CMS Panhandle Eastern Pipeline Companies to add a warning message for the data element Validation Code in the Pre-determined Allocation Quick Response (2.4.2) data set.

EC Action:

Send to IR to be addressed in its normal course of business.

The motion passed unanimously. It was noted that for request R01006 the wording of the request was corrected as noted in the Triage recommendation.

4. Recommended Standards

C98003 Submitted by ANR Pipeline

Add a new business practice standard 3.3.x; add/change data elements in the Invoice; add a code values table for the new data element Supporting Document Indicator; and change the Sample Paper Transaction for the Invoice to support a request for interpretation:

“Can an Invoice Statement 'Beginning Transaction Date' and 'Ending Transaction Date' be defaulted in each transaction to the first day of the month and the last day of the month without accurately reflecting the correct dates associated with the beginning flow date?”

Discussion:

Mr. Kiesler presented the recommendation. No discussion.

Action:

The motion was made by Ms. Van Pelt and seconded by Ms. Chezar to adopt the recommendation with no changes. The motion passed unanimously.

R96124 et al¹ Imbalance Requests Submitted by Various Parties

Add the data elements Delivery Zone, Imbalance Reporting Type, Receipt Zone, Scheduling Tolerance Delivery Quantity, Scheduling Tolerance Receipt Quantity, and Service Requester ID; delete the data element Adjustment Value; change the definition of the data elements Operational Delivery Quantity, Operational Receipt Quantity and Zone Identifier; change GISB Standard 2.3.34 by adding the data elements Delivery Zone, Imbalance Reporting Type, Receipt Zone, Scheduling Tolerance Delivery Quantity, Scheduling Tolerance Receipt Quantity, and Service Requester ID; and deleting the data element Adjustment Value; for each data element in the Shipper Imbalance data dictionary, add EBB usages for each of the Imbalance Reporting Types; add four code value descriptions to the data element Adjustment Type; and add four code value descriptions to the data element Imbalance Reporting Type, to respond to the requests to:

¹ The requests referenced in this recommendation are Request Nos. R96124, R97020, R98064, R98069, R99005



Gas Industry Standards Board

1100 Louisiana, Suite 3625, Houston, Texas 77002

Phone: (713) 356-0060, Fax: (713) 356-0067, E-mail: gisb@aol.com

Home Page: www.gisb.org

“Modify the Shipper Imbalance to support Pathed Non-Threaded model type, modify the Shipper Imbalance to support all model types, add four data elements (Delivery Zone Identifier, Direction of Flow, Receipt Zone Identifier, and Service Requester) to the Shipper Imbalance, add four data elements (Contract Daily Tolerance, Quantity in Excess of Contract Daily Tolerance, Variance Percent, and Variance Quantity) to the Shipper Imbalance, and modify the definitions of the Operational Delivery Quantity and the Operational Receipt Quantity.”

Discussion:

Mr. Kiesler presented. No discussion.

Action:

The motion was made by Mr. Love and seconded by Ms. Davis to adopt the recommendation with no changes. The motion passed unanimously. Condition on page 20 should be corrected such that the imbalance value to be deleted. The recommendation as amended was revoted and adopted unanimously

R97011 Rev. Submitted by CMS Panhandle Eastern Pipeline (PanEnergy)

Add GISB Standard No. 5.3.x; move the data element Bidder Company Code to the detail level of the Offer Upload Final Disposition; modify the condition on the data element Replacement Shipper Contract Number in the Offer Upload Final Disposition; add a code value description to the Disposition Response Code in the Offer Upload Final Disposition and modify the Technical Implementation of Business Process for the Offer Upload Final Disposition, to respond to the request to:

“Move the Bidder Company Code to the same level as the Bid Number in the Offer Upload Final Disposition .”

Discussion:

Mr. Kiesler presented the recommendation. No discussion.

Action:

The motion was made by Ms. McVicker and seconded by Mr. Hebenstreit to adopt the recommendation with no changes. The motion passed unanimously.

R97088 and R98008 Submitted by Williams Gas Pipeline (Transco) and Columbia Gas Transmission

Add the data elements “Offer Number,” “Releaser Contract Number” and “Replacement Shipper Contract Number” to the Invoice to respond to requests to:

“Add a data element to the Invoice to transmit the Capacity Release Cross-Reference Contract, and add the data elements “Offer Number” and “Replacement Shipper’s Contract Number” to the Invoice.”

Discussion:

Mr. Kiesler presented the recommendation. No discussion.

Action:



Gas Industry Standards Board

1100 Louisiana, Suite 3625, Houston, Texas 77002

Phone: (713) 356-0060, Fax: (713) 356-0067, E-mail: gisb@aol.com

Home Page: www.gisb.org

The motion was made by Ms. Davis and seconded by Mr. Hebenstreit to adopt the recommendation with no changes. The motion passed unanimously.

R97094 Submitted by Williams Gas Pipeline (Transco)

Change the definition for the data element 'Account Number;' delete the data element 'Electronic Funds Transfer Address' from the Invoice and the SRLC/A Invoice; and add the data elements 'Payee's Bank ABA Number' and 'Payee's Bank Account Number' to the Invoice, Payment Remittance and SRLC/A Invoice, to respond to the request to:

"Add a data element to the Payment Remittance to communicate the bank's ABA Number and the Account Number."

Discussion:

Mr. Kiesler presented the recommendation. No discussion.

Action:

The motion was made by Ms. Davis and seconded by Mr. Hebenstreit to adopt the recommendation with no changes. The motion passed unanimously.

R98007 Submitted by Columbia Gas Transmission

Add the data element "Replacement Shipper Maximum Daily Quantity" to the Invoice to respond to the request:

"Add another quantity field to the invoice. This data element would be the Maximum Daily Quantity (MDQ). This data element is used when identifying Capacity Release information on an invoice. It is necessary to identify both the MDQ on the Replacement Shipper's contract and the quantity that was invoiced for released capacity demand charges and credits. The usage would be "Sender's Option" or "Mutually Agreed." This information will allow the payer to check the invoice and ensure that Capacity Releases have been invoiced correctly."

Discussion:

Mr. Kiesler presented the recommendation. No discussion.

Action:

The motion was made by Ms. Davis and seconded by Mr. Hebenstreit to adopt the recommendation with no changes. The motion passed unanimously.

R98013 Submitted by Columbia Gas Transmission

Add the data element 'Unit of Measure' to the Measured Volume Audit Statement; delete the data element 'Static Pressure Indicator;' add a table in the Code Values Dictionary for the data element Unit of Measure; and change the Sample Paper transaction to reflect the changes above, to respond to the request to:

"In the Measured Volume Audit Statement, make the values allowed for Static Pressure Range consistent with those allowed for Static Pressure, and make the values allowed for Maximum Differential Pressure consistent with those allowed for Differential Pressure."



Gas Industry Standards Board

1100 Louisiana, Suite 3625, Houston, Texas 77002

Phone: (713) 356-0060, Fax: (713) 356-0067, E-mail: gisb@aol.com

Home Page: www.gisb.org

Discussion:

Mr. Kiesler presented the recommendation. There was curiosity that the unit of measure was not already contained in the Measured Volume Audit Statement. It was not a discrete data element, but for EDI it was described as the information was sent.

Action:

The motion was made by Ms. Davis and seconded by Mr. Hebenstreit to adopt the recommendation with no changes. The motion passed unanimously.

R99004 Submitted by Algonquin Gas Transmission

Add the code value description "Authorized Point Overrun" to the data element Transaction Type in the Invoice to respond to the request to:

"Algonquin Gas Transmission Company requests the addition of the attached code value to the list of valid code values for the Transaction Type data element in the Transportation/Sales Invoice (3.4.1)."

Discussion:

Mr. Kiesler presented the recommendation. No discussion.

Action:

The motion was made by Ms. Davis and seconded by Mr. Hebenstreit to adopt the recommendation with no changes. The motion passed unanimously.

R99023 Submitted by CMS Energy - Panhandle Eastern Pipeline

Add the code value description "Conditional Reservation Charge" to the data element Charge Type in the Invoice to respond to the request to:

"Add the conditional reservation charge to the Charge Type code value description and definition to the Transportation/Sales Invoice (3.4.1) to accommodate the sending of a charge rendered under a newly approved service."

Discussion:

Mr. Kiesler presented the recommendation. No discussion.

Action:

The motion was made by Ms. Davis and seconded by Mr. Hebenstreit to adopt the recommendation with no changes. The motion passed unanimously.

R99045 Submitted by Duke Energy

Add the code value description "Reservation Charge Credit" to the data element Charge Type in the Invoice to respond to the request to:

"Add the reservation charge credit charge type to the invoice to enable Maritimes & Northeast Pipeline, L. L.C. to accurately reflect a Reservation Charge Credit as described in one of its firm rate schedules."

Discussion:



Gas Industry Standards Board

1100 Louisiana, Suite 3625, Houston, Texas 77002

Phone: (713) 356-0060, Fax: (713) 356-0067, E-mail: gisb@aol.com

Home Page: www.gisb.org

Mr. Kiesler presented the recommendation. No discussion.

Action:

The motion was made by Ms. Davis and seconded by Mr. Hebenstreit to adopt the recommendation with no changes. The motion passed unanimously.

Title Transfer Tracking, GISB 1998 Annual Plan

Revise the Business Process and Practices section of the Nominations Related Standards Book and revise two code values for the Reduction Reason data element in the Scheduled Quantity.

Discussion:

Ms. Hess presented the recommendation. No discussion.

Action:

The motion was made by Ms. Davis and seconded by Mr. Hebenstreit to adopt the recommendation for the Title Transfer Tracking implementation with no changes. The motion passed unanimously.

FERC Order 637 Action Item No. 11, Priority 3

Change the data elements Bidder Company Data and Releaser Company Data in the Offer Download, Bid Download, and Award Download, and add note at the end of the Data Dictionary for these three datasets, to respond to GISB FERC Order No. 637 Action Items:

XI.a Accommodate D-U-N-S® Number and name in Internet postings and their corresponding downloadable files. Add the field for the name in the Internet postings and downloadable files. (Assigned to Information Requirements Subcommittee.)

XI.b Accommodate D-U-N-S® Number and name in Internet postings and their corresponding downloadable files. Determine what information goes into the data element – either D&B name or TSP name. (Assigned to Common Codes Subcommittee.)

Discussion:

Mr. Keisler presented the recommendation. No discussion.

Action:

The motion was made by Ms. Davis and seconded by Mr. Hebenstreit to adopt the recommendation with no changes. The motion passed unanimously.

Capacity Release Data Sets – Modifications to support EBB/EDM, FF/EDM and EDI/EDM usages

Modify 16 capacity release transaction sets to accommodate EBB and flat file usages and “indented” data elements, and add a code value table for EBB usage only to support implementation of the data element “Bidder Affiliate Indicator”.

Discussion:



Gas Industry Standards Board

1100 Louisiana, Suite 3625, Houston, Texas 77002

Phone: (713) 356-0060, Fax: (713) 356-0067, E-mail: gisb@aol.com

Home Page: www.gisb.org

Mr. Keisler presented the recommendation. No discussion.

Action:

The motion was made by Ms. Davis and seconded by Mr. Hebenstreit to adopt the recommendation for the capacity release data sets for EBB and Flat File implementation with no changes. The motion passed unanimously.

Minor Correction and Clarification – Capacity Release Data Sets

The Transaction Set Tables and the Code Values Dictionary for the Recall/Reput Indicator data element for the Offer Download (5.4.1), Award Download (5.4.3), Replacement Capacity (5.4.4), Offer Upload (5.4.7) and Offer Upload Notification (5.4.9) do not agree and should be corrected, as shown in the request submitted by Williams Gas Pipeline.

Discussion:

Mr. Keisler presented the recommendation. No discussion.

Action:

The motion was made by Mr. Sappenfield and seconded by Ms. Van Pelt to adopt the minor correction and clarification with no changes. The motion passed unanimously.

R98089B Submitted by ANR Pipeline

As instructed by the Executive Committee, the Technical Subcommittee was asked to modify the X12 implementation guide for the Confirmation Response (1.4.4) to remove the ANSI code values for the Acknowledgement Type in the BAK02 element.

Discussion:

Ms. Van Pelt presented the recommendation. No discussion.

Action:

No action required. This is considered complete. A procedural motion was made by Mr. Caldwell and seconded by Ms. Hess to close the request R98089B. The motion passed unanimously.

R97064E Submitted by Texaco Gas

Create ANSI Compliant Transportation/Sales Invoice and Service Requester Level Charge/ Allowance Invoice EDI Transaction Sets.

R97064F Submitted by Texaco Gas

Create ANSI Compliant Shipper Imbalance EDI Transaction Set.

R97064G Submitted by Texaco Gas

Create ANSI Compliant Nomination Quick Response and Confirmation Response Quick Response EDI Transaction Sets.



Gas Industry Standards Board

1100 Louisiana, Suite 3625, Houston, Texas 77002

Phone: (713) 356-0060, Fax: (713) 356-0067, E-mail: gisb@aol.com

Home Page: www.gisb.org

Discussion:

Ms. Van Pelt presented the recommendations for all three requests. Ms. Patton motioned, seconded by Ms. Davis to accept the recommendation for R97064G. The comments by Enron North America on these requests were reviewed by Ms. Greif.

Action:

In light of the discussion and because Ms. Patton was no longer in attendance at this point, Ms Davis made the motion, seconded by Ms. McVicker to adopt the recommendations for all three requests (R97064E, R97064F and R97064G). The motion passed unanimously.

5. Adjourn

The meeting adjourned at 4:50 p.m. through a motion made by Mr. Novak and seconded by Ms. McVicker. It was determined that the EC conference call would be scheduled on March 9.



Gas Industry Standards Board

1100 Louisiana, Suite 3625, Houston, Texas 77002

Phone: (713) 356-0060, Fax: (713) 356-0067, E-mail: gisb@aol.com

Home Page: www.gisb.org

6. Executive Committee Attendance & Voting Record

Present	Member
End Users:	
Y	Bill Hebenstreit
Y	Diane McVicker
Y	John Ebner for Dona Gussow
Y	Kelly Daly
Y	Tina Patton
LDCs:	
Y	Dolores Chezar
Y	Mike Novak
Y	Chris Maturo
Y	Rick Ishikawa for Bob Betonte
Y	Steve Sullivan
Pipelines:	
Y	Bill Griffith
Y	Dale Davis
Y	Theresa Hess
Y	Kim Van Pelt
Y	Paul Love for Mark Gracey
Producers:	
Y	Paul Keeler
Y	Lauren Kaestner
Y	Richard Smith
N	Mike Johnson
Y	Scott Brown
Services	
Y	Jim Buccigross
Y	Sylvia Munson
Y	Keith Sappenfield
Y	Mark Scheel
Y	Carl Caldwell



Gas Industry Standards Board

1100 Louisiana, Suite 3625, Houston, Texas 77002

Phone: (713) 356-0060, Fax: (713) 356-0067, E-mail: gisb@aol.com

Home Page: www.gisb.org

6. Executive Committee Attendance & Voting Record

	5.3.2 Motion 1	5.3.2 Motion 2	C98003	R96214-1	R96124-2
End Users:					
Bill Hebenstreit	Y	Y	Y	Y	Y
Diane McVicker	Y	Y	Y	Y	Y
John Ebner for Dona Gussow	Y	Y	Y	Y	Y
Kelly Daly	Y	Y	Y	Y	Y
Tina Patton	Y	Y	Y	Y	Y
LDCs:					
Dolores Chezar	Y	Y	Y	Y	Y
Mike Novak	Y	Y	Y	Y	Y
Chris Maturo	Y	Y	Y	Y	Y
Rick Ishikawa for Bob Betonte	Y	Y	Y	Y	Y
Steve Sullivan	Y	Y	Y	Y	Y
Pipelines:					
Bill Griffith	Y	Y	Y	Y	Y
Dale Davis	Y	Y	Y	Y	Y
Theresa Hess	Y	Y	Y	Y	Y
Kim Van Pelt	Y	Y	Y	Y	Y
Paul Love for Mark Gracey	Y	Y	Y	Y	Y
Producers:					
Paul Keeler	Y	Y	Y	Y	Absent
Lauren Kaestner	Y	Y	Y	Y	Y
Richard Smith	Absent	Absent	Absent	Absent	Absent
Mike Johnson					
Scott Brown	Y	Y	Y	Y	Y
Services					
Jim Buccigross	Y	Y	Y	Y	Y
Sylvia Munson	Y	Y	Y	Y	Y
Keith Sappenfield	Y	Y	Y	Y	Y
Mark Scheel	Y	Y	Y	Y	Y
Carl Caldwell	Y	Y	Y	Y	Y
Total Votes In Favor	23	23	23	23	22
Total Votes Opposed	0	0	0	0	0
Procedural (Proc.)/"17/2" (Std)	Proc	Proc	Std	Std	Std
Pass/Fail	Pass	Pass	Pass	Pass	Pass



Gas Industry Standards Board

1100 Louisiana, Suite 3625, Houston, Texas 77002

Phone: (713) 356-0060, Fax: (713) 356-0067, E-mail: gisb@aol.com

Home Page: www.gisb.org

6. Executive Committee Attendance & Voting Record

	R97011	R97088 & R98008	R97094	R98007	R98013
End Users:					
Bill Hebenstreit	Y	Y	Y	Y	Y
Diane McVicker	Y	Y	Y	Y	Y
John Ebner for Dona Gussow	Y	Y	Y	Y	Y
Kelly Daly	Y	Y	Y	Y	Y
Tina Patton	Y	Y	Y	Y	Y
LDCs:					
Dolores Chezar	Y	Y	Y	Y	Y
Mike Novak	Y	Y	Y	Y	Y
Chris Maturo	Y	Y	Y	Y	Y
Rick Ishikawa for Bob Betonte	Y	Y	Y	Y	Y
Steve Sullivan	Y	Y	Y	Y	Y
Pipelines:					
Bill Griffith	Y	Y	Y	Y	Y
Dale Davis	Y	Y	Y	Y	Y
Theresa Hess	Y	Y	Y	Y	Y
Kim Van Pelt	Y	Y	Y	Y	Y
Paul Love for Mark Gracey	Y	Y	Y	Y	Y
Producers:					
Paul Keeler	Y	Y	Y - Ballot	Y - Ballot	Y - Ballot
Lauren Kaestner	Y	Y	Y	Y	Y
Richard Smith	Absent	Absent	Absent	Absent	Absent
Mike Johnson					
Scott Brown	Y	Y	Y	Y	Y
Services					
Jim Buccigross	Y	Y	Y	Y	Y
Sylvia Munson	Y	Y	Y	Y	Y
Keith Sappenfield	Y	Y	Y	Y	Y
Mark Scheel	Y	Y	Y	Y	Y
Carl Caldwell	Y	Y	Y	Y	Y
Total Votes In Favor	23	23	23	23	23
Total Votes Opposed	0	0	0	0	0
Procedural (Proc.)/ "17/2" (Std)	Std	Std	Std	Std	Std
Pass/Fail	Pass	Pass	Pass	Pass	Pass



Gas Industry Standards Board

1100 Louisiana, Suite 3625, Houston, Texas 77002

Phone: (713) 356-0060, Fax: (713) 356-0067, E-mail: gisb@aol.com

Home Page: www.gisb.org

6. Executive Committee Attendance & Voting Record

	R99004	R99023	R99045	TTT	Order 637, # 11, PR 3
End Users:					
Bill Hebenstreit	Y	Y	Y	Y	Y
Diane McVicker	Y	Y	Y	Y	Y
John Ebner for Dona Gussow	Y	Y	Y	Y	Y
Kelly Daly	Y	Y	Y	Y	Y
Tina Patton	Y	Y	Y	Y	Y
LDCs:					
Dolores Chezar	Y	Y	Y	Y	Y
Mike Novak	Y	Y	Y	Y	Y
Chris Maturo	Y	Y	Y	Y	Y
Rick Ishikawa for Bob Betonte	Y	Y	Y	Y	Y
Steve Sullivan	Y	Y	Y	Y	Y
Pipelines:					
Bill Griffith	Y	Y	Y	Y	Y
Dale Davis	Y	Y	Y	Y	Y
Theresa Hess	Y	Y	Y	Y	Y
Kim Van Pelt	Y	Y	Y	Y	Y
Paul Love for Mark Gracey	Y	Y	Y	Y	Y
Producers:					
Paul Keeler	Y-Ballot	Y-Ballot	Y-Ballot	Y-Ballot	Y-Ballot
Lauren Kaestner	Y	Y	Y	Y	Y
Richard Smith	Absent	Absent	Absent	Absent	Absent
Mike Johnson					
Scott Brown	Y	Y	Y	Y	Y
Services					
Jim Buccigross	Y	Y	Y	Y	Y
Leigh Spangler for S. Munson	Y	Y	Y	Y	Y
Keith Sappenfield	Y	Y	Y	Y	Y
Mark Scheel	Y	Y	Y	Y	Y
Carl Caldwell	Y	Y	Y	Y	Y
Total Votes In Favor	23	23	23	23	23
Total Votes Opposed	0	0	0	0	0
Procedural (Proc.)/ "17/2" (Std)	Std	Std	Std	Std	Std
Pass/Fail	Pass	Pass	Pass	Pass	Pass



Gas Industry Standards Board

1100 Louisiana, Suite 3625, Houston, Texas 77002

Phone: (713) 356-0060, Fax: (713) 356-0067, E-mail: gisb@aol.com

Home Page: www.gisb.org

6. Executive Committee Attendance & Voting Record

	Cap Rel Data Sets	Minor Clarification	R97064-E,F,G
End Users:			
Bill Hebenstreit	Y	Y	Y
Diane McVicker	Y	Y	Y
John Ebner for Dona Gussow	Y	Y	Y
Kelly Daly	Y	Y	Y
Tina Patton	Y	Y	Y
LDCs:			
Dolores Chezar	Y	Y	Absent
Mike Novak	Y	Y	Y-Ballot
Chris Maturo	Y	Y	Y
Rick Ishikawa for Bob Betonte	Y	Y	Y
Steve Sullivan	Y	Y	Y-Ballot
Pipelines:			
Bill Griffith	Y	Y	Y
Dale Davis	Y	Y	Y
Theresa Hess	Y	Y	Abstain
Kim Van Pelt	Y	Y	Y
Paul Love for Mark Gracey	Y	Y	Y
Producers:			
Paul Keeler	Y-Ballot	Y-Ballot	Y-Ballot
Lauren Kaestner	Y	Y	Y
Richard Smith	Absent	Absent	Absent
Mike Johnson			
Scott Brown	Y	Y	Y
Services			
Jim Buccigross	Y	Y	Y
Sylvia Munson	Y	Y	Y
Keith Sappenfield	Y	Y	Y
Mark Scheel	Y	Y	Abstain
Carl Caldwell	Y	Y	Y
Total Votes In Favor	23	23	20
Total Votes Opposed	0	0	0
Procedural (Proc.)/ "17/2" (Std)	Std	Std	Std
Pass/Fail	Pass	Pass	Pass



Gas Industry Standards Board

1100 Louisiana, Suite 3625, Houston, Texas 77002

Phone: (713) 356-0060, Fax: (713) 356-0067, E-mail: gisb@aol.com

Home Page: www.gisb.org

7. Other Participation

Administrative: Rae McQuade - Executive Director
JoAnn Garcia - GISB Staff
Jay Costan - GISB General Counsel
Jane Copeland - Ak/Ret Reporting Service

Observers to the Meeting:

Name	Company	GISB Member
Arnaout, Mariam	American Gas Association	
Lewis, Jane	American Gas Association	
Corcoran, Cynthia	BTUWatch.com	Y
McMahon, Gina	BTUWatch.com	Y
Jones, Veronica	Defense Energy Support Center	Y
Shahan, Mike	Dominion - Peoples Gas	Y
King, Iris	Dominion Transmission	Y
Burch, Kathryn	Duke Energy - Texas Eastern	Y
Calcagno, Suzanne	Enron North America	Y
Greif, Donna	Enron North America	Y
Draemer, Mary	Enron Northern Natural	Y
Corman, Shelley	Enron Transportation Services	Y
Hopkins, Tammy	Enron Transportation Services	Y
Young, Randy	Gulf South Pipeline Company	Y
Gwilliam, Tom	Iroquois	Y
Spangler, Leigh	Latitude Technologies	Y
Love, Paul	NGPL	Y
McDougal, Prince	Southern Natural Gas Pipeline	Y
Bass, Charlie	Tennessee Gas Pipeline	Y
Breeden, Denise	Tennessee Gas Pipeline	Y
Keisler, Jim	Williams Gas Pipeline	Y
Lawrence, Dale	Williston Basin	Y