



## Gas Industry Standards Board

1100 Louisiana, Suite 4925, Houston, Texas 77002

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Home Page: [www.gisb.org](http://www.gisb.org)

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**TO:** GISB Executive Committee Members & Alternates, Posting for Interested Industry Participants

**FROM:** Rae McQuade, Executive Director

**RE:** Draft Agenda for Executive Committee Meeting - February 22, 2001

**DATE:** February 12, 2001

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**GAS INDUSTRY STANDARDS BOARD EXECUTIVE COMMITTEE MEETING**  
**Hosted by Reliant Energy at 1111 Louisiana, Houston, Texas**  
**Thursday, February 22, 2001 - 9:00 a.m. to 5:00 p.m. Central**

### MEETING ANNOUNCEMENT

The Executive Committee (EC) will meet in Houston on February 22, 2001. The EC meeting is graciously hosted by Reliant Energy in downtown Houston, and was coordinated by Mr. Keith Sappenfield. Below are the meeting arrangements:

**WHERE:** Reliant Energy Offices  
1111 Louisiana  
Houston, Texas

Room: 1360-65  
Phone: 713-207-5570 (Keith Sappenfield)  
Phone: 713-356-0060 (Veronica Thomason)

**WHEN:** Thursday, February 2001  
9:00 a.m. to 5:00 p.m. Central

A printed copy of the materials for the meeting will be provided shortly to EC members or their alternates for this meeting and presenters. The materials will also be posted on the GISB Home Page in the "Executive Committee" area for attendees to download.

**Please notify the GISB office by Tuesday, February 20** of your intent to attend so that appropriate meeting arrangements can be made. As always, the chair reserves the right to extend the time of the meeting to ensure that agenda items are addressed. The times indicated on the agenda will be followed to ensure that agenda items are allotted appropriate time slots. Should an agenda item conclude earlier than its stated time slot, the remaining time can be allotted to other agenda items at the discretion of the chair.

Please feel free to call the GISB office should you have any questions or comments.

Best Regards,

Rae McQuade



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### **GAS INDUSTRY STANDARDS BOARD EXECUTIVE COMMITTEE MEETING** **Hosted by Reliant Energy, 1111 Louisiana, Houston, Texas**

#### **DRAFT AGENDA**

**Thursday, February 22 - 9:00 a.m. to 5:00 p.m. Central**

- |           |    |  |
|-----------|----|--|
| 9:00 a.m. | 1. | Welcome <ul style="list-style-type: none"><li>• Antitrust Guidelines</li><li>• Welcome to members and attendees</li><li>• Adoption of Agenda</li><li>• Adoption of Draft Minutes of December 14, 2000 and February 5, 2001</li></ul>   |
| 9:30 p.m. | 2. | Update on 2001 Annual Plan & Subcommittee Reports <ul style="list-style-type: none"><li>• Business Practices Subcommittee<ul style="list-style-type: none"><li>• Normal Business</li><li>• Results of February 21 meeting</li><li>• Order 637 Priority Action Items 1 and 2<ul style="list-style-type: none"><li>• Review of Order 637 standards approved by the EC in December against existing standards for possible changes</li><li>• Status regarding the request of BPS for proposed standards 5.3.36, 5.3.35 and 5.3.xx to be considered with a high priority</li></ul></li></ul></li><li>• Contracts Subcommittee</li><li>• EDM Subcommittee<ul style="list-style-type: none"><li>• Normal Business</li><li>• Order 637 Open Issues</li><li>• Sandia National Labs Report</li></ul></li><li>• FTTF Subcommittee</li><li>• Information Requirements Subcommittee</li><li>• Interpretations Committee<ul style="list-style-type: none"><li>• Order 637 Priority Action Items 1 and 2<ul style="list-style-type: none"><li>• Review of Order 637 standards approved by the EC in December against existing interpretations for possible changes</li></ul></li></ul></li><li>• Technical and ANSI Subcommittees</li><li>• XML Subcommittee</li></ul> |
| Noon      |    | Lunch  |
| 1:00 p.m. | 3. | Discussion and Vote on New Requests  |
| 2:00 p.m. | 4. | Discussion and Vote on Recommendations for Proposed Standards  |
| 4:30 p.m. | 5. | Other Business   |
| 5:00 p.m. |    | Adjourn  |