



## Gas Industry Standards Board

1100 Louisiana, Suite 3625, Houston, Texas 77002

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Home Page: [www.gisb.org](http://www.gisb.org)

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**Via posting**

**TO:** GISB Contract Subcommittee Participants & Posting for Interested Industry Participants

**FROM:** Rae McQuade, Executive Director  
Diane McVicker, Co-Chairman, GISB Contracts Subcommittee  
Cary Metz, Co-Chairman, GISB Contracts Subcommittee

**RE:** **Meeting Announcement** for the Contracts Subcommittee Meeting – December 15, 2000

**DATE:** December 5, 2000

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Dear GISB Contracts Subcommittee Participants,

During the next scheduled meeting for this subcommittee, the participants will continue to review suggested changes to the short-term base contract. Once the changes to the short-term base contract (GISB Standard No. 6.3.1) have been finalized, the subcommittee will directly follow that effort with the development of the long-term base contract. During the upcoming meeting, outstanding issues regarding the review of the consensus document and the applicability of Force Majeure to EFP transactions will be discussed. After those changes are considered, the changes in sections as identified in submitted work papers will be considered in order, continuing with section § 11.

Several work papers have been submitted and a summary of the work papers is available ([www.gisb.org](http://www.gisb.org)). Should participants want to suggest further changes, please electronically forward your suggested changes by section number, along with rationale to the GISB office, [gisb@aol.com](mailto:gisb@aol.com), by end of business, December 13. **If you will be attending in person rather than by phone, please inform the GISB office by December 13**, so that appropriate meeting arrangements can be made by Reliant Energy.

The meeting specifics are:

Conference Calling: **Please call the GISB Office for conference calling number, pass code and conference leader**

Date/Time: **December 15, 2000**

Location: **8:30 to 11:00 a.m. central**  
**Reliant Energy Plaza, 1111 Louisiana Street, Houston, TX 77002**

The co-chairs for this effort are Cary Metz and Diane McVicker. Their contact information can be found below:

Cary Metz	Midland Cogeneration Venture Email: <a href="mailto:cdmetz@midcogen.com">cdmetz@midcogen.com</a>
Diane McVicker	Salt River Project Email: <a href="mailto:dbmcvick@srpnet.com">dbmcvick@srpnet.com</a>

The draft agenda follows and work papers have been posted including the prior meeting's draft minutes. We look forward to seeing you at the meeting.

Best Regards,

*Rae McQuade*



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### **GAS INDUSTRY STANDARDS BOARD CONTRACTS SUBCOMMITTEE MEETING**

**8:30 a.m. to 11:00 a.m. Central, Friday, December 15, 2000**

**Hosted by Reliant Energy, Houston, Texas**

#### **DRAFT AGENDA**

The Contracts Subcommittee will meet face-to-face with conference calling also available on **Friday, December 15, 2000** from **8:30 to 11:00 a.m. central**. The subcommittee will continue its review of the work papers submitted and any others received prior to the meeting against the existing contract for changes. The review will continue with section § 11, after outstanding issues from the prior meeting are addressed.

1. Welcome
  - Welcome to members and attendees
  - Antitrust Guidelines
  - Adoption of Agenda
  - Adoption of November 28 Minutes
2. Discuss Items Carried Over From Previous Meeting
  - Review consensus document
  - Discuss applicability of Force Majeure to EFP transactions
3. Review of Changes Submitted for the Short Term Base Contract
  - Identification of work papers
  - For each change identified, in clause order, continuing with section § 11:
    - Submitting company, if represented on phone call, will state why request was proposed
    - Discussion of request
    - Straw vote to determine if request will be conceptually added for further consideration in the short term contract
4. Wrap-up
  - Assignments and deadlines
  - Next meeting arrangements and agenda items - PLEASE BRING YOUR CALENDARS!!!
  - Suggested format and time requirements for next meeting (face to face for two consecutive days versus conference calls)
5. Adjourn