



North American Energy Standards Board

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TO: NAESB Contracts Subcommittee

FROM: Suzanne Calcagno (UBS Warburg Energy) & Keith Sappenfield (EnCana Corporation), Co-Chairs Contracts Subcommittee, Rae McQuade (NAESB Executive Director)

RE: Agenda for NAESB Contracts Subcommittee Conference Call – November 18, 2002

There is a conference call scheduled for Monday, November 18, 2002 to discuss possible plans of action on the outstanding Annual Plan work Items; (1) a Mexican Addendum, (2) an Electronic Contract and (3) "Credit Annex" matters. The agenda for the call is provided below. Please contact the NAESB Office to confirm your interest in this organizational meeting. Also, please feel free to call the NAESB office should you have any questions or comments. Conference calling information will be distributed to NAESB general email lists. We look forward to your attendance at the Contracts Subcommittee conference call.

NORTH AMERICAN ENERGY STANDARDS BOARD CONTRACTS SUBCOMMITTEE CONFERENCE CALL

**Monday, November 18, 2002 -- 9:00 a.m. to 11:00 a.m. Central
DRAFT AGENDA**

- 9:00 a.m.
1. Welcome & Administrative Items
 - Antitrust Guidelines
 - Agenda Adoption
 2. Review outstanding Annual Plan items assigned to Contracts Subcommittee
 - Discuss and determine interest in Mexican Addendum to NAESB Gas Purchase and Sales Contract. If sufficient interest, develop a work plan of action.
 - Discuss and determine interest in an electronic version of the transaction confirmation for the NAESB Gas Purchase and Sales Contract. If sufficient interest, develop a work plan of action.
 - Discuss and determine interest in a "Credit Annex" to the NAESB Gas Purchase and Sales Contract. If sufficient interest, develop a work plan of action.
 - The summary of comments to the latest update of the NAESB Gas Purchase and Sales Contract will be the basis for initial discussions on the above matters.
 3. Next Steps and Other Business
 - Determine location and date for next meeting (proposed to be face-to-face).
- 11:00 a.m.
4. Adjourn

Work paper documents referenced for the 11-18-02 Conference Call -- (posted on the NAESB Web Site - <http://www.naesb.org/contract.htm>):
