



Gas Industry Standards Board

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Via posting

TO: GISB Contract Subcommittee Participants
FROM: Rae McQuade, Executive Director
Cary Metz, Co-Chairman, GISB Contracts Subcommittee
RE: **Subcommittee Conference Call - October 9, 2001**
DATE: September 24, 2001

Dear GISB Contracts Subcommittee Participants,

The subcommittee participants are asked to join this conference call, which should be the final meeting of the short term base contract group, where the contract modifications are voted on to be sent out as subcommittee recommendations for industry comment.

The meeting specifics are:

Date/Time: Tuesday, October 9, 2:00 pm to 4:00 pm central

Conference Calling: Please call the GISB office for conference calling information.

GISB thanks the volunteers on the drafting team and the Contracts Subcommittee for providing language to support the agreed upon -- membership driven organizations such as GISB are successful because of the efforts of such volunteers. The base contract has experienced wide industry use, and with the changes proposed, should be a more valuable industry tool.

Best Regards,

Rae McQuade



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GAS INDUSTRY STANDARDS BOARD
CONTRACTS SUBCOMMITTEE CONFERENCE CALL
DRAFT AGENDA
October 9, 2001

The Contracts Subcommittee will meet via conference call on **Tuesday, October 9, 2001 from 2:00 pm to 4:00 pm (CCT)**. The items below will be discussed and possibly voted for resolution.

- 1 Welcome
 - Welcome to members and attendees
 - Roll Call
 - Antitrust Guidelines
 - Adoption of Agenda
 - Adoption of September 13 minutes

- 2 Discuss and vote where indicated on the following items:
 - Any changes to modified GISB resulting from joint meeting of October 1, 2001
 - Vote to forward modified GISB to the GISB office for industry comment
 - Proceed with Canadian Addendum

- 3 Wrap-up
 - Assignments and deadlines
 - Next meeting arrangements and agenda items

- 4 Adjourn