



## Gas Industry Standards Board

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Home Page: www.gisb.org

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**TO:** Contracts Subcommittee Chair: Jim Buccigross, attendees to the meeting  
Posting for Interested Industry Participants

**FROM:** Rae McQuade, Executive Director

**RE:** Draft Minutes from the Contracts Subcommittee Meeting - October 1, 1999

**DATE:** October 1, 1999

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### GAS INDUSTRY STANDARDS BOARD GISB CONTRACTS SUBCOMMITTEE MEETING

**Teleconference Call: October 1, 1999**

#### **DRAFT MINUTES**

#### **I. Administrative**

The meeting was called to order at 9:00 a.m. central. Mr. Buccigross chaired the meeting and welcomed the participants. Mr. Buccigross identified the participants in a roll call and read the antitrust statement. Ms. McQuade took the minutes. The agenda was adopted as posted with no modifications. There were no draft minutes to adopt. This subcommittee was called to a conference call to address one topic - the modifications necessary to correct references to the "19" century in the GISB contracts and models. The Executive Committee requested this action in the September 16 meeting:

"A new request, R99047 [should be numbered R99048 and will be corrected in the final version of the minutes], regarding changes needed to the Contracts manual, was found within scope through a unanimous vote in favor. Ms. Munson noted that changes are required to correctly reflect year 2000. It will be presented for vote at the November EC meeting. "

#### **II. Contract Changes for Y2K**

Changes were identified to Exhibit A - Confirmation document of the "Base Contract for Short-Term Sale and Purchase of Natural Gas," (GISB Standard No. 6.3.1). There were three occurrences where the date was modified to remove references to the "19" century and the preceding comma. No other changes were identified during the review of the "Base Contract for Short-Term Sale and Purchase of Natural Gas." The changes were adopted by a unanimous vote. The vote was taken by roll call.

In the Trading Partner Agreement (GISB Standard No. 6.3.3), no changes were identified during the review. In the Day Trade Interruptible Contract (GISB Standard No. 6.3.2), no changes were identified during the review. In the Model Funds Transfer Agreement (GISB Model No. 6.5.1), no changes were identified during the review. In the Model Operational Balancing Agreement (GISB Model No. 6.5.2), no changes were identified during the review.

#### **III. Next meeting and agenda**

There are no further meetings scheduled for this topic. ***[The attendees are asked to review these minutes and forward modifications to the GISB office. They will be considered draft for one week, after which modifications will be incorporated and they will be considered final.]***



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### IV. Adjourn

The meeting adjourned at 9:30 a.m. central.

### V. Meeting Attendees & Voting Record

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Name	Company	Email	Vote on R99047	Voter?	Member?
<b>Pipelines:</b>					
Julie Unruh	Koch Gateway Pipeline	unruhj@kochind.com	Yes	Yes	Yes
<b>Services:</b>					
Jim Buccigross	National Registry	jbuccigross@skippingstone.com	Yes	Yes	Yes
<b>End Users:</b>					
Dona Gussow	Florida Power & Light	dona_gussow@fpl.com	Yes	Yes	Yes
<b>Producers:</b>					
Tommie Hartman	Exxon	tommie.r.hartmann@exxon.com	Yes	Yes	Yes
Kay Anderson	Exxon	kay.a.anderson@exxon.com	Not Voting	No	Yes
<b>GISB Office:</b>					
Rae McQuade	GISB	gisb1@aol.com	Not Voting	No	Yes