



Gas Industry Standards Board

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Via posting

TO: GISB Contract Subcommittee Participants
FROM: Rae McQuade, Executive Director
Cary Metz, Co-Chairman, GISB Contracts Subcommittee
RE: **Subcommittee Conference Call - October 1, 2001**
DATE: September 24, 2001

Dear GISB Contracts Subcommittee Participants,

The subcommittee participants are asked to join this conference call, which is a joint meeting of both the long term and short term base contract groups. For this meeting, additional work papers outlining proposed long term additions to the modified GISB contract (found on the contracts subcommittee web page of the GISB Web Site, as a work paper for this meeting, dated 10/1) should be sent to the GISB office by end of business, September 27.

The meeting specifics are:

Date/Time: Monday, October 1, 2:00 pm to 4:00 pm central

Conference Calling: Please call the GISB office for conference calling information.

GISB thanks the volunteers on the drafting team and the Contracts Subcommittee for providing language to support the agreed upon -- membership driven organizations such as GISB are successful because of the efforts of such volunteers. The base contract has experienced wide industry use, and with the changes proposed, should be a more valuable industry tool.

Best Regards,

Rae McQuade



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GAS INDUSTRY STANDARDS BOARD
CONTRACTS SUBCOMMITTEE CONFERENCE CALL
DRAFT AGENDA
October 1, 2001

The Contracts Subcommittee will meet via conference call on **Monday, October 1, 2001 from 2:00 pm to 4:00 pm (CCT)**. The items below will be discussed and possibly voted for resolution.

- 1 Welcome
 - Welcome to members and attendees
 - Roll Call
 - Antitrust Guidelines
 - Adoption of Agenda
- 2 Discuss the following items:
 - Determine direction for long term subcommittee:
 - Use the modified GISB as both the long term and short-term contract by deleting references to short term
 - Develop a standard long term addendum to the modified GISB
 - Develop a separate long term contract
- 3 Wrap-up
 - Assignments and deadlines
 - Next meeting arrangements and agenda items
- 4 Adjourn