



North American Energy Standards Board

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August 20, 2003

TO: NAESB WGQ Contracts Subcommittee

FROM: Suzanne Calcagno (UBS Warburg Energy) & Keith Sappenfield (EnCana Corporation), Co-Chairs WGQ Contracts Subcommittee, Rae McQuade (NAESB Executive Director)

RE: Agenda for NAESB WGQ Contracts Subcommittee Meeting – August 25, 2003

There is a conference call scheduled for Monday, August 25, 2003 to complete the work on the "NAESB WGQ Credit Support Addendum" and "USER'S GUIDE to the Credit Support Addendum" in accordance with the discussion of our meeting of August 20, 2003. The agenda for the meeting is provided below and conference calling will be available. Please contact the NAESB Office to confirm your interest in this meeting either in person or via conference call. Also, please feel free to call the NAESB office should you have any questions or comments. Conference calling number, password and conference leader information will be available by calling the NAESB Office at 713-356-0060. We look forward to your attendance at the WGQ Contracts Subcommittee meeting.

NORTH AMERICAN ENERGY STANDARDS BOARD WGQ CONTRACTS SUBCOMMITTEE MEETING

Location: Conference Call

Monday, August 25, 2003 – 1:00 p.m. to 3:00 p.m., Central Time

DRAFT AGENDA

- 1:00 p.m.
1. Welcome & Administrative Items
 - Antitrust Guidelines
 - Agenda Adoption
 - Review and approved minutes for the August 20, 2003 meeting
 2. Review, discuss and vote on a recommendation for the final work product related to the "NAESB WGQ Credit Support Addendum" and "User's Guide" to insure incorporation of comments and related matters discussed at the August 20, 2003 meeting.
 - "Credit Support Addendum" including Option B appendix
 - "USER'S GUIDE to the Credit Support Addendum"
 - Draft Recommendation to the WGQ Executive Committee
 - Vote on the above Recommendation including the CSA and User's Guide
 3. Other Matters.
 4. Adjourn

Work papers are the documents referenced for the August 25, 2003 Conference Call -- (posted on the NAESB Web Site – <http://www.naesb.org/wgq/contract.asp>):
