



Gas Industry Standards Board

1100 Louisiana, Suite 4925, Houston, Texas 77002

Phone: (713) 356-0060, Fax: (713) 356-0067, E-mail: gisb@aol.com

Home Page: www.gisb.org

Via posting

TO: GISB Contract Subcommittee Participants & Posting for Interested Industry Participants

FROM: Rae McQuade, Executive Director
Diane McVicker, Co-Chairman, GISB Contracts Subcommittee
Cary Metz, Co-Chairman, GISB Contracts Subcommittee

RE: **Meeting Announcement** for the Contracts Subcommittee Meeting – August 21, 2000

DATE: August 8, 2000

Dear GISB Contracts Subcommittee Participants,

During the next scheduled meeting for this subcommittee, the participants will continue to review suggested changes to the short-term base contract. Once the changes to the short-term base contract (GISB Standard No. 6.3.1) have been finalized, the subcommittee will directly follow that effort with the development of the long-term base contract. During the upcoming meeting, outstanding issues from the August 7 meeting will be considered, after which changes in sections as identified in submitted work papers will be considered in order, beginning with section § 8.1.

To date, eleven work papers have been submitted and a summary of the work papers is available (www.gisb.org). Should participants want to suggest further changes, please electronically forward your suggested changes by section number, along with rationale to the GISB office, gisb@aol.com, by end of business, Wednesday, August 16.

The meeting specifics are:

Conference Calling: Please call the GISB office for conference calling instructions, including phone number, pass code and conference leader

Date/Time: **Monday, August 21, 2000**
Noon to 2:00 p.m. central

The co-chairs for this effort are Cary Metz and Diane McVicker. Their contact information can be found below:

Cary Metz Midland Cogeneration Venture
Email: cdmetz@midcogen.com

Diane McVicker Salt River Project
Email: dbmcvick@srpnet.com

The draft agenda and draft minutes from the previous meeting and subcommittee membership list follow. We look forward to seeing you at the meeting.

Best Regards,

Rae McQuade



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GAS INDUSTRY STANDARDS BOARD CONTRACTS SUBCOMMITTEE MEETING

Noon to 2:00 p.m. central, Monday, August 21, 2000

DRAFT AGENDA

The Contracts Subcommittee will meet via conference call on **Monday, August 21, 2000** from **Noon to 2:00 p.m. central.** The subcommittee will continue its review of the eleven sets of work papers submitted and any others received prior to the meeting against the existing contract for changes. The review will begin in section § 8.1, after outstanding issues from the prior meeting are addressed.

1. Welcome
 - Welcome to members and attendees
 - Antitrust Guidelines
 - Adoption of Agenda
 - Adoption of August 7 Minutes
2. Discuss Items Tabled to this Meeting
 - Section § 7.1, Decimal Places, Submitter: Dynegy
 - Section § 7.1, Rounding Convention, Submitter: Dynegy
 - Section § 7.5/7.6, Acceleration of Damage Payments, Submitter: Reliant Energy
3. Review of Changes Submitted for the Short Term Base Contract
 - Identification of work papers
 - For each change identified, in clause order, beginning with section § 8.1:
 - Submitting company, if represented on phone call, will state why request was proposed
 - Discussion of request
 - Straw vote to determine if request will be conceptually added for further consideration in the short term contract
4. Wrap-up
 - Assignments and deadlines
 - Next meeting arrangements and agenda items
 - Suggested date for next meeting
5. Adjourn