



North American Energy Standards Board

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June 27, 2003

TO: NAESB WGQ Contracts Subcommittee

FROM: Suzanne Calcagno (UBS Warburg Energy) & Keith Sappenfield (EnCana Corporation), Co-Chairs WGQ Contracts Subcommittee, Rae McQuade (NAESB Executive Director)

RE: Agenda for NAESB WGQ Contracts Subcommittee Meeting – July 10, 2003

There is a conference call scheduled for Thursday, July 10, 2003 to review the work on the "NAESB WGQ Credit Support Addendum" and "USER'S GUIDE to the Credit Support Addendum" in accordance with the discussion of our meeting of June 24, 2003. The agenda for the meeting is provided below and conference calling will be available. Please contact the NAESB Office to confirm your interest in this meeting either in person or via conference call. Also, please feel free to call the NAESB office should you have any questions or comments. Conference calling number, password and conference leader information will be available by calling the NAESB Office at 713-356-0060. We look forward to your attendance at the WGQ Contracts Subcommittee meeting.

NORTH AMERICAN ENERGY STANDARDS BOARD WGQ CONTRACTS SUBCOMMITTEE MEETING

Location: Conference Call

Thursday, July 10, 2003 – 1:00 p.m. to 2:00 p.m., Central Time

DRAFT AGENDA

- 1:00 p.m.
1. Welcome & Administrative Items
 - Antitrust Guidelines
 - Agenda Adoption
 - Review and approved minutes for the June 24, 2003 meeting
 2. Review & discuss current work product related to the "NAESB WGQ Credit Support Addendum" and "User's Guide" to insure incorporation of comments and related matters discussed at the June 24, 2003 meeting.
 - "Draft WGQ Credit Support Addendum"
 - "Draft USER'S GUIDE"
 3. Discuss location, date(s) & times for next face to face meeting.
 - AEP in Columbus, OH on July 23 & 24, 2003 is tentative location/dates
 - NAESB Offices in Houston, Texas on July 23 & 24, 2003 is back up location/dates.
 4. Adjourn

Work papers are the documents referenced for the July 10, 2003 Conference Call -- (posted on the NAESB Web Site - <http://www.naesb.org/wgq/contract.asp>):
